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MINUTES
ADMINISTRATION AND FINANCE
August 27, 2019

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Administration and Finance Committee was held on August 27, 2019 at 7:20 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman McGinn, Commissioner Kilbridge, Comm Rep Musial, Utas, Wilson

Absent: Comm Rep Kulkarni, Winner

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: President Kaplan, Commissioners Kinnane, R. Evans, Chhatwani, K. Evans

2. Approval of Agenda:

Commissioner Kilbridge made a motion, seconded by Comm Rep Wilson to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Wilson made a motion, seconded by Commissioner Kilbridge to approve the minutes of the July 23, 2019 meeting as presented. The motion carried by voice vote.

Comm Rep Utas asked if the additional cost of the concrete was due to issues over time, poor maintenance or poorly built. Director Hugen noted that it was all of the above and that with the loss of heat to the area and the leaks, the soil had changed composition. Comm Rep Utas asked if the prior builder might be held liable and it was noted that they could not due to the leaking and heating issues.

Comm Utas asked about the Wolves contract and Executive Director Talsma noted that they had offered \$120,000 which the board had turned down.

4. **Comments from the Audience:**

None

5. **Old Business:**

None

6. **New Business:**

A. **Amended and Restated Bond Ordinance O19-004/M19-086:**

Executive Director Talsma reviewed the item noting that the district had begun this process over a year ago. Director Hopkins explained that the district would see a savings of \$3,888,522 as opposed to the initial \$2,500,000 they had anticipated. Executive Director Talsma noted that it was not a refinancing and that they had not extended the loan.

Comm Rep Utas made a motion, seconded by Comm Rep Wilson to recommend the board approve the Amended and restated Ordinance No. O19-004 as outlined in M19-086. The motion carried by voice vote.

B. **NWSRA Member District Annual Assessment Resolution R19-004/M19-076:**

Executive Director Talsma reviewed the item noting that in 2019 the assessment was \$306,658.80 and 2020 would be \$307,467.90.

Comm Rep Wilson made a motion, seconded by Commissioner Kilbridge to recommend the board approve the NWSRA Assessment Resolution No. R19-004 ratifying the assessment for calendar year 2020 in the amount of \$307,467.90 as recommended by the Board of Trustees of NWSRA and outlined in M19-076. The motion carried by voice vote.

C. **A&F Report/M19-079:**

Director Hopkins reviewed the report noting the BINA Hearing scheduled for New Business/Board Meeting following the A&F. She also noted that she would be attending a Joint Review Board for proposed TIF at 59 and the railroad tracks. Executive Director Talsma explained that he had a meeting next week with the Village. It was noted that it was not Plum Farms but the southern side and the district was being asked to support the TIF.

Commissioner Kinnane asked about supporting the TIF and Executive Director Talsma explained that it would be beneficial to the park district and that Director Hopkins was the representative for the district on that TIF committee.

Commissioner K. Evans asked about not supporting and Executive Director Talsma noted that it would not be beneficial to the district or for the relationship with the Village to vote no.

Commissioner Kilbridge asked if it was Barrington School District and it was noted to be 300/Elgin.

Commissioner Utas asked about the ATT TIF and Director Hopkins noted that was completed. Executive Director Talsma explained that he had a meeting with the developers regarding park usage and it would be School District 220.

Comm Rep Utas made a motion, seconded by Comm Rep Wilson to send the A&F Report/M19-079 to the board as presented. The motion carried by voice vote.

D. Open and Paid Invoice Register:

Chairman McGinn asked about the water costs at Seascape from the leak and Executive Director Talsma explained that the district would pay water based upon their normal usage of last year and the overage would be at the Village's cost of about 50%.

Commissioner Kilbridge made a motion, seconded by Comm Rep Wilson to recommend the board approve the Open and Paid Invoice Register in the amount of \$621,390.74. The motion carried by voice vote.

E. Revenue and Expenditure Report:

Director Hopkins reviewed the report noting it was based upon current projections which were favorable.

President Kaplan asked how many of the new Club members wanted tennis and it was noted out of the 130 new memberships, 2 had tennis add on.

Comm Rep Musial asked about South Ridge and the timing for the OSLAD Grant and Director Huguenot noted that they had 2 years to complete construction; typically the first year was for planning and the second for the construction. He noted the timing would be the same for the OSLAD at Birch.

Comm Rep Utas made a motion, seconded by Comm Rep Wilson to recommend the board approve the Revenue and Expenditure Report as presented. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Musial asked about the changes across from WRC and Executive Director Talsma noted that at a public hearing, residents had asked for open space so the district had graded and seeded the area.

Commissioner Kilbridge said she enjoyed the park tour.

Comm Rep Utas said he enjoyed the park tour and PIP and asked what might be happening on the west side of Hoffman near the fire station. Executive Director Talsma explained that the land was a large wet land retention basin that had several owners that went bankrupt and that the district had never received the land. He noted that the Village was in the condemnation process to get the land back and eventually deed it to the park district. Once that is done, the district would look at putting a playground there as originally agreed to.

Chairman McGinn said the park tour was good and asked about the community gardens. Executive Director Talsma noted that all the regular plots had been taken but no one was using the ADA plots.

8. Adjournment:

Comm Rep Utas made a motion, seconded by Commissioner Kilbridge to adjourn the meeting at 7:45 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary