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**MINUTES
FORWARD PLANNING COMMITTEE
July 16, 2019**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Forward Planning Committee was held on July 16, 2019 at 9:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman Kilbridge, Commissioner McGinn, Comm Reps Aguilar, Macdonald, Sernett, Veronico

Absent: Comm Rep Musial, Wittkamp

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: President Kaplan, Commissioners R. Evans, K. Evans, Chhatwani, Kinnane, Comm Rep Wilson

2. Approval of Agenda:

Comm Rep Aguilar made a motion, seconded by Comm Rep Veronico to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Macdonald made a motion, seconded by Comm Rep Aguilar to approve the minutes of the May 21, 2019 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. 2020 CMP/M19-073 – Final in Draft Form:

Executive Director Talsma reviewed the item noting that after a year, they had reached the final draft of the document to present a complete Comprehensive Master Plan.

Executive Director Talsma reviewed each section of the CMP.

Comm Rep Sernett thanked staff for the information and asked for clarification on the debt reductions. Executive Director Talsma noted that the district had accumulated large debt for building/renovating facilities and parks over the past 20 years similar to a mortgage and that by refinancing their bond issues, they were attempting to reduce that debt and/or mortgage.

Comm Rep Macdonald asked if staff would be using ETC on the next CMP and Executive Director Talsma noted that while they were very happy with ETC, that would be something they would review prior to the next CMP.

Chairman Kilbridge asked about the district not being accepted to the Central States Hockey Program. Executive Director Talsma explained that it was similar to an upper level/travel hockey league and the district was more in-house league.

Chairman Kilbridge asked about the SWOT statement of Childcare lacking breakout groups and Director Kapusinski noted it was an operational item i.e. 10 students per adult.

Chairman Kilbridge asked about Goal #6; Customer Service and the statement of “untrainable skills”. Commissioner K. Evans suggested that they were “inherent skills”. Staff agreed.

Comm Rep Macdonald made a motion, seconded by Comm Rep Aguilar to recommend the board approve the 2020-2024 Comprehensive Master Plan as presented in draft form. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Sernett noted that she was learning something all the time.

Comm Rep Aguilar agreed noting that the process had been very insightful.

Comm Rep Macdonald noted that it was a great first experience.

Comm Rep Veronico said it was a great experience and that he was impressed with the process and impressed with the funds available to address the additional ice rink renovation costs.

Chairman Kilbridge thanked all the first time Comm Reps for participating in this process.

8. Adjournment:

Comm Rep Macdonald made a motion, seconded by Comm Rep Sernett to adjourn the meeting at 9:25 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary