



1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES
BUILDING AND GROUNDS COMMITTEE
June 18, 2019**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building and Grounds Committee was held on June 18, 2019 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman Kinnane, Commissioner R. Evans, Comm Rep Aguilar, Bettencourt, Friedman, Poeschel, Sernett

Absent: Comm Rep Friedman

Also Present: Executive Director Talsma, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: Commissioners Kilbridge, McGinn, K. Evans; Comm Reps Macdonald, Wilson, Wittkamp, Dressler, (7:25 p.m.), Henderson (7:15 p.m.), Neel (7:25 p.m.).

2. Approval of Agenda:

Comm Rep Sernett made a motion, seconded by Comm Rep Poeschel to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner R. Evans made a motion, seconded by Comm Rep Sernett to approve the May 21, 2019 minutes of the meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. **Old Business:**

None

6. **New Business:**

A. **Fitness Challenge Course South Ridge Park /M19-063:**

Director Hugen reviewed the item noting that this would be in addition to the items covered by the OSLAD grant. He reviewed the bids put in by Burke and Game Time noting that Schaumburg had the fitness course by Game Time just miles away. He also explained that the Burke equipment used an app and that they were also offering a \$25,000 grant towards this course.

Commissioner R. Evans asked how long the course was in Schaumburg and it was noted to be 2 years. He expressed concern too about using an electronic scoreboard out of doors.

Commissioner Kilbridge asked about the dimensions and Director Hugen noted that it was 44 feet by 77 feet.

Chairman Kinnane asked about the surface and Director Hugen explained that it was artificial turf provided by Perfect Turf.

Commissioner K. Evans asked about Fabbrini Park and Director Hugen explained that it was a different system; adult fitness through the National Fitness Court and about 32 feet by 38 feet.

Executive Director Talsma explained that they had 2 grants from National Fitness and could use one at Fabbrini for the court and another possible at South Ridge as an additional amenity.

Commissioner K. Evans noted that they could look at other parks and Executive Director Talsma suggested Westbury or Huntington as alternatives.

Commissioner K. Evans asked about branding and Director Hugen explained that they could, but there would be an additional cost. Commissioner K. Evans suggested a sponsor for the branding cost.

Executive Director Talsma noted that the district had hired a new Sponsorship and Advertising Manager that should bring new ideas to the district.

Chairman Kinnane asked about bleachers and Director Hugen explained that they had benches but could look at the bleacher idea.

Comm Rep Sernett asked about upkeep of the equipment and Director Huguen explained that the district had three certified playground specialists that would continue to inspect the equipment. She also asked about warranty and Director Huguen explained that if the manufacture signs off on the installation that there was a one year warranty on the structure.

Comm Rep Macdonald asked about the 35% and Director Huguen noted that it was a standard percentage to determine cost of installation.

Comm Rep Poeschel made a motion, seconded by Comm Rep Aguilar to recommend the board approve the purchase of South Ridge Fitness Challenge course of Burke equipment through Play Illinois for \$109,277.00. The motion carried by voice vote.

B. RTU repair at the Club/ M19-064:

Executive Director Talsma reviewed the item noting that it was an unbudgeted expense. Director Huguen explained that it was the largest RTU the district owned and would cost \$45,000 to replace plus installation and the cost of 2 cranes.

Executive Director Talsma explained that the repair would leave only the coils as original and if they needed to be replaced, both would still cost less than the replacement of the unit.

Commissioner R. Evans asked about the GIS date and Director Huguen noted that the replacement of the heating elements earlier moved the GIS date to 2026 and with the replacement of the compressors that date would then move to 2035.

Comm Rep Sernett asked about the funds from the Capital Fund and should the district have a contingency fund for these repairs and Executive Director Talsma explained that the Capital Fund held appropriate reserves balances to cover this type of unbudgeted repair.

Chairman Kinnane asked if General Mechanical had checked the coils while they were there and Director Huguen noted that they did.

Comm Rep Macdonald asked about rebates and it was noted that there would not be any.

Comm Rep Sernett made a motion, seconded by Comm Rep Poeschel to recommend the board approve the repairs to the RTU#1 at the Club for a cost not to exceed \$20,000. The motion carried by voice vote.

C. Parks, Planning & Maintenance Report/M19-062:

Director Hugen reviewed the item noting that MN Ice removed the mats earlier that day as well as pooling water. He noted that if everything checked out, they are on schedule to install the new rink surface.

Director Hugen explained that the new slides at Seascapes were bright; that the installation of Willow and Community Park playgrounds was delayed due to the wet weather.

Commissioner McGinn asked how deep the permafrost had been and Director Hugen noted in some areas it was 16 feet deep.

Chairman Kinnane asked about the MWRD and it was noted to be the Metropolitan Water Reclamation District.

Comm Rep Sernett made a motion, seconded by Comm Rep Poeschel to send the PPM Report M19-062 to the board as presented. The motion carried by voice vote.

7. **Committee Member Comments:**

Comm Rep Sernett noted that the parks department was doing a great job researching and repairing all items.

Comm Reps Aguilar and Poeschel agreed.

8. **Adjournment:**

Commissioner R. Evans made a motion, seconded by Comm Rep Aguilar to adjourn the meeting at 7:30 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary