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**MINUTES  
REGULAR BOARD MEETING NO. 1041  
May 28, 2019**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on May 28, 2019 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kaplan; Commissioners Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: Comm Reps Wilson, Poeschel, Aguilar, Winner, Dekirmenjjan; Superintendent Cotshott, Don Shaw CPA Lauterbach & Amen, LLP, Heidi Bickham, Troup 297 and their families.

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Executive Director Talsma asked to amend the agenda and remove the Executive Session.

Commissioner Bickham made a motion, seconded by Commissioner McGinn to approve the agenda as amended. The motion carried by voice vote.

**4. Awards:**

A. BOH:

President Kaplan awarded Scout Pack 297 Lions & Webelos for their participation in several projects that included a trailer painting project at the parks maintenance building and community garden at Vogelei. President Kaplan noted that they had 63 scouts and their families involved.

B. Service Awards:

Commissioner Bickham: President Kaplan noted that Commissioner Bickham had begun his involvement with the board as a Community Rep for the A&F Committee in 2001; was appointed a Park Board Commissioner in 2011 and officially elected in 2013. He explained that he had held the position of Board President and gained the status of Master Board Member. President Kaplan thanked him for his 18 years of service.

Community Rep Dekirmenjian: President Kaplan noted that Comm Rep Dekirmenjian had been with the district for ten years serving on the A&F and the B&G Committees. President Kaplan thanked him for his years of service.

Service Pins: President Kaplan awarded the following pins:

- President Kaplan 4 years
- Commissioner Kinnane 4 years
- Commissioner McGinn 6 years
- Commissioner R. Evans 8 years
- Commissioner Bickham 8 years
- Commissioner K. Evans 10 years
- Commissioner Kilbridge 12 years

- Comm Rep Sernett 2 years
- Comm Rep Bettencourt 4 years
- Comm Rep Chhatwani 4 years
- Comm Rep Henderson 4 years
- Comm Rep Utas 4 years
- Comm Rep Dressler 6 years
- Comm Rep Musial 6 years
- Comm Rep S. Neel 6 years
- Comm Rep Friedman 8 years
- Comm Rep Dekirmenjian 10 years
- Comm Rep Wittkamp 12 years

Certificates of Election: President Kaplan distributed Certificates of Election to re-elected Commissioner Kilbridge, Kinnane and himself.

**5. Comments from the Audience:**

None

**6. Recess for A&F Committee Meeting:**

Commissioner R. Evans made a motion, seconded by Commissioner McGinn to recess the Board meeting at 7:16 p.m. for the purpose of beginning the A&F Committee. The motion carried by voice vote.

Cake and refreshments were served to all present in honor of Commissioner Bickham and Comm Rep Dekirmenjian's resignation.

**7. Reconvene Following A&F Committee Meeting:**

Commissioner Kinnane made a motion, seconded by Commissioner Kilbridge to reconvene the Regular Board No. 1041 at 8:15 p.m.

Present: Kaplan, Bickham K. Evans, R. Evans, Kilbridge, Kinnane, McGinn

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: Comm Rep Winner and Aguilar

**8. Approval of the Minutes:**

President Kaplan noted that when Commissioners reconvene following the A&F Committee, there is no roll call vote.

Commissioner R. Evans made a motion, seconded by Commissioner K. Evans to approve the minutes of the Regular Board Meeting of 4/23/19 as amended. The motion carried by voice vote.

**9. Consent Agenda:**

Commissioner Kinnane made a motion, seconded by Commissioner Kilbridge to approve the consent agenda as presented.

- A. Fabbrini fitness park (see May Rec packet)
- B. Custodial position (see May Rec packet)
- C. 1Q Balanced Scorecard (see all May packets)

- D. CMP Exec Summaries, Accomplishments, 5 year projects, unfunded projects (See May FPC packet)
- E. 2018 Audit (see May A&F packet)
- F. Bond Refunding Options (see May A&F packet)
- G. Open and Paid Invoice Register: \$1,388,873.70 (see May A&F packet)
- H. Revenue and Expenditure Report (see May A&F packet)
- I. Acceptance of Rec Minutes 3/19/2019 (see May Rec packet)
- J. Acceptance of FPC Minutes 4/16/2019 (see May FPC packet)
- K. Acceptance of A&F Minutes 4/23/2019 (see May A&F packet)

On a Roll Call: Carried 7-0-0

Ayes: 7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**10. President's Report:**

None

**11. Executive Director's Report:**

Commissioner K. Evans made a motion, seconded by Commissioner Kilbridge to adopt the Executive Director's Report as presented. The motion carried by voice vote.

**12. Old Business:**

None

**13. New Business:**

A. Commissioner Vacated Term / M19-056:

Executive Director Talsma noted that with Commissioner Bickham's resignation, there would be a vacancy on the board. He suggested that the district advertise for that vacancy for two weeks beginning June 1, 2019 noting that they might be able to appoint a new Commissioner at the June or July Board meeting to fill the position until May 2021 after which time, they would be on the ballot.

He explained that the board could do interviews at a Special Board meeting June 18, 2019. Commissioner McGinn asked if Comm Reps were interested and Executive Director Talsma explained that Ian Macdonald has asked about the process. He noted that all Comm Reps would be emailed the specifics.

Commissioner K. Evans asked about requirements and if they had to hold the interviews in Executive Session. Executive Director Talsma explained that they had to be a registered voter and live within the park district boundaries for a year. He

explained that they did not need to hold the interviews in Executive Session but usually did.

Commissioner Kilbridge asked if the requirements would be made clear prior to advertising for the vacancy and it was noted that it would be clarified on the website.

Commissioner Bickham made a motion, seconded by Commissioner McGinn to declare a Board vacancy effective June 1, 2019 and to start the process of filling the unexpired term as outlined in M19-056.

On a Roll Call: Carried 7-0-0

Ayes: 7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**B. Official renaming of Bergman Pointe Park / M19-054:**

Executive Director Talsma reviewed the item noting that they had passed the required 60 day waiting period.

Commissioner R. Evans made a motion, seconded by Commissioner Kinnane to rename the park within Berman Point Subdivision “Bergman Pointe Park”.

On a Roll Call: Carried 7-0-0

Ayes: 7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

**14. Commissioner Comments:**

Commissioner Kinnane acknowledged Seascape Manager Brian noting he had taken a tour of Seascape.

Commissioner McGinn thanked staff for their hard work on the audit. He said he had visited the Seascape Garage Sale. He also thanked Commissioner Bickham for his services noting he was a great example of what a commissioner should be.

Commissioner K. Evans agreed. He congratulated staff on the Garage Sale and noted that he would miss Commissioner Bickham.

Commissioner Kilbridge noted that she would also miss Commissioner Bickham.

Commissioner R. Evans reminded everyone of the SRT Golf Outing next Wednesday. Executive Director Talsma reminded everyone that they could win a trip to a major PGA Event as well as golf with a celebrity. Commissioner R. Evans wished Commissioner Bickham the best.

Commissioner Bickham noted that he had attended several events including the Johnson Field dedication. He shared that when originally looking to relocate, he had visited the Blackhawk Community Center and that had made his decision for him. He explained that while there were many volunteer opportunities in the community, none had been as rewarding.

**15. Executive Session:**

Canceled

**16. Vote from Executive Session:**

None

**17. Adjournment:**

President Kaplan asked Commissioner Bickham to take the chair to adjourn the Board Meeting.

President Kaplan made a motion, seconded by Commissioner McGinn to adjourn the meeting at 8:40 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Peg Kusmierski  
Recording Secretary