



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES  
RECREATION COMMITTEE MEETING  
May 21, 2019**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on May 21, 2019 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman Kinnane, Commissioner R. Evans, Comm Rep Macdonald and Wittkamp

Absent: Comm Reps Dressler, Henderson and Neel

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Huguen, Director of Golf and Facilities Bechtold

Audience: President Kaplan, Commissioners McGinn, Bickham, Kilbridge, K. Evans; Comm Reps Sernett, Veronico

**2. Approval of Agenda:**

Comm Rep Wittkamp made a motion, seconded by Commissioner R. Evans to approve the agenda as presented. The motion carried by voice vote.

**3. Approval of the Minutes:**

Comm Rep Macdonald made a motion, seconded by Commissioner R. Evans to approve the minutes of the March 19, 2019 meeting as presented. The motion carried by voice vote.

**4. Comments from the Audience:**

None

5. **Old Business:**

None

6. **New Business:**

A. Fabbrini fitness park / M19-051:

Executive Director Talsma reviewed the item noting that the location was the last item to be determined.

Director Hugen explained that the location would be 20-feet from the sand volleyball courts, visible from the parking lot and near the path. He explained that it did not flood and they would not need to relocate the volley ball courts. Director Kapusinski explained that they were starting a process within the next year to involve the community more to utilize the fitness park.

Commissioner Kilbridge asked about the surface and Director Hugen explained it was a rubber fall surface but in 3x3 panels on concrete.

Commissioner K. Evans asked about water and Director Hugen explained that the sand volley ball courts had water because they were low on sand. He noted that the surrounding turf did not hold water.

President Kaplan asked about the advertising and Executive Director Talsma explained that the outer wall would face the baseball diamond and advertise the district, Amita (if agreed to) and The Club while the inner wall advertised the fitness court.

Comm Rep Macdonald asked how the system would hold up in Chicago's climate as it was something used in California. Director Hugen explained that they had a system in Ohio for 4-5 years and the maintenance was the same. He noted that they experienced less fading in this area.

Commissioner K. Evans asked what the wall was made of and Director Hugen noted that it was metal posts with concrete block.

Comm Rep Sernett asked who would maintain the area and it was noted that in-house maintenance would install and maintain.

Commissioner K. Evans noted that he believed the location to be south of the volley ball courts.

Commissioner R. Evans made a motion, seconded by Comm Rep Wittkamp to recommend the board approve the location of the fitness court at Fabbrini Park to be

20-feet from the existing sand volleyball court as pictured in M19-051. The motion carried by voice vote.

B. Custodial position /M19-052:

Executive Director Talsma reviewed the item noting that they had a PPT custodian retiring.

Director Hugen explained that the district would take two part-time positions to create the full time position and that the part-time staffer had come originally from the maintenance department. He explained that overlapping their schedules by two hours allowed the full time custodial to work on bigger projects and/or deep cleaning. He also explained that they would be saving in salary and offering benefits to this person.

Commissioner Kilbridge asked about cleaning the women's locker room and it was noted that Building Custodian Mike Huthmann already cleaned the women's locker room and would continue to do so. He also noted that the evening custodial who cleaned the locker rooms now would continue to do so. Director Hugen explained that at present, full time maintenance was used to replace the full time custodians if they were sick, and would continue to do so.

Commissioner R. Evans asked if there would be a probation period and Director Hugen explained that they were already on a trial basis to see how the position worked out. Chairman Kinnane asked if they would waive that period as this person was already an employee of the district and Executive Director Talsma noted that all employees were also at will with the district.

Comm Rep Wittkamp made a motion, seconded by Comm Rep Macdonald to recommend the board approve the addition of a full time staff member for TC Custodial at a salary of \$36,400 per year as outlined in M19-052. The motion carried by voice vote.

C. 1Q2019 Balance Scorecard / M19-048:

Executive Director Talsma reviewed the item noting that Easter's falling in April this year rather than March had altered some of the numbers for the 1Q reporting. Comm Rep Macdonald asked about BPC memberships being down and Director Bechtold explained in was due to the inclement weather this spring.

Commissioner R. Evans made a motion, seconded by Comm Rep Macdonald to recommend the board approve the Balance Scorecard for the 1 Quarter of 2019 as presented. The motion carried by voice vote.

D. Recreation Report/M19-046:

Director Kapusinski reviewed the report noting that there was a summary on the Yoga issue and that they were offering the class at TC and WRC. She also explained that they were pursuing their involvement with the Silver Sneakers Program with Medicare and Prime which is a program with BCBS for 18 to 64.

Commissioner K. Evans asked if other park districts were offering this and Director Kapusinski said not in this area.

Commissioner R. Evans asked if the Club would be involved and Director Hugen explained that the program was more consistent with the cost of the WRC or TC fitness programs as the maximum the district could be reimbursed was \$20/month.

Director Kapusinski explained that they moved the family fitness day indoors due to do weather and it was very successful. She also explained that the district was going to build a haunted house at Seascap this year. Comm Rep Sernett asked if it would be kids and adults and Executive Director Talsma explained that it would be most like more family oriented but they might offer special (scarier) evenings for teens. Special Events Manager Dodson would be running the event.

Director Kapusinski also noted that the district had a new Garden Club.

Commissioner Kilbridge asked if the district offered beginning adult figure skating and it was noted that they did.

Discussion ensued regarding the marketing programs and it was noted that the district was offering more direct marketing; that staff could determine addresses that were clicking on specific registrations and could send them additional information on that specific type of registration to encourage more participation.

Comm Rep Macdonald made a motion, seconded by Commissioner R. Evans to send the Recreation Report M19-046 to the board as presented. The motion carried by voice vote.

E. Golf & Facilities Report/M19-049:

Director Bechtold reviewed the report noting that even with the challenging weather they had 200 rounds last Saturday. He explained that they were offering a new event, Match Play, had 3 music nights available and continued to seek alternative revenue.

President Kaplan asked about alternating the #1 tees on weekends and Director Bechtold said they would be doing that as soon as they had a two-day playable weekend.

Commissioner R. Evans made a motion, seconded by Comm Rep Wittkamp to send the Golf and Facilities Report M19-049 to the board as presented. The motion carried by voice vote.

**7. Committee Member Comments:**

Commissioner R. Evans asked about the ice rink and Director Hugen explained that there was a detailed update in the B&G report, but that they were thawed to 16 feet and looking at another 5-7 days. He explained the smell permeating the building was due to a power outage over the weekend along with the backup generator failure. He noted that brine had leaked into the matting and that with the continued heat to finish thawing the permafrost, it was creating a stink. He also explained that the generator was checked every Friday and they did not know why it failed.

Director Bechtold noted that a transformer on Barrington Road had been hit that initiated the power outage.

Commissioner McGinn asked about the update on the damages to Seascap and Executive Director Talsma explained that insurance covered the \$27,000 of damages, less deductible, and Director Hugen explained that all had been repaired.

Commissioner R. Evans reminded everyone of the SRT on June 5 and encouraged them to golf or volunteer.

Chairman Kinnane commended staff on the great job selling Seascap passes as well as maintenance staff's work on the ice rink and TC roof.

**8. Adjournment:**

Comm Rep Wittkamp made a motion, seconded by Comm Rep Macdonald to adjourn the meeting at 7:52 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Peg Kusmierski  
Recording Secretary