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**MINUTES  
RECREATION COMMITTEE  
March 19, 2019**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on March 19, 2019 at 7:38 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman Kinnane, Commissioner R. Evans; Comm Reps Dressler, Henderson, Macdonald

Absent: Comm Reps Neel, Wittkamp

Also Present: Executive Director Talsma, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: President Kaplan, Commissioners K. Evans, McGinn, Kilbridge, C&M Manager – Facilities Holst, C&M Manager-Recreation Burgess

**2. Approval of Agenda:**

Comm Rep Dressler made a motion, seconded by Commissioner R. Evans to approve the agenda as presented. The motion carried by voice vote.

**3. Approval of the Minutes:**

Comm Rep Macdonald made a motion, seconded by Commissioner R. Evans to approve the minutes of the February 19, 2019 meeting as presented. The motion carried by voice vote.

**4. Comments from the Audience:**

None

5. **Old Business:**

None

6. **New Business:**

A. **Beverage Contract/M19-036:**

Director Bechtold reviewed the item. Commissioner R. Evans asked if the contract was always so long and Director Bechtold noted that it was. Commissioner R. Evans asked about the \$2,000 sponsorship and Director Bechtold noted that it was for advertising for the facilities. Executive Director Talsma noted that they still made donations for Foundation events, etc. in addition to this sponsorship.

Comm Rep Dressler asked what the total sales for the year were and it was noted that it was about 2,000 to 2,500 units per year.

Commissioner R. Evans made a motion, seconded by Comm Rep Macdonald to recommend the board approve the annual contract for 2019 with Pepsi to provide the district's beverage service with two additional one year renewals options as outlined in M19-036. The motion carried by voice vote.

B. **Recreation Report/M19-030:**

Director Kapusinski introduced new staff members C&M Manager-Recreation Burgess and C&M Manager-Facilities Holst. She reviewed C&M Manager-Recreation Burgess's qualifications and responsibilities.

Director Kapusinski reviewed the report. Among other programs, she noted April 27 Family Fitness Day at Pine Park.

Comm Rep Dressler asked why they were not holding the Trivia Night at the district and Director Kapusinski noted that they had to move the first one due to repairs being done at BPC and decided to support the community by holding the second event there also.

Director Kapusinski went on to note a new trend in apps in the after school program that allowed the district to dispense with the paper binder with all children's emergency contact information and instead, put it and attendance on a secure web page.

Comm Rep Henderson asked what type of information was collected and Director Kapusinski explained it was the emergency contact and health issue information. Comm Rep Henderson asked if the information could be hacked and Director Kapusinski noted that it was a secure site similar to the one the district used for

registration. Executive Director Talsma noted that the district already collected that information in the paper binder and this would be more secure.

Commissioner K. Evans asked who had access and Director Kapusinski noted that it was an app on the cell phone with a special log in.

President Kaplan asked about an alternative plan in the event the phone was lost or did not work and Executive Director Talsma noted that staff would look into a backup plan.

Director Kapusinski explained that the district had 44 more camp sign ups than this time last year and had sold 199 more Seascape passes than at this time last year.

Comm Rep Macdonald made a motion, seconded by Comm Rep Dressler to send the Recreation Report M19-030 to the board as presented. The motion carried by voice vote.

C. Golf and Facilities Report/M19-037:

Director Bechtold introduced C&M Manager-Facilities Holst and reviewed her qualifications and responsibilities.

He also reviewed the report noting that the Fish Fry was going well. He noted that staff was working with the WT Group on creating 360 degree tours of all the district facilities.

He also reviewed The Club portion of the report noting that they were experiencing fewer cancellations.

President Kaplan asked about pickle ball being offered nights and weekends for working participants. Director Bechtold said staff could look into that but it would need to be outdoor as there was programming in the gyms at that time.

Commissioner Kilbridge asked about the signage at The Club and in particular the one noting that women could ask for shaving cream from the front desk; did that also appear in the men's room. Director Bechtold noted that last year they removed razors and this year we're removing shaving cream. He explained that the signs (and the shaving cream) were for those members not aware that they were removing that option and that, yes, it did also appear in the men's locker room. He also explained that the changes were primarily done for cleanliness reasons.

Comm Rep Dressler asked about feedback on the new logo and Executive Director Talsma noted that there had not been any negative feedback from the community.

Comm Rep Henderson made a motion, seconded by Comm Rep Macdonald to send the Golf and Facilities Report M19-037 to the board as presented. The motion carried by voice vote.

**7. Committee Member Comments:**

Comm Rep Dressler thanked Executive Director Talsma for the picture on the website.

Commissioner R. Evans noted that the new Club signs looked great, that Fish Fry was every Friday and going well and that March Madness was this Saturday.

Chairman Kinnane noted that a friend of his had started hockey with the district and was very happy with the program.

**8. Adjournment:**

Comm Rep Macdonald made a motion, seconded by Comm Rep Dressler to adjourn the meeting at 8:25 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Peg Kusmierski  
Recording Secretary