



1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES
REGULAR BOARD MEETING 1036
December 18, 2018**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on December 18, 2018 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: President Kaplan; Commissioners Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, and McGinn

Absent: None

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: Comm Reps Wilson, Chhatwani, Utas, Veronico

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner Bickham made a motion, seconded by Commissioner R. Evans to add an Executive Session for the purposes of Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2(c)(1) of the Open Meetings Act.

Commissioner McGinn made a motion, seconded by Commissioner Kinnane to approve the agenda as amended. The motion carried by voice vote.

4. Awards:

- A. BOH: Dalia and Ed Holmes were awarded by President Kaplan for their services as coaches for the basketball program and running the girl's feeder basketball program.

5. Comments from the Audience:

None

6. Recess for A&F Committee Meeting:

Commissioner Kilbridge made a motion, seconded by Commissioner K. Evans to recess the Regular Board Meeting #1036 for the A&F Committee at 7:06 p.m.

7. Reconvene to Regular Board Meeting:

Commissioner Bickham made a motion, seconded by Commissioner R. Evans to reconvene to Regular Board Meeting #1036 at 8:25 p.m. The motion carried by voice vote.

Present: President Kaplan; Commissioners Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn

Absent: None

Also Present: Executive Director Talsma; Directors Hopkins, Kapusinski, Huguen, Bechtold

Audience: None

8. Approval of Minutes:

- A. Commissioner Kinnane made a motion, seconded by Commissioner Kilbridge to approve the minutes of the Regular Board Meeting 11/27/18 as presented. The motion carried by voice vote.
- B. Commissioner K. Evans made a motion, seconded by Commissioner R. Evans to approve the minutes of the Committee of the Whole Meeting 11/13/18 as presented. The motion carried by voice vote.
- C. Commissioner McGinn made a motion, seconded by Commissioner Kinnane to approve the minutes of the Special Board Meeting 11/13/18 as presented. The motion carried by voice vote.

9. Consent Agenda:

Commissioner R. Evans made a motion, seconded by Commissioner Kinnane to approve the Consent Agenda as presented.

On a Roll Call: Carried: 7-0-0

Ayes: 7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

- A. Independent Contractor Agreements / M18-121
- B. The Club at Prairie Stone signage / M18-126
- C. 2019 Budget & Appropriation Ordinance O18-010 in Final Form / M18-129
- D. Tax Levy Ordinance O18-012 / M18-131
- E. Lakewood Center Redevelopment Project Area / M18-114
- F. Surplus Ordinance O18-011 / M18-130
- G. Policy for Reimbursement of Employee Expenses / M18-128
- H. Open and Paid Invoice Register: \$342,143.20 (see Dec A&F packet)
- I. Revenue and Expenditure Report (see Dec A&F packet)
- J. Acceptance of Rec Minutes 11/20/2018 (see Dec Rec packet)
- K. Acceptance of A&F Minutes 11/27/2018 (see Dec A&F packet)

It was noted that the dollar amount of \$ 342,143.20 was the corrected amount and that the error had occurred due to the duplication of a date creating duplicate invoices to be tallied into the total.

10. President's Report:

President Kaplan noted that it was nice to see staff in the new jackets for the Winterfest and great to see so much of the community come to the event. He also noted that the Santa Breakfast and Skate had been great, invited everyone to the Job Fair January 3rd and thanked everyone for their hard work in 218.

11. Executive Director's Report:

Commissioner Kilbridge made a motion, seconded by Commissioner K. Evans to adopt the Executive Director's Report as presented. The motion carried by voice vote.

Executive Director Talsma reminded everyone of the Chamber voting for Volunteer of the Year (Carina Graham and Commissioner K. Evans), HE Parks Non Profit Partner of the Year and that HE Parks was a Gold Sponsor for the event. He also invited everyone to the Staff Holiday Luncheon to be held Wednesday at 12:30 p.m. at the Marriott.

Finally, he explained that the Bill Board signs on I90 had a power outage that would be repaired by Wednesday and that the property was in a receivership. He noted that it

should not impact the park district at this time and that the Village may be interested in getting title to the property.

12. Old Business:

None

13. New Business:

A. Review /Release of Executive Session Minutes/Resolution R18-008/M18-132:

Executive Director Talsma reviewed the item noting that it was a housekeeping item.

Commissioner Bickham made a motion, seconded by Commissioner Kilbridge to approve Resolution R18-008 Review of Closed Session Minutes as presented.

On A Roll Call Vote: Carried: 7-0-0

Ayes: 7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

14. Executive Session:

Commissioner Kilbridge made a motion, seconded by Commissioner Kinnane to move to Executive Session at 8:35 pm for the purpose of:

A. Appointment, employment, compensation, discipline, performance, or dismissal of an employee pursuant to Section 2(c)(1) of the Open Meetings Act.

On A Roll Call: Carried 7-0-0

Ayes: 7 Bickham, K. Evans, R. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 0

Commissioner K. Evans made a motion, seconded by Commissioner Kilbridge to reconvene to regular session at 8:47 pm. The motion carried by voice vote.

15. Commissioner Comments:

Commissioner Kinnane said it was nice that he and Commissioner Kilbridge and President Kaplan were the only ones running for their positions.

Commissioner McGinn said the December events were great and wished everyone a happy holiday.

Commissioner K. Evans agreed that staff had done a great job at BPC on the winter events.

Commissioner Kilbridge noted there had been a great turnout and wished everyone a happy holiday.

Commissioner R. Evans agreed the events were terrific noting he had a lot of good comments on the ice provided at BPC. He wished everyone a happy holiday.

Commissioner Bickham pointed out the Fun Things to do Over the Holiday Break at HE Parks.

16. Adjournment:

Commissioner K. Evans made a motion, seconded by Commissioner Bickham to adjourn the meeting at 8:50 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary