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**MINUTES
RECREATION COMMITTEE
November 20, 2018**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on November 20, 2018 at 7:45 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Chairman Kinnane; Commissioner R. Evans; Comm Reps Macdonald and Wittkamp

Absent: Comm Reps Dressler, Henderson, and Neel

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: President Kaplan; Commissioners Bickham, McGinn, K. Evans, and Kilbridge; Comm Reps Dekirmenjian, Poeschel, and Veronica

2. Approval of Agenda:

Commissioner R. Evans made a motion, seconded by Comm Rep Wittkamp to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Macdonald made a motion, seconded by Commissioner R. Evans to approve the minutes of the October 16, 2018 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Print Bid/M18-116:

Director Kapusinski reviewed the information explaining that staff was looking to shorten the brochure to 40 pages plus the cover and that they were happy with Paulson's first year bid but not the remaining two years. For that reason staff was recommending awarding the first year and rebidding after that.

Executive Director Talsma explained that they could also look at additional services, i.e. going back to additional pages and/or having more time to make corrections.

Commissioner R. Evans asked about the advertising in the brochure and Executive Director Talsma noted that they were trying to cut back some on that. Commissioner R. Evans noted that it appeared that Creekside Printing offered the best option if taking all three years but Executive Director Talsma noted that staff believed they could get better pricing just taking the first year with Paulson and re-bidding the following years.

Chairman Kinnane asked about the cost of mailing and it was noted that it was based on weight. Director Kapusinski also explained that the new brochure would have a difficulty rating for the fitness classes similar to the 50+ programs.

Comm Rep Wittkamp made a motion, seconded by Comm Rep Macdonald to recommend the board award the 2019 bid for printing of the seasonal program guide to Paulson Press in a base bid amount of \$9,750 and any necessary Year 1 costs as outline in M18-116. The motion carried by voice vote.

B. The Club at Prairie Stone naming/M18-109:

Executive Director Talsma distributed a brochure and reviewed the item noting that it had also been discussed at the Committee of the Whole meeting along with the restructuring of the membership pricing. He explained that staff wanted to make this official as of January 1, 2019 and

was looking to waive the 60 day waiting period as this was strictly park district business.

Comm Rep Macdonald asked if the brochure was final and Executive Director Talsma noted it was a work in progress. Comm Rep Macdonald suggested that the 'The' in "The Club" be larger and noted that the cover picture and name did not show/promote anything fitness.

Commissioner McGinn asked if they would continue to have day passes and Executive Director Talsma noted that they were \$12 and \$15/day but that someone interested in becoming a member could receive a complimentary pass.

Commissioner K. Evans asked if signage was budgeted and Executive Director Talsma said it will be and they were looking at an outside sign in the upper left corner of the building facing Higgins as well as a large banner noting that the club was open to the public along with their fee structure. He explained that they would continue to update the committees/board and that the information would be in the Final B&A Ordinance.

Chairman Kinnane asked about posting internal signs at other facilities and Executive Director Talsma explained that the district did not usually compete within our facilities but they were looking at better ways to market the fitness center memberships.

Comm Rep Veronica asked about using the "Ultimate Fitness Experience" on the signs to show the public that it was a fitness center. Staff will evaluate.

Commissioner R. Evans asked if any present members had been displaced with the change in pricing and Executive Director Talsma noted that they had not.

Comm Rep Veronica asked about the comparison of pricing with other facilities and Executive Director Talsma explained that Prairie Stone was just more than some of the pop ups but less than Lifetime Fitness at \$77 and Orange Theory. He also explained that the tennis memberships would now be a \$20 add on membership.

Comm Rep Macdonald made a motion, seconded by Comm Rep Wittkamp to recommend the board approve the name change of PSSWC to The Club at Prairie Stone and waive the 60 day waiting period as outlined in M18-109. The motion carried by voice vote.

C. Balanced Scorecard/M18-113:

Executive Director Talsma reviewed the item noting that it was a snapshot of the district for their third quarter.

Commissioner R. Evans made a motion, seconded by Comm Rep Macdonald to recommend the board approve the Balanced Scorecard for the 3rd Quarter 2018 as outlined in M18-113. The motion carried by voice vote.

D. Recreation Division Report/M18-112:

Director Kapusinski reviewed the report noting that staff was working with residents to bring Cricket to Hoffman Estates and looking at building outdoor batting cages at Canterbury Fields that could be used for cricket. She noted that it had been added to the 2019 budget and they were also looking into Cricket lessons for the spring and summer brochures.

Commissioner Kilbridge asked about the field rentals and Director Kapusinski explained that they were evaluating the fees now.

President Kaplan asked about other local fields and it was noted that there were fields at Hanover and one not publicized at South Barrington.

President Kaplan asked if they checked the references on the Cricket coach they were talking to and Director Kapusinski noted that they had not as it had been a phone conversation and they were using this person as a resource only.

Executive Director Talsma noted that they were also looking at an indoor cage at PSSWC.

Director Kapusinski continued to review the report noting that they had offered more Raptor programs and were rebuilding the ice leagues and programs. Commissioner McGinn asked about the public skate and it was noted that Family Skate on Sunday had been added.

Commissioner R. Evans made a motion, seconded by Comm Rep Wittkamp to send the Rec Report M18-112 to the board. The motion carried by voice vote.

E. Facilities & Golf Report/M18-117:

Director Bechtold reviewed the report noting that PSSWC was seeing many changes but had a good month for memberships in October.

He also explained that BPC would begin the closing process by Monday.

Commissioner K. Evans asked about staff and Director Bechtold noted that most part-time/seasonal staff was already gone leaving on a handful of full time staff.

Commissioner K. Evans asked if there was interest in hosting the Intergovernmental Agreement meeting and Executive Director Talsma explained that they would like to see the event become bigger and perhaps hold it at BPC.

President Kaplan asked about cross country skiing on the course and Director Bechtold noted that it was not allowed and that the full time staff monitored the golf course throughout the winter.

Comm Rep Wittkamp made a motion, seconded by Comm Rep Macdonald to send the Facilities and Golf Report M18-117 to the board. The motion carried by voice vote.

7. Committee Member Comments:

Commissioner R. Evans noted that the 5K Race had been well done and that the water stations was a good idea. He also suggested staff look at a 2nd session for Dog Walkers. Director Bechtold noted that he believed there should be time for that 2nd session before the Turkey Shoot. He also noted that he was looking forward to Breakfast with Santa and the Winter Fest.

Chairman Kinnane said the Intergovernmental Agreement Event was good and that his family had taken advantage of the free figure skate class.

8. Adjournment:

Comm Rep Wittkamp made a motion, seconded by Comm Rep Macdonald to adjourn the meeting at 8:30 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary