



1685 West Higgins Road, Hoffman Estates, Illinois 60169  
heparks.org t (847) 885-7500 f (847) 885-7523



**MINUTES  
REGULAR BOARD MEETING NO. 1034  
October 23, 2018**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on October 23, 2018 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Bickham, K. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Absent: Commissioner R. Evans

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Hugen, Director of Golf and Facilities Bechtold

Audience: Comm Reps Wilson, Utas, Chhatwani, C&M Superintendent Manisco, Child Care Coordinator Swan; Officers Gerlach, Golbeck, Onorad from the Hoffman Estates Police Department; Officer Bending and Family

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner Kilbridge made a motion, seconded by Commissioner K. Evans to approve the agenda as presented. The motion carried by voice vote.

**4. Awards:**

A. BOH:

President Kaplan awarded Officer John Bending the Best of Hoffman as a stand-out presenter and educator for the children and staff at the park district.

B. Employee(s) of the 3<sup>rd</sup> Quarter:

- Full Time: Marcos Ayala for his above and beyond efforts as the building tech at Seascapes Family Aquatic Center.
- Part Time: Rafael Avila for his outstanding work keeping our parks clean. Rafael was unable to attend the board meeting.

**5. Comments from the Audience:**

None

**6. Recess for A&F Committee Meeting:**

Commissioner Bickham made a motion, seconded by Commissioner Kilbridge to recess the Board Meeting at 7:07 p.m. for the purpose of convening the A&F Committee meeting. The motion carried by voice vote.

**7. Reconvene Following A&F Committee Meeting:**

Commissioner McGinn made a motion, seconded by Commissioner Kinnane to reconvene to the Regular Board Meeting at 8:20 p.m. The motion carried by voice vote.

Present: Commissioners Bickham, K. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Absent: Commissioner R. Evans

Also Present: Executive Director Talsma, Director of Finance and Administration Hopkins, Director of Recreation Kapusinski, Director of Parks, Planning and Maintenance Huguen, Director of Golf and Facilities Bechtold

Audience: C&M Superintendent Manisco

**8. Approval of the Minutes:**

Commissioner Bickham made a motion, seconded by Commissioner Kilbridge to approve the minutes of the September 18, 2018 Regular Board meeting as presented. The motion carried by voice vote.

**9. Consent Agenda:**

Commissioner K. Evans made a motion, seconded by Commissioner Kilbridge to approve the consent agenda as amended to include a not to exceed 3.65 per dekatherm on the Natural Gas Contract Renewal/M18-107.

On a Roll Call: Carried 6-0-1

Ayes: 6 Bickham, K. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 1 R. Evans

- A. Entertainment District Gateway Sign Easement Agreement / M18-100
- B. TC North Roof Bid / M18-099
- C. Fertilizer and Chemical 2019 Early Order Bid / M18-098
- D. Limited Bond Issue Ordinance O18-009 / M18-106
- E. Payment Card / M18-103
- F. Natural Gas Contract Renewal / M18-107
- G. Surplus Ordinance O18-00 / M18-101
- H. Open and Paid Invoice Register: \$688,782.05 (see Oct A&F packet)
- I. Revenue and Expenditure Report/Financial Analysis (see Oct A&F packet)
- J. Acceptance of B&G Minutes 9/11/2018 (see Oct B&G packet)
- K. Acceptance of Rec Minutes 7/17/2018 (see Oct Rec packet)
- L. Acceptance of A&F Minutes 9/18/2018 (see Oct A&F packet)

**10. President's Report:**

President Kaplan presented his report noting that Conference had gone well, reminded all about the 5K Race at BPC 11/3, noted that hockey was in full swing and the survey was out to the resident. He also noted that the Pumpkin Fest had been a great event and reminded all of the family skate. Finally, he encouraged all to play as much golf as possible in the remainder of the year.

**11. Executive Director's Report:**

Commissioner McGinn made a motion, seconded by Commissioner Kinnane to adopt the Executive Director's Report as presented. The motion carried by voice vote.

Executive Director Talsma noted that the weekly updates as well as any complimentary notes were being included with each report.

**12. Old Business:**

None

**13. New Business:**

A. Official Naming of athletic fields at Fabbrini Park (Johnson) M18-102:

Executive Director Talsma reviewed the memo noting that the 60 day waiting period was up and the fields could be officially renamed. He explained that they were looking to call Field 1 the Steve Field; 2 the Connie Field; 3 the Johnson Field and that they would dedicate the fields next Spring for opening day and distribute pin in memory much like the pins the Johnsons used to distribute each year when they began the season. A rock with a bronze plaque will identify the sites.

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to approve the naming of the fields at Fabbrini Park the Stephen & Connie Johnson Athletic Fields as outlined in M18-102.

On a Roll Call: Carried 6-0-1  
Ayes: 6 Bickham, K. Evans, Kilbridge, Kinnane, McGinn, Kaplan  
Nays: 0  
Absent: 1 R. Evans

B. Credential Certificate for IAPD Annual Meeting/ M18-105:

Executive Director Talsma reviewed the item noting that this was routine.

Commissioner Kilbridge made a motion, seconded by Commissioner K. Evans to appoint the delegate and 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> alternatives as detailed in M18-105:

- Delegate: President Kaplan
- 1<sup>st</sup> Alt: Vice President Kinnane
- 2<sup>nd</sup> Alt: Treasurer K. Evans
- 3<sup>rd</sup> Alt: Asst Secretary McGinn

The motion carried by voice vote.

**14. Commissioner Comments:**

Commissioner McGinn noted that he had missed Pumpkin Fest but thanked Director Hugen for repairing the sauna. He noted they could turn up the heat a bit.

Commissioner K. Evans noted that Pumpkin Fest had a great turn out.

Commissioner Bickham congratulated staff on the great turn out and the band. He also noted that he had enjoyed the NRPA Congress.

**15. Executive Session:**

Commissioner Bickham made a motion, seconded by Commissioner McGinn to move to Executive Session at 8:35 pm for the purpose of:

- A. Minutes pursuant to Section 2(c)(21) of the Open Meetings Act.
- B. Appointment, employment, compensation, discipline, performance, or dismissal of an employee pursuant to Section 2(c)(1) of the Open Meetings Act.

On A Roll Call: Carried 6-0-1

Ayes: 6 Bickham, K. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Nays: 0

Absent: 1 R. Evans

Commissioner K. Evans made a motion, seconded by Commissioner Bickham to reconvene to regular session at 9:08 pm. The motion carried by voice vote.

**16. Discussion and Vote from Executive Session:**

None

**17. Adjournment:**

Commissioner Kinnane made a motion, seconded by Commissioner McGinn to adjourn the meeting at 9:10 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma  
Secretary

Peg Kusmierski  
Recording Secretary