NAME OF PROJECT

Irrigation Pump Replacement at Bridges of Poplar Creek CC

BID DATE: 11/6/2018  BID TIME: 10:00AM

PREPARED BY:

HOFFMAN ESTATES PARK DISTRICT
1685 W. Higgins Road
Hoffman Estates, IL  60169-2998
Telephone: (847) 885-7500
Facsimile: (847) 885-7523
INVITATION TO BIDS

Sealed bids for the Irrigation Pump Replacement at Bridges of Poplar Creek CC will be received by the Hoffman Estates Park District at our office; 1685 West Higgins Road, Hoffman Estates, Illinois 60169 until exactly 10:00A.M., 11/6/2018 and then publicly opened and read. Bids submitted after the closing time will be returned unopened. No oral or telephone proposals or modifications will be considered.

The Hoffman Estates Park District Board of Commissioners will make the final award.

Proposals shall be submitted on the attached Form of Proposal and returned in the envelope, if provided. No bidder may withdraw his proposal after the hour set for the opening thereof, or before award of the contract, unless said award is delayed for a period exceeding sixty (60) calendar days.

The Hoffman Estates Park District requires all bidders to comply with all provisions of the Park District Prevailing Wage Ordinance O (ordinance number) This ordinance specifies that no less than the general prevailing rate of wages as found by the Park District or Department of Labor or determined by a court on review shall be paid each draft type of worker or mechanic needed to execute the contract or perform the work.

The Hoffman Estates Park District may reject any or all of the bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim, or cause of action by any unsuccessful Bidder against the Hoffman Estates Park District.

Bid results and the award of the bid will be published on the Hoffman Estates Park District website www.heparks.org.

Sincerely,

Dustin Hugen

Dustin Hugen
Director of Parks, Planning & Maintenance
Hoffman Estates Park District
dhugen@heparks.org
847-285-5465
HOFFMAN ESTATES PARK DISTRICT

INSTRUCTIONS TO BIDDERS

1. Identification of Project

The official name and location of the project shall henceforth be known as:

Irrigation Pump Replacement at
Bridges of Poplar Creek Country Club

The official name and address of the project owner shall henceforth be known as:

HOFFMAN ESTATES PARK DISTRICT
1685 West Higgins Road
Hoffman Estates, IL 60169-2998

Bid Opening: DATES 10/17/2018

Committee Approval: DATES 11/20/2018

Board Approval: DATES 11/27/2018

Contract Awarded: DATES 11/28/2018

Mandatory Onsite Pre-Bid Meeting DATES 10/25/2018 at 10AM

Pre-Bid meeting will start at Clubhouse and move to the pump house.

Commencement of Work: Commencement of paperwork shall begin immediately upon notification of award. Actual work shall commence, during appropriate time set by contractor and HEPD and shall continue with due diligence until full completion and acceptance.

Substantial Completion Date: April 15, 2019
FORM OF PROPOSAL

Proposal of _______________________________________________, hereinafter called the
"BIDDER", (a / (an) ________________________________________,
(Corporation, Partnership,
individual) doing business as _________________________________, to Hoffman Estates
Park District, hereinafter called the "OWNER."

***

The Bidder, in response to your advertisement for bids for Irrigation Pump Replacement at
Bridges of Poplar Creek CC and delivery, having examined the Specifications and other
Documents and being familiar with all of the conditions surrounding the proposed work
(purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor,
materials and supplies and to construct the project in accordance with the Contract Documents,
within the time set forth therein and at the prices stated below. These prices are to cover all
expenses incurred in performing the work required under the Contract Documents of which this
proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract
Document: Numbers: __________, __________, __________, __________.

Bidder hereby agrees to start work within five (5) days after receipt of "Notice to Proceed" from
the Owner and to complete the project no later than 4/15/2019.

Bidders agree to provide all equipment described in the Specifications for the sum of:
___________________________________________________ (in writing)

(Dollars)
Provide labor and material to replace/dispose of two booster pumps, column pipes, and pressure management pump/motor in on course pump house at Bridges of Poplar Creek Country Club. **PLEASE SEE SPECIFICATIONS FOR ALL DETAILS**

**SCOPE OF WORK**

- Replace existing booster pumps, pressure maintenance pump/motor, column pipes, strainers, and check valves.
- Sandblast and paint discharge heads.
- Replace roof hatches after installation.

Total scope of work with materials needed for completion - ____________

**EQUIPMENT**

- Booster pumps 2x- 775 GPM @ 139 psi
- Stainless Steel pump shafts
- New column pipes
- Pressure Management Pump/Motor
- SS basket strainers
- Mechanical Seal for booster pumps
- 6” silent seat check valves

Total equipment - ____________

Upon completion of the removal and installation of two booster pumps and one pressure management pump the system must be started, checked and tested for proper operation.

Grand Total for Both phases - ____________________
Accompanying this is a _________________________________________________
(Bid Bond, Certified Check, Bank Draft)

In the amount of ______________________________________________________
(Dollars)

($__________________) being five percent (5%) of the Base Contract Bid, the same being
subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and
all bids and it is agreed that this bid may not be withdrawn during the period of days in the
Contract Documents.

The Bidder hereby certifies:

A. That this bid is genuine and is not made in the interest of or on behalf of any
undisclosed person, firm or corporation and is not submitted in conformity with any
agreement or rules of any group, association, organization or corporation.

B. That he has not directly or indirectly induced or solicited any other bidder to put in
a false or sham bid.

C. That he has not solicited or induced any person, firm, or corporation to refrain from
bidding.

D. That he has not sought by collusion or otherwise to obtain for himself any
advantage over any other bidder or over the "Owner."

E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-_____
adopted by the Hoffman Estates Park District.

F. That he is in compliance with the Criminal Code Act of 1961, Article 33E-11, Public

G. That all materials, methods and workmanship shall conform to the drawings,
specifications, manufacturer's standards and specifications, and all applicable
Codes and Standards.
CERTIFICATION

I, ____________________ (Officer), having been first duly sworn on Oath, do depose and state that I presently reside at ________________ (Address), and that I am the duly authorized principal, officer or agent of ________________ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, Officers and Employees that neither I nor ________________ (Name of Contractor) are barred from bidding on the Contract for which this bid is submitted, and as a result of violation of either Section 33E-3 (Bid-rigging") or Section 33E-4 ("Bid-rotating") of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28,1961, as amended.

_________________________
On behalf of Contractor

Subscribed and sworn to before me

this ________ day of ________, 20___

______________________________
- Notary Public -

My Commission Expires:
SUBCONTRACTORS

The following list includes all Subcontractors who will perform work representing five percent (5%) or more of the total base bid. The Bidder represents that the Subcontractors are qualified to perform the work required.

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<th>Category</th>
<th>Subcontractor Name</th>
<th>Address</th>
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REFERENCES

Hoffman Estates IL  60169

References for:

1. Company Name: _________________________________________
   Address: _________________________________________
   City-state: _________________________________________
   Phone Number: _________________________________________
   Contact Person: _________________________________________

2. Company Name: _________________________________________
   Address: _________________________________________
   City/State: _________________________________________
   Phone Number: _________________________________________
   Contact Person: _________________________________________

3. Company Name: _________________________________________
   Address: _________________________________________
   City/State: _________________________________________
   Phone Number: _________________________________________
   Contact Person: _________________________________________

4. Company Name: _________________________________________
   Address: _________________________________________
   City/State: _________________________________________
   Phone Number: _________________________________________
   Contact Person: _________________________________________
STATEMENT OF EXPERIENCE

The Bidder shall list all recent projects for which he provided services of a similar nature to the subject project.

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<tr>
<th>Project/Location</th>
<th>Contract Amount</th>
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Please list all of the equipment you will be using on this specific job.

1. ______________________________________________________________
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SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm’s practices.

Instructions

Provide a clear description of your firm’s sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied.

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management.

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping.
Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. ________________________________

_________________________________________________________________________

_________________________________________________________________________

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. ________________________________

_________________________________________________________________________

_________________________________________________________________________.