



1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**AGENDA
BUILDINGS & GROUNDS COMMITTEE MEETING
TUESDAY, JULY 17, 2018
7:00 P.M.**

TO BE HELD IN THE SENIOR CENTER OF THE TRIPHAHN CENTER

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
 - June 19, 2018
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
 - A. South Ridge splash pad/OSLAD Grant / M18-076
 - B. Parks, Planning & Maintenance Board Report and 2Q2018 Goals / M18-074
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-8500 with at least 48 hours' notice.



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**MINUTES
BUILDING AND GROUNDS COMMITTEE
June 19, 2018**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building & Grounds Committee was held on June 19, 2018 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Comm Rep Dekirmenjian, Poeschel, Sernett, Chairman
McGinn, President Kaplan

Absent: Comm Rep Bettencourt, Friedman, Commissioner K. Evans

Also Present: Executive Director Talsma, A&F Director Hopkins,
Rec/Facilities Director Kies, P&D Director Buczkowski, Parks
Director Huguen, Golf Director Bechtold

Audience: Commissioner Kinnane, R. Evans, Kilbridge, Comm Rep
Wittkamp; Turf & Hort Lead Bessette, Supervisor of Aquatics
and Buildings Haizel, Supervisor of Parks, Construction &
Planning Falsetti, Supervisor of Mechanics Hansen,
Development Lead Mogilinski, GIS/Parks Services Admin
Wozny, Comm Rep Veronico, Macdonald and Aguilar

2. Approval of Agenda:

Chairman McGinn noted that staff has requested a change to the agenda to add as Item A an introduction of the maintenance supervisory staff and the changes to their positions given the retirement of Director of Planning and Development Buczkowski and Admin Asst Kusmierski.

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Sernett to approve the agenda as amended. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Sernett to approve the minutes of the May 15, 2018 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Intro of Maintenance Staff:

Director Hugen introduced:

- Kyle Wozny, GIS/Parks, Planning and Maintenance Administrator noting that he was already GIS but would be taking over more service administration i.e. preparation of bid packets, maintenance of bids on the web site, etc.
- Mark Schwartz, Supervisor of Horticulture who's position would not see any changes.
- Steve Bessette, Turf & Horticulture Lead who will assist Supervisor Schwartz.
- Bill Falsetti, Supervisor of Parks, Development and Construction as he would be taking over more development for the playgrounds spaces, etc. in the replacement of Director Buczkowski
- Adam Mogilinski, Parks, Development & Construction Lead who will assist Supervisor Falsetti.
- Mitch Haizel, new Supervisor of Aquatics & Building to include the ice maintenance and its staff.
- Brad Hansen, Supervisor of Mechanics who's position would not see any changes.

Director Hugen also noted that the department would now be called Parks, Planning and Maintenance and that they would retain the planning services of Director Buczkowski on a per project basis.

Executive Director Talsma explained that the duties of Dave Young, Ice Operations Manager and his staff would move to the Parks, Planning and

Maintenance Department, under the Supervisor of Aquatics & Buildings and ultimately Director Huguen. He noted that they were a great group of fellows and that Director Huguen was doing a great job reorganizing the department.

Information only.

B. Air Handler Units at BPC/ M18-063:

Director Huguen reviewed the item. President Kaplan asked why there was such a discrepancy in cost and Director Huguen noted that it was directly related to the labor and getting equipment inside the facility.

Comm Rep Dekirmenjian asked if the district had dealt with any of the vendors and Director Huguen noted that they used General Mechanical now.

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Sernett to recommend that the B&G Committee recommend the board approve the bid price of \$58,895 to The YMI Group to install two new air handlers at Bridges of Poplar Creek as outlined in M18-063. The motion carried by voice vote.

C. TC North end flooding/M18-058:

Executive Director Talsma reviewed the item. Director Buczkowski noted that in all the years he had worked for the district, they had never experienced flooding before this.

Chairman McGinn asked why the TC parking lot did not follow Village Code when it was constructed and Director Buczkowski noted that at that time there was no requirement for the park district to follow Village Code or get a permit.

Comm Rep Sernett asked if the park district might not want a second opinion from the Village on this matter and Director Buczkowski noted that the Village was not in the business of designing areas for buildings that they did not own. He did note that they would review the plans for the repairs.

Comm Rep Macdonald asked if the system would be grandfathered in and Director Buczkowski noted that it would actually be considered a minor parking lot adjustment.

Executive Director Talsma explained that this unbudgeted fix would be covered with funds from the capital fund.

Comm Rep Sernett made a motion, seconded by Comm Rep Dekirmenjian to recommend the B&G recommend the board approve three additional inlets be installed and the wood chips be removed and replaced with

washed stone and that the estimated funds necessary be allocated from the capital fund savings on the BPC Air Handler units to cover the costs as outlined in M18-058. The motion carried by voice vote.

D. Painting/Caulking Bids for PSSWC/M18-060:

Director Hugen reviewed the item noting that they had negotiated with the low bidder to address the cost of the caulking and the paint. It was noted that the company could caulk over areas in good condition and only replace those bad areas as well as using an equivalent and less costly paint that still offered the necessary warranty.

Chairman McGinn asked if this was the first time the wall was being painted and Director Hugen noted that it was.

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Sernett to recommends that the B&G Committee recommend the board approve the negotiated bid price of \$70,000 to BP&T Company to paint and caulk PSSWC as outlined in M18-060. The motion carried by voice vote.

E. OSLAD Grant Program: South Ridge Community Park/M18-062:

Executive Director Talsma reviewed the item noting that Representative Crespo was already on-board with assisting the district in the process.

Comm Rep Dekirmenjian asked if the area would be the same size as Seascape and Executive Director Talsma explained that it would be a splash pad and not a pool, but a larger pad making the park more of a community park.

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Sernett to recommend that the B&G Committee recommend the board direct staff to move forward with the preparation of an OSLAD grant for the South Ridge Community Park project as outlined in M18-062. The motion carried by voice vote.

F. Twinbrook Encroachment /M18-066:

Executive Director Talsma noted that the district was looking to take possession of the open space but not until all the encroachments to the property had been dealt with by the School District.

He explained that the majority of the encroachments were being addressed; however, the last piece of property had a wooden fence perpendicular to the park district's path. Initially the school district had believed the fence entirely on the homeowner's property, however, the last 15-feet of the 100-foot fence comes onto the property by 4 feet. Additionally, the school district

had just recently approved a legal document approving the fence; although it was done prior to realizing that the fence was not completely on the homeowner's property.

Comm Rep Dekirmenjian asked if the district could add a clause to say that the homeowner would have to take the fence down and Executive Director Talsma noted that it was already included.

Commissioner Kinnane asked about the timing of the agreement and it was noted to have been done recently.

Commissioner R. Evans asked if the district needed the legal agreement and Executive Director Talsma noted that it was attached to the property.

The question was raised as to whether the homeowner would indemnify the district as the fence was on what might become our property and Comm Rep Sernett asked if the homeowner knew that the fence was not on their property. It was noted that the district did not feel there would be a liability and that the homeowner did not know that the fence was not on their own property.

Commissioner Kinnane asked about the homeowner adding landscape along the fence line and Executive Director Talsma explained that the park district could modify the legal agreement prior to accepting the land.

President Kaplan asked if staff could find out what the cost would be to move the fence and staff will check.

Comm Rep Veronico asked about selling the property but Executive Director Talsma noted that there were a great many rules to selling public land.

Executive Director Talsma explained that the recommended motion would mean recommending that the district take the land and the legal agreement with the homeowner.

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Sernett to recommend the B&G committee recommend that the Board approve moving forward with the transfer of the Twinbrook property as previously agreed to, once the encroachments have been cleared by the homeowner (or park district staff) and agreements for the removal and replacement of existing fencing (on approved properties) have been secured and that the park district will also honor the current school district/home owner agreement on Lot 19 as outlined in M18-066. The motion carried by voice vote.

G. Parks Board Report/M18-061:

Director Hugen reviewed the report. Chairman McGinn asked if the Chino plots were sold out. Director Hugen noted that he believed they all had fencing and most had plantings.

Chairman McGinn noted that the showers at Seascapes were all cold again. Director Hugen noted that he had not heard of any issues.

President Kaplan asked if someone checked the repair items and Director Hugen noted that staff checked each morning and the showers were working. He noted that if they were at high bather capacity, that the water heater might just be empty and participants would have to wait for water to heat up.

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Sernett to send the Parks Board Report M18-061 to the board as presented. The motion carried by voice vote.

H. P&D Board Report/M18-064:

Director Buczkowski reviewed the report noting that they would not be paving PSSWC that evening due to the weather.

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Sernett to send the P&D Board Report M18-064 to the board as presented. The motion carried by voice vote.

7. **Committee Member Comments:**

President Kaplan welcomed all the new Comm Reps to the meetings.

8. **Adjournment:**

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Sernett to adjourn the meeting at 8:15 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary

Memorandum No. M18-076

TO: Building and Grounds Committee
FROM: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks and Facility Services
RE: South Ridge Splash Pad: OSLAD Grant Project
DATE: July 13, 2018

Background:

At the June 19th Board meeting, the Board approved moving forward with the application for an OSLAD grant for the South Ridge Community Park project.

This project is for the construction of a water amenity (splash pad) in north Hoffman Estates. The construction of a north side splash pad was identified and made part of the 2014-2019 5-year Comprehensive Master Plan. Additionally, staff has recently received a petition with nearly 200 signatures of north side residents in favor of the north side splash pad (attached). In addition to the splash pad, the grant application would request monies to replace the South Ridge 18 year old children's playground, the 16 year old outdoor fitness equipment areas, and the addition of an outdoor shelter with amenities for group events.

Besides the features listed above, additional parking and extensive landscaping, rebuilding of all existing pathways to meet ADA requirements and replacement of the floating dock will also be included as part of this grant submittal. A very basic Google Earth image has been attached for discussion.

Implications:

The budget estimate for these improvements at South Ridge Park total \$1,350,000. Assuming the district was to receive this grant, the State would pick up to 50% with a maximum of \$400,000 with a net cost to the district being \$950,000. Staff feels confident that we can value engineer certain aspects and hopes to possibly be able to achieve the overall project for less funding. Of this amount the following items are set to be replaced in the next five years with a total amount of \$376,530:

- Playground 2020
- Floating Dock 2020
- Fitness Area 2021
- Walking Paths 2021
- Tennis Court 2024

Additionally, the budget would need to include funding for a grant administrator who helps get public and legislative support for our grant (over other applicants). This project would be funded by the Capital and General Fund reserves.

Unfortunately, the reinstatement of the OSLAD grant program at the last minute makes the submission of the grant a last minute project with a number of critical events

happening within a very narrow window of opportunity. As of today (7/12/2018), the grant has not yet been released by the Illinois Department of Natural Resources.

Per Policy 5.17, the district shall provide a written notice of a public meeting regarding permanent physical structures which change the use of a district park as well as posting a sign on the property. A sign has been posted at South Ridge Park and postcards have been mailed to surrounding residents notifying them of the public meeting which will be held as part of the B&G Committee meeting on July 17th in order to obtain input from residents.

Staff will also hold additional meetings for resident focus group input prior to finalization of the park site plan for the OSLAD Grant application.

Recommendation:

Staff recommends that the B&G Committee recommend to the full board approval to proceed with the South Ridge Community Park project OSLAD Grant application once applications may be submitted.

Jane Kaczmarek

Subject: FW: Your Comment Re: Splash Pad
Attachments: splash-pad-near-willow-rec_email.pdf

From: Peter Ji [<mailto:pjiman1@hotmail.com>]
Sent: Monday, July 09, 2018 9:05 PM
To: Jane Kaczmarek
Subject: RE: Your Comment Re: Splash Pad

Hello Jane,

Attached to this email is an online petition of signatures of North Hoffman Estates neighbors who would be interested in seeing a splash pad somewhere in the north Hoffman area. Additional comments are below:

Michelle Keller Hauser I agree! That space has been vacated for almost 20 years. It was so cute when they did have safety town. There is a hearing on July 17 to do something water related on Freeman by the lake. I would love to see a community pool.

Alyssa Gwen This would be great!

Agata Knaga By the lake I'm totally for that !! My toddler would love it

Katy Young Allen So would my 11 and 13 year olds

Lauren Guss*Lauren and 2 others manage the membership, moderators, settings, and posts for Winston Knolls Neighborhood Group.* I've wanted that for years, but now I'm hoping they do that by the lake on Freeman. I saw the sign last week.

Julie Scott Been here 36 yrs we tried to get a pool in here for many years never happened

Barbara Meyers Barrera I suggested this personally to the mayor 10 years ago when I had a face-to-face conversation. Hopefully they will finally do something about it.2

Denise Slavicek That would be awesome! Yesterday we were at Barrington's splashpad - our granddaughters loved it! We hoped for years to get a water feature on our side - maybe it'll finally happen

Laurie Waldin Leeds Peter, I applaud your efforts and support it wholeheartedly. As a parent of a 4 year old 26 years ago when the proposal for Seascape came to be we here in the north fought for a share of the recreational spending. Now our daughter has bought a home in the same neighborhood she grew up in with her 4 year old and we still have the same parks, updated slightly but no true recreational outlet. I could rant about the politics of it but will hold back.

Nicole Kurek I would love to see more of a splash park. 🍷☐ Something like a Barrington, Rolling Meadows, or Buffalo Grove.

Michelle Zimanek A splash pad in North Hoffman would be great!! Would love to see it at South Ridge Park though, centrally located for all of N Hoffman. Hoping for good news at the meeting on the 17th!

In anticipation of the town hall meeting next Tuesday July 17th, I was wondering if I could speak with you about possible planning or next steps or something to see if there is any possibility of moving this idea forward. Is it okay to arrange a talk with you about this possibility?

Signatures

1. Name: Kristin Lucas (kalucas85@gmail.com) on 2018-07-03 04:25:01
Comments:

2. Name: Bernadette Molczan (bernadettemolczan@gmail.com) on 2018-07-03 04:28:42
Comments:

3. Name: Alyssa Kerke (alyssa.boburka@gmail.com) on 2018-07-03 04:42:49
Comments:

4. Name: Megan Grabbe (megan.grabbe@yahoo.com) on 2018-07-03 04:51:37
Comments:

5. Name: Michelle Stieb (wdwmmk@yahoo.com) on 2018-07-03 05:16:01
Comments:

6. Name: Sharron Boxenbaum (sharronbox@aol.com) on 2018-07-03 08:47:34
Comments:

7. Name: Jennifer Yang (jenniferyang78@gmail.com) on 2018-07-03 09:38:53
Comments:

8. Name: Jessica Onines (o9sjessica@gamail.com) on 2018-07-03 10:11:16
Comments:

9. Name: Shanna Neilson (shannaneilson@hotmail.com) on 2018-07-03 10:31:13
Comments:

10. Name: Liz Bauske (e.bauske@yahoo.com) on 2018-07-03 10:53:23
Comments: .

11. Name: Bryan Gerdzunas (bgerdzunas@hotmail.com) on 2018-07-03 11:22:38
Comments:

12. Name: Jennifer Rowe (jpasdo@gmail.com) on 2018-07-03 11:26:46
Comments:

13. Name: Adam Bauske (abauske1@yahoo.com) on 2018-07-03 11:29:57
Comments:

14. Name: Jess Bedsole (jessbedsole@gmail.com) on 2018-07-03 11:37:02

Comments: This would be great!

15. Name: Cybil (cybilb10@gmail.com) on 2018-07-03 11:47:29
Comments:

16. Name: Amy Novak (amy_brian@att.net) on 2018-07-03 11:51:23
Comments:

17. Name: Meri Schumann (mschuman@allstate.com) on 2018-07-03 11:53:42
Comments:

18. Name: Aby (goillini823@gmail.com) on 2018-07-03 11:59:55
Comments:

19. Name: Agata knaga (agataknaga79@yahoo.com) on 2018-07-03 12:00:09
Comments:

20. Name: Jen (Jen.Killinger@gmail.com) on 2018-07-03 12:02:07
Comments:

21. Name: Kelly Lynn (kmccavitt@hotmail.com) on 2018-07-03 12:03:08
Comments:

22. Name: Jennifer Ananevicz (Jen@Ananevicz.com) on 2018-07-03 12:07:34
Comments:

23. Name: Karol Moca (karolwesolowski@yahoo.com) on 2018-07-03 12:14:06
Comments:

24. Name: Janine Sasso (janine_luedecke@web.de) on 2018-07-03 12:14:47
Comments:

25. Name: Donna Tyler Slania (dslania@yahoo.com) on 2018-07-03 12:18:47
Comments:

26. Name: Annette Grabowski (jrgrab@aol.com) on 2018-07-03 12:21:21
Comments:

27. Name: Kristen Vargas (kl3iva@yahoo.com) on 2018-07-03 12:23:29
Comments:

28. Name: Nia antonopoulos (niaanton@yahoo.com) on 2018-07-03 12:24:08

Comments:

-
29. Name: Meeae King (meeaeaking@gmail.com) on 2018-07-03 12:26:05
Comments:
-
30. Name: Michelle Misik (michelle.misik@gmail.com) on 2018-07-03 12:29:00
Comments:
-
31. Name: Zheng You (youzheng2007@gmail.com) on 2018-07-03 12:31:55
Comments: my kids would love to have one!
-
32. Name: Deanna (dede22_@hotmail.com) on 2018-07-03 12:38:38
Comments: I wanted this when my kids were little! I also thought a splash pad could be put in Valley Park on Park Lane. The baseball field currently there is not used.
-
33. Name: Nicole Kurek (nurseniki@comcast.net) on 2018-07-03 12:38:50
Comments:
-
34. Name: Angelica Rackow (geliafigliola@hotmail.com) on 2018-07-03 12:42:35
Comments: It would be a great improvement for our area
-
35. Name: Megan Kaiser (meganorlando@gmail.com) on 2018-07-03 12:43:28
Comments: The north side of Hoffman Estates is in need of some attention and investment. A splash pad would be a welcome addition to the neighborhoods on the north side.
-
36. Name: Tracey Bobitz (traceybobitz@yahoo.com) on 2018-07-03 12:44:13
Comments:
-
37. Name: Anne Epsom (anne.epsom@gmail.com) on 2018-07-03 12:50:38
Comments:
-
38. Name: Bonnie Phalen (mrsphalen@gmail.com) on 2018-07-03 12:56:13
Comments:
-
39. Name: Abbey Grabowski (abbeygrabo@gmail.com) on 2018-07-03 13:02:23
Comments: This would be so great for my kids!
-
40. Name: Vicki Roling (victoria.helle@gmail.com) on 2018-07-03 13:04:10
Comments:
-
41. Name: Lauren Guss (LaurenGuss@comcast.net) on 2018-07-03 13:10:30

Comments: This area is an eyesore and I've heard many members of the Winston Knolls Neighborhood Group suggest a splash pad there and I think it's a great idea! There are so many children in this neighborhood, including my own, who would use it constantly. A splash pad anywhere on the North side of Hoffman Estates would be welcome!

42. Name: Matthew kaiser (kaiserbrew@hotmail.com) on 2018-07-03 13:10:38
Comments:

43. Name: Eric Langsfeld (ericthegreatness@yahoo.com) on 2018-07-03 13:11:31
Comments: I grew up in HE and think it would be great to take my daughter to a splash pad by Willow.

44. Name: Jerry (gslania@yahoo.com) on 2018-07-03 13:23:58
Comments:

45. Name: Emily Michelin (efmiche@gmail.com) on 2018-07-03 13:24:35
Comments:

46. Name: Kelly Foley (kellycupuro@gmail.com) on 2018-07-03 13:26:42
Comments:

47. Name: Patricia B (pabell4005@gmail.com) on 2018-07-03 13:28:53
Comments: We live in Winston Knolls and a splash pad in the former Safety Town spot would be a welcome addition!!!

48. Name: Laurie L (Cleaverfan@gmail.com) on 2018-07-03 13:32:38
Comments:
Peter, I applaud your efforts and support it wholeheartedly. As a parent of a 4 year old 26 years ago when the proposal for Seascapes came to be we here in the north fought for a share of the recreational spending. Now our daughter has bought a home in the same neighborhood she grew up in with her 4 year old and we still have the same parks, updated slightly but no true recreational outlet. I could rant about the politics of it but will hold back.

49. Name: Jen Wessberg (msjen78@aol.com) on 2018-07-03 13:43:12
Comments:

50. Name: Mike Ananevicz (HEPetitions@Ananevicz.com) on 2018-07-03 13:44:50
Comments:

51. Name: Cheryl Fasano (cmf360@aol.com) on 2018-07-03 13:46:31
Comments: It's time that Hoffman Est. puts some type of water entertainment for the children who live in North Hoffman. I have lived on both sides of Hoffman most of this time in North side. My children are grown now but I would love to have a splash pad to

take the grandchildren. too. We've got the room let's put it to use. I mean you put in a dog park. Why not a splash pad for the younger children. Something families can walk too.

I think after 41 years on the North side I have waited long enough for our children to become top priority. We asked for a pool many years ago that didn't happen you built it in South Hoffman. The least you can do is put this Splash Pad at the top of your list for the Children in North Hoffman. I don't think that is asking for too much.

52. Name: Amy Etnyre (aetnyre@gmail.com) on 2018-07-03 13:52:57
Comments:

53. Name: Tracy Carter (tracycarter@sd54.org) on 2018-07-03 14:01:22
Comments:

54. Name: Tina Marie (babiarju@gmail.com) on 2018-07-03 14:04:39
Comments:

55. Name: Carolyn Banich (carolynbanich@yahoo.com) on 2018-07-03 14:04:45
Comments: Highly agree splash pad would be great addition and highly needed.

56. Name: Kelly Mollenhauer (kellymollenhauer@gmail.com) on 2018-07-03 14:10:07
Comments: This would be awesome! It's a forgotten neighborhood in HE as far as park district pools go! We need something to beat this Heat!

57. Name: Michelle Marconi (michellemarconi@yahoo.com) on 2018-07-03 14:19:36
Comments:

58. Name: Laurie Graba (grabamation@hotmail.com) on 2018-07-03 14:22:08
Comments: LIKE!!!

59. Name: Janine Multeri (jglaser5@hotmail.com) on 2018-07-03 14:25:41
Comments:

60. Name: Katie Chapa (kchapa04@yahoo.com) on 2018-07-03 14:41:49
Comments:

61. Name: Robert Grabowski (rgrab0928@gmail.com) on 2018-07-03 14:43:11
Comments:

62. Name: Juan Chapa (jchapa75@yahoo.com) on 2018-07-03 14:45:23
Comments:

63. Name: Tawni Barbanente (tbarbanente@gmail.com) on 2018-07-03 14:47:39

Comments:

-
64. Name: Ashley Cochran (amacie2@gmail.com) on 2018-07-03 14:50:31
Comments:
-
65. Name: Stacy Hemmer (Stacyhemmer@gmail.com) on 2018-07-03 14:52:19
Comments: It would be so nice to see that area across from willow put to good use. I think a splash pad would be perfect.
-
66. Name: Amy Rogers (amymrogers59@yahoo.com) on 2018-07-03 14:56:26
Comments:
-
67. Name: Samantha ader (sbrayader@gmail.com) on 2018-07-03 15:02:13
Comments:
-
68. Name: Sandy Cicinelli (scicinelli@yahoo.com) on 2018-07-03 15:06:18
Comments:
-
69. Name: Jessica Schleede (jessicaschleede@comcast.net) on 2018-07-03 15:09:30
Comments:
-
70. Name: Sarah Fricke (sfricke1@gmail.com) on 2018-07-03 15:11:32
Comments:
-
71. Name: Curtis Marquart (curtis.marquardt@icloud.com) on 2018-07-03 15:13:41
Comments: This would be a popular and much-used addition to the neighborhood.
-
72. Name: Kelsey Ratcliff (kjjohn6@yahoo.com) on 2018-07-03 15:14:10
Comments:
-
73. Name: Kristen Souliotis (kristensouliotis@yahoo.com) on 2018-07-03 15:25:19
Comments:
-
74. Name: Kathy Guerra (kathy.s.guerra@gmail.com) on 2018-07-03 15:31:20
Comments:
-
75. Name: Tracie Peyton (madison219@msn.com) on 2018-07-03 15:32:24
Comments:
-
76. Name: Lauren Wilhelms (laurenwilhelms@gmail.com) on 2018-07-03 15:34:05
Comments: This would be an awesome addition to the area!!!
-

77. Name: Justin Wilhelms (wilhelms.justin@gmail.com) on 2018-07-03 15:35:40
Comments: This would be great for the north side of Hoffman!!
-
78. Name: Violeta (violeta@paynelawoffice.com) on 2018-07-03 15:37:37
Comments: We have LOTS of small children and why not adults that will beneficieate from this.
-
79. Name: Kristin (krisze_kj@hotmail.com) on 2018-07-03 15:54:19
Comments:
-
80. Name: Sabiha Madani (ssmadani@yahoo.com) on 2018-07-03 15:58:33
Comments:
-
81. Name: Jennifer Lopez (Jen76Rn@aol.com) on 2018-07-03 16:14:46
Comments:
-
82. Name: Mandy Matijevic (mmlag01@hotmail.com) on 2018-07-03 16:14:48
Comments:
-
83. Name: Sam Lopez (sam73lawf@aol.com) on 2018-07-03 16:16:11
Comments:
-
84. Name: anynomous (trashytrashdesu@gmail.com) on 2018-07-03 16:19:18
Comments:
-
85. Name: Deepali Nagarsheth (deepa411@yahoo.com) on 2018-07-03 16:26:24
Comments:
-
86. Name: Sandra (sandrajensen@yahoo.com) on 2018-07-03 16:31:11
Comments:
-
87. Name: Kristin Peterson (kmerdmann85@yahoo.com) on 2018-07-03 16:32:40
Comments:
-
88. Name: Karina Ruiz (ruiz_karina@sbcglobal.net) on 2018-07-03 16:32:57
Comments:
-
89. Name: Debbie Burton (debburton960@gmail.com) on 2018-07-03 16:44:16
Comments: Great idea I'm all for it!
-
90. Name: Rachel Jacobi (rachel.lynne.nelson@gmail.com) on 2018-07-03 16:51:04
Comments: Yes to splash pad!

-
91. Name: Liz Mraz (efehr007@comcast.net) on 2018-07-03 16:56:03
Comments:
-
92. Name: Rafaela Boun (rafaela.boun@gmail.com) on 2018-07-03 16:58:20
Comments:
-
93. Name: Kelley Sgroi (ksgroi517@aol.com) on 2018-07-03 16:58:59
Comments:
-
94. Name: Russell Brown (russellbrown22@gmail.com) on 2018-07-03 16:59:32
Comments:
-
95. Name: Amina Baig (rose_sk73@hotmail.com) on 2018-07-03 17:00:04
Comments:
-
96. Name: Kavita (kavita.suthar@gmail.com) on 2018-07-03 17:03:37
Comments:
-
97. Name: Jessica Sweet (bash1ja@gmail.com) on 2018-07-03 17:11:45
Comments:
-
98. Name: Jon szuba (szubajon@yahoo.com) on 2018-07-03 17:20:51
Comments:
-
99. Name: Hannah yi (hyi4@hotmail.com) on 2018-07-03 17:34:42
Comments:
-
100. Name: Katie Cipolla (kcm0205@yahoo.com) on 2018-07-03 17:35:07
Comments:
-
101. Name: Rebecca Livergood (rlivergood@hotmail.com) on 2018-07-03 18:02:35
Comments: Would love to see this or a pool!
-
102. Name: Patti Guss (pattiguss@gmail.com) on 2018-07-03 18:17:25
Comments:
-
103. Name: Dina Ambrosia (dinaambrosia@att.net) on 2018-07-03 18:20:03
Comments:
-
104. Name: Erin Smyrniotis (erin.smyrniotis@gmail.com) on 2018-07-03 18:47:42
Comments:

-
105. Name: Ginger Morris (ging3845@att.net) on 2018-07-03 18:50:24
Comments:
-
106. Name: Amanda Kelley (ajkelley78@gmail.com) on 2018-07-03 18:51:27
Comments:
-
107. Name: Barb Barrera (bfeltz8@gmail.com) on 2018-07-03 19:19:02
Comments:
-
108. Name: Glenn Warpinski (draginwagon64@gmail.com) on 2018-07-03 19:30:34
Comments:
-
109. Name: Jessica Hernandez (jesserstar@aol.com) on 2018-07-03 19:38:20
Comments:
-
110. Name: Priya (priyamathew1@gmail.com) on 2018-07-03 19:40:00
Comments:
-
111. Name: Christopher Wojcik (cjow76@yahoo.com) on 2018-07-03 19:42:07
Comments:
-
112. Name: Jo Skiba (bellajo78@att.net) on 2018-07-03 20:09:23
Comments:
-
113. Name: Debbie Krupp (padkrupp@att.net) on 2018-07-03 21:08:19
Comments: Vote for a splash park on the North side!
-
114. Name: Lori Strobbe (strob06@sbcglobal.net) on 2018-07-03 21:18:38
Comments:
-
115. Name: Cheryl Vu (cheryl.vu@att.net) on 2018-07-03 21:27:00
Comments:
-
116. Name: Michelle Zimanek (michelle.zimanek@gmail.com) on 2018-07-03 21:37:52
Comments:
-
117. Name: Jennifer Radochonski (jennifer.radochonski@gmail.com) on 2018-07-03 21:40:39
Comments:
-
118. Name: Barbara Lach (b_lach@yahoo.com) on 2018-07-03 22:02:39
Comments:

119. Name: Leslie Drobnik (todays_special47@yahoo.com) on 2018-07-03 22:13:57
Comments: I would love a splash pad closer to the folks north of i90. While it's nice to have splash pads anywhere, driving little ones so far can cut into fun time with nap schedules.

120. Name: Tina Odachowski (tinaoda77@gmail.com) on 2018-07-03 22:27:42
Comments:

121. Name: Ellyn Weisz (ellynweisz@yahoo.com) on 2018-07-03 23:16:11
Comments: Yes I would love to see a splash pad there.

122. Name: Stephanie (razberryz8@yahoo.com) on 2018-07-03 23:33:14
Comments:

123. Name: Denise Slavicek (slavicek900@comcast.net) on 2018-07-04 00:13:29
Comments: We have lived in Winston Knowles for 40 years and always wanted a water feature north of the tollway. Our children never had the opportunity to have water fun near their home - maybe our grandchildren will have that chance.

124. Name: Marnie Hernandez (marn123424@aol.com) on 2018-07-04 00:19:07
Comments:

125. Name: Linda Luna (Lindaluna62880@gmail.com) on 2018-07-04 02:39:45
Comments:

126. Name: Adam (idaknowa@comcast.net) on 2018-07-04 03:40:33
Comments:

127. Name: Mary Panfil (mary@panfil.com) on 2018-07-04 03:44:57
Comments: I would support the building of a splash pad recreation area across from Willow Rec Center.

128. Name: Matt kmiecik (dewalttools1703@yahoo.com) on 2018-07-04 04:08:35
Comments:

129. Name: Gotz Kasper (gotzkasper@att.net) on 2018-07-04 04:15:44
Comments: A splash pad would be awesome

130. Name: Erica Shidle (shidle@att.net) on 2018-07-04 04:23:33
Comments: Many residents would utilize a splash pad at the Willow rec area.

131. Name: Christy Roycroft (Croycro94@gmail.com) on 2018-07-04 05:16:22
Comments:

132. Name: Erin Pasquil (epasqu2@gmail.com) on 2018-07-04 12:36:45
Comments:

133. Name: Linda Cupuro (lcupuro@aol.com) on 2018-07-04 12:59:37
Comments:

134. Name: Brenda Welker (ymom9622@hotmail.com) on 2018-07-04 13:21:17
Comments:

135. Name: Laurie Roycroft (lcr91@comcast.net) on 2018-07-04 13:32:43
Comments:

136. Name: Morgan Crane (morgan.phelps.crane@gmail.com) on 2018-07-04 14:08:56
Comments: This would be a valuable addition to North Hoffman!

137. Name: Christine fiore (fiorecasa@att.net) on 2018-07-04 14:14:53
Comments:

138. Name: Tania espinoza (taniaespinoza58@gmail.com) on 2018-07-04 15:03:11
Comments: Make the splash pad

139. Name: Genevieve Bajaj (geneviveluna@gmail.com) on 2018-07-04 15:08:19
Comments:

140. Name: John Hemmer (jhemmer3@yahoo.com) on 2018-07-04 15:28:39
Comments:

141. Name: Becky Iacullo (beckyiacullo@yahoo.com) on 2018-07-04 15:52:16
Comments:

142. Name: Alex Simonian (alexsimo11@gmail.com) on 2018-07-04 16:01:57
Comments:

143. Name: Karen Larson (kjibata@gmail.com) on 2018-07-04 16:19:40
Comments:

144. Name: Magdalena Zablocki (magdalena@gmail.com) on 2018-07-04 16:35:37
Comments:

145. Name: Sofia Esquiliano (sofiaesquiliano@gmail.com) on 2018-07-04 16:43:57
Comments:

146. Name: Lisa Schindler (schindler.lisa@gmail.com) on 2018-07-04 16:48:53
Comments:

147. Name: Mag Sen (madas576@yahoo.com) on 2018-07-04 16:49:51
Comments:

148. Name: Kay smith (kay.harley@aol.com) on 2018-07-04 16:55:33
Comments:

149. Name: Elaine Erickson (eje214@yahoo.com) on 2018-07-04 20:18:53
Comments:

150. Name: Joseph Kerke (joseph.kerke@gmail.com) on 2018-07-04 20:30:38
Comments:

151. Name: Alison Haiduke (alison506@comcast.net) on 2018-07-04 20:48:26
Comments:

152. Name: Ian Thomas (ian1thomas@yahoo.com) on 2018-07-04 22:03:24
Comments:

153. Name: Humberto Camacho (himbertoc@gmail.com) on 2018-07-04 22:19:20
Comments:

154. Name: Humberto Camacho (humbertoc@gmail.com) on 2018-07-04 22:19:49
Comments:

155. Name: Ann Kupczyk (anniegent@hotmail.com) on 2018-07-04 22:22:26
Comments:

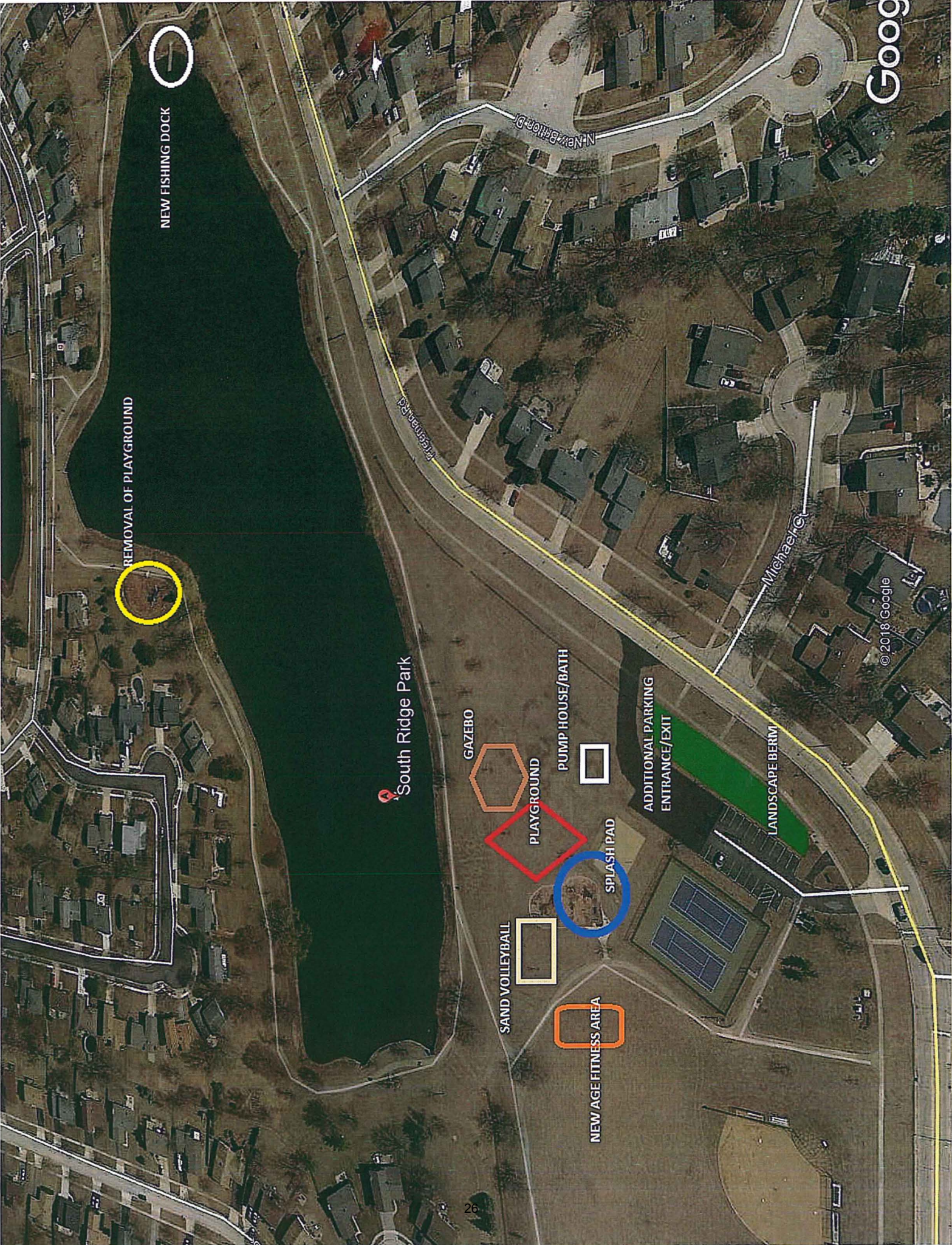
156. Name: Jennifer Rieck (addisjennifer@yahoo.com) on 2018-07-04 23:27:53
Comments:

157. Name: Christina McCarthy (cmccarthy0408@gmail.com) on 2018-07-05 00:01:17
Comments:

158. Name: Alison Tealdi (welker0014@hotmail.com) on 2018-07-05 02:02:26
Comments:

159. Name: Meghan Kubek (maoconn2@yahoo.com) on 2018-07-05 02:18:15
Comments:
-
160. Name: Judy Kantorowicz (judykan4@hotmail.com) on 2018-07-05 03:27:28
Comments: I am all for a splash pad...great idea
-
161. Name: Carol Oswald (22carolozz@gmail.com) on 2018-07-05 04:07:55
Comments:
-
162. Name: Britney Lane (britney.taylor@yahoo.com) on 2018-07-05 04:13:45
Comments:
-
163. Name: Karen Williams (willamy64@gmail.com) on 2018-07-05 04:28:29
Comments:
-
164. Name: Mollie Ficarella (englishchick@gmail.com) on 2018-07-05 13:45:15
Comments:
-
165. Name: Lisa Lucht (lisalucht@gmail.com) on 2018-07-05 13:54:04
Comments: A splash pad near Willow Recreation center would be a much better use of space than a weed filled former park. The north side of Hoffman Estates doesn't have any type of water area for children to use on warm days. This would be a great draw to our neighborhood.
-
166. Name: Susana Chapa (mschapac@yahoo.com) on 2018-07-05 17:57:02
Comments:
-
167. Name: Jessica Feliciano (jessfeliciano13@gmail.com) on 2018-07-05 19:45:13
Comments:
-
168. Name: Karen Kelly (karen.kelly@itex.net) on 2018-07-05 19:54:41
Comments: Love the idea! Thx, KK
-
169. Name: Andrea Messner (queenmessner@gmail.com) on 2018-07-05 21:46:55
Comments:
-
170. Name: Rony Szwec (ronyace@comcast.net) on 2018-07-06 02:38:18
Comments:
-
171. Name: Ed Kaminski (edkaminski@aol.com) on 2018-07-06 02:40:58
Comments:
-

172. Name: Tom Bobitz (tombobitz@yahoo.com) on 2018-07-06 12:25:13
Comments:
-
173. Name: Rachael Novalinski (rn72480@gmail.com) on 2018-07-06 12:46:41
Comments:
-
174. Name: Joyce Noga (nogadoin17@gmail.com) on 2018-07-06 15:52:42
Comments:
-
175. Name: Pamela Armstrong (pkeller980@yahoo.com) on 2018-07-07 15:21:04
Comments:
-
176. Name: Keith Armstrong (karmstrong005@yahoo.com) on 2018-07-07 15:22:03
Comments:
-
177. Name: Christy Kasper (ckzoekrems@yahoo.com) on 2018-07-07 15:32:23
Comments:
-
178. Name: Drew Kasper (drewkasper@ymail.com) on 2018-07-07 15:33:27
Comments:
-
179. Name: Michael J Smyrniotis (michael.smyrniotis@gmail.com) on 2018-07-07 15:35:25
Comments:
-
180. Name: James Martin (jdmartin819@gmail.com) on 2018-07-07 23:45:42
Comments:
-
181. Name: Yvonne Matsunaga (rossome2@hotmail.com) on 2018-07-08 04:04:19
Comments:
-
182. Name: Kathleen Faust (katty009@aol.com) on 2018-07-09 12:15:53
Comments:
-
183. Name: Donald Wilkinson (dfwilky@gmail.com) on 2018-07-09 16:43:29
Comments:
-



NEW FISHING DOCK

REMOVAL OF PLAYGROUND

South Ridge Park

GAZEBO

PLAYGROUND

PUMP HOUSE/BATH

SPLASH PAD

SAND VOLLEYBALL

NEW AGE FITNESS AREA

ADDITIONAL PARKING
ENTRANCE/EXIT

LANDSCAPE BERM

Google

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Memorandum M18-074

To: B&G Committee
From: Craig Talsma, Executive Director
Dustin Hugen, Director of Parks and Facilities Services
RE: Parks, Planning & Maintenance June Board Report
Date: 7/12/18

1. Playground Renovations

The contractor at Armstrong and McArthur has been able to accomplish a sustainable amount of work with the dry weather that we have been having. Playground structures are in place at Armstrong and playground mulching process has begun. Sub grade and concrete has begun at McArthur with playground equipment set to be installed the week of July 23rd. The contractor is still on pace to be finished before the school year begins.

2. Parking Lots

Asphalt removal and new paving at PSS&WC took place on the evening of June 27th with the work starting at 9pm. Staff and the contractor work through the evening into the morning to provide as little as possible disruption to PSS&WC patrons. The contractor was completed with the project at 9am on the 28th and the parking lot was fully open by noon. On the evening of the 29th the parking lot lines were then painted to complete the project.

3. Vogelei Barn

Staff began the process of siding Vogelei Barn with then new metal siding and replacing the windows. The project is moving along nicely and is anticipated to be completed by the end of July. With many detail cuts needed around features of the barn the process is a long one, but with 3 ½ of the exterior walls finished it is beginning to look like a new barn.

4. Horticulture & Turf

Finally district mowing is under control as the turf has slowed down and is almost going into dormancy in some areas. With May and half of June being the wettest on record it makes the dog days of summer tough on grass. The turf has had no chance to build a strong root system during the spring months to be ready for the hot and dry summer months. The turf crew is monitoring parks and fields and mowing as needed, if turf is stressed the best option staff can take is to stay off that turf. Watering using water cannons has begun at select sports fields that do not have irrigation to maintain healthy turf for August activity. Tree and landscape bed maintenance along with pond management has been ongoing throughout the month of June and crew are doing a great job of keeping the parks looking clean and presentable.

5. Other key items that staff has been working on and or accomplished are listed below:

- Applied new playground mulch at Willow Tot, Cannon, Evergreen, Maple, Olmstead and Tall Oaks

- Tennis and basketball coating and coloring was completed at Charlemagne, Cannon and South Ridge Parks
- HVAC preventative maintenance checks and repairs
- Aquatic maintenance to maintain proper water levels through the hot days with high bather loads
- Daily maintenance and repairs on vehicles, buses, ball field equipment and mowers

**HOFFMAN ESTATES PARK DISTRICT
2018 GOALS & OBJECTIVES
PARKS, PLANNING & MAINTENANCE DIVISION**

Key: C = Complete / SC = Substantially Complete / IP = In Progress / NB= Not Begun / NA = Not Accomplished

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Objective 1: Offer healthy and enjoyable experiences that promote equal access

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Ensure equal and equitable access of facilities to all the residents of the District.	Develop a concept plan along with cost estimates to provide the residents of North Hoffman a water orientated activity playground by June 30, 2018	IP	Staff has developed conceptual budget scenarios for possible improvements related to a splash pad, playground and support facilities. These numbers will be useful in identifying a potential funding need should the project move forward. Staff is in the process of developing an overall plan for a splash pad at South Ridge park as part of the OSLAD Grant. Prices and concept are in process and will be completed by July 27th.
	Evaluate all HEPD amenities and develop a plan that addresses equal parity in all regions and neighborhoods of the district. The goal would be to adopt the plan and implement it as part of the 2020-2025 CMP.	IP	Staff updated the asset distribution maps and in the case of playgrounds has developed an equity based scenario to be considered in the CMP process. Staff is currently awaiting programming demand data and projections for specific asset types.

District Objective 2: Achieve customer satisfaction and loyalty

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Provide parks, facilities and opportunities that promote healthy and enjoyable experiences.	Oversee the procurement of a roofing consultant to develop plans and specification for the replacement of the Triphahn Center North Roof. Complete bid package by June 30, 2018.	IP	Staff has narrowed the list of consultants to be used on this project from 16 down to 3. The next step in the process is to have the consultant on board by the end of May. WJE Associates has been retained to complete the drawings and bid specs. We are planning to go out to bid on 9/16/18 with bid openings on 10/10/18.

District Objective 3: Connect and engage our community

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Expand marketing communications with the use of social media and outreach programs.	Provide a monthly blog that can be accessed from the HEPD website. The blog will be maintenance driven with helpful tips for residence on timing of everything from turf/horticulture tips to AC and furnace maintenance. The blog will also contain opportunities for residence to be involved in park cleanup days, flower planting opportunities, seed collections and nature walks.	IP	Two posts have been completed during 2018; the first outlining the work being completed at Black Bear Park and the second post in regards to parks being ready for spring with important opening dates of splash pads, tennis courts, restrooms and drinking fountains. Two more post have been updated on the site, one showing damage to Hoffman Park and cleanups through the spring and the most recent one providing homeowners with lawn and garden tips.
Increase community involvement in District operations.	Conduct a tree seedling planting event in April at locations to be determined by February 28, 2018. The event will also showcase proper tree maintenance from planting to caring for fully grown trees.	C	The oak tree sapling planting is scheduled for 4/21/18 with volunteers from Sears Holding. The plantings are going to take place at Black Bear to replace the removed ash trees. Over 20 volunteers participated in the tree planting at Black Bear.
	Hold a volunteer park clean up in May, where residence have the opportunity to help beautify their neighborhood parks through weed removal, garbage pick, edging landscape beds, cleaning park structures and painting. Hold the event at five parks in 2018. Locations will be determined by March 1, 2018.	C	Park cleanup combined with a Cub Scout nature hike was completed at North/South Twin on 3/21/18. Currently scheduled are park cleanups at Vogelei (4/21/18), Charlemagne (4/29/18) and implementation of a Monarch Butterfly Garden at Bridges (5/5/18). Vogelei, Charlemagne and Bridges events all took place with great success.
	A volunteer Queen Anne’s Lace removal will be scheduled for July based on the quantity of Queens Anne’s Lace and locations.	NB	Scheduled to be completed in late spring.
	Combine our Seed Collection at Charlemagne Park with a Parks Department run educational event of shoreline management and why HEPD maintains the shorelines with native buffer zones.	NB	Tentative dates are being looked at.
	Adopt a Park Program. Provide HEPD residents with a clear understanding of the Adopt a Park program though our monthly	NB	Project is being evaluated to determine effectiveness.

	blog as well has monthly reminders through social media.		
	Work with local boy scouts/girl scouts/local schools to hold four events per year. Events consist of bird house building projects, nature walks, school horticulture field trips and etc.	C	Three events have taken place so far this year. Boy Scout group and Parks team built wood duck boxes at Parks building on 1/12/18. Girl Scout group is building a Little Free Library for Sycamore Park. On 3/21/18 Parks met with a Cub Scout group at North/South Twin to assist in a Nature walk/Park Cleanup. We are looking into 1-2 more events for 2018. Girl Scout Troop completed the little free library, Two Eagle scout projects have been completed as well. The ADA garden plots at Chino and a Chiney Swift Tower at Vogelei.
Solicit input and engage residents in the planning process. Continue to work with the Village and Cook County Forest preserve to develop a multi-use path from Shoe Factory Road to PS Business Park.	Develop an outline of areas of interest to be incorporated into the 2020-2025 Comprehensive Master Plan Attitude and Interest Survey by June 30, 2018.	IP	Staff, along with the Village and Forest Preserve continue to work out agreement details related to the development of the Prairie Stone Pathway. The major issue at this point is CNN reluctance to accept a 20 year minimum term. One issue that was resolved was the extension of the grant construction start date which will allow the process to continue thru September of 2018.
	Work out any remaining issues so that the consultant can develop the bid package for construction. Timeline based on Federal approval.	NB	

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Objective 1: Achieve annual and long range financial plans

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Provide stability amongst employees (proper compensation) where skill sets are applied to benefit the district. Determine proper timelines and procedures for daily operational activity.	Monitor the parks division payroll and operational budgets. Meet 100% of the timelines established by the finance division.	IP	Constantly monitoring throughout the year.
Achieve District annual budget to maintain fund balance reserves.	Complete all overseen capital projects at or below budget amounts. June 20, 2018.	IP	Design work and bidding was completed in late march with contractor award occurring in

			April. The total capital commitment for projects overseen by planning staff is now tracking under budget with reasonable contingency in place. Planning department capital projects are either under budget or scheduled to be on track to stay within budget.
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District Objective 2: Generate alternative revenue

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Develop strategies to attract additional sponsors and new partnerships.	Continually look for private funding opportunities to fund local capital projects.	IP	Staff continued to research funding opportunities through June 30, 2018.
Achieve District annual budget to maintain fund balance reserves.	Continually look for state and federal opportunities to fund local capital projects.	IP	Staff continues to research funding opportunities. OSLAD grant application process is underway so as soon as it is released we can submit.

District Objective 3: Utilize our resources effectively and efficiently

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Utilize best practices to maximize capital expenses. Internally evaluate park structures and landscape beds.	PSSWC replace RTU – 12	IP	Quotes have been received
	PSSWC replace RTU- 6	IP	Quotes have been received
	PSSWC replace RTU- 1	IP	Quotes have been received
	Seascape replace pump # 1	C	
	Seascape replace motor #1	C	
	Seascape replace motor #2	C	
	Replace Toro Z-turn mower #556	C	In Production
	Replace Toro 580D #570	C	In Production
	Remove and replace fall surface at Black Bear with new Turf fall surface. New turf fall surface has a life span of 15 years compared to the six years we are currently getting out of rubberized tiles.	C	Completed a community event recognizing kids to the park day was held at the playground.
	Refurbish playground at Birch in house.	IP	Due to weather we are starting the process now and completing prior to November 1, 2018.
Replace Sand Filters at Seascape	C	New filters are installed and electric is being completed currently. Target date to test all components is 4/27/18. Final walk through took place in June and everything is up and	

			running properly.
	New exterior siding and windows at Vogelei Barn	IP	Construction has begun.
	Complete Roof Repair Bid Specs for a November Bid on TC roof	IP	Bids have been received for consulting and are in the process of being reviewed. WJE has been awarded and bids will open in September.
	Complete Exterior Painting at PSSWC by 11/24/2018	IP	BP&T has been awarded and looking like an August completion.
	Complete Construction of Chino Park Garden plots prior to April 1, 2018. Completion of accessible entrance by Q3.	C	Due to weather this project is behind schedule. Water line is being completed the week of 4/16/18. The garden plots will be completed by 4/28/18. The garden plots were completed on time and have been up and running.
	Park playgrounds inspections will be completed by different staff members every 30-60 days based on environmental conditions and repairing structures as needed. Update landscape beds to provide beautification with perennials plants that require low maintenance to maintain. (Well maintained turf provides a great look and very cost effective).	IP	Initial playground inspections have been completed. Landscape of all parks have been reviewed and are in the planning stage currently. Park inspections are ongoing monthly and landscape improvements are moving along as scheduled.
Implement detailed preventative maintenance plan for building structures and mechanicals.	Buildings and all mechanicals will go through preventative checks every month. Checks will be evaluations completed by staff that will allow staff to stay ahead of failures and more adequately budget for repairs or changes.	IP	This is ongoing through the entire year and has been completed through March. Checks have been completed through June.
Begin using Mobile Maintrac.	Use mobile maintrac to track work orders, park and building inspections, and preventive maintenance checks. Produce quarterly reports showing inspections results/work performed through mobile maintrac.	IP	Working with the business department to finalize setup.
Transition job responsibilities from Planning and Development Department to Parks and Facilities Department.	Work closely with Director of Planning and Development on 2018 and beyond planned activities. Continue planning the roof assessments and upcoming structure replacements that have been started (TC bid specs ready for Nov. 2018 bid). Ensure	C	Staff has worked together to insure all timelines are going to be met.

	completion of Armstrong and MacArthur parks by 8/15/2018.		
GIS to serve as an overall assets management tool.	All assets within the district will be entered into the system. Quarterly checks will be completed with department heads to assure assets are up to date. Work logs produced through Mobile Maintrac will add in updating assets throughout the year.	IP	We believe we have accounted for 90% of district assets over \$5K and have dates to deploy GIS to Recreation and Golf departments in April. Staff is confident that 98% of all assets are in the system and quarterly checks have begun.
Maximize efficiency between Parks maintenance, Golf maintenance and facilities custodial staff.	Utilize equipment sharing, combining purchases, cross training staff as well as training custodial staff on day to day maintenance and upkeep at facilities.	IP	Ongoing sharing of equipment has been taking place.
Achieve District annual budget to maintain fund balance reserves.	Reuse and /or refurbish existing building materials associated with the renovation of playgrounds.	C	As part of the playground replacement projects the contractor is required to provide the removed mulch for resident use. This was completed and the residents have obtained the free mulch.

District Objective 4: Utilize our resources effectively and efficiently

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Achieve District annual budget to maintain fund balance reserves.	Continue to work with maintenance personal on the utilization of the GIS asset management data base. Help develop cost estimates on existing assets to be replaced.	C	Planning staff continues to work with key maintenance personal on the deployment of the GIS asset management system. Staff is confident that 98% of all assets are in the system and quarterly checks have begun.

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Objective 1: Create and sustain quality parks, facilities, programs and services

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Implement seeding practices/section into natural areas for expansion of plant life.	Enhance high visibility natural areas by adding additional wild flower seeds. Natural areas to be burned by the end of the 1 st quarter, following burns wild flowers seeds will be planted. When changing any perennial plants in parks they will be transplanted to natural areas.	C	24 in house burns and one contract burn at Hunter's Ridge Wetland have been completed. Black Bear Park is still to be completed and scheduling is weather dependent. Wild Flower seedings are in process at all locations. Planting took place in May.

Begin using new technologies and formulations to when dealing with integrated pest management issues.	Enhance the quality of turf in parks by using fertilizers that contain controlled release technology that's providing a longer release of nutrients, which will allow us to make one application to parks in May 2018 weather permitting. Apply Specticle Total (non-selective herbicide) to all landscape beds and tree rings to stop weed growth prior to applying mulch. All location to be completed by 06/01/2018 weather permitting.	C	All locations received their treatments and staff will start preventative treatments this upcoming fall for 2019 weed growth.
Maintain district infrastructure to utilize proven best practices that provide first class parks and facilities.	Replace MacArthur Playground. Complete by June 30	IP	Design work completed, materials ordered and contractors on board to begin work as soon as school is out for the summer. Contractor is in process of completing MacArthur and Armstrong Park.

District Initiative 2: Utilize best practices

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Enhance overall quality of natural areas, parks, ballfields and facilities.	Enhance natural areas by controlling invasive plants to 20% or less. Maintain/monitor on quarterly basis for compliance. Annual controlled burns at Black Bear, Hunter's Ridge and Roherson Parks.	IP	All controlled burns have been finished and natural areas are monitored all season long.
	Implement proper fertilizer and herbicide application in parks/ballfields based on high priority areas to low priority areas. All Fertilizer and first round herbicides application will be made by July 1 st .	C	All locations received their treatments.
	Continue with playground inspections on a monthly basis, but in 2018 have a minimum of 3 certified playground inspectors complete inspections.	IP	Playground inspections have been completed through March. Completed through June.
Preventative maintenance checks at Seascape Family Aquatic Center prior to opening dates.	Through the use of contractors, have all piping and controls inspected yearly in April.	C	Upon completion of filter renovations, preventative checks will take place. Due to availability, in house staff inspected all pipes.
Adopt new shutdown procedures at Seascape Family Aquatic Center.	When the pool season has ended, all water lines inside the pool deck will be blown out	NB	

	from the pool pit and capped on the surface by 10/12/18. This will prevent freezing and possible rain water entering the lines.		
Specify environmentally sound programs and opportunities on environmental best practices.	Work w/outside contractors involved with district projects to reduce garbage & require contractors to have metal waste picked up by scrapers. Offer mulch to the public for residential garden use. Locally dispose of 30% existing mulch materials.	C	As part of the playground renovation process all mulch will be offered to residents saving the environmental cost to haul it to land fill. All steel will be recycled. Mulch was used by residents and steel was recycled by contractor.

District Objective 3: Advance environmental and safety awareness

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Implement best practices to maintain a minimum score of 95% in the District-wide IPRA environmental report card	Maintain Park Division's compliance with IPRA's Environmental Report Card. Complete by end of 4 th quarter.	NB	
Employee Training	All employees will be trained on specific job related task within 30 days of employment.	C	Seasonal staff that started on 4/3/18 have all been trained and as more staff arrives training will continue. All staff has been trained.
Safety Meetings	The Parks and Facilities department will hold 12 safety meeting throughout the year that correspond to work being completed at that time of year.	IP	Complete through June.
Achieve accreditation status for CAPRA	Maintain and develop operational processes required to achieve 100% score for CAPRA accreditation.	C	Evaluation completed in June.
Specify environmentally sound programs and opportunities on environmental best practices.	Require playground manufactures to provide documentation of environmentally sustainable manufacturing practices associated with the production of their equipment.	C	As part of the bid process each contractor was required to document that they have in place an environmental policy for their operations.

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Objective 1: Develop leadership that ensures workforce readiness

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Provide clear direction/training to all employees that fit with that employee's job description.	Document all training procedures that outline job descriptions along with expectations.	IP	

Hold employees to a high standard of service. Understanding that all employees are district employees working toward one goal.	Quarterly reviews with full time staff members that discuss failures and successes. Learn goals of individual employees and departments and use those goals to achieve our standard of service.	IP	Mid year reviews will take place in August.
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District Objective 2: Build organization culture based on I-2 CARE Values

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Continually expand and update Hoffman University training curriculum to enhance workforce knowledge and readiness.	Conduct minimum of one Hoffman U workshop in 2018.	NB	

District Objective 3: Promote continuous learning and encourage innovative thinking

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Promote furthering educational opportunities of staff by encouraging participation in workshops, conferences and other educational opportunities.	Provide full time staff members with educational opportunities in their fields that will directly benefit the district and personal work related efficiency. Supervisors and Lead staff will attend two outside education event per year.	IP	Events that have been attended by staff in 2018 are: Illinois Turfgrass Foundation Annual Conference, IAPD State Conference, Great Lakes Park Training Institute, MIPE Monthly events.
Build a strong working culture to allow innovative thinking.	Conduct two Parks Division team building events. Complete by end of 2 nd and 4 th quarters.	IP	The first team building event is scheduled for July 18th.
Evaluate and update succession plan including assuming responsibilities for current Planning and Development Division. Begin to prepare employees for advancement and the organization for personnel changes.	Complete by the end of the third quarter.	C	New parks structure are in place.
Promote further educational opportunities of staff by encouraging participation in workshops conferences and other educational opportunities.	Attend ILCA conference (Participate in a minimum of 6 CEU hrs.) Spring 2018.	C	Planning staff attended the ICLA conference
	Attend IPRA Conference by January 2018.	C	Planning staff attended the IPRA conference