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MINUTES
REGULAR BOARD MEETING NO. 1030
June 26, 2018

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on June 26, 2018 at 7:04 P.M. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Bickham, K. Evans, Kilbridge, McGinn, Kaplan

Absent: Commissioner R. Evans, Kinnane

Also Present: Executive Director Talsma, A&F Director Hopkins,
Rec/Facilities Director Kies, P&D Director Buczkowski, Parks
Director Hugen

Audience: A&F Superintendent Cotshott, Comm Rep Winner,
Chhatwani, Wilson, Aguilar & Dressler; Athletic Manager
Thomas, Athletic Coordinator Goddard, BOH Larry Stone,
Jamie Wilkey from Lauterbach & Amen, LLP Auditors, Wayne
Dressler, G. Naqvi, T. Krettler, M. Steed and R. Schimka from
Mainstreet Realtors

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

President Kaplan noted that Item 4C. Part Time Employee of the Year would be added to the agenda as well as moving item 9F. Twinbrook Encroachments to New Business.

Commissioner McGinn made a motion, seconded by Commissioner Bickham to approve the agenda as amended. The motion carried by voice vote.

4. Awards:

A. Linda Dressler & ReMax Suburban:

President Kaplan presented Linda Dressler and the group from ReMax Suburban with a plaque thanking them for their grant application financially assisting in the creation of the gardens at Chino Park and the ADA accessible plots that are a part of that garden.

B. BOH Larry Stone/George Bedell:

President Kaplan presented Larry Stone with the award for doing an outstanding job volunteering for the SRT Golf Outing and selling a record number of raffle tickets.

C. PT Employee of the 2nd Quarter; Kyle Goddard:

President Kaplan presented Athletic Coordinator Goddard with the award for his hard work with the athletic program and the creation of new programs including the fishing program.

5. Comments from the Audience:

None

6. Recess for A&F Committee:

Commissioner K. Evans made a motion, seconded by Commissioner Kilbridge to recess the Board Meeting for the A&F Committee meeting at 7:15 p.m. The motion carried by voice vote.

7. Reconvene following A&F Committee:

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to reconvene the Board Meeting at 8:05. The motion carried by voice vote.

Present: Commissioner Bickham, K. Evans, Kilbridge, McGinn, Kaplan
Absent: Commissioner R. Evans, Kinnane
Also Present: Executive Director Talsma, Rec/Facility Director Kies, A&F Director Hopkins, P&D Director Buczkowski, Parks Director Huguen
Audience: Comm Rep Wilson, Aguilar

8. Approval of the Minutes:

Commissioner Kilbridge made a motion, seconded by Commissioner Bickham to approve the minutes of the Regular Board May 22, 2018 meeting as presented. The motion carried by voice vote.

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to approve the minutes of the Annual Board May 22, 2018. The motion carried by voice vote.

9. Consent Agenda:

Commissioner Kilbridge made a motion, seconded by Commissioner K. Evans to approve the Consent Agenda as amended.

On a Roll Call: Carried 5-0-2
Ayes: 5 Bickham, K. Evans, Kilbridge, McGinn, Kaplan
Nays: 0
Absent: 2 R. Evans, Kinnane

- A. Introduction of Parks Staff (see June B&G packet)
- B. Air Handler Units at BPC (see June B&G packet)
- C. TC north end flooding (see June B&G packet)
- D. Painting/Caulking Bids PSSWC (see June B&G packet)
- E. OSLAD Grant Program: So Ridge Community Park (see June B&G packet)
- F. CMP Process: Needs Assessment (see June FPC packet)
- G. Audit (see June A&F packet)
- H. Prevailing Wage Ordinance (see June A&F packet)
- I. Surplus Ordinance (see June A&F packet)
- J. Open and Paid Invoice Register: \$687,650.23 (see June A&F packet)
- K. Revenue and Expenditure Report (see June A&F packet)
- L. Acceptance of B&G Minutes 5/15/2018 (see June B&G packet)
- M. Acceptance of Rec Minutes 5/15/2018 (see June Rec packet)
- N. Acceptance of A&F Minutes 5/22/2018 (see June A&F packet)

10. President's Report:

President Kaplan welcomed A&F Director Hopkins and Comm Rep Wilson to the meetings. He also encouraged everyone to eat at BPC even though it was not fish fry or Music Night.

He congratulated Executive Director Talsma, Fac & Rec Director Kies and Facility/Ice Operation Manager Fong on the excellent work to get the ice summer programs up and running.

President Kaplan noted that the district had received a National Play Ball Proclamation from the Mayor for June through August 2018 to be National Play Ball Summer.

11. Adoption of Executive Director's Report:

Commissioner Kilbridge made a motion, seconded by Commissioner K. Evans to approve the Executive Director's Report as presented. The motion carried by voice vote.

12. Old Business:

None

13. New Business:

A. Twinbrook Encroachments:

Executive Director Talsma reviewed the item noting that at last meeting it was believed that only the last portion of the fence was on park district property, however, after re-measuring, it was the entire fence on park district property from just a few inches to four feet.

Director Huguenot noted that it would cost \$2500 to remove and replace the wooden fence as it was too old to be able to be moved.

Executive Director Talsma noted that the fence was primarily privacy as it did not enclosed anything and that as of today's date, the school district did not have a signed agreement with the homeowner regarding the encroachment. He asked if the park district was willing to take this property with the encroachment. Discussion ensued. Commissioner K. Evans asked about removing the fence and Executive Director Talsma noted that the park district could remove the fence from their property, however, he recommended that notice be given to the homeowner. It was noted that the park district had offered to remove the fencing for other homeowners and could offer the same to this homeowner.

Commissioner Bickham asked about the back yard fence and it was noted to be in compliance and on the homeowner's property.

Commissioner K. Evans asked about a permit for the fence and it was noted that the fence had been there before the current resident.

The board's consensus was to not take possession of the property with the encroachment. The motion carried by voice vote.

Commissioner McGinn made a motion, seconded by Commissioner Bickham to inform the school district that the park district would not take the property with any encroachments. The motion carried by voice vote.

B. Review/Release of Executive Session Minutes Resolution R18-004/M18-070:

Executive Director Talsma reviewed the item noting that it had to be reviewed every 6 months.

Commissioner K. Evans made a motion, seconded by Commissioner McGinn to approve Resolution R18-004 Review of Closed Session Minutes as outlined in M18-070.

On a Roll Call: Carried 5-0-2
Ayes: 5 Bickham, K. Evans, Kilbridge, McGinn, Kaplan
Nays: 0
Absent: 2 R. Evans, Kinnane

14. Commissioner Comments:

Commissioner McGinn said he was looking forward to the 4th of July events and congratulated staff on the audit. He also welcomed A&F Director Hopkins and Comm Rep Wilson.

Commissioner K. Evans apologized for missing the meeting last week due to a trip in the ambulance. He noted that the police, firemen and EMTs were terrific.

Commissioner Bickham noted it was good to see the creation of the Forward Planning Committee and welcomed Director Hopkins and Comm Rep Wilson.

President Kaplan noted that it was Director Buczkowski's last board meeting as a full time employee and noted that he would be working on a project by project basis for the district under the Parks Department.

Executive Director Talsma addressed the board noting that he had just received information that Governor Rauner might be at the 4th of July Fest on July 7th and suggested that anyone interested in meeting him contact Executive Assistant Kaczmarek and the park district would check with the Village.

President Kaplan asked if everyone had information on the parade noting that it was float #29 meeting at 565 Newark Ln at 8:00 a.m.

15. Executive Session:

Commissioner K. Evans made a motion, seconded by Commissioner McGinn to move to Executive Session at 8:30 p.m. for the purpose of:

- A. Minutes, pursuant to Section 2(c)(21) of the Open Meetings Act
 - o May 22, 2018

- B. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2(c)(1) of the Open Meetings Act.

On a Roll Call: Carried 5-0-2
Ayes: 5 Bickham, K. Evans, Kilbridge, McGinn, Kaplan
Nays: 0
Absent: 2 R. Evans, Kinnane

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to reconvene to Regular Board at 9:30 p.m. The motion carried by voice vote.

16. Discussion and vote from Executive Session:

Commissioner K. Evans made a motion, seconded by Commissioner Bickham to authorize Executive Director Talsma to create a new Recreation/Ice Director's position.

On a Roll Call: Carried 5-0-2
Ayes: 5 Bickham, K. Evans, Kilbridge, McGinn, Kaplan
Nays: 0
Absent: 2 R. Evans, Kinnane

17. Adjournment:

Commissioner McGinn made a motion, seconded by Commissioner K. Evans to adjourn the meeting at 9:35 p.m. The motion carried by voice vote.

Respectfully submitted,

Craig Talsma
Secretary

Peg Kusmierski
Recording Secretary