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MINUTES RECREATION COMMITTEE February 20, 2018

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on February 20, 2018 at 8:20 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner R. Evans, Comm Rep Dressler, Comm Rep Snyder, Chairman Kinnane

Absent: Comm Rep Henderson, Neel, Wittkamp

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, Golf Director Bechtold

Audience: Commissioners Kilbridge, K. Evans, Bickham, McGinn, President Kaplan, Tracey Crawford from NWSRA

2. Approval of Agenda:

Comm Rep Dressler made a motion, seconded by Commissioner R. Evans to approve the agenda as presented. The motion carried by voice vote.

3. Approval of the Minutes:

Commissioner R. Evans made a motion, seconded by Comm Rep Snyder to approve the minutes of the January 16, 2018 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. NWSRA 2017 Overview/M18-016:

Executive Director Tracey Crawford gave a presentation on NWSRA's progress in 2017. She noted that they had increased the number of CTRS and CPRPs as well as outreaching to 173 new families. She noted NSWRA's regional approach and talked about the opening of new day programming for adults. She explained that they would begin to track ethnicity and transgender categories.

Commissioner Kilbridge asked about the Leisure Ed and Executive Director Crawford noted that it was their contact in the classrooms.

Commissioner K. Evans asked about tracking service hours and Executive Director Crawford said they would begin that in all regions. She also talked about the needs for Specialty Space. President Kaplan asked why HE Parks was so much higher in this area and it was noted to be due to our climbing wall and ice.

Commissioner Kinnane asked if they tracked how much more they would like to do and Executive Director Crawford noted that they did. She also explained inclusion as the ability to provide support for those disabled to participate in general programming.

Commissioner K. Evans asked if they could use the information from the school and Executive Director Crawford noted that only with parental permission. She also noted that HE Parks was up by 16 families.

Commissioner Kinnane asked where she thought NWSRA would go in the future and Executive Director Crawford noted that she saw them moving forward in the area of seniors, autism and medical needs.

No vote required.

B. WRC & Vogelei Flooring /M18-013:

Director Kies reviewed the item noting it was under budget and that the carpet would be installed in-house.

Comm Rep Dressler asked why they had so few bids. It was noted that the item had been re-bid in an effort to get more than 1 bidder. It was also

noted that while the district prefer 3 bidders, in this instance without installation, there was not much interest.

President Kaplan asked about the design and Facilities Manager Albig said they would be matching what existed in WRC and Vogelei. It was noted that in small jobs staff usually had input on colors and that architects offered input on larger projects.

Comm Rep Snyder made a motion, seconded by Comm Rep Dressler to recommend that the board award the bid to Scharm Flooring Inc. for the total amount of \$27,323.00. The motion carried by voice vote.

C. Balanced Scorecard/M18-019:

Executive Director Bostrom reviewed the item noting that it was a snapshot of the district from December 2016 to December 2017.

Commissioner R. Evans made a motion, seconded by Comm Rep Dressler to recommend the board approve the Balanced Scorecard M18-019 as presented. The motion carried by voice vote.

D. Rec, Fac, Golf Report/M18-017:

Director Kies reviewed the item thanking Director Bechtold for his assistance with Daddy Daughter Dance. He also noted that the Kiosk had been moved to the Village Hall; reminded everyone of the Job Fair March 3 and the sled hockey March 10 and 11 as well as the Hockey Tournament coming to Triphahn Center early March.

Commissioner R. Evans asked about the Kiosk and Director Kies noted that it was not getting much exposure at the hospital. Commissioner R. Evans asked about any park district presence at Amita and Deputy Director Talsma noted that they were still an annual sponsor and that the district was working with them.

Comm Rep Dressler asked about the EC numbers down and Director Kies noted that it was for the full-day camps or days off school and that this year there were fewer days off. She also asked about the 50+ numbers and Director Kies noted that they were reaching 400 members at a higher cost than the initial \$15/annually and the new members were using the facility.

Director Bechtold reminded the committee that the fish fry had begun and that they were still interviewing for the Executive Chef. He also explained that the banquet flooring was nearly completed. He reminded everyone of Breakfast with the Easter Bunny and Easter Brunch.

President Kaplan asked about cooking without an Executive Chef and Director Bechtold noted that they had a Sous Chef and two Line Cooks that were handling needs now but he hoped to have an Executive Chef before Easter Brunch.

Commissioner R. Evans made a motion, seconded by Comm Rep Dressler to send the Rec, Fac, and Golf Report M18-017 to the board. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Snyder reminded everyone of the Fish Fry.

Commissioner R. Evans asked about the ride on the district's bus noting that 50+ Program Manager Schwartz was concerned that it was discouraging 50+ sign up for trips. Executive Director Bostrom said he would have Director Hugen have Supervisor of Mechanics Hansen look at the suspension system.

Chairman Kinnane wanted to commend Building Maintenance Supervisor Paul for his performance at PSSWC.

8. Adjournment:

Comm Rep Snyder made a motion, seconded by Comm Rep Dressler to adjourn the meeting at 9:25 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski
Recording Secretary