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**MINUTES
BUILDING AND GROUNDS MEETING
February 20, 2018**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building and Grounds Committee was held on February 20, 2018 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner K. Evans, Comm Rep Bettencourt, Friedman, Sernett, S. Triphahn, Chairman McGinn

Absent: Comm Rep Dekirmenjian

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, P&D Director Buczkowski, Parks Director Hugen, Golf Director Bechtold

Audience: Commissioners R. Evans, Kinnane, Kilbridge, Bickham, Comm Rep Snyder, President Kaplan; Residents Russel & Sherry Schmidt 410 E. Bluebonnet, Mary Sapitro 980 Aspen, Nanette Scheri 965 Ash, Jim Repeta 965 Ash, Jeff Whyte 405 Azalie, Melissa English 1000 N. Bluebonnet, Bruck Johnston 1020 Ash, Bill + Joy Morris 345 E. Bluebonnet, Jim Mueller 1020 Aspen, Peter Ouch 900 Basswood, Veronica Derjec 1165 Basswood, M Vaszi 400 E. Bluebonnet, Dawn Anzalone 1065 Ash, Chris Stanropoulos 405 Azalea, Frank Moore 25 Azalea, Dave & Barbara Lehr 1045 Basswood

2. Approval of Agenda:

Executive Director Bostrom noted that M18-009 Color Court Repair and M18-010 Supply of playground equipment had been inadvertently left off the agenda. He noted that if the committee amended the agenda to include these items, they could discuss them but not make a formal recommendation. He also

explained that the items would be presented to the A&F for recommendation and then on to the Board next week.

Comm Rep Friedman made a motion, seconded by Comm Rep S. Triphahn to approve the agenda as amended. The motion carried by voice vote.

3. Approval of the Minutes:

Comm Rep Friedman made a motion, seconded by Comm Rep Bettencourt to approve the minutes of the January 16, 2018 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Library Project by Girl Scouts/M18-015:

Director Hugen reviewed the item and introduced the Girl Scouts. The troop leader, Amanda Pycook introduced Scout Kaitlyn Pycook who explained that the girls were working on their Silver Award and that there would not be any cost the park district for the creation of the library box. She also explained that the scouts would monitor the contents monthly.

Scout Lauren Mae reviewed the design for the B&G Committee noting that they would be using plywood and outdoor paint on the project.

Scout Sarah Johnson explained the reason for locating the library box at Sycamore Park was for the fresh air and it was near a playground. She also explained that there would be an annual agreement with the district to provide upkeep on the box and for the scouts to monitor it contents.

Comm Rep Sernett asked where the books would be coming from and it was noted that they would be donated by the Girl Scouts service unit or St. Hubert's Church. Chairman McGinn asked if it would be on the 'honor' system and the girls explained that it would.

Executive Director Bostrom explained that this was becoming more popular and that often the boxes were located in resident's front yards. Commissioner Kinnane asked about a bench and it was noted that there was one nearby.

Comm Rep S. Triphahn made a motion, seconded by Comm Rep Bettencourt to recommend the board approve the placement of the Little Free Library at Sycamore Park. Staff is aware that content of the library will need to be checked more than once a month. It will be checked during park inspections along with normal routine park stops. The agreement between HE Parks and Girl Scout Troop #40348 regarding structural and content upkeep of the Little Free Library will be renewed on a yearly basis. Motion carried by voice vote.

B. Demo and potential sale of Twinbrook School Property/M18-011:

Executive Director Bostrom reviewed the item noting that the school had been taken out of commission 20 years ago in 1998. He also noted that due to the time of building, the school had asbestos as well as mechanical issues making it too costly to repair so the school district was looking to demolish it. He explained that the park district had developed an Intergovernmental Agreement to split the cost of demolition up to a maximum \$160,000 or approximately \$47,000/acre. He explained that the demolition had already begun on the interior with the exterior scheduled to begin end of February or early March. He explained the land would become green space until such a time as the park district could determine, with public input, on what to do with the park area. He explained that the playground would remain and that the district had \$10,000 to invest in the park area for possible repair and/or upkeep this year. He also explained that the input from this meeting and the committee recommendation would go to the A&F committee next week and then on to the board that same night.

Comm Rep S. Triphahn asked if the playground equipment needed to be refurbished and Director Hugen explained it was in good shape but they did have \$10,000 to address any issues they might find. Comm Rep S. Triphahn asked about the access to the playground during demolition and Executive Director Bostrom explained that the park district property and playground was on the West and North sides of the park away from the school building.

Jim Repeta asked where participants would park for the ball and soccer fields if the lot was removed. Executive Director Bostrom noted that it was a U9 field and that the park district could control the program schedule. Director Hugen explained that the athletic fields had been taken off the 2018 schedule. Executive Director Bostrom also noted that the district did not typically program fields that did not have parking.

Frank Moore asked if there were plans for the area. Executive Director Bostrom explained that the playground would remain and that the rest would be green space until the district held public meetings for input on what residents would like to see in the park. He explained that the district had 47

playgrounds with many not having parking lots and that anything at this park right now would be temporary.

A homeowner addressed the committee explaining that they could only park on the south (park) side of the street and expressed concern for the children coming from the park. Executive Director Bostrom explained that generally there was no parking on the same side as a park and that they could approach the Village with regard to that issue.

Jim Repeta asked about the kids that would come to practice and Director Huguen noted that the area would be fenced off for replanting and the soccer goals would be removed.

Commissioner K. Evans asked that if the residents saw a team playing on the field that they contact the district.

Dawn Anzalone asked about the water problems and Director Huguen explained that they hoped to address that issue with the removal of the concrete.

Jim Muller asked about the entry from Aspen and Director Huguen explained that it would be paved, however, it would be limited to foot traffic and vehicles would not be allowed.

Nanette Scheri asked if the property would stay with the park district and Executive Director Bostrom explained that it was not impossible that the property could go back up for sale but highly unlikely that the park district would decide to do that. He also explained that there was a legal process that the district would have to go through in order to sell the property.

A homeowner asked about vehicle access and Executive Director Bostrom noted that there would not be any vehicle access at this time.

Peter Osuch addressed the committee asking if the meeting purpose was about the demolition and seeding of the area and Executive Director Bostrom explained that it was about the park district acquiring the property.

A homeowner asked about rubber tiles in the playground and Director Huguen noted that would not be an option at this time.

William Marks on Bluebonnet asked about the drainage and Executive Director Bostrom explained that the park district could not take water from their property and direct it to residents. Mr. Marks noted that the Village had just built drainage on the street and Executive Director Bostrom explained the park district would be working with the Village. Mr. Marks asked if there was a plan for the area and Executive Director Bostrom explained that they were

starting with a clean slate until they held the public meeting sometime in the fall.

Mr. Whyte addressed the committee saying he was happy to see this development and the demolition of the old school.

Commissioner Bickham asked about the demolition costs exceeding \$320,000 and Executive Director Bostrom said the park district was capped at \$160,000.

No vote required on this matter.

C. Pine Park Storm Sewer Improvements/ M18-007:

Director Buczkowski reviewed the item noting that they wanted to put the reconstruction of the path on hold until the Village had completed their sewer work.

Commissioner K. Evans asked if the residents had been informed of the delay and it was noted that it had not been necessary to inform the residents of the coming work.

Comm Rep S. Triphahn made a motion, seconded by Comm Rep Bettencourt to recommending to the board that the Pine Park Path rehab project be postponed until either the Village grant is awarded or rejected. At such time, staff would recommend either going out for bid late this fall or be included as part of the storm sewer project in the spring of 2019. Furthermore, staff recommends that the Park District partner with the Village on this potentially combined project with a possible cost savings to the district. The motion carried by voice vote.

D. Purchase of 2 Mowers /M18-014:

Director Huguen reviewed the need to replace the mowers.

Commissioner K Evans asked if they were retiring the old mowers and Director Huguen noted they would be used for parts.

Comm Rep Snyder asked if the parks department would reciprocate the use of mowers for the golf course given their use of the golf course's mowers at the end of last season. Director Huguen noted that they would.

Comm Rep Bettencourt made a motion, seconded by Comm Rep Friedman to recommend the board awarding a contract in the total amount of \$110,310.46 for the purchase of (1) Toro Groundsmaster 5900-D and (1) Toro Groundsmaster 3500-D mower to Reinders of Franklin Park, Illinois. The motion carried by voice vote.

E. Balanced Scorecard/M18-019:

Executive Director Bostrom reviewed the item noting that it was a snapshot of the district from December 2016 and 2017.

Commissioner Bickham asked about the revenue sponsor line item and Deputy Director Talsma explained that it included all sponsorships.

Comm Rep Friedman made a motion, seconded by Comm Rep Bettencourt to recommend the board approve the Balance Scorecard M18-019. The motion carried by voice vote.

F. Parks Report/M18-018:

Director Hugen reviewed the report.

Comm Rep Sernett made a motion, seconded by Comm Rep Friedman to send the parks report M18-018 to the board. The motion carried by voice vote.

G. P&D Report/M18-012

Director Buczkowski reviewed the report.

Comm Rep Friedman made a motion, seconded by Commissioner K. Evans to send the P& D report M18-012 to the board. The motion carried by voice vote

H. Court Repair/M18-009:

Director Buczkowski reviewed the issue noting that American Sealcoating of Michigan City was the low bid in the amount of \$37,800.

The committee consensus was to agree with staff's findings.

I. Supply of Playground Equipment / M18-010:

Director Buczkowski reviewed the issue noting that Zenon Company was the low bid in the amount of \$76,233 for supply of equipment at Armstrong and MacArthur schools.

The committee consensus was to agree with staff's findings.

7. Committee Member Comments:

Comm Rep S. Triphahn congratulated the Foundation and Foundation Manager Kusmierski on a successful Girls Night Out event.

Commissioner K. Evans asked if there was a formal designation for community parks. Executive Director Bostrom noted that the district had a description of what a community park might be. He noted that Birch would be very small to be considered a community park. Director Buczkowski explained that it had more to do with the amenities in a park. Commissioner K. Evans noted that it was great to see the park neighbors.

Comm Rep Friedman congratulated Dean on his Lifetime Achievement Award and noted the increase in basketball numbers, even though the youngest group was down a bit.

8. Adjournment:

Comm Rep Sernett made a motion, seconded by Comm Rep S. Triphahn to adjourn the meeting at 8:10 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski
Recording Secretary