

HOFFMAN ESTATES PARK DISTRICT
Hoffman Estates, Illinois

FORM OF PROPOSAL

Proposal of _____, hereinafter called the
"BIDDER", (a) / (an) _____,
(Corporation, Partnership,
individual) doing business as _____, to Hoffman Estates
Park District, hereinafter called the "OWNER."

* * *

The Bidder, in response to your advertisement for bids for **Asphalt Patching and Resurfacing at Prairie Stone Sports & Wellness Center, Cannon Crossings Park and Freedom Run Dog Park Paths** having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract

Document: Numbers: _____, _____, _____, _____.

Bidders agree to provide all materials; labor and equipment to complete the following work Bidder also understands and will take into account in his bid the fact that scheduling of work may be impacted due to operational scheduling of facilities that dictate that all facilities remain available to the public. A tentative schedule is provided as a guide of possible work windows:

Item #1

PSSWC

1-1 Remove existing parking lot surface to depth of 2" below existing surface by mechanically grinding. Remove all ground material, dust and dirt from designated parking lot areas to be repaved and properly dispose materials. Prime all ground areas. Supply and place 2" compacted surface asphalt to areas that ground out. Restripe approximately 110 parking space and 200 feet of traffic control lines that were impacted by this work.. Note, this lot is to be seal coated and re- stripped later in the year.

Cost per sq.yrd \$ _____ assume 5,030 square yards = \$ _____

If bam base failure is identified by owner, Saw cut all areas designated to be removed. Remove existing bituminous bam asphalt to stone subgrade. Compact subgrade. Place and compact 3" of bam asphalt to areas removed. Surface course provided in number above.

Cost to perform this additional work \$ _____ per square yard

Item #2

Cannon Crossings Park

2-1 Saw cut and remove existing asphalt and stone to a depth of 6" below existing pavement and properly dispose of materials as per plans and specifications. Compact existing stone and place 6" compacted asphalt in two lifts the first being 4" and the second being 2".

Cost per square yard \$ _____ assume 500 square yds in five patch locations= \$ _____

Item #3

Freedom Run Dog Park Path Work

3-1 Saw cut existing asphalt path. Remove existing asphalt path designated on the plans and specification to be replaced. Dispose of material properly.

Cost per sq.yd. \$ _____ assume 190 square yds. = \$ _____

3-2 Excavate to a depth of 10" dispose of materials properly. Place and compact 8" grade 9 stone. As per plans and specifications.

Cost per sq.yd. \$ _____ assume 4 square yds. = \$ _____

3-3 Grade and compact all existing stone to meet ADA requirements in areas designated to be replaced on plans and specifications provided. Prime all stone areas and place 2" compacted surface asphalt to path areas to be replaced. Place 2" compacted surface asphalt on path areas designated to be replaced.

Cost per sq.yd. \$ _____ assume 190 square yds. = \$ _____

TOTAL 3-1,3-2&3-3 Path Renovation Work Freedom Run Dog Park \$ _____

Item #4 Owners Allowance

Provide a **\$5,000** allowance in the Base Bid price for labor and material to perform on a T&M basis for modifications as directed by Owner. Unused portions shall be credited back to the Owner

Total Cost Item #1 PSSWC, #2 Cannon Crossings Park Facility, #3 Freedom Run Dog Park Path and # 4 Owner Allowance (All yellow highlighted numbers)

TOTAL ALL PROJECTS COSTS PLUS ALLOWANCE \$ _____

The Owner desires to complete as much work as funds will allow for on this project. The final contract amount will be determined based on owner approved quantities installed by the contractor

The bidder understands that coordination of work will be affected by programming and the need to complete work to meet certain deadline dates. Work at Triphahn Center, Willow and High Point Park shall commence once concrete work is completed weather permitting. The Work on the golf path and at the maintenance facility can begin as soon as paving materials are available and weather is favorable for work. The bidder shall take into account all mobilization and or re-mobilization costs as part of his bid.

The bidder understands that total cost may be an issue and has submitted a price for each item not contingent on any or all other items and that all items may not be awarded to one contractor.

The Owner desires to complete as much work as funds will allow for on this project. The final contract amount will be determined based on owner approved quantities installed by the contractor.

ALTERNATES

The contractor proposes the following alternates in accordance with the specifications and addenda. Said alternates include all labor, material, equipment charges for incidental expenses, general conditions, supervision, taxes, insurance, overhead and profit.

VOLUNTARY ALTERNATES

The contractor is encouraged to provide Voluntary Alternates. All Voluntary Alternates **must** be a modification to the Base Bid and shall **not** be included in the Base Bid.

Description of Alternate Proposed (state any change in time required):

Add / Deduct (circle one) the cost of \$ _____ for _____

_____.

Add / Deduct (circle one) the cost of \$ _____ for _____

_____.

Accompanying this is a _____
(Bid Bond, Certified Check, Bank Draft)

In the amount of _____
(Dollars)

(\$ _____) being five percent (5%) of the Base Contract Bid, the same being subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and it is agreed that this bid may not be withdrawn during the period of days in the Contract Documents.

The Bidder hereby certifies:

- A. That this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.
- B. That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid.
- C. That he has not solicited or induced any person, firm, or corporation to refrain from bidding.
- D. That he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the "Owner."
- E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-17-004 adopted by the Hoffman Estates Park District.
- F. That he is in compliance with the Criminal Code Act of 1961, Article 33E-11, Public Contracts, and Public Act 85-1295.
- G. That all materials, methods and workmanship shall conform to the drawings, specifications, manufacturer's standards and specifications, and all applicable Codes and Standards.

HOFFMAN ESTATES PARK DISTRICT

FIRM NAME _____

BY: _____
(Sign and Date)

ADDRESS _____

BY: _____
(Sign and Date)

PHONE _____

EMAIL: _____

CERTIFICATION

I, _____ (Officer), having been first duly sworn on Oath, do
depose and state that I presently reside at _____ (Address), and
that I am the duly authorized principal, officer or agent of _____
(Name of Contractor) and do hereby certify to Hoffman Estates Park District, its
Commissioners, Officers and Employees that neither I nor _____
(Name of Contractor) are barred from bidding on the Contract for which this bid is
submitted, and as a result of violation of either Section 33E-3 (Bid-rigging") or
Section 33E-4 ("Bid-rotating") of Article 33E of the Criminal Code of 1961 of the
State of Illinois approved July 28,1961, as amended.

On behalf of Contractor

Subscribed and sworn to before me

this _____ day of _____, 20____

- Notary Public -

My Commission Expires:

SUBCONTRACTORS

The following list includes all Subcontractors who will perform work representing five percent (5%) or more of the total base bid. The Bidder represents that the Subcontractors are qualified to perform the work required.

Category	Subcontractor Name	Address
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____

REFERENCES

Hoffman Estates IL 60169

References for:

1. Company Name: _____

Address: _____

City-state: _____

Phone Number: _____

Contact Person: _____

2. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

3. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

4. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

STATEMENT OF EXPERIENCE

The Bidder shall list all recent projects for which he provided services of a similar nature to the subject project.

Project/Location	Contract Amount	Reference/Phone #
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____

HOFFMAN ESTATES PARK DISTRICT
Hoffman Estates, Illinois

Please list all of the equipment you will be using on this specific job.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm's practices.

Instructions

Provide a clear description of your firm's sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied. _____

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management. _____

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping. _____

Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. _____

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. _____

_____.

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FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF COMPLIANCE

I, _____ (name of person making the affidavit), being duly sworn, deposes and says that he is the _____ (title) of _____, and that he has authority to make the following affidavit; that he has knowledge of the Hoffman Estates Park District ordinance relating to Fair Employment Practices, Equal Employment Opportunity, Prevailing Wages, Sexual Harassment Requirements, and knows and understands the contents thereof; that he certifies that _____ (name of company) is an equal opportunity employer as defined by the Federal, State and Local regulations.

HOLD HARMLESS AGREEMENT

_____ (company name) agrees to indemnify, hold harmless and defend the Hoffman Estates Park District, its consultants for this Project, agents, servants and employees, _____ (Construction Company), and its sub consultants, and each of them against and hold them harmless from any and all liability, loss, cost, damages and claims, cause of action, demands, rights, costs of loss of service expenses, compensation, and expense (including reasonable attorneys’ fees and court costs) which the undersigned now has or which may hereafter accrue, directly or indirectly, for or on account of any and all known and unknown, foreseen and unforeseen, resulting from, arising out of, or incurred by reason of claims, actions, or suits based upon or alleging bodily injury, including death, or property damages arising out of, or resulting from the Contractor’s operations under this Contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them.

Signed this: _____ day of _____, 20__.

By: _____

Title: _____

Address: _____

City _____ State _____ Zip _____

Subscribed and sworn before me

this _____ day of _____, 20__.

Notary Public