FORM OF PROPOSAL

Proposal of ______________________________________________, hereinafter called the "BIDDER", (a) / (an) ________________________________________, (Corporation, Partnership, individual) doing business as _________________________________, to Hoffman Estates Park District, hereinafter called the "OWNER."

* * *

The Bidder, in response to your advertisement for bids for Asphalt Patching and Resurfacing at Prairie Stone Sports & Wellness Center, Cannon Crossings Park and Freedom Run Dog Park Paths having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract Document: Numbers: __________, ______, __________, __________.

Bidders agree to provide all materials; labor and equipment to complete the following work Bidder also understands and will take into account in his bid the fact that scheduling of work may be impacted due to operational scheduling of facilities that dictate that all facilities remain available to the public. A tentative schedule is provided as a guide of possible work windows:

**Item #1**

PSSWC

1-1 Remove existing parking lot surface to depth of 2” below existing surface by mechanically grinding. Remove all ground material, dust and dirt from designated parking lot areas to be repaved and properly dispose materials. Prime all ground areas. Supply and place 2” compacted surface asphalt to areas that ground out. Restripe approximately 110 parking space and 200 feet of traffic control lines that were impacted by this work. Note, this lot is to be seal coated and re-stripped later in the year.

Cost per sq.yrd $___________ assume 5,030 square yards = $______________

If bam base failure is identified by owner, Saw cut all areas designated to be removed. Remove existing bituminous bam asphalt to stone subgrade. Compact subgrade. Place and compact 3” of bam asphalt to areas removed. Surface course provided in number above.

Cost to perform this additional work $________________________ per square yard
Item #2

Cannon Crossings Park
2-1 Saw cut and remove existing asphalt and stone to a depth of 6” below existing pavement and properly dispose of materials as per plans and specifications. Compact existing stone and place 6” compacted asphalt in two lifts the first being 4” and the second being 2”.

Cost per square yard $_________ assume 500 square yds in five patch locations = $_________

Item #3

Freedom Run Dog Park Path Work
3-1 Saw cut existing asphalt path. Remove existing asphalt path designated on the plans and specification to be replaced. Dispose of material properly.

Cost per sq.yd. $____________ assume 190 square yds. = $____________

3-2 Excavate to a depth of 10” dispose of materials properly. Place and compact 8” grade 9 stone. As per plans and specifications.

Cost per sq.yd. $____________ assume 4 square yds. = $____________

3-3 Grade and compact all existing stone to meet ADA requirements in areas designated to be replaced on plans and specifications provided. Prime all stone areas and place 2” compacted surface asphalt to path areas to be replaced. Place 2” compacted surface asphalt on path areas designated to be replaced.

Cost per sq.yd. $____________ assume 190 square yds. = $____________

TOTAL 3-1,3-2&3-3 Path Renovation Work Freedom Run Dog Park $_________

Item #4 Owners Allowance

Provide a $5,000 allowance in the Base Bid price for labor and material to perform on a T&M basis for modifications as directed by Owner. Unused portions shall be credited back to the Owner

Total Cost Item #1 PSSWC, #2 Cannon Crossings Park Facility, #3 Freedom Run Dog Park Path and # 4 Owner Allowance (All yellow highlighted numbers)

TOTAL ALL PROJECTS COSTS PLUS ALLOWANCE $________________________
The Owner desires to complete as much work as funds will allow for on this project. The final contract amount will be determined based on owner approved quantities installed by the contractor.

The bidder understands that coordination of work will be affected by programming and the need to complete work to meet certain deadline dates. Work at Triphahn Center, Willow and High Point Park shall commence once concrete work is completed weather permitting. The Work on the golf path and at the maintenance facility can begin as soon as paving materials are available and weather is favorable for work. The bidder shall take into account all mobilization and or re-mobilization costs as part of his bid.

The bidder understands that total cost may be an issue and has submitted a price for each item not contingent on any or all other items and that all items may not be awarded to one contractor.

\textit{The Owner desires to complete as much work as funds will allow for on this project. The final contract amount will be determined based on owner approved quantities installed by the contractor.}

\textbf{ALTERNATES}

The contractor proposes the following alternates in accordance with the specifications and addenda. Said alternates include all labor, material, equipment charges for incidental expenses, general conditions, supervision, taxes, insurance, overhead and profit.

\textbf{VOLUNTARY ALTERNATES}

The contractor is encouraged to provide Voluntary Alternates. All Voluntary Alternates \textbf{must} be a modification to the Base Bid and shall \textbf{not} be included in the Base Bid.

Description of Alternate Proposed (state any change in time required):

Add / Deduct (circle one) the cost of $\underline{\text{______________________________}}$ for \underline{\text{______________________________}}

________________________________________________________________________

________________________________________________________________________.

Add / Deduct (circle one) the cost of $\underline{\text{______________________________}}$ for \underline{\text{______________________________}}

________________________________________________________________________

________________________________________________________________________.
Accompanying this is a __________________________________________
(Bid Bond, Certified Check, Bank Draft)

In the amount of __________________________________________
(Dollars)

($__________________) being five percent (5%) of the Base Contract Bid, the same being
subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and
all bids and it is agreed that this bid may not be withdrawn during the period of days in the
Contract Documents.

The Bidder hereby certifies:

A. That this bid is genuine and is not made in the interest of or on behalf of any
undisclosed person, firm or corporation and is not submitted in conformity with any
agreement or rules of any group, association, organization or corporation.

B. That he has not directly or indirectly induced or solicited any other bidder to put in a
false or sham bid.

C. That he has not solicited or induced any person, firm, or corporation to refrain from
bidding.

D. That he has not sought by collusion or otherwise to obtain for himself any advantage
over any other bidder or over the "Owner."

E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-17-004
adopted by the Hoffman Estates Park District.

F. That he is in compliance with the Criminal Code Act of 1961, Article 33E-11, Public

G. That all materials, methods and workmanship shall conform to the drawings,
specifications, manufacturer's standards and specifications, and all applicable Codes and Standards.

HOFFMAN ESTATES PARK DISTRICT  FIRM NAME ________________________________

BY: ____________________________  ADDRESS ________________________________
    (Sign and Date)

BY: ____________________________  PHONE ________________________________
    (Sign and Date)

EMAIL: ________________________________
CERTIFICATION

I, ____________________ (Officer), having been first duly sworn on Oath, do depose and state that I presently reside at ________________ (Address), and that I am the duly authorized principal, officer or agent of ________________ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, Officers and Employees that neither I nor ________________ (Name of Contractor) are barred from bidding on the Contract for which this bid is submitted, and as a result of violation of either Section 33E-3 (Bid-rigging”) or Section 33E-4 (“Bid-rotating”) of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28,1961, as amended.

_________________________
On behalf of Contractor

Subscribed and sworn to before me
this ________ day of ________, 20___

______________________________
- Notary Public -

My Commission Expires:

______________________________
SUBCONTRACTORS

The following list includes all Subcontractors who will perform work representing five percent (5%) or more of the total base bid. The Bidder represents that the Subcontractors are qualified to perform the work required.

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<th>Category</th>
<th>Subcontractor Name</th>
<th>Address</th>
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## REFERENCES

Hoffman Estates IL  60169

### References for:

1. **Company Name:**
   - Address: ______________________________________________________
   - City-state: ____________________________________________________
   - Phone Number: ________________________________________________
   - Contact Person: _______________________________________________

2. **Company Name:** ____________________________________________
   - Address: ______________________________________________________
   - City-State: ____________________________________________________
   - Phone Number: ________________________________________________
   - Contact Person: _______________________________________________

3. **Company Name:** ____________________________________________
   - Address: ______________________________________________________
   - City-State: ____________________________________________________
   - Phone Number: ________________________________________________
   - Contact Person: _______________________________________________

4. **Company Name:** ____________________________________________
   - Address: ______________________________________________________
   - City-State: ____________________________________________________
   - Phone Number: ________________________________________________
   - Contact Person: _______________________________________________
STATEMENT OF EXPERIENCE

The Bidder shall list all recent projects for which he provided services of a similar nature to the subject project.

<table>
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<tr>
<th>Project/Location</th>
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Please list all of the equipment you will be using on this specific job.

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SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm’s practices.

Instructions

Provide a clear description of your firm’s sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied. ____________________________________________________________
________________________________________________________________________
________________________________________________________________________

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management. ____________________________________________________________
________________________________________________________________________
________________________________________________________________________

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping. ____________________________________________________________
________________________________________________________________________
________________________________________________________________________
Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team.

__________________________________________

__________________________________________

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved.

__________________________________________

__________________________________________
FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF COMPLIANCE

I, _____________________________ (name of person making the affidavit), being duly sworn, deposes and says that he is the _____________________________ (title) of _____________________________, and that he has knowledge of the Hoffman Estates Park District ordinance relating to Fair Employment Practices, Equal Employment Opportunity, Prevailing Wages, Sexual Harassment Requirements, and knows and understands the contents thereof; that he certifies that _____________________________ (name of company) is an equal opportunity employer as defined by the Federal, State and Local regulations.

HOLD HARMLESS AGREEMENT

_______________________________ (company name) agrees to indemnify, hold harmless and defend the Hoffman Estates Park District, its consultants for this Project, agents, servants and employees, _____________________________ (Construction Company), and its sub consultants, and each of them against and hold them harmless from any and all liability, loss, cost, damages and claims, cause of action, demands, rights, costs of loss of service expenses, compensation, and expense (including reasonable attorneys’ fees and court costs) which the undersigned now has or which may hereafter accrue, directly or indirectly, for or on account of any and all known and unknown, foreseen and unforeseen, resulting from, arising out of, or incurred by reason of claims, actions, or suits based upon or alleging bodily injury, including death, or property damages arising out of, or resulting from the Contractor’s operations under this Contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them.

Signed this: __________ day of ________________________, 20__.  

By: _____________________________  

Title: _____________________________  

Address: _____________________________  

City _____________________________ State ________ Zip ________________

Subscribed and sworn before me

this __________ day of ________________________, 20__.  

______________________________________________  

Notary Public