



HOFFMAN ESTATES PARK DISTRICT

1685 West Higgins Road, Hoffman Estates, Illinois 60169
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The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

March 14, 2015

RE: Proposals for Survey Work

To Whom It May Concern:

The Hoffman Estates Park District will accept proposals for survey work to be performed at Hoffman Park located at 290 Glendale Road and Victoria Park located at 1100 Kingsdale Road in Hoffman Estates. Proposal must be submitted on the attached form and received by the Park District no later than 5 p.m. April 3, 2015. The work shall include location of all pavement corners and types of pavement including Village sidewalks, parkways, parkway trees and curbs on park side of street, location of all utility structures and/ or poles (rim elevations only-no inverts), location of all playground edges, location of all park amenity features such as baseball fields, basketball courts, restrooms and shelters, water edges and fences with approximate property line locations (any iron property pins found shall be plotted and noted accordingly). All contours are in one foot elevation differences, spot elevations on pavement surfaces at key locations such as corners and location of all plant materials. The survey work at Hoffman Park shall include the entire park property but not the townships property or parking lots. The survey work at Victoria Park shall only include the park area north of the existing creek including the north creek bank and shall include all features to a point 20 feet west of the existing parking lot south of Woodcreek Lane. The existing no mow natural area shall only be depicted at the point of the mowed turf / no mow transition.

Upon completion of the project, the surveyor shall supply the Park District with two paper copies and one CD disc copy in Auto Cad 2010. It is the district's hope to receive the finished survey by the end of June 2015.

Questions may be directed to Gary Buczkowski at 847-561-2172 or email gbuczkowski@heparks.org

Sincerely,

Gary Buczkowski

Gary Buczkowski
Director of Planning & Development

**Park Survey Proposal
Victoria and Hoffman Parks**

Firm Name _____

Firm Address _____

Contact person _____

Telephone number _____ - _____ - _____

Fax number _____ - _____ - _____

E-Mail address _____

We propose to prepare a site survey of **Victoria Park** according to the Park District request for proposal dated March 14, 2015 for the total fee amount of:

\$ _____

We propose to prepare a site survey of **Hoffman Park** according to the Park District request for proposal dated March 14, 2015 for the total fee amount of:

\$ _____

The Park District reserves the right to award this work to the low bid surveyor for each project listed and limit the overall work scope based on budgetary constraints. Firms submitting proposals on both projects may wish to offer an additional discount if both projects are awarded to their firm.

That amount being and additional \$ _____

Signed _____

Title _____

Date _____