FORM OF PROPOSAL

Proposal of ________________________________________________, hereinafter called the "BIDDER", (a) / (an) ________________________________________, (Corporation, Partnership, individual) doing business as _________________________________, to Hoffman Estates Park District, hereinafter called the "OWNER."

* * *

The Bidder, in response to your advertisement for bids for SUPPLY AND INSTALL OF HIGH POINT FLOATING DOCK having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract Document:

Document: Numbers: __________, __________, __________, __________.
SCOPE OF WORK & BIDDERS PROPOSAL

Installation of floating dock system

The specifications and drawings are to govern the extent of the Work required or reasonably incidental to this Bid package. The following list of Work items is to be included and considered complementary to the drawings and specifications:

Item #1 High Point Park existing dock demolition/removal

1A: Contractor to remove and properly dispose of existing floating dock system located at High Point Park. Contractor to remove all existing hardware from concrete headwall and patch any and or all holes or slots prior to installation of new floating dock system.

TOTAL High Point floating dock Demolition Item = $___________________________

Item #2 Supply and installation of floating dock at High Point Park

Contractor to supply and install a floating T dock consisting of four (4) 80” X 120” sections, One 70”+/- X 96”+/- Ramp section, nine railing systems and all hardware and anchoring devices. To make the system functional at all times. High Point lake has a normal waterline (NWL) of approximately 777.5 and theoretically could have a high water line of 790.00 but more like likely, would fill up to around 785. (Per Village Engineer estimate). The contractor may utilize the existing concrete headwall or may remove the existing headwall and pour a new structure to accommodate the new floating dock system.

Item #2 New floating dock system total cost = $_________________________________
**Alternate #1 Supply and installation of one additional dock platform.**

Contractor to supply and install one additional floating dock section (80" X 120") between the first T section and the dock entry ramp. This dock to come equipped with hand rails on both sides adjacent to the water.

Total Add cost $_____________________________

**VOLUNTARY ALTERNATES**
The contractor is encouraged to provide Voluntary Alternates. All Voluntary Alternates must be a modification to the Base Bid and shall not be included in the Base Bid.

Description of Alternate Proposed (state any change in time required):

Add/Deduct $________________

**UNIT PRICES**
The following unit prices include overhead and profit, all labor, materials, necessary tools, expendable equipment, all applicable taxes and fees, and utility and transportation services necessary to complete that unit of work and remain valid for the duration of the Contract.

Hourly wage for laborer $________

Hourly wage for Supervisor $________

Accompanying this proposal is a ________________________________

(Bid Bond, Certified Check, Bank Draft)

In the amount of ________________________________

(Dollars)

($________________) being five percent (5%) of the Base Contract Bid, the same being subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and it is agreed that this bid may not be withdrawn during the period of days in the Contract Documents.

The Bidder hereby certifies:

A. That this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.
B. That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid.

C. That he has not solicited or induced any person, firm, or corporation to refrain from bidding.

D. That he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the "Owner."

E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-14-03 adopted by the Hoffman Estates Park District.


G. That all materials, methods and workmanship shall conform to the drawings, specifications, manufacturer's standards and specifications, and all applicable Codes and Standards.

H. The bidder understands that the Hoffman Estates Park District looks favorably on minority businesses as sub-contractors for supplies, equipment, labor services and construction.

HOFFMAN ESTATES PARK DISTRICT
FIRM NAME ________________________________

BY: ________________________________
(Sign and Date)

ADDRESS ________________________________

BY: ________________________________
(Sign and Date)

PHONE ________________________________

EMAIL: ________________________________

BY: ________________________________
CERTIFICATION

I, ____________________ (Officer), having been first duly sworn on Oath, do depose and state that I presently reside at _____________ (Address), and that I am the duly authorized principal, officer or agent of _______________ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, Officers and Employees that neither I nor _______________ (Name of Contractor) are barred from bidding on the Contract for which this bid is submitted, and as a result of violation of either Section 33E-3 (Bid-rigging”) or Section 33E-4 (“Bid-rotating”) of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28, 1961, as amended.

_________________________
On behalf of Contractor

Subscribed and sworn to before me
this _________ day of _________, 20___

______________________________
- Notary Public -

My Commission Expires:
The following list includes all Subcontractors who will perform work representing five percent (5%) or more of the total base bid. The Bidder represents that the Subcontractors are qualified to perform the work required.

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<th>Category</th>
<th>Subcontractor Name</th>
<th>Address</th>
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REFERENCES

Hoffman Estates IL 60169

References for:
1. Company Name: _________________________________________
   Address: _____________________________________________
   City-state: ___________________________________________
   Phone Number: _______________________________________
   Contact Person: _______________________________________

2. Company Name: _________________________________________
   Address: _____________________________________________
   City/State: ___________________________________________
   Phone Number: _______________________________________
   Contact Person: _______________________________________

3. Company Name: _________________________________________
   Address: _____________________________________________
   City/State: ___________________________________________
   Phone Number: _______________________________________
   Contact Person: _______________________________________

4. Company Name: _________________________________________
   Address: _____________________________________________
   City/State: ___________________________________________
   Phone Number: _______________________________________
   Contact Person: _______________________________________

S/Gary/Bid//HP Floating Dock
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STATEMENT OF EXPERIENCE

The Bidder shall list all recent projects for which he provided services of a similar nature to the subject project.

<table>
<thead>
<tr>
<th>Project/Location</th>
<th>Contract Amount</th>
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Please list all of the equipment you will be using on this specific job.

1. ________________________________________________________________
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SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm’s practices.

Instructions

Provide a clear description of your firm’s sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied. _______________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management. _______________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping. _______________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. ________________________________

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. ________________________________

|
FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF COMPLIANCE

I, ________________________________________________________________ (name of person making the affidavit), being duly sworn, deposes and says that he is the __________________________ (title) of ________________________________, and that he has knowledge of the Hoffman Estates Park District ordinance relating to Fair Employment Practices, Equal Employment Opportunity, Prevailing Wages, Sexual Harassment Requirements, and knows and understands the contents thereof; that he certifies that ____________________________________________________________ (name of company) is an equal opportunity employer as defined by the Federal, State and Local regulations.

HOLD HARMLESS AGREEMENT

_________________________________________________________ (company name) agrees to indemnify, hold harmless and defend the Hoffman Estates Park District, its consultants for this Project, agents, servants and employees, _______________________________________________________________ (Construction Company), and its sub consultants, and each of them against and hold them harmless from any and all liability, loss, cost, damages and claims, cause of action, demands, rights, costs of loss of service expenses, compensation, and expense (including reasonable attorneys’ fees and court costs) which the undersigned now has or which may hereafter accrue, directly or indirectly, for or on account of any and all known and unknown, foreseen and unforeseen, resulting from, arising out of, or incurred by reason of claims, actions, or suits based upon or alleging bodily injury, including death, or property damages arising out of, or resulting from the Contractor’s operations under this Contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them.

Signed this: __________ day of _________________________, 20__.  

By: _____________________________________________________________

Title: _________________________________________________________

Address: ______________________________________________________

City __________________________ State ________ Zip __________________

Subscribed and sworn before me

this __________ day of _________________________, 20__.

___________________________________________________________

Notary Public