FORM OF PROPOSAL

Proposal of _______________________________________________, hereinafter called the "BIDDER", (a) / (an) ________________________________, (Corporation, Partnership, Individual) doing business as _________________________________, to Hoffman Estates Park District, hereinafter called the "OWNER."

* * *

The Bidder, in response to your advertisement for bids for Supply of Playground Equipment for Maple, Valley and Evergreen Parks having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Award for Maple, Valley and Evergreen Park playgrounds will be made to the vender who supplies the lowest delivered price for each park project, i.e. Maple Park items 1a,b,c,&d.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract Document: Numbers: __________, __________, __________, __________.
<table>
<thead>
<tr>
<th>Item #</th>
<th>Description</th>
<th>Total delivered cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1a</td>
<td>Maple Park play structure for children 2-5 yrs. olds</td>
<td>$__________</td>
</tr>
<tr>
<td>#1b</td>
<td>Maple Park play structure for children 5-12 yrs. olds</td>
<td>$__________</td>
</tr>
<tr>
<td>#1c</td>
<td>Maple Park single post three bay 2 bucket 4 belt swing</td>
<td>$__________</td>
</tr>
<tr>
<td>#1a,b &amp; C</td>
<td>Total items Maple Park</td>
<td>$__________</td>
</tr>
<tr>
<td>#2a</td>
<td>Valley Park play structure for children 2-5 yrs olds</td>
<td>$__________</td>
</tr>
<tr>
<td>#2b</td>
<td>Valley Park play structure for children 5-12 yrs olds</td>
<td>$__________</td>
</tr>
<tr>
<td>#2a &amp;2b</td>
<td>Total items Valley Park</td>
<td>$__________</td>
</tr>
<tr>
<td>#2a &amp; 2b</td>
<td>Valley Park swing Alternate #1 &amp; #2</td>
<td>$__________</td>
</tr>
<tr>
<td>#3a</td>
<td>Evergreen Park play structure for children 2-5 yrs olds</td>
<td>$__________</td>
</tr>
<tr>
<td>#3b</td>
<td>Evergreen Park play structure for children 5-12 yrs olds</td>
<td>$__________</td>
</tr>
</tbody>
</table>
Item # 3c  
Evergreen Park single post three bay 4 belt swings 2 bucket seat swings  
Total delivered cost $__________

Item #3d  
Evergreen Park rock wall climber  
Total delivered cost $__________

Total items #3a,b,c,&d  Evergreen Park  
$__________

Item #4a  
Spring Rockers  
Plastic panel motorcycle spring toy  
Quantity 3 delivered price each $__________  
Total delivered cost $__________

Item #4b  
Plastic 2 panel w/ seat dinosaur spring toy  
Quantity 2 delivered price each $__________  
Total delivered cost $__________

Total items #4a&b  5 spring toys  
$__________

HOFFMAN ESTATES PARK DISTRICT  
FIRM NAME ____________________________

BY: _______________________________  
ADDRESS ____________________________  
(Sign and Date)  

BY: _______________________________  
PHONE ____________________________  
(Sign and Date)  

BY: _______________________________  
EMAIL: ____________________________  
(Sign and Date)  

BY: _______________________________  
(Sign and Date)
Accompanying this is a _________________________________________________

   (Bid Bond, Certified Check, Bank Draft)

In the amount of ______________________________________________________

   (Dollars)

($__________________) being five percent (5%) of the Base Contract Bid, the same being subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and it is agreed that this bid may not be withdrawn during the period of days in the Contract Documents.

The Bidder hereby certifies:

A. That this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.

B. That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid.

C. That he has not solicited or induced any person, firm, or corporation to refrain from bidding.

D. That he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the "Owner."

E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-14-03 adopted by the Hoffman Estates Park District.


G. That all materials, methods and workmanship shall conform to the drawings, specifications, manufacturer's standards and specifications, and all applicable Codes and Standards.

H. The bidder understands that the Hoffman Estates Park District looks favorably on minority businesses as sub-contractors for supplies, equipment, labor services and construction.
CERTIFICATION

I, ____________________ (Officer), having been first duly sworn on Oath, do deposite and state that I presently reside at ________________ (Address), and that I am the duly authorized principal, officer or agent of ________________ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, Officers and Employees that neither I nor ________________ (Name of Contractor) are barred from bidding on the Contract for which this bid is submitted, and as a result of violation of either Section 33E-3 (Bid-rigging”) or Section 33E-4 (“Bid-rotating”) of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28, 1961, as amended.

________________________________________
On behalf of Contractor

Subscribed and sworn to before me

This ______ day of ______, 20____

________________________________________
- Notary Public -

My Commission Expires:

________________________________________
CERTIFICATION

I, ______________________________ state that I presently reside at ________________________________
(Address), and that I am the duly authorized principal, officer or agent of ________________________________Company and do hereby certify that if awarded a contract for supply of playground equipment can produce said product such that it meets or exceed the minimum specification for the manufacturing of playground equipment as outlined and made part of this bid package. Furthermore I certify that ________________________________ Company will meet or exceed all warranty requirement listed as part of this bid package.

BY: ______________________________
_______________________________
TITLE ____________________________

Subscribed and sworn to before me

This ________ day of ________, 20___

- Notary Public -

My Commission Expires: ________________________________

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## REFERENCES

Hoffman Estates IL  60169

**References for:**

1. **Company Name:**
   - Address: __________________________
   - City-state: __________________________
   - Phone Number: __________________________
   - Contact Person: __________________________

2. **Company Name:**
   - Address: __________________________
   - City-state: __________________________
   - Phone Number: __________________________
   - Contact Person: __________________________

3. **Company Name:**
   - Address: __________________________
   - City-state: __________________________
   - Phone Number: __________________________
   - Contact Person: __________________________

4. **Company Name:**
   - Address: __________________________
   - City-state: __________________________
   - Phone Number: __________________________
   - Contact Person: __________________________
SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm’s practices.

Instructions

Provide a clear description of your firm’s sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied. __________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management. ______________________________________________
____________________________________________________________________________
____________________________________________________________________________

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping. ________________________________
____________________________________________________________________________
____________________________________________________________________________
Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. _________________________________

__________________________________________________________________________

__________________________________________________________________________

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. _________________________________

__________________________________________________________________________

__________________________________________________________________________

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