



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**AGENDA
FORWARD PLANNING COMMITTEE MEETING
TUESDAY, AUGUST 12, 2014
7:00 P.M.**

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
 - June 10, 2014
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
 - A. Vision Statement / M14-092
 - B. Capital Improvement Replacement Plan (CIRP) / M14-093
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

ALL MEETINGS ARE HELD IN THE BOARDROOM OF THE TRIPHAHN CENTER, 1685 W. HIGGINS ROAD IN HOFFMAN ESTATES, UNLESS OTHERWISE SPECIFIED. WE INVITE THOSE WHO MAY NEED AN ACCOMMODATION DUE TO A DISABILITY TO CONTACT US 48 HOURS IN ADVANCE. PLEASE CONTACT JANE KACZMAREK, EXECUTIVE ASSISTANT, AT 847-885-7500.



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**MINUTES
FORWARD PLANNING COMMITTEE
June 10, 2014**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Forward Planning Committee was held on June 10, 2014 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner R. Evans, Comm Rep Kaplan (7:02 pm), Kinnane, Musial, Neel, Triphahn, Winner, Wittkamp, Chairman Kilbridge

Absent: Comm Rep Dressler

Also Present: Executive Director Bostrom, Deputy Director / A&F Director Talsma, P&D Director Buczkowski, Parks Director Giacalone, Rec/ Facilities Director Kies

Audience: Commissioners Greenberg, McGinn, K. Evans

2. Agenda:

Comm Rep Musial made a motion, seconded by Commissioner R. Evans to approve the agenda as presented. The motion carried by voice vote.

3. Minutes:

Comm Rep Kinnane made a motion, seconded by Comm Rep Triphahn to approve the minutes of the May 1, 2014 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. **Old Business:**

None

6. **New Business:**

A. **Comprehensive Master Plan/M14-069:**

Executive Director Bostrom reviewed the memo noting that the district objectives would be determined by the demographics and best practices. He also explained that the park district did not have census data itself but used the census data for the Village as it was very similar.

Chairman Kilbridge asked if the comparisons were to Illinois and Executive Director Bostrom explained that they were.

Demographics:

Comm Rep Kinnane asked why he did not see stats on Mexican or South American populations and Chairman Kilbridge explained that it was listed on page 10 under Hispanic populations.

Chairman Kilbridge noted that the district staff did not match the district demographics. Director Kies noted that they had someone fluent in Spanish at all facilities and had a phone service that could offer interpretation for 225 different languages.

Comm Rep Neel noted that she saw four times the number of widows versus widowers and asked if staff offered programming to address those needs. It is something staff will check into.

Best Practices:

Comm Rep Musial asked why the Friends of HE Parks Foundation was not listed as a district partner and Executive Director Bostrom noted that the Foundation should be in that listing.

Comm Rep Triphahn noted that there were no golf course comparisons for rounds or food and beverage. Executive Director Bostrom explained that much of that was listed in BPC budget report but that staff would include the comparative information. Commissioner Greenberg suggested checking with USGA to see how BPC was comparing.

Commissioner R. Evans asked about the baseball, football and soccer league charts on page 50 suggesting that they might add youth golf

leagues as well as comparing HEPD youth golf programs to other courses programs. Executive Director Bostrom agreed that the youth golf programs should be included as well.

Parks: Chairman Kilbridge asked about the lock out /tag out under the Parks Best Practices and Director Giacalone explained that it allowed staff to lock out the control panel when working several rooms away to prevent other staff from inadvertently turning the power on to that room.

Commissioner Evans asked if the special inspection included unsafe conditions that might have been cause by vandalism and Director Giacalone noted that it did.

Rec Division: Comm Rep Neel noted that the HEPD preschool had one of the lowest ratios of child to teacher and suggested they use that information to market the program.

Comm Rep Triphahn asked why the district did not do more with Cricket since they had one of the only 3 fields in the area. Executive Director Bostrom explained that the players did not want to pay for the field and since it doubled for soccer, the district did not want to give away field time to Cricket when they had soccer teams looking to play. He noted that the district was looking into a youth program for Cricket. Comm Rep Kaplan asked that they look into youth Rugby also.

Triphahn Center/Ice: Chairman Kilbridge asked about the item "Turn off the breaker that controls the parking lot plug-ins when the temperature is warmer than -15°C." Staff will check on the reference.

Comm Rep Kaplan asked about selling space on the dasher boards but Executive Director Bostrom explained that was Wolves territory and part of their contract.

Comm Rep Neel noted that the women's washrooms at the ice center were very dark and uninviting. Staff will check.

Comm Rep Kinnane asked why they did not have outdoor ice and Executive Director Bostrom noted that it was very labor intensive and costly to create ice outside. Comm Rep Musial asked about skating on the lakes and Director Giacalone noted that there was too much street salt in the lakes over the winter to create good ice and that the snow fall insulated the ice also preventing it from forming thick enough.

Comm Rep Kaplan asked about the off-ice training in the parking lots and Executive Director Bostrom noted that staff would double check to make sure the exercise areas were more secure.

Facility Division: Comm Rep Triphahn asked why they went to Wisconsin and Colorado for comparisons and it was noted that they were looking for equivalent public facilities to PSSWC and the survey was done on-line.

Chairman Kilbridge asked about the customer loyalty program at Fox Valley. Director Kies said staff would look into it.

C&M: Comm Rep Triphahn asked if other agencies were going paperless and not printing brochures. Executive Director Bostrom noted that he had heard that those that had tried had seen a dramatic decrease in registration and that 70% of the district's registration was due to the paper brochure.

Comm Rep Winner asked about an APP for the conditions of ball fields and Director Kies noted the district had one now.

Prairie Stone: Chairman Kilbridge asked about the house charge accounts and Deputy Director Talsma noted that it would involve additional billing for the district and presently could only be used for district provided services.

Commissioner R. Evans asked about foot golf and it was noted that it would be something to look at for High Point Park as opposed to BPC although it could also be done for a special occasion as the 15" holes could be temporarily removed from the course and replaced.

Comm Rep Neel asked about the water/air temp for the indoor pools at PSSWC and it was noted that the family pool was kept at 84 degrees and the lap pool about 81. Staff will check. Commissioner Greenberg suggested hanging a large thermometer in the pool area to show the temperature.

A&F: Comm Rep Kinnane asked about the dollar amount requiring going to bid and Deputy Director Talsma noted that it was \$20,000.

Comm Rep Neel asked about the EAV and it was noted that higher would be better.

Standards:

Parks: Comm Rep Musial asked about the ADA chart and why some have zero amounts. It was noted that some were routine

maintenance to be performed at no ADA cost and others were large projects with multiple listings. Many times the total cost of the project would be listed one time rather than split between the several different listings from different perspectives in the park areas (i.e. path improvements, access routes to game fields).

Comm Rep Kinnane asked if areas could have been reviewed and then the standards changed for compliance. Director Buczkowski noted that was possible and cited those instances where originally 50% of benches and tables had to be ADA accessible but that was recently changed to 30%.

Comm Rep Winner asked if there was a priority rating and Director Buczkowski said there was depending on the severity of the non-compliance and the location.

BPC: Chairman Kilbridge asked about the black layer on holes 8 and 10 and Executive Director Bostrom noted he believed that it was a black soil (Peat) that was migrating to the top. Staff will check.

Comm Rep Triphahn asked about the 'scouting' and it was noted that staff was out every day checking the course.

Commissioner Greenberg asked about the short course concept and Executive Director Bostrom explained that it was still something staff had on the table. Discussion ensued regarding Randall Oaks ADA accessible short course that had been funded by grant money. Executive Director Bostrom said he thought it was the same grant that the district previously researched but that he would confirm.

Balanced Scorecard:

Executive Director Bostrom reviewed the score card noting that the next step would include the creation of a Vision Statement as it was now required by CAPRA as well as completing the objectives for short (2015-2016), mid and long term.

Chairman Kilbridge reminded the committee that the next meeting would be August 12 and again September 30.

Comm Rep Kinnane made a motion, seconded by Comm Rep Triphahn that the Forward Planning Committee recommend the board approve the demographics, best practices, standards and district objectives/balanced scorecard as presented. The motion carried by voice vote.

7. Committee Member Comments:

Commissioner R. Evans thanked staff for the great information provided in the reports.

Comm Rep Kinnane noted that staff had done an outstanding job and the committee agreed.

8. Adjournment:

Commissioner R. Evans made a motion, seconded by Comm Rep Neel to adjourn the meeting at 8:55 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peggy Kusmierski
Recording Secretary

Memorandum No. 14-092

TO: Forward Planning Committee
FROM: Dean Bostrom, Executive Director
Craig Talsma, Deputy Director/Director A&F
Mike Kies, Director of Recreation & Facilities
John Giacalone, Director Park Services/Dev & Risk Mgmt
Gary Buczkowski, Director of Planning & Development
RE: Vision Statement
DATE: August 6, 2014

Background

At the March 6, 2014 Forward Planning Committee meeting, the committee approved the district's 2015-2019 CMP Mission Statement, District Goals and Values. It was determined at that time that the district would not adopt a Vision Statement as the prior adopted Vision Statements were not promoted or publicly displayed similar to the Mission, Goals and Values of the district.

Implications

This spring, CAPRA (Commission for Accreditation of Park and Recreation Agencies) revised/updated its required standards effective 2015. In addition to several standards that changed to include additional Evidences of Compliance, the total number of standards increased from 144 to 155. One of the new standards is as follows:

1.5 Vision

Standard: *The agency shall provide an adopted Vision Statement that is aspirational, far reaching, and states where the agency is going. It should be available to the approving authority, staff and participants.*

Suggested Evidence of Compliance: *Provide evidence of adopted Vision Statement that is available to the approving authority, staff and participants.*

As standard *1.5 Vision*, is a mandatory standard, if the park district wishes to maintain its CAPRA Accreditation in 2018, the park district must adopt a Vision Statement.

A Vision Statement, according to "Business News Daily", is defined as:

A declaration of a company's goals for the midterm or long-term future. Ranging from one line to several paragraphs, a vision statement identifies what the company would like to achieve or accomplish. A good vision statement provides the inspiration for the daily operations of a business and molds its strategic decisions.

Our Vision Statement, adopted as part of the 2009-2013 CMP is:

By adhering to our values and achieving our goals, we provide first class parks, facilities, programs and services and enrich the quality of life for our residents and guests.

The Mission Statement adopted for the 2015-2019 CMP is:

To offer healthy and enjoyable experiences for our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

Recommendation

The FPC recommends that the Board adopt the following Vision Statement for the 2015-2019 CMP:

By adhering to our values and achieving our goals, enrich the quality of life of our residents and guests by providing healthy and enjoyable experiences in an environmentally and fiscally responsible manner.

Memorandum No. 14-093

TO: Forward Planning Committee
FROM: Dean Bostrom, Executive Director
Craig Talsma, Deputy Director/Director A&F
Mike Kies, Director of Recreation & Facilities
John Giacalone, Director Park Services/Dev & Risk Mgmt
Gary Buczkowski, Director of Planning & Development
Brian Bechtold, GM of Golf Operations
RE: Capital Improvement & Replacement Plan
DATE: August 7, 2014

Background

The purpose of creating the 2015-2019 CMP is to establish a clearly defined strategy that is dynamic in nature that will fulfill the future mission, vision and goals of the district. The attached strategy map provides a visual overview of the district's future mission, goals and objectives and describes the district's strategy.

As part of the CMP process, staff conducted a district-wide detailed inventory and evaluation of all existing infrastructure, equipment, vehicles and amenities including all facilities and park property owned/leased by the park district (physical assets). Following completion of the detailed inventory, the evaluation component projected out the anticipated life expectancy of each inventory item through 2024.

Implications

The primary focus of the 2015-2019 Capital Improvement & Replacement Plan (CIRP) is on maintaining the existing physical assets of the district before future expansion is considered. The CIRP presented at this time only contains existing physical assets that have a life expectancy ending prior to 2020.

The CIRP is divided into three budget fund categories; capital, ADA and operational fund. All capital and ADA expenditures identified have a minimum cost of \$10,000. Operational fund capital improvements or replacement items have a minimum cost of \$5,000.

At the September 30th FPC meeting, staff will present a proposal of potential new capital improvements for the district. These proposed new capital improvements address the needs and wants identified from the community-wide attitude & interest survey, focus groups, key stakeholder interviews, trends, benchmarking, environmental scan, and staff identified needs to provide greater operational efficiencies. As identified under the Financial Implications of this memo, staff has earmarked \$1,000,000 for future capital improvement projects over the next five years. This \$1,000,000 is from existing fund balances earmarked for district capital improvements and is not required to fund the 2015-2019 CIRP as presented.

A detailed description and expense breakdown is provided below for playgrounds, court facilities and parking lots:

Playgrounds

Estimated life cycle projections along with estimated replacement costs were completed for all of the district’s 46 playground locations. The district currently utilizes a 15 -17 year life cycle projection which results in 3-4 playground facilities being renovated on an annual basis. This planned work consumes between \$350,000 and \$500,000 of the district’s capital annually. During period 2015 -2019 the district plans to renovate or replace 17 playgrounds. Based on the projected replacement dates, the average age of these facilities is 16.875 years.

List playgrounds and costs for year 2015-2019

2015	Capital	ADA
Replace Evergreen Playground	110,000	35,000
Ramp		11,000
Rubber Surface		20,000
Replace Valley Playground	77,500	22,000
Replace Maple Playground	92,500	22,000

2016

Replace Victoria North Playground	95,000	35,000
Ramp		11,000
Rubber Surface		20,000
Replace Canterbury Park Place Playground	95,000	35,000
Ramp		10,000
Rubber Surface		20,000
Replace Sheffield Playground	92,500	22,000
Replace Hoffman Playground	92,500	22,000

2017

	Capital	ADA
Replace Victoria South Playground	78,000	21,000
Replace Armstrong school Playground	110,000	35,000
Ramp		10,000
Rubber Surface		20,000
Replace Birch Playground	77,500	22,000
Replace Willow park Main Playground	92,500	22,000

2018

Replace Community Park Playground	92,500	22,000
Replace South Ridge Playground	92,500	22,000
Replace Colony Park Playground	77,500	22,000
Rubber surfacing new High Point fitness		75,000
Replace South Ridge Park Fitness - Kompan Icon Interactive Structure	84,500	14,000
Rubber surfacing new South Ridge fitness		75,000

2019

Replace Community Park Fitness	78,000	22,000
Replace Huntington Park Playground		
Replace High Point McArthur playground	95,000	35,000
Ramp		10,000
Rubber Surface		20,000
Replace High Point Park Fitness - Kompan Icon Interactive Structure	86,000	18,000
Rubber surfacing new High Point fitness		75,000
Replace PSSWC playground	38,000	14,000
Rubber surface PSSWC playground		38,000
Replace playground 2-5 years Pine Park	38,000	13,000

Court facilities

In preparing a long range plan to deal with ongoing maintenance and upkeep of courts staff has struggled with justifying the return on investment cost for this amenity type. This is due to the high cost to maintain a reasonable playing surface in a climate that traditionally plays havoc on these types of systems and the number of hours per year the courts are used by the public. For this reason, yearly attention to repairing surface cracking is the method being employed as part of the 5 year plan. Overall structural integrity of the court sub-structure systems should be analyzed during this CMP period with a long term plan prepared for adoption as part of the 2020-2024 CMP. In the meantime the following is the projection of work to be accomplished on courts during the next CMP time period.

List of court repairs for years 2015-2019

2015

Resurface color coat Olmsted tennis court	9,500
Resurface color coat Willow tennis court	9,500
Resurface color coat Evergreen tennis court	10,000
Crackfill Cannon, Victoria, South Ridge, Charlemagne , High Point	23,000
Resurface color coat Olmsted BB court	3,000
Resurface color coat Evergreen BB court	3,500
Resurface color coat Fairview BB court	2,000
Resurface color coat Princeton BB court	2,000

2016

Resurface color coat Cannon tennis court	4,500
Resurface color coat Victoria tennis court	9,000
Crackfill Olmstead, Willow ,Evergreen, South Ridge, Charlemagne, High Point	
Tennis Courts	9,000
Resurface color coat Victoria BB court	2,600

Resurface color coat Cannon BB court	3,700
Resurface color coat Huntington BB court	4,500
Resurface color coat Princeton BB court	1,700

2017

Repair cracks and re-color coat High Point Tennis	24,000
Patch all other tennis court	17,000

2018

Patch cracks and re-color coat Charlemagne tennis	13,000
Patch cracks and re-color coat Charlemagne basketball	6,000
Crackfill all other courts	36,000

2019

Crackfill and color coat South Ridge Tennis	19,000
Crackfill and color coat Pine Park Inline rink	12,000
Color coat Community Park Inline rink	10,000
Crackfill all other tennis courts	19,000

Parking Lots and adjacent walkways

Based on the sheer magnitude of parking lot area the district maintains it has been determined that only those areas showing signs of severe detrition will be addressed via patching method in a timely manner to prevent further compromise to the structural integrity of the parking lot or pose a hazard to the public. Annual crack filling will also help to prevent the problem from expanding out of control. The anticipated schedule was developed to take advantage of economies of scale to hold down costs and annual inconvenience to customers during the repair process. Periodic surface coating is also planned to help protect the asphalt from weather impacts.

List of parking lot repairs for years 2015-2019

2015

Patch parking lot and sealcoat Willow	72,000
Patch Hassell Maintenance lot	44,500
Patch other locations	14,000
Patch Triphahn around inlets	9,000
Sealcoat High Point Parking lot	13,000
Sealcoat Cottonwood parking lot	8,300
Sealcoat Vogelei Parking lot	7,000
Sealcoat South Ridge Parking lot	7,200

2016

Patch parking lot and sealcoat Triphahn	62,000
Patch parking lot and sealcoat Cannon	26,000
Patch parking lot Prairie Stone Sports & Wellness	16,000

2017

Patch asphalt PSSWC	58,000
Sealcoat PSSWC	20,000
Sealcoat Huntington PARKING LOT	11,000
Patch Triphahn	23,000
Hassell Maintenance	21,000
Sealcoat Victoria North lot Creekside	5,000

2018

Patch Hassell maintenance yard and drive	15,000
Patch Triphahn Center parking lot patch crackfill and sealcoat	65,000
Patch Bridges of Poplar Creek Country Club	46,000
South ridge south parking lot patch and repave	22,000

2019

Grind and repave Seascape parking lot	175,000	9,400
Crackfill and sealcoat various parking lots	22,000	
Re-surface community Park inline rink	8,000	

Financial Implications

The District's long range financial plan has involved the use of annual roll-over bonds enabling the repayment of debt and the funding of annual capital projects. The current CIRP calls for approximately one million dollars per year in addition to the money needed for the ADA portion of capital projects. The capital projects will be funded from current capital reserves which starting in 2015 will be one million dollars in addition to the funds from our annual rollover bond from December 2014. This bond will provide additional funding of at least one million dollars. Then on an annual basis we will receive an additional one million each year. The proposed CIRP is in current 2014 dollars; however annual CPI increases for the debt service fund will compensate for inflationary factors.

Please note however that this funding amount will be reduced by any shortfalls for debt repayments from our business type activities (PSSWC, BPC, Ice). Even taking a conservative approach the overall structure (after the refunding of our 2004 debt certificates this year) will enable us to fund the attached capital portion of the five-year CIRP plan. The five year period after that currently shows lower available dollars for capital projects, however utilization of our annual bonds and the potential refunding of the 2006 bond will enable us to utilize the ability to even out the additional funding in years after that to ensure a continuous flow of annual capital funds.

The ADA funds over the last four years have dropped dramatically and staff feels that we will see an increase in the tax funding as we move forward. Currently we anticipate only about \$100,000 in reserves in that fund to start 2015 with and then tax revenue will only provide about \$100,000 per year (based on current EAV) after the payment of our special recreation

assessment to NWSRA and our internal rental payments for facility use with special recreation programs. This clearly falls short of the proposed ADA funding averaging over \$300,000 per year. The District started 2014 with fund unreserved fund balance in our general fund of \$925K. These are funds in excess of our reserve policy for cash reserve funding for operations, that amount is over \$1.75 million currently in reserves.

Our fund balance policy allows for these unreserved balances to be utilized for Capital/ADA. Staff feels that using our General Fund reserves to offset any ADA short comings until the property tax revenues increase will be the best utilization of these funds. This would be for the current proposed CIRP plan and after five years we would re-evaluate and determine if there are enough future revenues or reserves available or if certain project's ADA portion would need to be potentially somewhat limited.

One other large funding item staff has been reviewing is the potential payment of our unfunded pension obligation which was just under \$950K at the end of 2013. Since this amount will now be reflected as a liability on our future balance sheets, staff is weighing the options of utilizing our current Working Cash balance of \$1.05M (which can be released to the General Fund) in order to pay this. The offset would have no effect on our balance sheet. We would be removing the liability and an offsetting asset, but would no longer have a potential negative perception of the District's pension obligation. In future years we could then re-levy for the working cash fund after following proper protocols.

In addition to the five-year CIRP the additional information regarding operationally large expenditures has been included. Please understand these items will be included and funded in operational budgets to the extent that they can be funded on an annual basis. This entire document in conjunction with the CIRP plan is a dynamic living document and staff anticipates changes on an annual basis. Items may move forward or backwards on the anticipated time-line for both the CIRP and the operational capital budget all based on useful lives and whether immediate replacements come to light or longer usefulness can be realized.

Staff is satisfied that the current CIRP plan can be funded each year. The document and its annual considerations will be reviewed and detailed in annual budgets as we move forward through 2019 for both capital and operating expenditures. This funding is in addition to the \$1M that staff has reserved for new capital projects from a separate capital reserve balance.

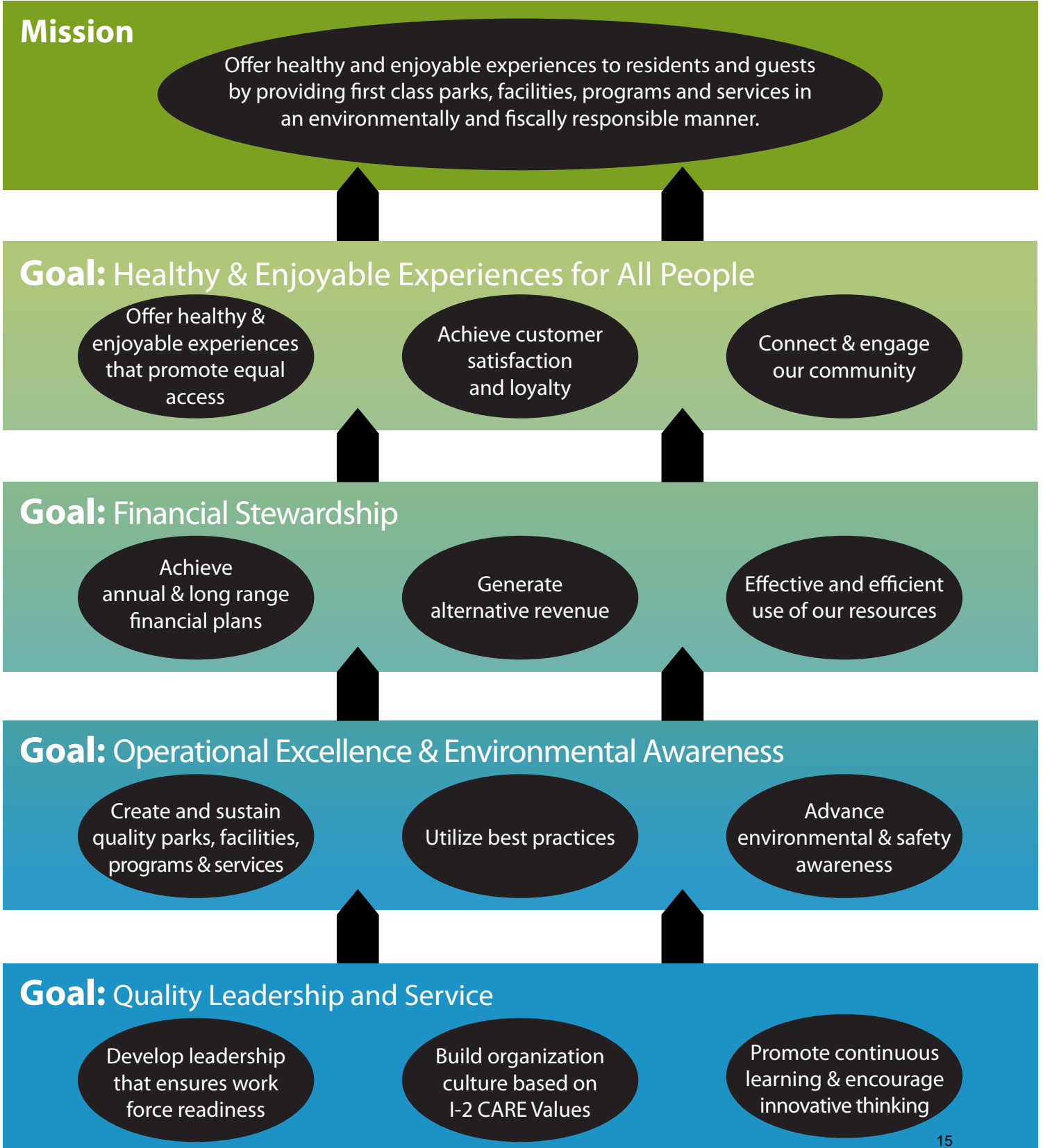
Recommendation

Staff recommends approval of the CIRP of existing physical assets as part of the 2015-2019 CMP.

HOFFMAN ESTATES PARK DISTRICT

Strategy Map

The Strategy Map provides a visual picture of the district's organizational philosophy and describes the district's strategy through cause and effect relationships. The hierarchy of the map aligns the district's resources to achieve a common goal and indicates the relationship and linkage between each of the goals. In addition, the Strategy Map shows the relationship of how each objective is directly tied back to the ultimate mission of the district to provide first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.



CAPITAL IMPROVEMENT REPLACEMENT PLAN

2015-2019

2015				
<u>Division</u>	<u>Location</u>	<u>Description</u>	<u>Capital</u>	<u>ADA</u>
BPC	Maintenance	(2) Toro Rough Mower	\$ 60,000	
BPC	Course	Pond Wall Hole # 10 & 11	\$ 187,500	
P&D	Parking Lots	SR(N),SR(S),COT,Maint,CP,HP, VOG,TC (all patch)	\$ 175,000	\$ 10,000
P&D	Courts	Olmstead, Willow, Evergreen, (patch all others)	\$ 62,500	
P&D	Playgrounds	Evergreen,Valley, Maple	\$ 280,000	\$ 110,000
P&D	WRC	Replace Concrete Aprons & Walks	\$ 50,000	
P&D	Walks/paths	Highpoint (park,restm,pier, shelter)	\$ 160,000	\$ 250,000
P&D	TC	Replace Concrete Aprons & Walks	\$ 55,000	
Parks	Vehicle 454	CT 2007 Ford Explorer	\$ 35,000	
Parks	Vehicle 453	GB 2007 Ford Explorer	\$ 35,000	
Parks	Vehicle	(3) 2009 Toro Z turn mowers	\$ 44,000	
Parks	Vehicle 507	1989 Chevy crew cab	\$ 31,000	
Rec	TC Admin.	Carpet	\$ 25,000	
			\$ 1,200,000	\$ 370,000

CAPITAL IMPROVEMENT REPLACEMENT PLAN

2015-2019

2016				
Division	Location	Description	Capital	ADA
BPC	Maint bld	(2) Replace 2001 Utility Carts	\$ 30,000	
BPC	Clubhouse	HVAC RTU #3	\$ 20,000	
P&D	Parking Lots	TC , Cannon	\$ 104,000	
P&D	Courts	Cannon,Victoria,patch all others	\$ 35,000	
P&D	Playgrounds	Cntrbry PP, Shefl, Victoria S, Hoff	\$ 375,000	\$ 175,000
P&D	Walks/paths	Rebuild Evergreen Armstrong paths	\$ 45,000	\$ 55,000
Parks Div	Vehicle 500	MK 2008 Ford Explorer	\$ 35,000	
Parks Div	Vehicle 820	1994 skid loader	\$ 50,000	
Parks Div	Vehicle 532	1995 Chevy truck w/plow	\$ 34,000	
Parks Div	Vehicle 912	Chevy dump truck	\$ 37,000	
PSSWC	PSSWC	RegROUT club locker rooms	\$ 40,000	
Rec	Ice	Water Cooled Condensor	\$ 50,000	
Rec	Ice	Condensor Tower/Shell Tube Replacement	\$ 145,000	
			\$ 1,000,000	\$ 230,000

CAPITAL IMPROVEMENT REPLACEMENT PLAN

2015-2019

2017				
<u>Division</u>	<u>Location</u>	<u>Description</u>	<u>Capital</u>	<u>ADA</u>
BPC	Maint Bld	Replace (2) Jacobsen Triplex (1998 & 1998)	\$ 40,000	
BPC	Clubhouse	Remodel Men's Locker Room	\$ 30,000	
P&D	Parking Lots	VIC, PSSWC, CF, HUNT	\$ 138,000	
P&D	Courts	High Point patch all others	\$ 41,000	
P&D	Playgrounds	Armstrong, Birch, Victoria (S), WRC Main	\$ 358,000	\$ 130,000
P&D	Walks/paths	Huntington /South Ridge/Pine/ Patch caulk	\$ 140,000	\$ 200,000
Parks Div	Maint	Graco striper	\$ 14,000	
Parks Div	Equipment	(3) Toro 2011 Z turn mowers	\$ 48,000	
BPC	Maintenance	Replace 1990 Sweeper	\$ 25,000	
Parks Div	Vehicle 506	Dodge Ram van	\$ 30,000	
Parks Div	Vehicle 518	Dodge Ram van	\$ 30,000	
Parks Div	Vehicle 917	1997 S10 pickup truck	\$ 33,000	
Parks Div	WRC	RTU-1-7	\$ 38,000	
PSSWC	PSSWC	Facility Carpet weight area/admin	\$ 35,000	
			\$ 1,000,000	\$ 330,000

CAPITAL IMPROVEMENT REPLACEMENT PLAN

2015-2019

2018				
<u>Division</u>	<u>Location</u>	<u>Description</u>	<u>Capital</u>	<u>ADA</u>
BPC	Maintenance	(2) Toro Sandpro 3020 (1994 & 2004)	\$ 20,000	
BPC	Mainrenance	Dodge Ram 3500 Dump Truck (1999)	\$ 35,000	
P&D	Courts	Charlemagne patch all others	\$55,000	
P&D	Parking Lots	HM,TRIP, BPC ,SR	\$148,000	
P&D	Playgrounds	Community, PG & Fitness ,SR fitness ,Colony	\$347,000	\$230,000
P&D	Walks/paths	Cannon Phase I paths/patch caulk	\$60,000	<u>\$95,000</u>
P&D	Splash Pad	Community Park	\$74,000	
P&D	Floating Pier	S. Ridge	\$23,000	
Parks Div	Maint 570	2003 Toro 580 mower	\$55,000	
Parks Div	Vehicle 527	1991 Chevy crew cab	\$33,000	
Parks Div	TC	Repair metal roof- old section	\$100,000	
Parks Div	TC	Replace roof over gym	\$150,000	
Parks Div	TC	Replc gym walls/ceiling panels	\$150,000	
			\$ 1,250,000	\$ 325,000

**CAPITAL IMPROVEMENT REPLACEMENT PLAN
2015-2019**

2019				
Division	Location	Description	Capital	ADA
BPC	BPC	(2) Triplex Greens (2004)	\$ 40,000	
BPC	BPC	Fairway De-Thatcher Unit	\$ 15,000	
P&D	Courts	South Ridge patch all others	\$60,000	
P&D	Parking Lots	SEA, Others	\$205,000	\$10,000
P&D	Playgrounds	Hntg, HP/McAr, High point fitness, PSSWC, Pine	\$335,000	\$245,000
P&D	Walks/paths	Armstrong/Fairview ,Sloan/ patch caulk	\$55,000	<u>\$90,000</u>
Parks Div	Vehicle 509	1989 Chevy truck	\$35,000	
Parks Div	Vehicle 450	1993 Chevy crew cab truck	\$35,000	
PSSWC	PS Act Pool	Pool Features (replace)	\$20,000	
Rec	TC-Ice	Zamboni (2)	<u>\$200,000</u>	
			\$ 1,000,000	\$ 345,000

CIRP - OPERATING FUND

Admin	VIRTUALIZED Server Host 2(APPS01)	\$	12,500	2015
Admin	20 PCs	\$	12,000	2015
Admin	HEPD-APC Symmetra BatteryTwr + Bat	\$	11,000	2015
Admin	HEPD - Accounting Software	\$	10,000	2015
Admin	3 HEPD - Managed Switches	\$	6,300	2015
Admin	HEPD - VSI RecTrac V3 Upgrade	\$	6,000	2015
Admin BPC	Copier	\$	10,000	2015
Admin-Maint	Copier - Oce (moved to Maint 2013)	\$	5,000	2015
BPC Basement	Manitowoc Ice Machine (Basement) 1992	\$	5,000	2015
BPC Main Kitchen	Manitowoc Ice Machine 1300 (Kitchen) 1992	\$	7,500	2015
Parks	Park Amenities	\$	20,000	2015
Parks	Trees	\$	25,000	2015
Parks Div	BPC-golf maint-heat detector	\$	12,000	2015
Parks Div	Maint-veh stor-heat detector	\$	12,000	2015
Parks Div	BPC-cart storage-heat detector	\$	10,000	2015
PSSWC/TC/WRC	Fitness Equipment	\$	35,000	2015
Seascope	Pumps #1 and #3	\$	14,000	2015
TC Ice	2 Equip. Gate & Side Supt. Post(s)	\$	12,000	2015
WRC Bld Exter	No/So door entry ceilings	\$	8,000	2015
		\$	233,300	
Admin	20 PCs	\$	12,000	2016
BPC	RTU-5 Trane 2 compr 15 ton	\$	5,000	2016
BPC Banquet	Tables & Chairs	\$	10,000	2016
BPC Main Kit	Broiler Grill Upstairs Kitchen (1992)	\$	5,000	2016
BPC Maintenance	Convert Lights to LED in BLD	\$	10,000	2016
BPC Maintenance	Overhead Doors Maintenance BLD	\$	5,000	2016
BPC Range Bld	Restoration of Range Bld	\$	10,000	2016
Parks	Park Amenities	\$	20,000	2016
Parks	Trees	\$	20,000	2016
PS Act Pool	Ceiling	\$	40,000	2016
PSSWC/TC/WRC	Fitness Equipment	\$	35,000	2016
PSSWC	Tennis Court repaint	\$	15,000	2016
Seascope	Pump #2 filter	\$	7,000	2016
Vog Upr/Lwer	Flooring	\$	10,000	2016
WRC	Closet Doors	\$	5,200	2016
		\$	209,200	
Admin	VIRTUALIZED Server Host 1(EXCH01)	\$	12,500	2017
Admin	VMware Server	\$	12,500	2017
Admin	HEPD-Replication Server	\$	12,000	2017
Admin	20 PCs	\$	12,000	2017

Admin TC	Gestetner Bulk Copier	\$ 6,000	2017
Admin TC	Laminator	\$ 5,000	2017
BPC Banquet	Main Entry Banquet Doors	\$ 30,000	2017
BPC Golf Course	Bunker Restoration	\$ 30,000	2017
BPC Upst Kit	Broiler (1992)	\$ 5,000	2017
Maint	Pressure washer	\$ 5,500	2017
Parks	Park Amenities	\$ 20,000	2017
Parks	Trees	\$ 15,000	2017
PS Servc Desk	Cabinets	\$ 12,000	2017
PSSWC/TC/WRC	Fitness Equipment	\$ 25,000	2017
Seascape	Pump #1 body slide	\$ 7,000	2017
TC	Sauna Heater	\$ 5,000	2017
WRC	Elevator Panels	\$ 7,000	2017
		\$ 221,500	
Admin	20 PCs	\$ 12,000	2018
AdminPSSWC	Copier	\$ 10,000	2018
AdminTC	District copier - Kyocera	\$ 15,000	2018
AdminWRC	Copier	\$ 5,000	2018
BPC Golf Course	Bunker Restoration	\$ 20,000	2018
BPC Main Kitchen	2dr True Refrig. TR2RR1-2S	\$ 5,000	2018
Maint	Tire machines	\$ 5,500	2018
Parks	Park Amenities	\$ 20,000	2018
Parks	Trees	\$ 15,000	2018
PS Lap Pool	Ceiling (paint)	\$ 40,000	2018
PSSWC	Locker Upgrade	\$ 20,000	2018
PSSWC/TC/WRC	Fitness Equipment	\$ 25,000	2018
Seascape	Pump #1 and #4	\$ 14,000	2018
TC-Ice	Warm Flr Heat Exchanger	\$ 8,000	2018
		\$ 214,500	
Admin	VIRTUALIZED Server Host 2(APPS01)	\$ 12,500	2019
Admin	20 PCs	\$ 12,000	2019
BPC	Buffalo Blower (2004)	\$ 5,000	2019
BPC Golf Course	Bunker Restoration	\$ 20,000	2019
Parks	Park Amenities	\$ 20,000	2019
Parks	Trees	\$ 15,000	2019
PSSWC	Weight room flooring	\$ 35,000	2019
PSSWC/TC/WRC	Fitness Equipment	\$ 35,000	2019
Seascape	Pump #2 and #5	\$ 14,000	2019
TC rink	Locker room LL flooring	\$ 40,000	2019
		\$ 208,500	