



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**AGENDA
BUILDINGS & GROUNDS MEETING
TUESDAY, NOVEMBER 4, 2014
7:00 P.M.**

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
 - October 7, 2014
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
 - A. Golf course shoreline stabilization Phase 2 / M14-123
 - B. Shelter and Overlook at High Point Park / M14-121
 - C. Parks Board Report / M14-125
 - D. Planning & Development Report / M14-124
 - E. 2015 Budget Format / M14-120
 - Budget Overview
 - Budget Goals & Objectives
 - Parks Division
 - Planning & Development Division
 - 2015 HEPD Budget
 - Fund 01 (Maintenance)
 - Fund 12 (Capital)
 - Fund 09 (Special Rec)
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

ALL MEETINGS ARE HELD IN THE BOARDROOM OF THE SCOTT R. TRIPHAHN COMMUNITY CENTER & ICE ARENA AT 1685 W. HIGGINS ROAD IN HOFFMAN ESTATES UNLESS OTHERWISE SPECIFIED. WE INVITE THOSE WHO MAY NEED AN ACCOMMODATION DUE TO A DISABILITY TO CONTACT US 48 HOURS IN ADVANCE. PLEASE CONTACT JANE KACZMAREK, EXECUTIVE ASSISTANT, AT 847-885-7500.



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**MINUTES
BUILDINGS AND GROUNDS COMMITTEE
October 7, 2014**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building and Grounds Committee was held on October 7, 2014 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Mohan, Comm Rep Dekirmenjian, Friedman, Kinnane, Triphahn, Chairman K. Evans

Absent: Comm Rep Snyder

Also Present: Executive Director Bostrom, Deputy Director / A&F Director Talsma, P&D Director Buczkowski, Parks Director Giacalone, Rec/Facilities Director Kies

Audience: President Bickham, Commissioners McGinn, R. Evans, Greenberg, Kilbridge, Comm Rep Koltz, GM of Golf Bechtold

2. Agenda:

Commissioner Mohan made a motion, seconded by Comm Rep Kinnane to approve the agenda as presented. The motion carried by voice vote.

3. Minutes:

Comm Rep Triphahn made a motion, seconded by Commissioner Mohan to approve the minutes of the September 2, 2014 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. **Old Business:**

None

6. **New Business:**

A. Golf Course Shoreline Stabilization Phase 1/M14-113:

Executive Director Bostrom reviewed the item noting that the project had originally been identified for the 2015 budget year, however, the opportunity to save approximately \$50,000 by having in-house staff complete this project in the fall of 2014 was an incentive to begin now.

Commissioner Mohan asked how long the project would take and Director Giacalone said it would be 2 weeks. Comm Rep Triphahn asked if the course would remain open and Executive Director Bostrom explained that there would be no impact to the course as the equipment would be in the out of bounds area.

Commissioner K. Evans asked if there would be any rock on the neighboring property and Director Giacalone said no as it would go only to the wall which was the property line.

Comm Rep Kinnane asked if staff was confident that the bottom would be ok and Director Giacalone explained that after about 6-8 inches the ground became stable. He also noted that BPC would be draining the lake by about 8 inches to assist with the project.

Executive Director Bostrom explained that the district was now using larger rocks that kids could not dislodge and that this was not an area that would see much outside traffic. Comm Rep Dekirmenjian asked if it would be a natural area and how long the fix would hold. Director Giacalone explained that the hold could be permanent and Executive Director Bostrom explained that the area was natural now.

Comm Rep Triphahn asked about a liability waiver if the rocks would be abutting the neighboring property's wall and Executive Director Bostrom noted that it would be a good idea to proceed with those waivers. He explained that the district would need waivers also for them to be on the neighboring property.

Commissioner R. Evans agreed noting that the wall was 20 years old and at some point would need to be rebuilt. Commissioner K. Evans asked who would repair the area at the entrance from Seaver after the work and it was noted that BPC would be doing that.

Comm Rep Dekirmenjian asked if removing the steel wall would be Phase 2 and Executive Director Bostrom explained that it would be, however, they would not actually remove the full wall. He also explained that the path next to the work to be done would be relocated. Commissioner K. Evans asked about construction noise and Executive Director Bostrom explained that they would be within the appropriate hours of 7 am to dusk.

Commissioner Mohan made a motion, seconded by Comm Rep Kinnane to recommend the board approve proceeding with the shoreline stabilization project and authorize the purchase of R-4 rock in an amount not to exceed \$20,000. The motion carried by voice vote.

B. Release of 1985 Declaration of Covenants at Prairie Stone Business Park/M14-117:

Executive Director Bostrom reviewed the item explaining that it had gone to the board via Executive Session for approval and this was a committee update.

Comm Rep Triphahn asked if there were other benefits to releasing the covenants and Executive Director Bostrom explained that any reduction in the encumbrances restricting building in the park would encourage new tenants and be a benefit to the park district.

C. Parks Board Report and 3Q goals/M14-114:

Commissioner K. Evans wanted to congratulate the Parks Department on the 70 participants they had for the wild flower seed collection.

Comm Rep Triphahn made a motion, seconded by Commissioner Mohan to send the Park Report and 3 Q goals to the board as presented. The motion carried by voice vote.

D. P&D Report and 3 Q goals/M14-111:

Commissioner Mohan made a motion, seconded by Comm Rep Kinnane to send the P&D Report and 3 Q goals to the board as presented. The motion carried by voice vote.

7. Committee Member Comments:

Comm Rep Friedman wanted to take the time to thank the maintenance department for the great job cleaning up the fields to play ball.

Commissioner Mohan noted that he had played in the IAPD golf outing and heard some very good compliments about Director Kies.

8. Adjournment:

Comm Rep Triphahn made a motion, seconded by Commissioner Mohan to adjourn the meeting at 7:29 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peggy Kusmierski
Recording Secretary

MEMORANDUM M14-123

TO: Buildings & Grounds Committee
FROM: Dean R. Bostrom, Executive Director
Brian Bechtold, General Manager
SUBJECT: Golf Course Shoreline Stabilization Phase 2
DATE: October 28, 2014

Background

The shoreline erosion of the golf course pond along hole # 10 has been on the Park District's radar and monitored for a number of years, Phase 2 of the project involves removal of current sheet metal wall and grading the slope from current water's edge at 4 to 1 slope. (See the attached photo for reference).

The Park District has publicly bid this project. The bid opening is scheduled for November 3rd at 10am. The bid results along with a recommendation will be forwarded to B & G Committee and Park Board members no later than noon on Tuesday November 4.

Implications

The recommended solution to repair the failing sheet metal wall is to have the wall removed from site. The contractor will then be responsible for grading back from the current water line to obtain a 4 to 1 slope.

Billy Casper Golf staff will be removing and storing all existing curbs around the current cart paths in the project area. They will also be removing the existing cart path in the next few weeks to prepare for a December contractor start date. They will also be removing 3 spiral willow trees along the shoreline to allow for the 4 to 1 slope. The parks maintenance staff will assist in stump grinding these trees as well as tiling the construction area. Billy Casper staff will also be prepping for the new cart path to be installed in 2015 which will be a part of the third and final phase of this project.

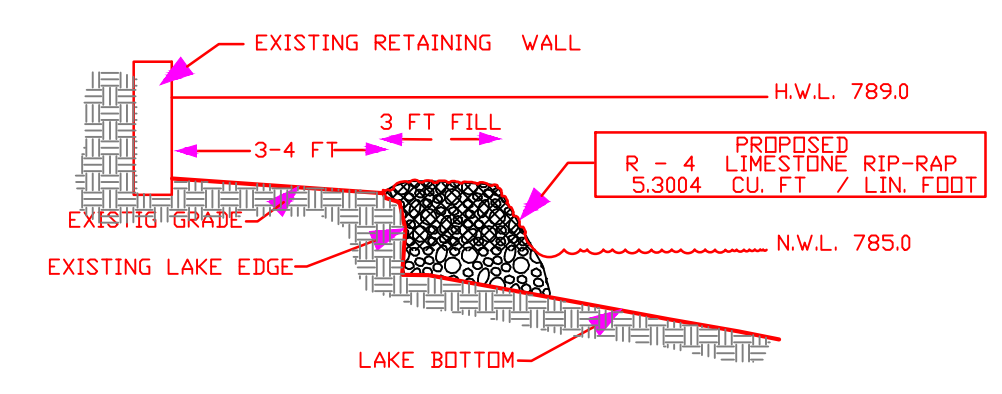
This project was not included in the 2014 budget, however, the project was included in the CMP's Capital Improvement Replacement Plan budget to be funded in 2015. Staff is requesting that the contractor portion of the project be funded in this year's budget and deducted from the proposed 2015 budget. Staff believes that there should be a window of opportunity during the month of December with proper weather conditions to allow the project to be completed with minimal golf course revenue loss in the Spring.

Phase 3 will conclude in 2015 which will include: installation of drainage pipe, replacement of irrigation lines, restoration of all turf and bunkers, and installation of new cart path.

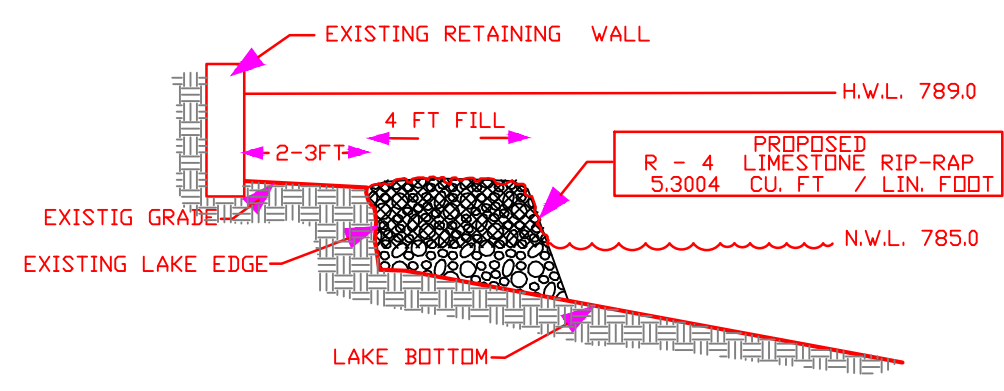
The CMP budget for 2015 which included all three phases of the project was \$187,500, however after further research and evaluation, staff has reduced the budget down to \$125,000. The first phase of the project was awarded with the cost not to exceed \$20,000. The second phase of the project is budgeted for \$60,000, while the third phase is budgeted at \$45,000.

Recommendations

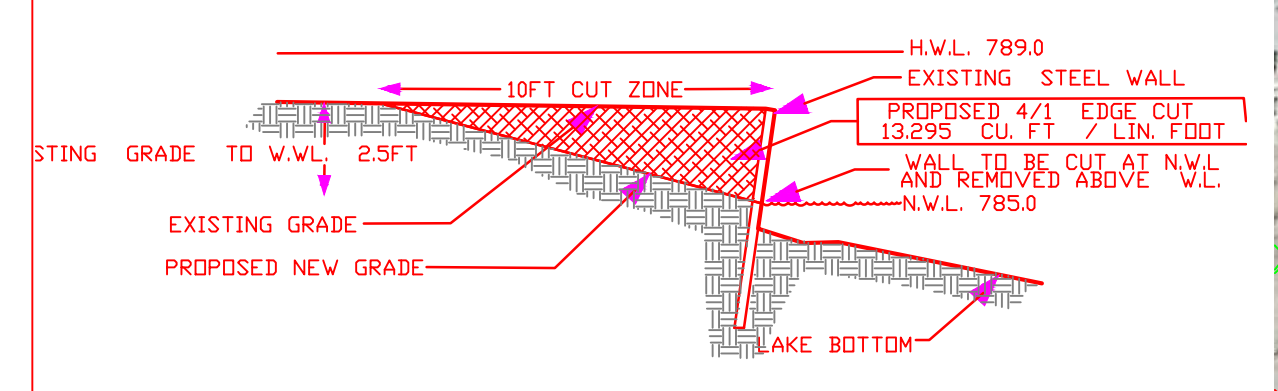
Bid results along with the recommendation will be forwarded to board and committee members prior to noon on Tuesday.



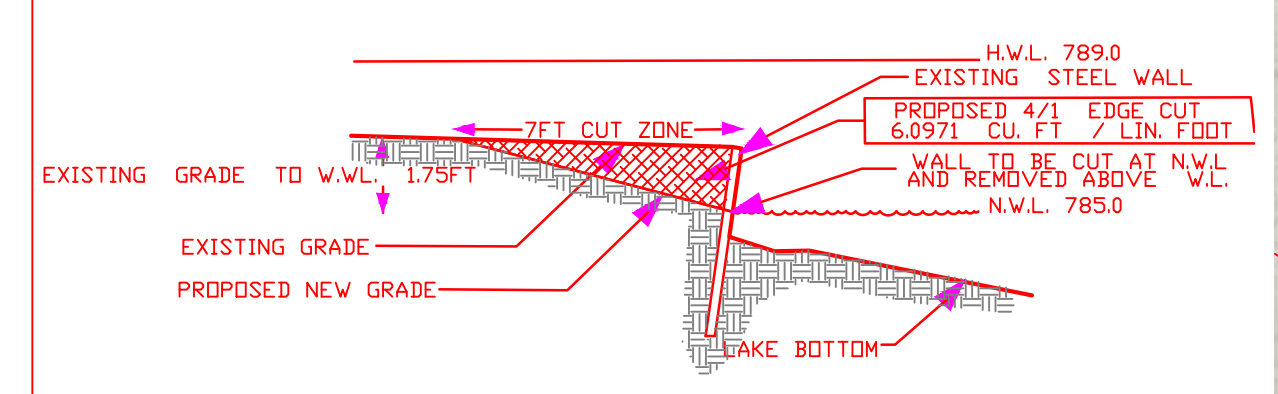
LAKE EDGE X SECTION #1
NO SCALE



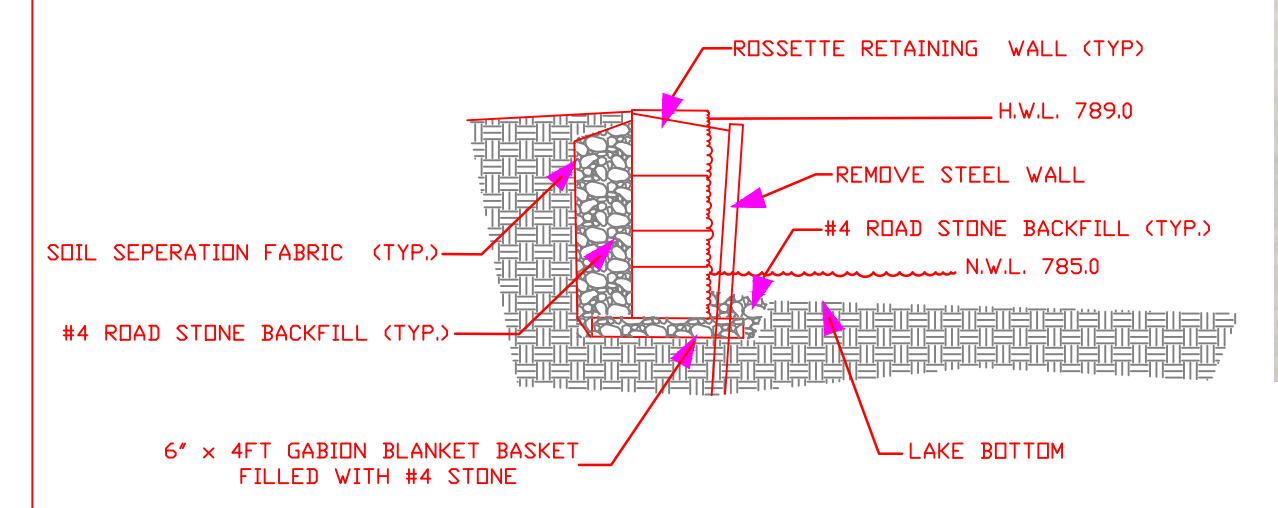
LAKE EDGE X SECTION #2
NO SCALE



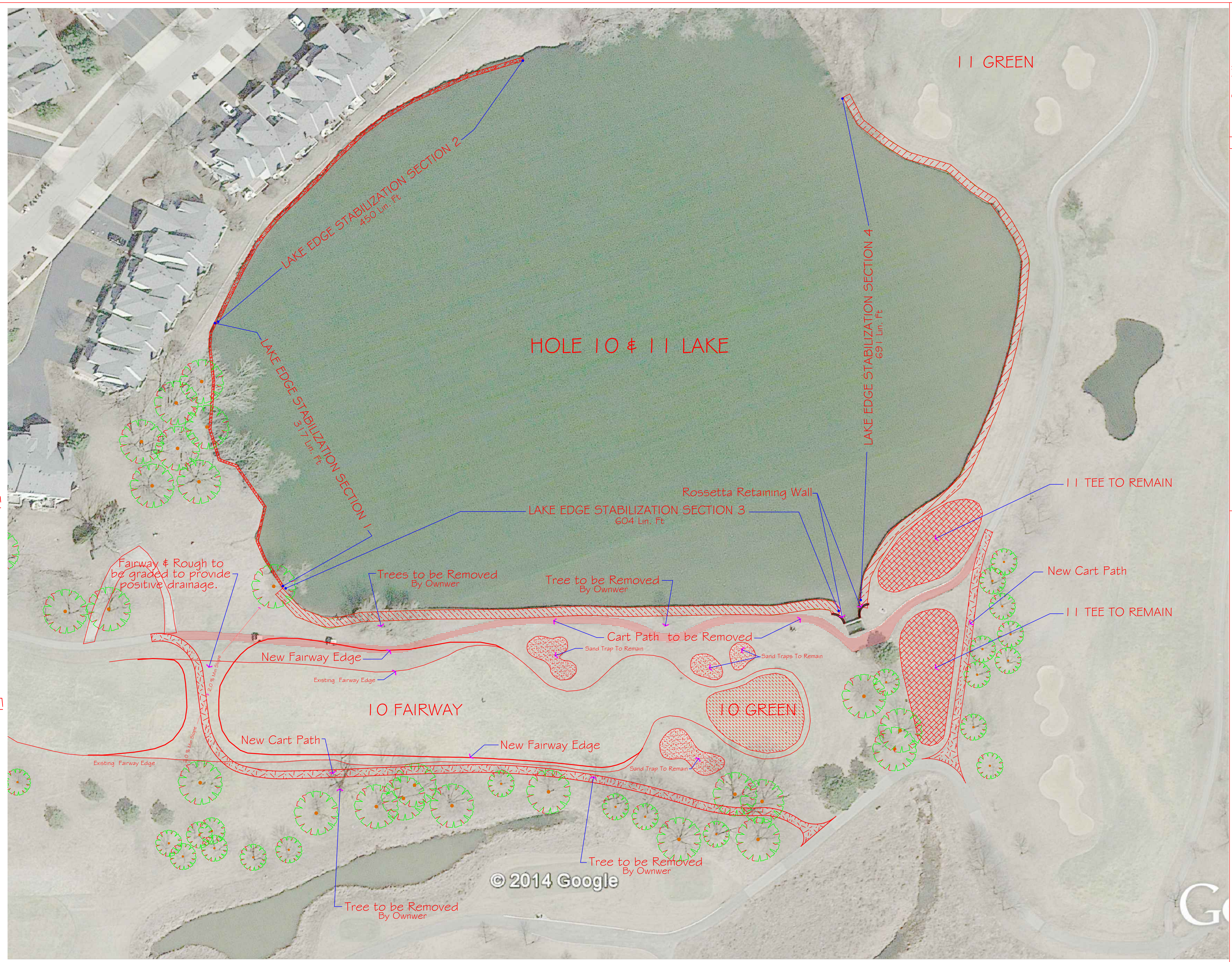
LAKE EDGE X SECTION #3
NO SCALE



LAKE EDGE X SECTION #4
NO SCALE



ROSSETTA WALL X SECTION
NO SCALE

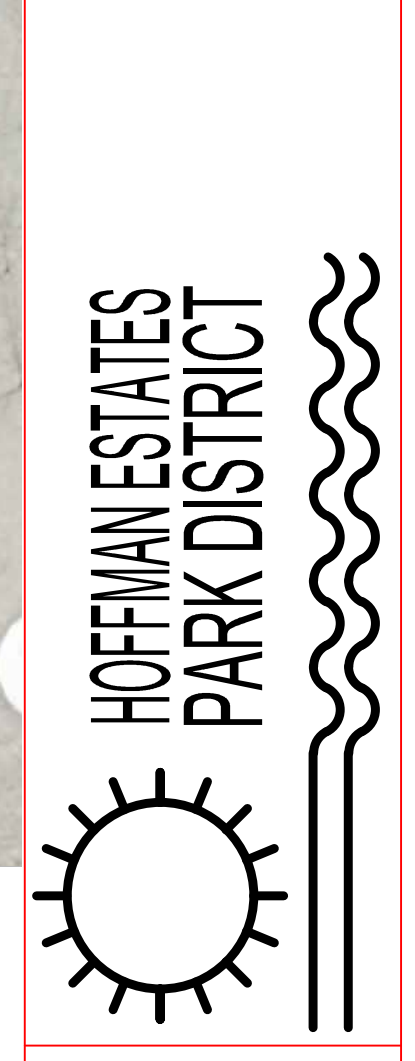


HOLE 10 SHORELINE STABILIZATION PLAN
SCALE 1" = 50 FT

No.	Description	Date
1	ISSUED FOR REVIEW	09/13/2014
2	ISSUED FOR BID	

BRIDGES OF POPLAR CREEK C.C.
HOLE 10 LAKE STABILIZATION PROJECT

1685 W. HIGGINS ROAD
HOFFMAN ESTATES, ILLINOIS 60195
PHONE: (847)-685-7500
FAX: (847)-865-7523



MEMORANDUM NO. M14-121

TO: Buildings and Grounds Committee
FROM: Dean R. Bostrom, Executive Director
Gary Buczkowski, Director of Planning and Development
John Giacalone, Director of Parks and Risk Management
RE: Shelter and Overlook at High Point Park
DATE: October 20, 2014

Background:

Located adjacent to one of the lakes in High Point Park is a covered shelter and in a separate location, a cantilevered overlook. Both of these amenities were constructed when the park was originally developed in 1985. Both of these structures have had new decking installed and the steel structures have been painted numerous times.

The covered shelter has had a new steel roof installed that covered the asphalt shingles. Rusting has occurred to the existing railing system, however, it is still structurally sound as a means of preventing people from falling into the lake. The southern side of the covered shelter has sunk approximately 5 inches lower than the north side creating a 5 inch differential over the 10 foot floor width. Both of these elements have experienced vandalism including graffiti and fire burns which have been repaired by maintenance personnel. Neither structure provides a quality experience for fishing due to the fact that the water is less than 1 foot deep within 10 feet of the edge of the structures.

Implications

Staff has researched a means to improve both of these structures as follows:

Covered Shelter:

The existing railing system, wooden board deck and concrete surface would be removed by park district personnel and a new concrete slab would be installed on the existing sheet wall foundation. This slab would be poured on top of the existing angle iron so that in the future, no wooden deck would be required to make the transition between the concrete and the existing steel perimeter. So as to level the walking surface, the south end concrete would be 10 inches thick with the north end being only 5 inches thick. This differential would reduce the head to floor height from 8 foot to 7'3" on the south side and from 8 foot to 7' 8" on the north side. The existing railing would be replaced with new railing and the existing steel support posts would be painted. Estimated cost including approximately 170 hours of maintenance labor is \$19,300. In addition to the cost to renovate and level the surface, there is no guarantee that the new concrete placed as part of this renovation process will stay level due to soil conditions that may not be able to bear the weight of the building materials.

Overlook:

Once again the overlook presents little opportunity for fishing due to the shallow water immediately below the cantilevered structure. In this case, the existing pressure treated boards could be replaced along with the existing railing system. The estimated cost including 24 hours of maintenance labor is \$4,100. It should be noted that as part of the High Point 2015 project, the floating fishing pier is going to be replaced with a new structure that extends approximately 10 feet more into the lake.

Given the limited recreation opportunity other than as a visual observation point, the two structures do not provide significant recreation value compared to the renovation costs as outlined above. Should the board agree to this assessment the 2 structures could be removed for a cost of \$12,000 and the areas restored to natural water's edge condition.

Recommendation:

Staff is recommending that the B&G committee recommend to the board the demolition and removal of the covered shelter and the overlook structure at High Point Park as part of the High Point Park 2015 Renovation Project along with restoring the area to a natural water's edge condition.





MEMORANDUM NO. M14-125

TO: Buildings & Grounds Committee
FROM: Dean R. Bostrom, Executive Director
John Giacalone, Director Parks & Risk Management
RE: Parks Board Report – October
DATE: November 1, 2014

1. Areas around the new parks signs at Triphahn Center and Vogelei Park were prepped, landscaped, mulched and sodded. Willow sign remains under construction at this time.
2. Total renovation of Eisenhower soccer fields was completed. Fields were aerated, top dressed with Bio-solids, leveled with a combo-plane, over-seeded at 10/lbs. per 1000 sq. ft., fertilized at 5/lb. of organic/synthetic 4% iron product per 1000 sq. ft. and treated with a carbonic plant feed to raise the calcium levels. The field is closed for the remainder of 2014 and will re-open April 1, 2015 for the spring season.
3. Several repairs were made to Bo's Run fences. Settling ground had resulted in gaps under the fence in various areas. Extensions were added to the bottom of the fence in these areas to prevent dogs from being able to climb under.
4. The mowing season has ended.
5. The master 2-inch valve at Eisenhower soccer irrigation was replaced. Several heads were replaced and new solenoids installed in two field valves.
6. Fall tree planting to replace Ash trees was completed for this year, 50 trees were planted throughout the district.
7. 15 trees were planted at Winding Trails Basin in cooperation with the village for noise mitigation.
8. Swans were brought in from all the lakes for the winter.
9. All permits were received for our in house burns, 30 sites throughout the district weather permitting. RFP was sent out to burn contractors for 4 sites in 2015, (Victoria, Hunter's Ridge East & Wetlands, Rohrssen Park and Black Bear Park).
10. East berm on driving range at Bridges was brush mowed by parks staff.
11. Staff removed old carpet and installed new 2x2 carpet squares and cove base in fitness room at Triphahn Center.
12. Staff installed flags and no ice signage around ponds and lakes.
13. Staff removed all volleyball and tennis nets for the season.
14. Willow Park staff replaced broken panel on playground.
15. Armstrong Park staff replaced rail and repaired slide on playground.
16. Highpoint Park staff repaired rocker on Oakdale Playground.
17. Sycamore Park staff repaired balance beam on fitness play.
18. Staff removed all canopies from Playgrounds and shelters throughout the Park District.
19. Staff installed aluminum soffit and fascia at Olmstead Park Shelter.
20. Staff repaired block wall inside Skate Park at Willow.
21. Staff installed back yellow top rail cover on home run fence on field 3 at Cannon baseball field.
22. Outdoor drinking fountains throughout the district have been winterized
23. All splash pads have been winterized

24. Seascape has been winterized
25. All lake fountains have been brought in for the season
26. Filters have been changed on all HVAC units, pulley's greased and belts also tightened
27. Truck 522 new front brake pads and rotors
28. Vehicle 500 replaced radiator, alternator and battery
29. 542 brought in for recall on emissions
30. 506 new front brake pads, rotors and tires
31. Truck 912 replaced blower motor and blower motor resistor
32. 499 replaced left front wheel bearing
33. Skid loader replaced idler pulley for fan and belt
34. Mower 554 replaced PTO belt and front deck belts
35. Skid loader 821 front wheel motor parking brakes replaced and dash board
36. 519 rebuilt power steering gear box
37. Installed new decals on vehicles 532,528,912,511,512
38. Truck 533 installed new tires
39. Completed maintenance and repair on all snow plows and snow blowers

MEMORANDUM NO. M 14-124

TO: Buildings and Grounds Committee
FROM: Dean Bostrom, Executive Director
Gary Buczkowski, Director of Planning and Development
RE: Board Report
DATE: October 29, 2014

1. 2015 Playground Improvements:

To be first out of the gate next spring with construction, staff has begun the playground improvement process which includes a public information meeting pertaining to each of the three locations; Valley, Maple, and Evergreen Parks. To get public input, staff has sent postcards to residents within 300 feet of each park location notifying them of the meeting to be held on Wednesday, November 5, 2014 at the Triphahn Center at 7:00 p.m. Staff is preparing conceptual playground plans based upon completed projects as part of the 2014 playground improvement projects. In addition to the public meetings, staff has contacted the Principal at Lakeview Elementary School for input on their needs because they are adjacent to Evergreen Park and utilize the playground. A summary of these meetings will be presented at the December Building and Grounds meeting for conceptual plan approval.

2. Marquee Signs:

Installation of the Triphahn and Vogelei sign were completed and energized without any major difficulties. Sign operation has begun and for all intents and purposes has met or exceeded staff's expectations from the digital board perspective. However, it has been determined that the Hoffman Estates Park District logo below the digital board does not have enough illumination to make it readable at night. Staff is currently working with Walton Signage to add additional light sources both from above and below. As far as items to complete at Triphahn and Vogelei, Walton Signage Contractors are currently installing the stone veneer but have not ordered enough corner pieces to complete the project as of October 28th.

BPC and WRC signs are scheduled to be installed beginning November 3rd and, weather permitting, will be completed with the exception of the stone veneer, by November 9th. The landscaping at all locations is anticipated to be completed by the middle of the week of November 10th.

3. Grant Projects:

Work on all three of the grant projects (Eisenhower Swing, Hunter's Ridge Basin Landscaping and Cannon Fence) have either been completed or are in final punch list phase. The Eisenhower reimbursement from the state has been received and booked as revenue. The two other projects will be invoiced within the next two weeks with the hope that payment will be made by the end of the year.

MEMORANDUM NO. 14-120

TO: All Committee \ Board Members
FROM: Dean Bostrom, Executive Director
Craig Talsma, Deputy Director \ Director of Administration & Finance
RE: 2015 Budget Format
DATE: November 1, 2014

Introduction

Staff is pleased to present its recommendations for the Hoffman Estates Park District 2015 Budget. The process by which the Budget is being presented will be the same as last year in that each of the district's committees will review sections of the budget that pertain to them in a meeting format that allows input from other community representatives and board members present at the meetings.

As was done last year, the budget is presented and reviewed at the Class level, which is the same level of detail that the quarterly financial statements are presented. This document is presented by individual departments, showing department revenues then expenses. The summary sheet reflects the entire fund operations as a whole.

At the Tuesday, November 4th Buildings and Grounds Committee meeting, the Maintenance portion of the General Fund (01-20), the Capital Fund (12), and the Special Recreation Fund (9) will be reviewed.

At the Tuesday November 11th meeting, the Recreation Committee will review the Recreation Fund (02), the PSS&WC Fund (11), and the BPC Fund (14). Immediately following the Recreation Committee meeting will be the Special A&F Committee meeting which will review the Administration portion of the General Fund (01-10) and the remaining Special Revenue Funds, as well as the overall levy and other general matters relating to the budget as a whole.

Finally, immediately following the Special A&F Committee meeting, the Board will approve the tentative budget and appropriation ordinance and the estimated tax levy amount at the special board meeting.

Budget Review Process

The purpose of the committee meetings is to review and have discussion as needed on each fund within the budget in order to reach a consensus. The review process in essence is a process of formulating consensus on each area presented within the budget. In order to facilitate this process, staff will present in detail each fund's annual objectives that will meet the District goals for 2015. The budget is the financial means to ensure the overall achievement of our staff's objectives and the District's goals. The objectives highlight specific items and areas that will be different or specialized for 2015 rather than regular on-going operations.

Discussion will be held at the time the fund is being presented in order to reach a consensus on the fund budget that is being presented. Formal votes will only be taken throughout the committee meetings when disagreements exist on a particular item brought up for discussion. When an informal consensus cannot be reached, voice vote of all committee members will be taken to determine through consensus whether items should be added, deleted or amended as part of the budget. The goal of the committee meetings should be to work towards developing consensus on each fund in order to present a preliminary budget to the Board of Commissioners.

After all committee meetings, the preliminary portions of the budget presented will be recommended for approval by the full board at the special board meeting on November 11, 2014. This preliminary budget will be available for public review through December 14th. A December 2nd public hearing will be scheduled to allow for any additional public input on the budget or the preliminary tax levy estimate. Since the overall projected levy has less than a five percent increase over last year's extended levy, it does not require a truth in taxation hearing. The board is scheduled to approve the 2015 budget, the Budget and Appropriation Ordinance and the Tax Levy at the board meeting on December 16th, 2014, to allow time to file the documents with Cook County by the required deadlines.

2015 Budget Overview

The proposed 2015 budget documents are presented showing the 2014 actual budget, the nine-month operating actuals for January through September of 2014, the 2014 operating projections (the amount staff believes the year-end numbers will finish at), and the recommended 2015 budget.

All committee and board members are encouraged to attend and participate at all of the committee meetings during this budget process.

The 2015 budget was formulated based on a number of different factors. These influencing factors are as follows:

1. *Comprehensive Master Plan*

The district's mission, values and long-range goals were formulated through the development of the Comprehensive Master Plan (CMP). Staff focused on the mission, values, long-range goals and initiatives of the CMP to serve as the foundation upon which the 2015 budget is built. The 2014 CMP has already gone through the Forward Planning Committee and is expected to be approved in full document form by the Board in December 2014. The CMP utilizes a balanced scorecard approach whereby each objective has a specific measure to determine and track the degree of success in which the objective is accomplished. All expenditures and revenues should be consistent with and support the district's current CMP.

As part of the CMP, staff developed a five year fixed asset inventory to plan for our capital expenditures for future years. This developed the Capital Improvement & Replacement Plan (CIRP) which outlines our anticipated capital expenditures for the next five years. Though this plan outlines in detail these expenses, it is a very dynamic document and is continually modified to allow for items that require immediate improvement or meet the goals of the District. Even the proposed CIRP plan for 2015 which was Board reviewed earlier this year has been modified to include some additional items needed for 2015.

Each year's CIRP is only a preliminary plan which is then finalized and presented as the Capital Fund's items (and associated Special Recreation ADA portions) within the proposed budget. Many capital items that cannot be funded with bond proceeds are included as capital items within individual fund operations.

2. Objectives

To fulfill the mission, values and goals, staff annually prepares objectives as part of the budget process. As part of the 2014 CMP process, all of the District's goals, its mission and values were updated. The 2015 objectives are tied directly to each of the district's four long range goals and the district initiatives created to accomplish these goals. The budget as presented is consistent with the objectives and provides the financial means to support these objectives.

Staff objectives are presented by each of the divisions. Objectives represent larger projects or operational plans and larger scope work. The day-to-day normal operational functions are not included as objectives. The objectives will be presented with the appropriate sections of the budget to the committees that they pertain to. Objectives represent major projects and changes to operations that are planned for the upcoming year. The budget supports these objectives and all of the day-to-day operations that our District plans to accomplish in 2015.

3. Accounting Basis

The district uses accrual-based accounting. Accrual accounting, which is a legal requirement as mandated by the Governing Auditing Standards Board (GASB 34), is the best way of matching expenses to related revenues. GASB 34 requires the use of depreciation. Depreciation expense, a non-cash item, is accounted for during the annual audit and is not presented as a budgeted item.

4. Zero Based Budget

In formulating the 2015 budget, no 2014 budget amount was assumed to be the same or even necessary, and was therefore not automatically included in the 2015 budget. Each 2015 budget line item includes staff's best attempt to project the actual expenses and revenues required to achieve the district's goals and 2015 objectives. All revenues and expenditures in the 2015 budget have been thoroughly reviewed by all appropriate staff.

5. **Charge Backs**

The 2015 budget utilizes the District's inter-fund charge back system for maintenance, administration and communication and marketing expenses. The inter-fund charges for administration and maintenance are presented as revenues within the general fund and expenses in the related funds. The C&M charges are revenues to the recreation fund and expenses to the other funds.

This system prevents the actual expense item from being buried within various funds. This system also provides the district with the most optimal method of tracking and comparing expenses from year to year as well as analyzing departmental operation performance. The amount of charge back is based on either an operating pro-rata percentage or a percentage derived from the number of full-time staff in a given fund. A copy of the proposed amounts is attached.

There are also additional chargeback items for allocations of IMRF expenses and FICA expenses. The amount of money for these expenses is charged directly to the operations where the personnel are located. This process better measures an operation's actual costs. The monies to pay for these charges, however, are collected through the tax levy in their respective funds, IMRF (Fund 09) and Social Security and Medicare (Fund 10). Inter-fund allocations are utilized to re-apportion these dollars.

There are additional interfunds between PSSWC, Rec/Ice, BPC and Debt Service in the budget to allocate portions of the respective debt service payments to specific operations and to allow for the long-term capital and debt service structure of the District to be obtained.

In 2014 the Debt Service Fund was budgeted to receive \$643,075 from PSSWC, \$706,150 from Rec/Ice, and \$100,000 from BPC. These transfers basically represent the anticipated operational surplus eluding debt that will be available to make bond payments. If the fund does not realize their entire estimated bottom-line then the adjustment is made here to ensure that we do not have a deficit operation in these areas. In 2014 PSSWC's repayment was reduced to \$600,000 and the BPC payment was not made. In 2015 the payment from Rec/Ice has increased to \$750,000 and BPC has remained at \$100,000. The PSSWC payment has been reduced to \$550,000.

2014 also has a projected transfer of \$1,000,000 to the Capital Fund. These are monies that have been reserved from the original 2004 Debt Certificate issuance for the Ice Arena. As part of the refunding this year for those debt certificates, these funds are being released to the Capital Fund as part of this year's bond process.

In 2015 staff is proposing the abatement of the Working Cash Fund in that we have not needed to access these monies for operations. This money which

totals approximately \$1,090,000 will need to be released by Resolution and transferred to the General Fund. The reason to do this is to allow these funds to help pay off our unfunded actuarial accrued liability (UAAL) for our IMRF pension. This amount is basically derived from the recession effects on IMRF investments. For perspective in 2001 the District was overfunded by \$819,421; in 2006 we were unfunded by \$16,104; now we are unfunded (at the end of 2013) by \$942,369. This has decreased from its high of a \$1,496,686 liability in 2011. Staff anticipates this number will continue to decrease; however, by paying this liability off we will see a future reduction in our IMRF employer rate which thereby will reduce our pension costs on an annual basis.

The District currently earns less than 1.5% on its Working Cash Fund investments but is paying an imputed 7.5% interest on the UAAL. Paying this off will in essence utilize our Working Cash funds but for a true liability that has negative effect to the District. Additionally starting with the 2015 Comprehensive Annual Financial Report (CAFR) this UAAL will need to be presented as a liability on the District Wide Balance Sheet. It is staff's opinion that it should be paid off and therefore also not have to be reported. Once paid off there will always be a small positive or negative UAAL but it normally is a nominal amount. Staff is proposing this be done in December of this year so that the District will not need to record the UAAL on the year-end balance sheet.

After the transfer to the General Fund of the Working Cash funds, the General Fund will transfer \$800,000 to the IMRF Fund for the UAAL. It is also budgeted for the General Fund to then transfer \$275,000 to the Special Recreation Fund to offset the 2015 proposed operational deficit for ADA projects that would be created without the transfer. All in all staff feels this is an overall optimal usage of the Working Cash Funds.

The Working Cash Fund cannot be replenished for at least ten years. After that time it can be funded without referendum but it would be included within the current tax cap limits unless passed by voter referendum.

6. Personnel

The 2015 proposed budget includes a total of 76 full-time employees, which compares to 76 employees in 2014. The number reflects the reduction of two full-time staff at PSSWC and the increase of two full-time staff at BPC. One fitness manager and one full-time sales associate have been reduced to part-time positions at PSSWC which allows for greater flexibility among other positions and enables a stronger budget. BPC is replacing the one food and beverage manager with two full time managers. Also BPC's budget includes a proposed full-time building technician (custodial) staff person. This basically is elevating some of the part time staff into a full-time person to ensure cleanliness, building operations, and rental coordination year-round.

The District has been monitoring all staff hours during 2014 to be in compliance with the AHCA. The government delayed certain aspects of the reporting and

providing requirements of this act until 2015. The district, however, maintained its procedures to minimize the amount of staff that would work over 1500 hours. Currently we do not have any part-time staff that will exceed 1500 hours.

Compensation

The district's financial performance in 2014 was successful in many of our areas and overall for the combined District operations. The General and Recreation Funds exceeded budget and BPC and PSSWC did not fully achieve their anticipated budgets without the reduction in inter-fund debt payments. Both operations were adversely effected by the weather, with PSSWC losing many of its budgeted January sales due to the harsh cold at the beginning of the year. Additionally BPC was affected by the weather with less than ideal spring and fall golfing conditions. The heavy cold winter also adversely affected all operations with greater than anticipated utility costs, especially for natural gas during the first quarter. Financial performance though very important does not entirely reflect the many additional achievements including the completion of the district's five year CMP.

The District will receive a tax based increase of 1.5% for CPI. Included in the 2015 budget is a merit wage increase pool of just 2%, which is the same as last year. A pooling of comparable park districts shows that most are budgeting for wage increases between 2% and 3.5%. The full-time salary ranges will be updated in accordance with this.

7. Tax Levy

Attached is a levy worksheet that illustrates last year's tax levy and next year's anticipated levy which is \$8,390,000. This is comparable to last year's extended levy of \$8,364,464.

The District has comprised its levy into only the major funds and collects taxes for General, Recreation, IMRF and FICA in our capped funds. We also collect the legal maximum for Debt Service and Special Recreation for purposes of the tax extension law. Debt Service now increases by CPI and Special Recreation is a direct percentage of our Equalized Assessed Evaluation (EAV).

As in prior years the District will over levy in our funds to ensure collection of the taxes we are entitled to and that we budget. The budgeted amount of property taxes reflects those amounts we believe we will collect after being adjusted for TIF payments and refunds.

Overview of General Fund (01)

The General Fund had a very good year projected to exceed budget by \$200,000. This surplus was attributable to a variety of other factors. Additional property taxes above budget increased the revenue side. There were significant savings from a reduction in the utilization of contracted services for the IT needs of the District. The new IT Manger was able to greatly reduce these support costs. There were also savings in the maintenance department in regards to equipment and facility repairs. There were additional costs for unemployment compensation and utilities.

Next year's budget includes the earlier mentioned transfer in from the abatement of the Working Cash Fund and the transfer out to IMRF and Special Recreation. Many costs have increased within payroll which reflect some additional seasonal maintenance hours and health insurance which was up about 10%. The administration department also has a new part-time staff person to assist in the IT department. This is only budgeted less than 20 hours per week at a minimal rate of pay but will provide support in some of the less technical areas. This cost is offset by the savings in contractual support.

The capital expenditure within the General Fund operations include a new battery backup for the main server room, the scheduled Rectrac registration software upgrade, improvements on the District Wi-Fi at all facilities and a point to point wireless system for Seascape and copier replacements for the maintenance department and the TC Northside.

Overview of Capital Fund (12)

Due to the refunding of bonds of the 2004 Debt Certificates (Ice Arena construction) in December 2014 the district will be able to generate some additional capital funds of almost \$1 million dollars to help fund future projects. These funds will be utilized as part of the CMP process for funding capital expenditures. Additionally the transfer from the Recreation Fund of the reserved \$1,000,000 of reserved debt certificate funds will allow for certain major improvements in addition to the CIRP.

The majority of capital projects for 2014 were completed within budget. The Board did approve additional projects throughout the year, including the purchase of the Summit property and the first phase of the BPC tenth-hole project. The park portal project was partially completed with a balance carrying over to 2015 and the PSSWC locker room renovation project was postponed to next year when it will focus on re-grouting the locker rooms. The marquee sign project has been completed under budget and now has an operational budget within the Capital Fund for 2015.

2015 Capital projects are presented individually within the different objective for each department.

Overview of Recreation Fund (02)

The Recreation Department had a good year achieving a projected \$100,000 surplus. The department finished strong especially with winter ice programs and was able to overcome some earlier projected shortfalls including some very high utility costs during first quarter. In addition to the ice programs early childhood had a very strong year. Most of the other areas were able to maintain most of their area. Athletics struggled in 2014 and will be a focus in 2015 operations. Included in the projections is the \$1,000,000 transfer of the ice reserve funds. Administratively field rentals were about \$20,000 lower this year than budget. This is mainly due to the lack of travel baseball teams and therefore fewer rentals. Communications and Marketing's hiring of an independent contractor for the sale of advertising space was originally budgeted in 2014, however it has been postponed and included in the 2015 budget. This will help in the sale of internal partnership marquee advertising to be implemented in 2015.

During the year, the Triphahn Center saw revenues slightly under budget; however expenses were lower by more than the shortfall of revenues, allowing for a slight surplus in this area. 2015 will see a slight price increase (\$2) for the TC fitness memberships. WRC also had slightly lower revenues, but again will actually have a slight surplus due to expense savings. WRC will also see a slight (\$1) price increase in memberships in 2015. General leisure services includes the general programming area which also had less revenues but also generated a slight surplus. The smaller general programs like music and art have not done as well and will be a focus in 2015.

Senior programs continue to grow however they operate at a small margin. 2015 will see a \$5 increase in the senior membership (\$10 to \$15) which includes full drop in privileges (pool, card, pickle ball). The focus in 2015 will be to grow the margin and not have senior programs as subsidized.

Early childhood programs performed very well exceeding budget by \$70,000; the majority of these was due to the continued growth of the ELC program. A part-time coordinator is included in the budget to assist with this and the growing STAR programs in 2015.

Youth baseball continues to decrease and was about \$20,000 short on revenues with a negative net effect of \$10,000. Options for growing this area continue to be a priority. Youth athletics in general was closer to revenue generation and budget but also operated at a slight deficit to budget. New program areas such as rugby, ultimate Frisbee and lacrosse for youths will be looked at in 2015.

Adult athletics has decreased even more in revenues and we saw a negative \$5,000 net effect on a loss of \$30,000 in revenues. Both football and basketball leagues were lower. A focus on gaining market share in this area will be looked at, however due to lower enrollments these programs do not operate at the optimal margins and this will be reviewed as well.

Seascope fell slightly short of budgeted revenues; however this would have been fully offset except for the water leak which caused a budget deficit in utilities of \$30,000.

The ice operations exceeded revenues by \$30,000 with increased expenses of \$40,000 providing a net of \$30,000. Programs were the very strong point. After letting go of some rentals and doing more hockey programs in house, we have seen a strong surge in ice revenues.

Overview of Prairie Stone Sports & Wellness Center (PSSWC) Fund (11)

The PSSWWC fund is projected to exceed the year end budget by \$10,000 due to a decrease in the debt payment from \$643,075 to \$600,000. The fact that PSSWC is able to contribute this amount of money for debt service is an excellent attribution towards its operations which had an overall good year. We were never able to 100% recover from the poor January sales due to the weather plus the increase in utility costs but worked diligently to come very close.

To help equalize some of the burden of debt service contribution in 2015 the debt payment has been reduced to \$550,000. Sales are estimated slightly less as we continue to evaluate the toll that lesser priced clubs have had on the industry. In response to cutting costs, two full-time positions were not filled this year to help reduce overall costs. A focus on additional programming opportunities for recreation and health and wellness will be a focus on 2015 as well as ensuring the maintaining of proper margins for programming operations.

Fees were looked at during the budget process and at PSSWC there were many areas where there has not been a fee increase in many years. These areas which include swim lesson, personal training, and massage will see moderate fee increases. A membership fee increase will be evaluated for 2016.

The 2014 capital item within PSSWC was a project for carpet replacement. It was deemed that it was only needed in the Kids Korner area at this time. The 2015 PSSWC budget includes \$24,500 for replacement fitness equipment.

Overview of Bridges of Poplar Creek (BPC) Fund (14)

The BPC operations were heavily impacted financially by uncooperative weather, but more influential has been the downturn in the golf industry. The operation was budgeted to break even after making a \$100,000 transfer to the Debt Service Fund; however this transfer was forgone in order for the operations to break even.

The food and beverage operations have made a wonderful comeback and are expected to finish the year almost \$100,000 better than budget. These operations lost the food and beverage manager but an innovative plan to have two full time managers in the food and beverage operations is now being planned for next year. Additionally a full-time Building Technician has been

budgeted to help maintain the facility and its rental operations. Hopefully this area will continue to flourish.

Unfortunately the golf operation lost more than the F&B gained. In addition to losing active participants, this industry has become overly competitive. In order to maintain a break even operation reductions in the maintenance budget are being proposed in 2015 in order to bring our services in line with our price point.

The BPC capital operations in 2014 were all completed including the unbudgeted purchase of equipment for \$15,000. Capital items in 2015 include the purchase of new ice machines, a copier and redoing the banquet room doors.

Overview of Special Revenue Funds

The Debt Service Fund is in the final phases of our complete debt service plan implementation. The 2004 Debt Certificate refunding will be complete in 2014 and that only leaves the 2006 bond refunding for potential savings and as the very last component of the long term debt service structure that we have implemented. Future CIRP plans can be funded up to \$1,000,000 per year with the budgeted planned paybacks from the enterprise type operations. A final determination for the timing of the 2006 refunding will be evaluated.

IMRF and FICA both finished the year positively due to the full collection of our property taxes. These funds utilize their levy to collect allowable taxes to pay IMRF, Social security and Medicare expenses. The amounts for these costs are actually charged to every department where there is staff to show a more accurate bottom line. The fund where the departments are, then receives an interfund transfer in total to offset these costs in full. Budgeted amounts used during the year for the transfers are then adjusted to year-end actuals.

In 2014 staff will utilize IMRF reserves to pay off any delinquency in our current pension funding due to the amortization process selection. This amount is currently approximately \$630,000. In 2015 we are proposing to transfer additional funds from the General Fund to allow the IMRF Fund to pay off the Districts UAAL as discussed earlier

The Working Cash Fund continues to grow with interest earnings on the dollars invested in it. This fund has not been used and as discussed earlier staff is proposing abating it and transferring its proceeds to the General Fund to in turn help IMRF pay off the UAAL and to cover the Special Recreation Funds proposed operating deficit.

Overview of District Fund Balances and Operations

Attached are graphs that illustrate the projected operations and beginning and ending fund balances for 2014 and 2015 based on the 2015 budget as presented.

HEPD INTER-FUND CHARGES FISCAL YEAR 2015

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	<u>02-10 Recreation</u>	<u>11-10 PSSWC</u>	<u>12-10 Capital</u>	<u>14-10 PCCC</u>	<u>Total</u>
<u>Administration Inter-fund Charges</u>							
01-10-70-6000	FT Admin Wages	\$1,024,900	\$307,470	\$30,747	<u>\$123,000</u>	\$30,747	
01-10-70-6010	PT Admin Wages	\$26,340	\$7,902	\$790		\$790	
01-10-71-5000	Health Insurance	\$535,000	\$151,349	\$73,914		\$56,316	
01-10-73-5050	Inf. Sys. Support	\$50,000	\$14,145	\$6,908		\$5,263	
01-10-74-5050	Inf. Sys. Serv. Agree.	\$28,950	\$8,190	\$4,000		\$3,047	
01-10-75-5000	Office Supplies	\$15,000	\$4,243				
01-10-83-5000	Computer/Phone Equip.	<u>\$49,050</u>	<u>\$13,876</u>	<u>\$6,777</u>		<u>\$5,163</u>	
Total Administration Expense			\$507,175	\$123,136	\$123,000	\$101,327	\$854,638
<u>Maintenance Inter-fund Charges</u>							
01-20-63-5000	Loss Prevention Exams	\$20,650	\$5,163	\$516		\$258	
01-20-70-6000	FT Maint Wages	\$975,300	\$243,825	\$24,383		<u>\$12,191</u>	
01-20-70-6020	Seasonal Maint Wage	\$291,600	\$87,480				
01-20-70-6040	Overtime Wages	\$24,000	\$6,000				
01-20-83-5000	Facility Maint & Repair	\$80,000	<u>\$40,000</u>	<u>\$16,000</u>		<u>\$12,000</u>	
01-20-84-5020	Athletic Field Supplies	\$30,000	<u>\$22,500</u>				
Total Maintenance Expense			\$404,968	\$40,899		\$24,449	\$470,316
<u>Comm. & Marketing Inter-fund Charges</u>							
			<u>01-10 Corporate</u>	<u>11-10 PSSWC</u>		<u>14-10 PCCC</u>	
Revenue to Recreation C&M	\$265,000	\$66,000	\$17,160			\$13,200	\$96,360
<u>Debt Service Inter-fund Charges</u>							
			<u>02-85 Recreation</u>	<u>11-10 PSSWC</u>		<u>14-10 PCCC</u>	
Revenue to Debt Service	\$1,400,000	\$ 750,000	\$ 550,000			\$ 100,000	\$1,400,000

HOFFMAN ESTATES PARK DISTRICT LEVY

2013 Levy (collected 2014)

2014 TAX LEVY (collected 2015)

FUND	Max Rate	Levy	Extended Levy	Actual Rate	Levy	Extended Levy	Estimated Rate	Percent	Limited Levy at 97.5% collection*	Actual Rate	Percent
01 General	0.100	\$2,650,000	\$2,652,286	0.212	\$2,750,000	\$ 2,832,500	0.2200	32.78%	\$2,780,213	0.220	32.43%
02 Recreation	0.075	\$1,000,000	\$1,000,863	0.080	\$1,000,000	\$ 1,030,000	0.0800	11.92%	\$1,010,987	0.080	11.79%
03 Insurance		\$0		0.000	\$0		0.0000	0.00%	\$0	0.000	0.00%
06 Audit	0.005	\$0		0.000	\$0		0.0000	0.00%	\$0	0.000	0.00%
07 IMRF		\$535,000	\$535,462	0.043	\$500,000	\$ 515,000	0.0400	5.96%	\$505,493	0.040	5.90%
08 Bond & Interest		\$2,990,000	\$3,140,274	0.251	\$3,040,000	\$ 3,192,000	0.2432	36.23%	\$3,212,884	0.243	37.48%
09 Special Recreation	0.040	\$570,000	\$500,117	0.040	\$550,000	\$ 502,000	0.0440	6.56%	\$507,666	0.044	5.92%
10 FICA		\$535,000	\$535,462	0.043	\$550,000	\$ 566,500	0.0440	6.56%	\$556,043	0.044	6.49%
TOTAL		\$8,280,000	\$8,364,464	0.670	\$8,390,000	\$8,638,000	0.6712	100%	\$8,573,286	0.671	100%
Less Non Cap Funds		-\$3,560,000	-\$3,640,391	-0.291	-\$3,590,000	-\$3,694,000	-0.2872		-\$3,720,550	-0.287	
Total Cap Funds Levy		\$4,720,000	\$4,724,073	0.378	\$4,800,000	\$4,944,000	0.3840		\$4,852,736	0.384	

2013 EAV \$1,250,292,037

Proj 2014 EAV - \$1,250,000,000

* Includes \$300,000 in TIF/EDA Payments

NOTES

Tax Cap

Truth in Taxation

2013 Extended Capped Funds Tax Levy.....	\$4,724,073
x CPI 0.015	\$4,794,934 (a)
Divided by	
Projected 2014 EAV (w/o new growth).....	\$1,250,000,000 (b)
2014 Limiting Rate.....	0.3836
	times
Estimated 2014 New Growth.....	\$5,000,000
Projected 2014 EAV (with new growth).....	<u>\$1,255,000,000</u>
2014 Limited Levy (Cap Funds).....	\$4,814,114
Proj 2014 Extended Levy (Cap Funds).....	\$4,944,000
Proj 2014 Levy Reduction.....	\$129,886

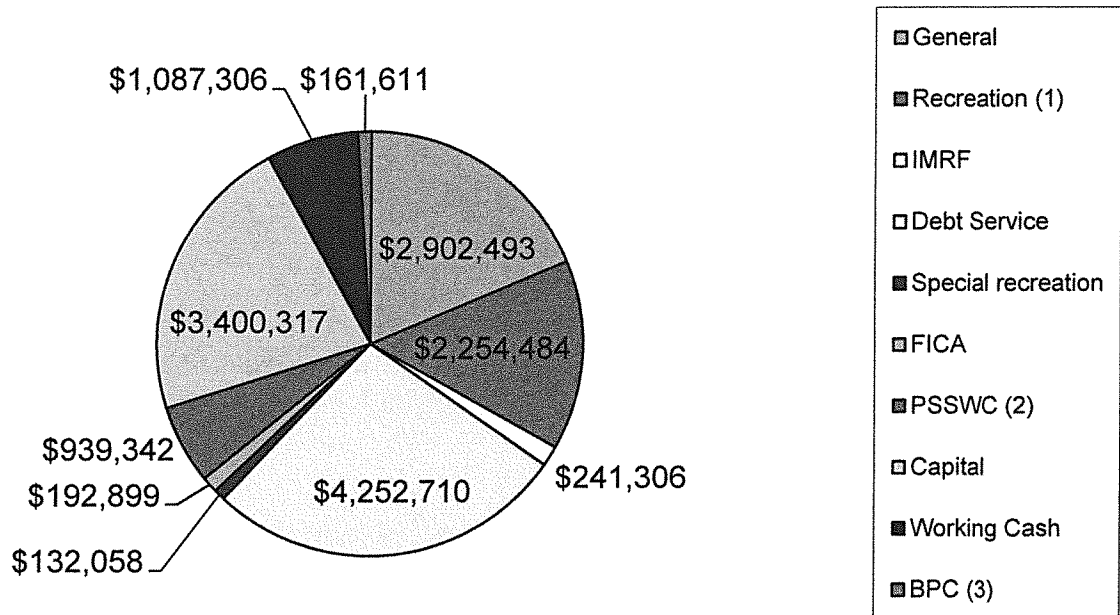
	\$8,364,464
	<u>x 105%</u>
	\$8,782,687
	\$8,390,000
	0.31%
2014 Levy not subject to Truth in Taxation	
Projected Reduction	All Funds by %

**Hoffman Estates Park District
2015 Proposed Budget
2014 Fund Balance Summary**

<u>Fund</u>	<u>Beginning 2014 Fund Balance</u>	<u>Projected 2014 Net Income (Loss)</u>	<u>Projected 2014 Ending Fund Balance</u>
General	\$2,702,493	\$200,000	\$2,902,493
Recreation (1)	\$3,154,484	(\$900,000) (A)	\$2,254,484
IMRF	\$204,306	\$37,000	\$241,306
Debt Service	\$3,502,710	\$750,000	\$4,252,710
Special recreation	\$327,058	(\$195,000)	\$132,058
FICA	\$167,899	\$25,000	\$192,899
PSSWC (2)	\$929,342	\$10,000 (B)	\$939,342
Capital	\$2,900,317	\$500,000 (C)	\$3,400,317
Working Cash	\$1,073,306	\$14,000	\$1,087,306
BPC (3)	<u>\$161,611</u>	<u>\$0 (D)</u>	<u>\$161,611</u>
Total	\$15,123,526	\$441,000	\$15,564,526

- (A) Recreation Fund includes year-end transfer of \$1,000,000 to the Capital Fund
 (B) PSSWC had it's Debt Service transfer reduced from \$643,07 to \$600,000
 (C) Capital Fund includes year-end transfer of \$1,000,000 from Recreation Fund
 (D) BPC had its Debt Service transfer reduced from \$100,000 to \$0

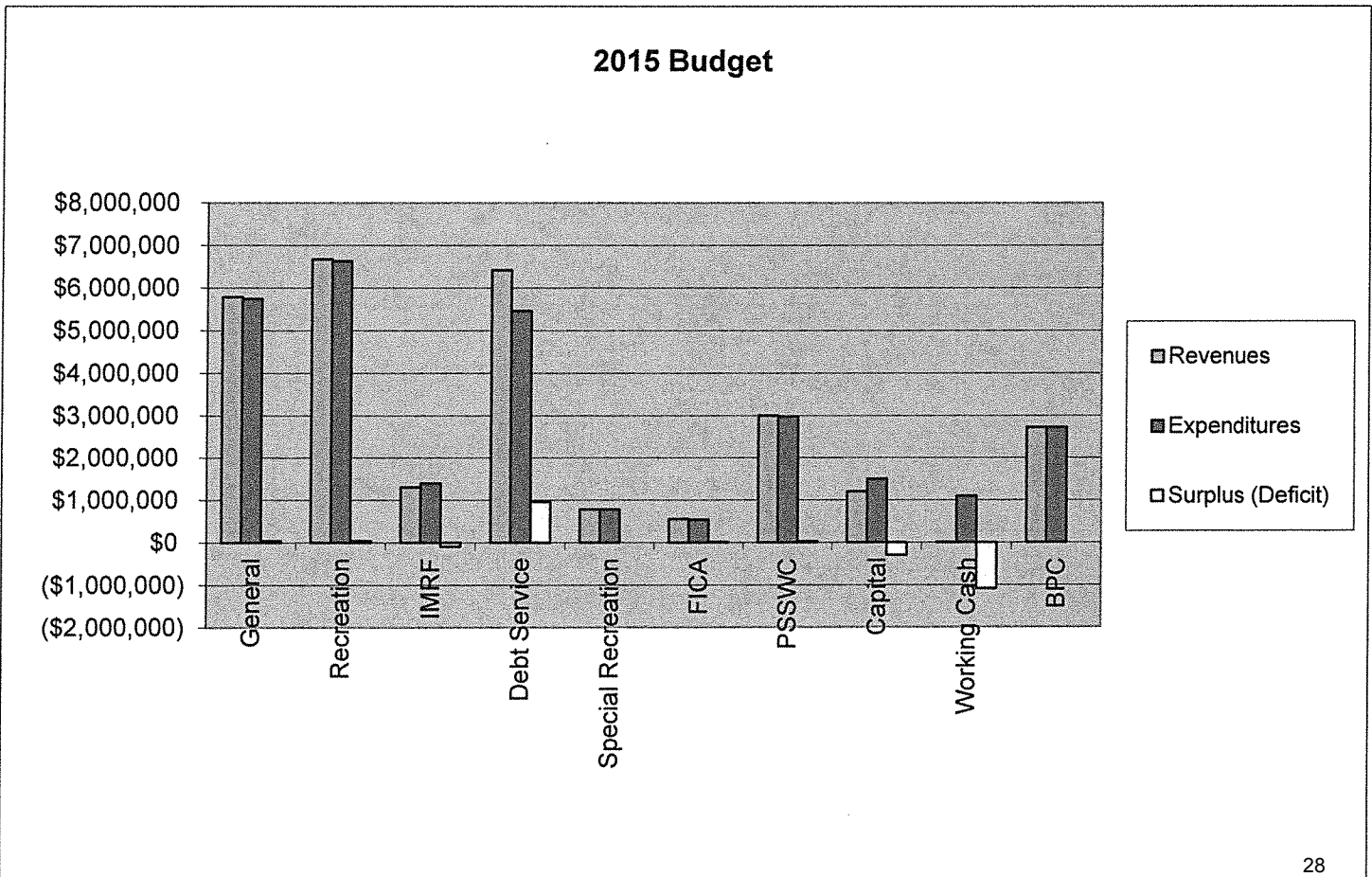
2014 Fund Balance



**Hoffman Estates Park District
2015 Proposed Budget
2015 P & L Summary**

<u>Fund</u>	<u>Budgeted 2015 Revenues</u>	<u>Budgeted 2015 Expenditures</u>	<u>Budgeted 2015 Surplus (Deficit)</u>
General	\$5,785,269	\$5,745,269 (A)	\$40,000
Recreation	\$6,675,874	\$6,635,874	\$40,000
IMRF	\$1,306,816	\$1,401,816 (B)	(\$95,000)
Debt Service	\$6,421,400	\$5,461,400	\$960,000
Special Recreation	\$780,360	\$780,360 (C)	\$0
FICA	\$554,800	\$539,800	\$15,000
PSSWC	\$2,997,794	\$2,972,794	\$25,000
Capital	\$1,200,853	\$1,500,853	(\$300,000)
Working Cash	\$2,694	\$1,090,000 (D)	(\$1,087,306)
BPC	<u>\$2,720,307</u>	<u>\$2,720,307</u>	<u>\$0</u>
Total	\$28,446,167	\$28,848,473	(\$402,306)

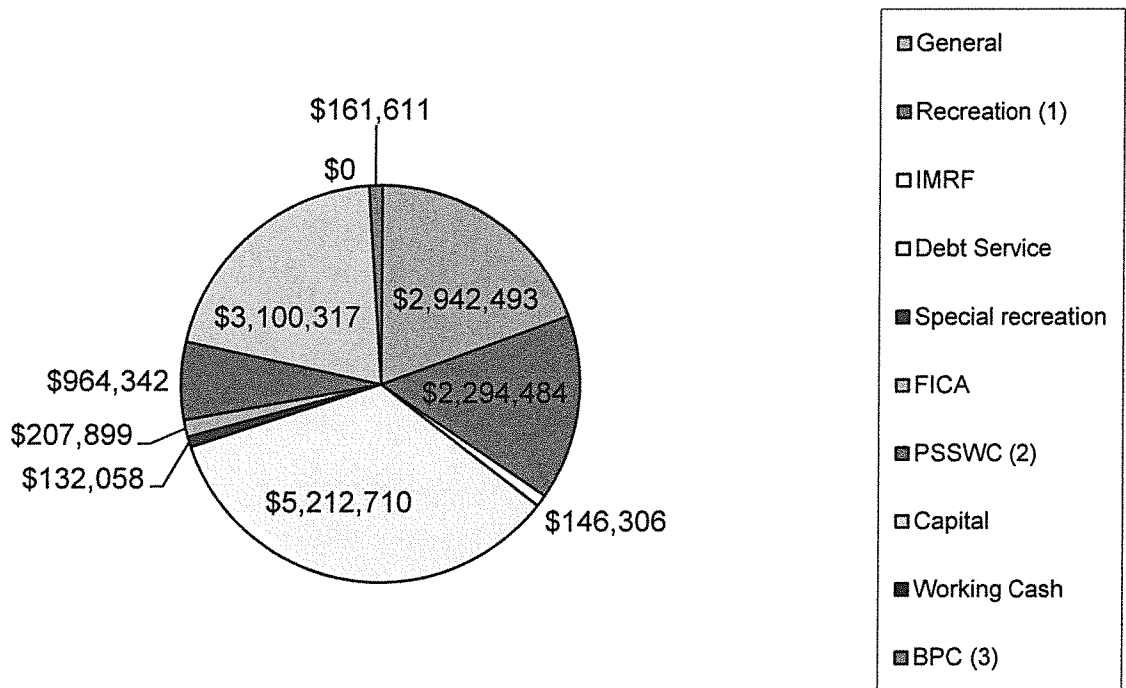
- (A) General Fund is receiving transfer in of \$1,090,000 from abatement of Working Cash Fund
General Fund is transferring \$800,000 to IMRF for UAAL payment
General Fund is transferring \$275,000 to Special Rec Fund to cover 2015 budget deficit
- (B) IMRF Fund is receiving \$800,000 transfer from General Fund for UAAL payment
- (C) Special Rec Fund is receiving \$275,00 transfer from General to cover 2015 budget deficit
- (D) Working Cash Fund is transferring \$1,090,000 to General Fund from abatement



**Hoffman Estates Park District
2015 Proposed Budget
2015 Fund Balance Summary**

<u>Fund</u>	<u>Projected 2015 Beginning Fund Balance</u>	<u>Projected 2015 Net Surplus (Deficit)</u>	<u>Projected 2015 Ending Fund Balance</u>
General	\$2,902,493	\$40,000	\$2,942,493
Recreation	\$2,254,484	\$40,000	\$2,294,484
IMRF	\$241,306	(\$95,000)	\$146,306
Debt Service	\$4,252,710	\$960,000	\$5,212,710
Special Recreation	\$132,058	\$0	\$132,058
FICA	\$192,899	\$15,000	\$207,899
PSSWC	\$939,342	\$25,000	\$964,342
Capital	\$3,400,317	(\$300,000)	\$3,100,317
Working Cash	\$1,087,306	(\$1,087,306)	\$0
BPC	<u>\$161,611</u>	<u>\$0</u>	<u>\$161,611</u>
Total	\$15,564,526	(\$402,306)	\$15,162,220

2015 Fund Balance



DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Initiative 1: Offer healthy and enjoyable experiences that promote equal access

Division Objectives:	Measures:
Purchase and install needed park amenities throughout the district. With an emphasis on recycling trash cans	Complete by end of 4 th quarter
Complete assigned annual ADA projects	Complete by end of 4 th quarter
Maintain the District's accident reports and review claims	Review 100% of accidents & recommend corrective/preventative actions.

District Initiative 2: Achieve customer satisfaction and loyalty

Division Objectives:	Measures:
BPC – replace RTU-5 Trane 15-ton compressor	Complete by end of 4 th quarter
Seascape rebuild pumps #1 & #3	Complete by end of 4 th quarter
TC repair roof at connection point to old section	Complete by end of 4 th quarter
Repair TC HVAC system by adding Trane Tracer DDC to integrate HVAC systems and replace IGV with VFD on TC AHUs.	Complete by end of 4 th quarter
Install Pool Pump VFDs at PSSWC.	Complete by end of 4 th quarter

District Initiative 3: Connect and engage our community

Division Objectives:	Measures:
Environmental public awareness	Provide useful public landscaping information through the park perspective
Community volunteer opportunities	Conduct a volunteer garlic mustard removal event, a teasel removal event & a wild flower seed collection event w/community participation

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Initiative 1: Achieve annual and long range financial plans

Division Objectives:	Measures:
Administrate the Parks Division budget	Meet 100% of the timelines established by the finance division
Monitor budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives.	Meet or exceed budget bottom line.
Parks division budget	Produce and stay within a balanced budget
Develop the Parks and Risk Mgmt sections of the 2015 CMP	Complete by the district's adopted schedule
Vehicle 454 – CT 2007 Ford Explorer	Complete by end of 2nd quarter
Vehicle 453 – GB 2007 Ford Explorer	Complete by end of 2nd quarter
(3) 2009 Toro Z-turn mowers	Complete by end of 2nd quarter
Vehicle 507 – 1989 Chevy Crew Cab	Complete by end of 2nd quarter

District Initiative 3: Utilize our resources effectively and efficiently

Division Objectives:	Measures:
All district storage- install heat detectors	Complete by end of 4 th quarter
BPC golf maintenance – install heat detectors	Complete by end of 4 th quarter
Parks maintenance vehicle storage – install heat detectors	Complete by end of 4 th quarter

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Initiative 1: Create and sustain quality parks, facilities, programs and services

Division Objectives:	Measures:
Enhance high visibility natural areas by adding additional wild flower seeds	Complete by end of 4 th quarter
Enhance natural areas by controlling invasive plants/weeds	Complete by end of 4 th quarter
Purchase and plant trees, shrubs, and flowers throughout district	Complete by end of 4 th quarter

District Initiative 3: Advance environmental and safety awareness

Division Objectives:	Measures:
Retro fit existing facilities with Green/Energy efficient solutions with primary focus on lighting	Complete by end of 4 th quarter
Maintain Park Division’s compliance with IPRA’s Environmental Report Card	Complete by end of 4 th quarter

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Initiative 1: Develop leadership that ensures work force readiness

Division Objectives:	Measures:
Train and document 100% of all staff on job specific and mandatory training within the Park’s division	Within one month of their employment start

District Initiative 2: Build organization culture based on I-2 CARE Values

Division Objectives:	Measures:
Regularly enforce the I-2 CARE values	Complete by the end of the 2 nd quarter

District Initiative 3: Promote continuous learning and encourage innovative thinking

Division Objectives:	Measures:
Instruct & train members of the training committee on district wide trainings	Complete by end of March

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Initiative 1: Offer healthy and enjoyable experiences that promote equal access

Division Objectives:	Measures:
Patch and repair districts parking lots and walkways in accordance to minimum safety and ADA standards.	By December 1, 2015
Design and implement corrective solutions for ADA issues listed in the District's ADA Assessment Plan	By December 31, 2015
Develop conceptual plans for the renovation and improvement of Chino Park	By November 2015
Develop conceptual plans for construction of a North Side Splash Pad Park	By November 2015
Analyze existing space utilization at the Triphahn Center and identify possible means to expand space to accommodate future active adult program needs.	By December 31, 2015
Repair/repave and upgrade High Point pathway system	By September 2015

District Initiative 3: Connect and engage our community

Division Objectives:	Measures:
Proragis – Coordinate and maintain all district current statistical data as required by Proragis.	By December 31, 2015

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Initiative 1: Achieve annual and long range financial plans

Division Objectives:	Measures:
Develop and administer the Planning and Development division budget and meet all time lines established by the Finance Division	By end of 4 th quarter
Complete all capital projects within budget	By end of 4 th quarter
Monitor budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives.	Meet or exceed budget bottom line.

District Initiative 3: Utilize our resources effectively and efficiently

Division Objectives:	Measures:
Coordinate construction of hotel at BPC	Contingent on partnership & agreement
Maintain IPRA's Environmental Report Card	By end of 4 th quarter

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Initiative 1: Create and sustain quality parks, facilities, programs and services

Division Objectives:	Measures:
Implement CMP capital improvements listed for the calendar year 2015	By end of 4 th quarter
Replace Valley, Evergreen and Maple Park Playground	By June 2015
Upgrade and make ADA improvements to High Point Restroom	By September 2015
Repair and/or re-coat tennis courts	By August 2015
Repair and re-coat inline rinks at TC and Pine Park	By August 2015
Patch and/or sealcoat parking lots at WRC, TC, Parks Maintenance, Vogelei, Cottonwood Park	By August 2015
Shoe Factory to Prairie Stone Bike Trail coordinate with Village /Cook Country Forest Preserve/IDOT/ IL Tollway	Ongoing, anticipated completion fall of 2016

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Initiative 3: Promote continuous learning and encourage innovative thinking

Division Objectives:	Measures:
Attend National Conference	October 2015
Attend Webinar Training P&D	December 2015
Attend CPSI CEU Playground Training	June 2015

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Initiative 1: Offer healthy and enjoyable experiences that promote equal access

Division Objectives:	Measures:
(REC) Build soccer participation by 5%	Staff will offer pre-kinder soccer in Q2.
(REC) Re-establish indoor soccer within park district facilities	Staff will offer indoor soccer at the Triphahn Center in the Q2 in 2014.
(REC) Host an All Star Game for all levels within baseball.	Have at least 4 in-house teams per level. Each team nominates 5 players to the all-star game. Complete by Q4
(REC) Increase fall baseball by 5%.	Have a total of 42 players participate in our fall baseball league next season, complete by Q4.
(REC) Create a stronger curriculum and training tools for all volunteer coaches.	Hosting 1 coaching training before each season starts. For baseball Todd Meador will come out before the season begins to teach drills. For basketball the Chicago Bulls/Sox Academy will come out and host a coaches training, complete by Q4.
(REC) Develop programming, services and events that promote the Northern Illinois Raptor Center (NIRC)	Meet quarterly with NIRC to provide programs and schedule attendance at various special events, develop 2 new programs with NIRC by Q4.
(REC) Provide 50+ leagues and sport programs during the day.	Provide at least 2 softball leagues and 4 adult pickle ball leagues, have at least 1 of these new programs run by Q4.
(REC) Provide programming opportunities in non-traditional sports.	Provide rugby, Pickleball, badminton, ultimate Frisbee, flag football and research mini soccer and adult kickball in 2015. Run 2 new programs or leagues by the end of Q4.
(REC) Utilize a real time survey program for all athletic leagues.	Research new mobile app to see if real time communication is available for this purpose.
(ICE) Provide a 50+ ice program during the day time hours.	Program for Q1 – work with 50+ staff
(ICE) Institute beginning skater clinics/seminars for parents	Events will be planned and implemented in Q2
(ICE) Develop an interpretive skating program.	Implement in Q4
(ICE) Research and develop a hockey player evaluation process to improve the evaluation of players.	Have in place by the start of the hockey season – end of Q3
(ICE) Develop a “skating is for everyone” program.	Work with C& M to create a logo and event program. Start in Q1 and initiate in Q2
(FAC) Develop and implement special events, such as Adventure Day, as Seascope Aquatic Center to promote physical fitness, health and community involvement in positive recreational experiences	Events will be planned within Q1 to be implemented within Q2 and Q3.
(C&M) Expand the outreach and communication through various marketing media channels	By Year End Measure Facebook Fans and Engagement Reach – grow by 5%, General Email List addresses and click thru rate grow 3%, Website hits and Mobile App users – grow 10%, Online Registration

	percentage – grow by 5%
(C&M) Beta test the park information webpage, a community educational program	Measure number of “Park Info” articles/videos published – 12 by year end
(C&M) Increase the use of video as a way to communicate and educate residents and guests.	Measure View Rates on videos published to establish a base line average View Rate by year end
(C&M) Expand mobile application functionalities.	Add or expand function 2 new mobile app buttons/functions
(C&M) Enhance the marketing of dog parks.	Measure number of dog park members. Add 1 new marketing method for dog parks.
(FAC) Offer SFAC pass holder discount program on pool rentals, birthday parties and cabana rentals.	Discounts will be offered and promoted throughout Q1, with continued effort to market and promote within Q2/3.
(REC) Increase participation by offering additional programs.	Youth Flag Football League, badminton, ultimate Frisbee, rugby additional drawing classes, piano classes and added enrichment programs will be offered in 2015.
(REC) Expand on Special Events to accommodate the growing number of participants.	Increased budget to expand offerings for Party in the Park, Winterfest and HEALTH program.

District Initiative 2: Achieve customer satisfaction and loyalty

Division Objectives:	Measures:
(FAC) Increase the opportunity to enhance the Wi-Fi services at all indoor facilities	Assessment of enhanced Wi-Fi services will be conducted within Q1/2, with potential of implementation of increased services within Q3
(ICE) Improve the Wolf Pack hockey registration process	Meet with NIHL (Wolf Pack) and Coyote club to discuss the future and streamlining the process. Q2 with implementing in Q3
(FAC) Continue to develop and increase the number of special events at the dog parks.	Continue to offer 2 special events to promote and increase participation within the dogs parks, while exploring and implementing additional opportunities within Q2/3
(FAC) Implement the district CHEER customer service training program for district team members.	Implement CHEER trainings throughout 4 quarters, offered to all district team members. Provide CHEER program within specific department trainings planned for the season to enhance education of part-time staff
(FAC) Develop internal secret shopper program for WRC and TC	Secret shopper program to be implemented within Q2/3. Results evaluated and potential changes to be implemented within Q3/4.
(REC) Conduct participation group feedback sessions to assess customer satisfaction with youth sports program(s).	Will be done at the conclusion of each youth sport. Q4
(C&M) Measure the public’s satisfaction with the district. Using the CMP Needs Assessment survey as a baseline, develop a follow up annual survey with the same questions and answers to gauge progress and initiate feedback on district-wide initiatives.	Establish baseline at year end 2014, report 4 times in 2015 starting with year-end 2014 baseline report.
(ICE) Replace cooling brine pump with new VSD and add new DDC to integrate HVAC systems.	Complete by end of Q3.

District Initiative 3: Connect and engage our community

Division Objectives:	Measures:
(REC) Conduct outreach to neighborhoods and community associations on health related issues, childhood obesity, healthy habits, etc.	Promote our HEALTH program at various park parties in 2015.
(REC) Increase the number of health seminars and workshops for the 50+ group.	Working with Alexian Brothers to provide 4 seminars in 2015.

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Initiative 1: Achieve annual and long range financial plans

Division Objectives:	Measures:
(FAC) Perform a capacity usage analysis of facilities	Completed by Q4
(FAC) Evaluate the program/class and rental utilization to obtain optimum facility usage.	Evaluation within Q1/2 within potential modifications within Q3/4
Monitor budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives.	Meet or exceed budget bottom line.

District Initiative 2: Generate alternative revenue

Division Objectives:	Measures:
(FAC, REC, ICE & C&M) Develop new business plan structure, include cost recovery goals, program trends, markets served, potential level of duplication in the demographic region, etc.	Complete business/marketing plan development by end of Q1.
(ICE) Develop a rental skate replacement plan over the next five years within each year to year budget.	Implement in Q1

District Initiative 3: Utilize our resources effectively and efficiently

Division Objectives:	Measures:
(FAC) Partner with local businesses to offer unique programming opportunities at SFAC	Connecting with businesses within Q1, with program opportunities to be offered within Q2/3
(C&M) Evaluate and monitor ROI on marketing expenditures.	Develop and utilize a template formula to measure ROI on major advertising expenditures
(REC, ICE & C&M) Manage payroll to meet or exceed personnel budget to ensure maximize operational efficiency.	Meet or exceed Payroll Budget

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Initiative 1: Create and sustain quality parks, facilities, programs and services

Division Objectives:	Measures:
(REC) Provide educational opportunities to residents on environmental best practices	Partner with Hoffman Estates Garden Club and Environmental Club to provide programming at Vogelei Center utilizing the garden beds and park. Q3
(REC) Promote outdoor recreation as a healthy lifestyle to combat obesity, i.e. canoeing, hiking and camping.	Partner with LL Bean and Cabela's to provide outdoor opportunities for residents. Q3
(REC) Create communication channels promoting significant events, like "National Trails Day, National Get Outdoors Day, Parks Day, etc."	Research dates and requirements for said events. Q4
(FAC) Work with local farmers to increase opportunities for farmer markets and other events.	Work with local farmers to offer events within Q2/3
(FAC, REC, ICE & C&M) Promote educational outreach programs to a diverse community to engage environmental stewardship.	Continue iCompete Mentoring program. Q1 & Q2
(FAC) Evaluate fitness equipment needs, selecting energy efficient equipment (when applicable), and purchasing new equipment to continue to upgrade aging equipment and stay current on industry trends.	Evaluating fitness equipment needs within Q1, to purchase or lease new equipment within Q2/3
(FAC) Paint ceiling in TC fitness center	In operating budget with the aim to improve the appeal of fitness facility for existing and potential customers. To be completed by Q4
(FAC) Installation of carpet in back office administration area TC	To be completed by Q4
(FAC) Enhance current camera system within facilities, TC and WRC, and install camera system for Vogelei	In operating budget, to enhance current systems and install new system at Vogelei by Q3
(FAC) For Seascape Aquatic Center, add toilet to family locker room to enhance accessibility, to be placed in ADA funds	Enhance ADA practices, in operating budget to be completed within Q2

District Initiative 2: Utilize best practices

Division Objectives:	Measures:
(REC) Revamp Willow preschool 4-year-old by adding a 4-day preschool class in place of a 2-day class.	4 year old preschool class switched from a 2-day AM class to a 4-day PM class for 2015-2016 school year. Registration opens in Q1.
(REC) Develop weekly/monthly age-appropriate curriculum units in the KinderSTAR program.	Implemented in Q3, start of the 2015/2016 school year.
(REC) Schedule and complete annual climbing wall inspection for the PSS&WC inside and portable walls.	Done annually. Q4
(FAC) Reach out to new rental possibilities for TC, WRC, and Vogelei	Develop a rental coupon to draw new rental guests and bring back returning ones
(FAC) Increase TC custodial/program setup staff to enhance the	To be implemented within Q1

cleanliness of the facility and increase staff availability for the increase in program setup demands.	
(FAC) Strengthen the seasonal transition of the aquatic group lesson staff from indoor to outdoor.	Preparation and planning within Q1/2, to take place within Q3

District Initiative 3: Advance environmental and safety awareness

Division Objectives:	Measures:
(REC) Increase conservation projects and learning opportunities at multiple parks and facilities.	Offer 4 programming through the garden club and local environmental groups. Q4
(FAC & REC) Strengthen emergency response training within the district facilities by implementing drill trainings to ensure team readiness.	Provide quarterly emergency response trainings for facilities.
(FAC) Offer Medic AED/CPR training for district team members to ensure team is CPR/AED certified.	Offer quarterly Medic AED/CPR training for all district team members.

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Initiative 1: Develop leadership that ensures work force readiness

Division Objectives:	Measures:
(FAC, REC, ICE & C&M) Increase the opportunities to engage and train team members utilizing webinars and newer technology based resources.	C&M to attend 3 webinars. Recreation department to utilize two newer technology based trainings by Q4.
(FAC, REC, ICE & C&M) Continue emphasis on cross-training and to ensure workforce readiness	C&M ensure each function has 2 staff.
(C&M) Increase training in the area of market trends and rate of investment.	Staff to attend one marketing training session on marketing trends and one session on return-on-investment measurement.
(ICE) Conduct STAR training for ice maintenance staff.	Have 2 FT staff attend 1 training session – dependent upon offerings in the Chicagoland area.
(FAC) Continue to offer TC and WRC front desk staff educational and training opportunities through quarterly staff meetings.	Conduct quarterly meetings to include training opportunities

District Initiative 2: Build organization culture based on I-2 CARE Values

Division Objectives:	Measures:
(FAC, REC, ICE & C&M) Continue to evaluate and create procedures and training to promote high level internal customer service	C&M create a written customer service statement. Recreation department to attend at least one customer service training in 2015.
(FAC, REC, ICE & C&M) Enhance the CHEER customized customer service training for all district staff.	Offer quarterly CHEER training opportunities to all district team members, with training opportunities to be included at department specific staff trainings

District Initiative 3: Promote continuous learning and encourage innovative thinking

Division Objectives:	Measures:
Promote continuing education for job specific training and create opportunities for team members to gain knowledge in the areas of interest for future professional growth opportunities	Complete by Q4.

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Initiative 1: Offer healthy and enjoyable experiences that promote equal access

Division Objectives:	Measures:
Develop drop-in and league programs (i.e. basketball, volleyball) in the gymnasium space, particularly during the weekday evenings.	Plan and develop in Q1 & Q2 Implement one league by Q3
Develop youth fitness education programming to support the districts anti-obesity initiative.	Plan and develop in Q1 & Q2 Implement 2 programs by Q3
Develop wellness opportunities, services, and events	Develop and implement at least 2 new services/programs throughout the year

District Initiative 2: Achieve customer satisfaction and loyalty

Division Objectives:	Measures:
Develop new rewards program to enhance PSSWC member retention by launching a program that increases member touch points by the fitness department.	Plan and develop in Q1 & Q2 Implement by Q3
Develop new employee rewards program to enhance PSSWC member retention by building rapport and forming a community.	Plan and develop in Q1 & Q2 Implement by Q3
Develop 2 new fitness programs and special events to enhance member involvement and increase revenue generation opportunity within the fitness department.	Assess fitness programming needs and implement 2 new programs/special events by Q3. Evaluate participation and satisfaction to assess effectiveness of program.
Develop and incorporate a new member survey to assess member needs. Build fitness programs and services to target and meet customer needs.	1 survey to be implemented within Q2, incorporating programs and services within Q3/4.
Create and coordinate a rewards system that provides incentives for charter members (5+ continuous years of membership) and members who purchase ancillary services.	Research and plan in Q1 & Q2; implement 1 rewards program by Q3.
Examine options to enhance juice bar/café services.	Expand AM hours and introduce marketing strategies for corporate and programming clients (Q2 & Q3).
Develop 2 Group Fitness Incentive programs to strengthen member retention.	Plan in Q1, implement 2 incentive programs in Q2 and Q4

District Initiative 3: Connect and engage our community

Division Objectives:	Measures:
Develop new high school volunteer program	Plan and develop in Q1 & Q2 Implement program in Q3
Incorporate a monthly activity or theme that promotes children’s health and wellness within the Kids Korner Department.	Plan quarterly with input from Kids Korner Staff. Implement a monthly activity calendar in Q1.
Explore the possibility of implementing a youth triathlon at PSSWC	Investigate opportunity by researching like-type facilities/park districts to serve as a template within Q1/2. To be potentially implemented

	within Q3 or Q4.
Develop new climbing wall special events, promotions, and family events.	Offer one new special event and/or promotion per quarter in 2015.
Develop, implement and promote goal oriented training sessions/programs for larger Chicago-land fitness events to build member rapport, sense of community, and member retention	Plan training sessions/programs for 2 large events

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Initiative 1: Achieve annual and long range financial plans

Division Objectives:	Measures:
Monitor budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives.	Meet or exceed budget bottom line.

District Initiative 2: Generate alternative revenue

Division Objectives:	Measures:
Enhance revenue generating opportunities for the PSS&WC climbing wall by increasing the participation levels in the climbing classes and by exploring sponsorship opportunities for the climbing wall.	Increase class participation by 3%. Research sponsorship Q1-Q2 to secure for Q3-Q4.
Research capabilities of RecTrac to accommodate a “house charge” payment option for members.	Research with Business office in Q1 & Q2 with launch in Q3.
Increase annual aquatic pass fees by 5%.	Implement in Q1.
Review fee structure for parties and rentals and construct new “party pack”	Research in Q1 & Q2 with launch in Q3/Q4.
Enhance Pilates/Mind Body training services	Ongoing development, launching new services within Q2, assess quarterly
Review and modify fee structure for massage services.	Research in Q1 & Q2 with launch in Q3/Q4.

District Initiative 3: Utilize our resources effectively and efficiently

Division Objectives:	Measures:
Develop improved strategies to recognize and retain personal training members	Research and develop strategies within Q1/2. Develop and implement a member rewards program within Q3. Assess/evaluate effectiveness in Q4
Explore options to reduce inventory costs.	Research alternative purchasing options/vendors (on-going).

Manage payroll to meet or exceed personnel budget to ensure maximize operational efficiency.	Meet or exceed Payroll Budget
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DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Initiative 1: Create and sustain quality parks, facilities, programs and services

Division Objectives:	Measures:
Engage the Kids Korner staff by forming monthly committees where staff will be responsible for being creative with different areas within the Kids Korner space. (monthly theme, bulletin board, decoration, crafts)	Implement in Q1, continue to carry out in Q2-Q4
Increase participant satisfaction within PSS&WC & SFAC group swim lesson program through more consistent lesson plans and participant evaluation tool given at the end of each session.	Develop and refine lessons plans and evaluation tool in Q1, implement in Q2-4.
Strengthen the seasonal transition of the aquatic group lesson staff by using a streamlined hiring timeline and group training system. Evaluate and explore training format.	Evaluate training format in Q1-Q2. Implement two main staff recruitment and training efforts in Q1 and Q3.
Evaluate fitness equipment needs, selecting energy efficient equipment (when applicable), and purchasing new equipment to continue to upgrade aging equipment and stay current on industry trends. Planned within capital budget, 2015	Evaluate within Q1/2 to purchase or lease within Q3
Refurbish and repaint activity pool ceiling, as planned within the capital budget 2015	Complete project by Q4
Enhance camera security system for facility by adding cameras within designated locations	Complete project by Q3
Complete the tennis court restoration and painting project within 2015, as planned within the CIRP	Complete project by Q4
Install blinds on windows within the free weight room	Complete project by Q4
Enhance the juice bar/café space.	Remodel area to add comfortable seating and media options (Q2 & Q3)
Re-grout member locker rooms, as planned within the CIRP	Complete project by Q4

District Initiative 2: Utilize best practices

Division Objectives:	Measures:
Schedule and complete annual climbing wall inspection provided by Experiential Climbing Systems or other PDRMA recommended climbing wall organization.	Schedule Q1, complete & implement in Q2
Facilitate Starguard lifeguard recertification, new lifeguard training, and in-services to ensure all aquatic team members meet or exceed program requirements. Complete Starguard operational reviews of PSS&WC & SFAC.	Plan aquatic training schedule within Q1 and administer training within Q2-4. Successfully complete 1 operational review in Q1 and Q4 and 3 reviews in summer of 2015.
Improve response time and tracking of internal work orders.	Transition all internal work order entry to Maintrac in Q2.
Create comprehensive marketing plan that includes traditional and contemporary means to support new member recruitment and enhanced member retention efforts.	Develop and complete by end of Q1.

District Initiative 3: Advance environmental and safety awareness

Division Objectives:	Measures:
Research the possibility of PSSWC being a host site for a Community Supported Agriculture (CSA) drop off location. This would provide a convenient location for members to get quality produce and product while supporting local agriculture and the farm- to- table movement.	Research in Q1 for possible launch in Q2- Q3 when harvesting occurs.
Provide Medic AED/CPR training educational opportunities to team members and conduct emergency training sessions to ensure safety preparedness	Provide quarterly trainings throughout the year

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Initiative 1: Develop leadership that ensures work force readiness

Division Objectives:	Measures:
Enhance the customer experience and participation within fitness services	Update and enhance the fitness assessment as well as fitness assessment and orientation process
Set expectation for all PT/FT staff at PSSWC to complete the CHEER training within 2015.	Assess and begin to implement in Q1, continue to carry out in Q2,Q3,Q4
Enhance efficiency of Maintenance team w/additional support as lead administrative team member coordinating maintenance services	Modify duties and responsibilities of existing PT1 team member to include facilitation of maintenance department staff and activities
Enhance efficiency of Member Services office/team.	Evaluate potential of Supervisor position as well as transition of PT1 associate to FT to support changes within 2016.

District Initiative 2: Build organization culture based on I-2 CARE Values

Division Objectives:	Measures:
Reinforce the customer service initiatives highlighted in the CHEER training through using the Key Team CHEER monthly action plan.	Introduce to Key Team in Q1, move forward with monthly action plans throughout Q2, Q3, Q4.

District Initiative 3: Promote continuous learning and encourage innovative thinking

Division Objectives:	Measures:
Expand PSSWC Personal Training Team Educational Opportunities	Support team members in attending relevant local conferences and workshops as well as offer quarterly staff meetings/trainings in-house.
Offer consistent climbing wall staff trainings and education.	Offer 3 staff trainings in 2015
Promote staff education and professional development among team	Attend IPRA, Club Industry, and fitness industry conferences and educational sessions throughout year

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Initiative 1: Offer healthy and enjoyable experiences that promote equal access

Division Objectives:	Measures:
Provide 30,750 rounds in the 2014 Season	30,750k rounds in the 2015 Season (28,669 thru 10/28 in 2014)
Provide 3,750 Outing rounds in the 2015 Season	3,750 Outing Rounds (3,661 Outing rounds in 2014)
Provide 36 Preferred Tee Times for the 2015 Season.	36 Preferred Tee Time Groups (39 Groups in 2014)
Provide 3,400 League rounds in the 2015 Season.	Goal is 3,400 League Rounds for the 2014 Season. (3,361 rounds in 2014)
Expand & Provide Jr. Program Classes in Spring, Summer & Fall to 175 participants.	Goal is 175 participants. (176 participants in 2014)
Expand & Provide Group Lessons to include 36 students for all ages in Spring, Summer & Fall.	Goal is 36 students. (34 Students in 2014)
Host 8 outside wedding ceremony only events.	Goal is 8 ceremony only events. (8 in 2014)
Host 5 Wedding Receptions	Goal is 5 Wedding Receptions (6 in 2014)
Host 25 Ceremony & Reception Weddings.	Goal is 25 Ceremony & Reception Weddings (23 in 2014)
Host 8 Special Bar Event Nights	Goal is 8 Events (3 events in 2014)

District Initiative 2: Achieve customer satisfaction and loyalty

Division Objectives:	Measures:
Collect comment cards and evaluate responses and maintain an 85% satisfactory score on 95% of the completed comment cards. (Bar & Grill, Pace of Play, Course Conditions, Customer Service, Amenities, etc.)	Collect over 4k cards back and maintain 85% satisfactory score on 95% of the comment cards.

District Initiative 3: Connect and engage our community

Division Objectives:	Measures:
Provide 6 Special Golf Events with 360 participants	Goal is 6 Events with 360 participants. (5 events with 196 participants with 1 remaining event 2014. March Madness was cancelled due to weather.)
Provide 2 Holiday Event Brunches with 675 guests	Goal is 2 Events with 675 Guests. (261+ Breakfast with Santa in 2014)
Expand volunteers in facility events by securing scores for the Pro Am Scramble.	Secure a minimum of 25 volunteers to help score Pro Am scramble. (30 volunteers in 2014)

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Initiative 1: Achieve annual and long range financial plans

Division Objectives:	Measures:
Monitor Golf budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives.	Meet or exceed Golf Department Budget bottom line
Monitor F&B budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives.	Meet or exceed F&B Department Budget bottom line
Monitor Golf Maintenance budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives.	Meet or exceed Golf Maintenance Department Budget bottom line

District Initiative 2: Generate alternative revenue

Division Objectives:	Measures:
Increase the marketing and updating golfnow.com to increase golf now rounds to produce additional revenue during slow periods.	Increase golfnow.com rounds by 3%. (4,428 Rounds Thru Oct 28 th in 2014)
Increase F&B business in bar & grill by 3% over prior year by capturing golfer's on site with daily specials, promotions and Special Events.	Increase bar and grill sales by 3%. (\$127K Thru Sept in 2014)
Increase corporate meetings and golf outing food & beverage functions	Increase corporate group meetings by 9 events for a total of 275 events in 2015. (266 events in 2014).

District Initiative 3: Utilize our resources effectively and efficiently

Division Objectives:	Measures:
Manage payroll to meet or exceed personnel budget to ensure maximize operational efficiency.	Meet or exceed Payroll Budget
Monthly budget monitoring to maintain at or below projected budget expenses.	Not to exceed budget expenses.
Monthly budget monitoring and proper costing out on menus to maintain a 32% food cost and 28% beverage cost.	32% food cost and 28% beverage cost.

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Initiative 1: Create and sustain quality parks, facilities, programs and services

Division Objectives:	Measures:
Provide a clean and well maintained clubhouse facility and equipment consistent with district standards.	Complete daily checklist and rectify and identify deficiencies and remedy as necessary. 90% Completion Rate.
Provide a well-manicured golf course consistent with adopted 2015 maintenance goals.	Weekly inspection with golf course superintendent, identify deficiencies and remedy as necessary. 90% Completion Rate.
Purchase Rough Mover to decrease amount of time of mowing the rough	Complete by end of 1st Qtr.
Repair landscape retaining all on Hole #10 & 11	Complete by 2nd Qtr.

District Initiative 3: Advance environmental and safety awareness

Division Objectives:	Measures:
Maintain IPRA's Environmental Report Card	By end of 4 th quarter

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Initiative 1: Develop leadership that ensures work force readiness

Division Objectives:	Measures:
Train all F&B employees on service plan	Train 100% F&B Employees by March Train All new employees with 15 days of hire.
Train all Starters and Rangers on proper methods to communicate with golfers using training manuals.	Train 100% Golf Employees by May Train All new employees with 15 days of hire.
Have key staff attend HEPD AED & CPR training.	Have at least 24 key staff members maintain certification by end of 2 nd Qtr.

District Initiative 2: Build organization culture based on I-2 CARE Values

Division Objectives:	Measures:
Conduct weekly F&B meetings to discuss operations and special events	40 weekly meetings on F&B operations.

District Initiative 3: Promote continuous learning and encourage innovative thinking

Division Objectives:	Measures:
All F&B Employees become BASSET Certified & Food Serve Safe	100% of all F&B Employees.

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Initiative 1: Offer healthy and enjoyable experiences that promote equal access

Division Objectives:	Measures:
Evaluate, modify and develop District procedures to ensure operating at a high level of customer service.	Review all business, human resource, and IT procedures and revise as deemed appropriate by September 2015.
Evaluate and update District wide smoking policy.	Achieve by 2 nd qtr.

District Initiative 2: Achieve customer satisfaction and loyalty

Division Objectives:	Measures:
Investigate and implement expanded Wi-Fi services within the District.	Achieve by 2 nd qtr.

District Initiative 3: Connect and engage our community

Division Objectives:	Measures:
Promote volunteer opportunities through the WEB.	Achieve continually.
Provide financial/budget overview for Park Perspectives.	March 2015 for Spring issue.
Maintain FOIA compliance and transparency aspects of the District to ensure Illinois Policy Institute Sunshine Award status.	Achieve continually as information is approved.

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Initiative 1: Achieve annual and long range financial plans

Division Objectives:	Measures:
Achieve District annual budget to ensure maintaining fiscal year projected fund balance reserves.	Achieve by December 2015.
Create annual balanced budget.	Achieve by November 2015.
Conduct budget preparation review session for all staff.	Achieve by July 2015.
Review/update Policy Manual.	Achieve by August 2015.

District Initiative 2: Generate alternative revenue

Division Objectives:	Measures:
Evaluate utilization of cell tower agent to represent District interest in current and potential cell tower opportunities.	Achieve by 3 rd qtr.
Renew beverage sponsor agreement.	Achieve by 1 st qtr.

District Initiative 3: Utilize our resources effectively and efficiently

Division Objectives:	Measures:
Support C&M with Mobile application.	Achieve continually.
Hire PT IT support for desktop support.	Achieve by 2 nd qtr.

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Initiative 1: Create and sustain quality parks, facilities, programs and services

Division Objectives:	Measures:
Review District program/facility fees to ensure minimum 30% margin and determine subsidized programs.	Achieve by September 2015.
To further District disaster recovery plan, redeploy and configure spare HP server to act as additional VMHost.	Achieve by September 2015.
Purchase, image and deploy replacement desktops.	Achieve by 3 rd qtr.
Purchase and replace Watch Guard firewall with CISCO or equivalent to enhance network infrastructure.	Achieve by 2 nd qtr.
Purchase and replace copiers (BPC/TC-No/Maint).	Achieve by 3 rd qtr.
Purchase and replace District server room UPS Battery Array.	Achieve by 1 st qtr.
Purchase and replace (15) monitors District wide.	Achieve by 2 nd qtr.
Investigate conversion to MS Office 365 and/or comparable software to enhance communications.	Achieve by September 2015.

District Initiative 2: Utilize best practices

Division Objectives:	Measures:
Continue to research processes and opportunities with other Districts to ensure operating at a high level and utilizing industry best practices.	Achieve continually.
Conduct random monthly cash audits at all facilities.	Conduct monthly audits on various dates /times on all District service desks.
Conduct surprise audits of program personnel and independent contractors to ensure classes are held with properly registered participants meeting minimum numbers. Utilize video as needed.	Conduct monthly program audits seasonally by program.
Conduct ledger audits to ensure financial integrity.	Conduct quarterly.
Conduct trial balance audits to reduce District receivable exposure.	Conduct monthly.
Conduct program revenue audits including waitlists and minimum/maximum requirements to ensure cost recovery.	Conduct twice monthly.
Prepare CAFR for previous fiscal year.	Achieve by 2 nd qtr.
Perform software updates.	Achieve monthly as available.
Upgrade and implement VSI RecTrac V3.	Achieve by 4 th qtr.
Purchase and install required PCI compliant (2015) credit card encrypted mag stripe and bar code readers District wide to minimize vulnerability to customer and District.	Achieve by 4 th qtr.
Achieve PCI certification by completing PCI self-assessment. Electronic systems operating scans to ensure minimal security risk.	Achieve annually.
Complete electronic systems operating scans with Trust Keeper to be alerted to potential vulnerabilities.	Achieve a “pass” rating quarterly.
Purchase a cash counting machine to increase efficiencies.	Achieve by 1 st qtr.

Investigate accounting software applications for implementation in 2016.	Achieve recommendation by September 2015.
Investigate, purchase and implement benefit scheduling and tracking software.	Achieve by 2 nd qtr.
Investigate, purchase and implement an email archiving software to assist staff in email storage and recall while also reducing server storage requirements.	Achieve by 2 nd qtr.
Monitor IMRF eligible staff and educate managers/supervisors regarding the 30 hour threshold.	Achieve monthly.
Monitor PT employees hours worked regarding the PPACA compliance.	Achieve monthly.
Utilize and update the IPRA salary system for online use for all full and part time staff.	Achieve quarterly.

District Initiative 3: Advance environmental and safety awareness

Division Objectives:	Measures:
Investigate opportunities to minimize storage and further District green initiatives.	Achieve by 3 rd qtr.
Investigate printers with duplexing options to further District green initiative.	Achieve as purchases for printers are considered.
Investigate and make recommendation on a print management system for 2016.	Achieve by September 2015.

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Initiative 1: Develop leadership that ensures work force readiness

Division Objectives:	Measures:
Continue to review and enhance division succession plans.	Achieve by September 2015.
Conduct and continually expand Hoffman U training curriculum with offerings with training in purchasing, IMRF, PDRMA, unemployment cost savings measures.	Achieve annually with calendar offerings.
Coordinate Spanish speaking IMRF workshop for Parks seasonal staff.	Achieve by May 2015.
Continue emphasis on cross training within division to ensure work force readiness.	Achieve continually by performing tasks and having a bi-annually touch base to ensure any changes in processing are learned.
Investigate and recommend a procedure for new FT hires to sit with business department staff to review applicable software programs and financial procedures.	Achieve by 3 rd qtr.
Continually enhance orientation process.	Achieve continually.
Create an action plan to reduce unemployment costs by researching opportunities to develop alternate or modified light duty work plans. Develop advance planning for seasonal layoffs working within budget constraints.	Achieve by 2 nd qtr.
Investigate options to incorporate incentive programs for healthy habits for employees.	Achieve by September 2015.
Promote PDRMA PATH Program.	Achieve by September 2015.
Promote health & wellness to sedentary staff by purchasing core strengthening fitness chairs to be shared within business/administrative departments.	Achieve by 1 st qtr.

District Initiative 2: Build organization culture based on I-2 CARE Values

Division Objectives:	Measures:
Divisionally, at minimum, one staff will sit on District Team Committee.	Achieve annually.
Investigate options for competitions by facility to build team work.	Achieve by 3 rd qtr.

District Initiative 3: Promote continuous learning and encourage innovative thinking

Division Objectives:	Measures:
Attend legislative conference.	Achieve by May 2015.
Attend legal symposium.	Achieve by November 2015.
Attend Year 1 Director's school.	Achieve by November 2015.
Participate in IMRF/PDRMA seminars.	Achieve as offered.
Attend IPRA/IAPD and NRPA conferences.	Achieve by 1 st and 3 rd qtr.
Attend PDRMA risk management institute.	Achieve by November 2015.

FUND: 01-GENERAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
BEGINNING BALANCE					2,902,493
ADMINISTRATION					
REVENUES					
	INTERFUND CHARGES	1,762,706	1,322,028	1,763,140	2,804,193
	TAXES	2,681,000	2,625,470	2,732,000	2,841,000
	INVESTMENT INCOME	40,000	72,984	50,000	50,000
	DONATIONS	0	1,500	1,500	0
	RENTAL INCOME	57,296	43,968	58,920	60,576
	MISCELLANEOUS	12,200	34,843	34,843	15,000
TOTAL REVENUES: ADMINISTRATION		4,553,202	4,100,793	4,640,403	5,770,769
ADMINISTRATION					
EXPENSES					
	INTERFUND CHARGES	67,500	50,625	67,500	1,141,000
	PROPERTY & LIABILITY INSURANCE	135,400	67,656	135,314	152,760
	EMPLOYMENT INSURANCE	134,750	67,072	134,147	150,085
	UNEMPLOYMENT INSURANCE	55,000	99,813	130,000	85,000
	LOSS PREVENTION	6,500	3,596	4,500	5,500
	AUDIT SERVICE	21,580	23,780	22,580	22,225
	PAYROLL	1,193,140	926,126	1,177,100	1,227,894
	EMPLOYEE BENEFITS	494,300	356,148	483,500	547,850
	EDUCATION & TRAINING	14,150	9,636	14,150	14,750
	CONTRACTED SERVICES	123,200	56,463	69,000	85,000
	SERVICE & RENTAL AGREEMENTS	40,139	32,745	42,635	36,285
	SUPPLIES	23,000	14,243	17,700	20,000
	DUES & SUBSCRIPTIONS	14,910	19,536	20,000	20,985
	ADMINISTRATIVE EXPENSES	37,950	20,649	28,250	33,450
	UTILITIES	5,940	6,148	8,275	7,476
	EQUIPMENT	7,498	2,980	6,900	7,305
	EQUIPMENT MAINTENANCE & REPAIR	1,000	0	0	0
	TECHNOLOGY	53,047	20,865	40,000	49,050
TOTAL EXPENSES: ADMINISTRATION		2,429,004	1,778,081	2,401,551	3,606,615
TOTAL REVENUES		4,553,202	4,100,793	4,640,403	5,770,769
TOTAL EXPENSES		2,429,004	1,778,081	2,401,551	3,606,615
SURPLUS (DEFICIT)		2,124,198	2,322,712	2,238,852	2,164,154

FUND: 01-GENERAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--		
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET		

BEGINNING BALANCE					2,902,493		
MAINTENANCE							
REVENUES							
	GRANT REIMBURSEMENT	0	12,559	12,559	14,500		

TOTAL REVENUES: MAINTENANCE				0	12,559	12,559	14,500
MAINTENANCE							
EXPENSES							
	LOSS PREVENTION	22,055	10,665	19,000	20,625		
	PAYROLL	1,444,120	1,149,064	1,457,730	1,503,485		
	EMPLOYEE BENEFITS	7,000	7,316	7,600	9,400		
	EDUCATION & TRAINING	7,500	3,936	7,500	7,500		
	CONTRACTED SERVICES	16,800	7,128	11,160	12,760		
	SERVICE & RENTAL AGREEMENTS	1,000	0	0	0		
	SUPPLIES	20,500	14,491	18,230	18,500		
	DUES & SUBSCRIPTIONS	1,800	1,004	1,300	1,450		
	ADMINISTRATIVE EXPENSES	1,742	1,581	2,400	2,250		
	UTILITIES	75,170	61,564	80,700	100,484		
	EQUIPMENT	5,200	6,171	6,171	6,000		
	EQUIPMENT MAINTENANCE & REPAIR	94,758	52,314	64,000	73,500		
	FACILITY MAINTENANCE	69,775	20,899	69,600	80,000		
	PROPERTY & FIELD MAINTENANCE	149,500	91,895	125,930	164,500		
	FUEL & LUBRICANTS	117,278	84,766	105,090	101,200		

TOTAL EXPENSES: MAINTENANCE				2,034,198	1,512,794	1,976,411	2,101,654
TOTAL REVENUES				0	12,559	12,559	14,500
TOTAL EXPENSES				2,034,198	1,512,794	1,976,411	2,101,654
SURPLUS (DEFICIT)				(2,034,198)	(1,500,235)	(1,963,852)	(2,087,154)

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 01-GENERAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

2014 CAPITAL PROJECTS					
EXPENSES					
	COMPRESSOR REPLACEMENT	75,000	9,550	75,000	0

TOTAL EXPENSES: 2014 CAPITAL PROJECTS		75,000	9,550	75,000	0
TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		75,000	9,550	75,000	0
SURPLUS (DEFICIT)		(75,000)	(9,550)	(75,000)	0

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 01-GENERAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

2015 CAPITAL PROJECTS					
EXPENSES					
	REPLACE UPS BATTERY ARRAY	0	0	0	11,000
	DISTRICT SOFTWARE CONVERSION	0	0	0	7,000
	DISTRICT FACILITY WI-FI	0	0	0	10,000
	COPIER REPLACEMENT	0	0	0	9,000
		-----			-----
TOTAL EXPENSES: 2015 CAPITAL PROJECTS		0	0	0	37,000
TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		0	0	0	37,000
SURPLUS (DEFICIT)		0	0	0	(37,000)

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014		--2015--	
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
BEGINNING BALANCE					2,254,484
ADMINISTRATION					
REVENUES					
	INTERFUND CHARGES	434,690	326,016	429,615	443,682
	TAXES	990,000	973,124	1,010,000	1,010,000
	GRANT REIMBURSEMENT	0	630	880	0
	FACILITY RENTALS	108,750	57,899	77,942	90,522
	MERCHANDISE RESALE	1,200	706	700	720
	MISCELLANEOUS	5,000	8,678	8,785	10,000
TOTAL REVENUES: ADMINISTRATION		1,539,640	1,367,053	1,527,922	1,554,924
ADMINISTRATION					
EXPENSES					
	INTERFUND CHARGES	868,104	651,078	1,868,104	912,143
	RENTAL EXPENSES	2,500	200	250	800
	PAYROLL	669,946	507,514	644,250	685,249
	EMPLOYEE BENEFITS	4,000	0	1,000	1,000
	EDUCATION & TRAINING	8,950	7,580	8,950	8,950
	CONTRACTED SERVICES	38,940	28,148	35,945	37,346
	SERVICE & RENTAL AGREEMENTS	17,550	17,198	19,350	17,030
	SUPPLIES	600	137	200	400
	DUES & SUBSCRIPTIONS	3,060	2,928	2,928	3,228
	ADMINISTRATIVE EXPENSES	1,150	559	709	5,000
	UTILITIES	441,702	362,587	473,800	549,352
	EQUIPMENT	2,500	1,142	1,142	1,500
	FACILITY MAINTENACE	25,400	27,730	30,000	16,557
	MISCELLANEOUS	66,000	51,718	68,750	70,000
TOTAL EXPENSES: ADMINISTRATION		2,150,402	1,658,519	3,155,378	2,308,555
TOTAL REVENUES		1,539,640	1,367,053	1,527,922	1,554,924
TOTAL EXPENSES		2,150,402	1,658,519	3,155,378	2,308,555
SURPLUS (DEFICIT)		(610,762)	(291,466)	(1,627,456)	(753,631)

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

BEGINNING BALANCE					2,254,484
COMMUNICATIONS & MARKETING REVENUES					
	CORPORATE RELATIONS	61,665	38,055	51,000	67,000

TOTAL REVENUES: COMMUNICATIONS & MARKETING		61,665	38,055	51,000	67,000
COMMUNICATIONS & MARKETING EXPENSES					
	CORPORATE RELATIONS	6,000	1,808	2,059	7,050
	PAYROLL	170,591	127,225	171,008	185,783
	PROFESSIONAL EDUCATION	7,960	3,312	3,937	3,800
	CONTRACTUAL SERVICE	10,950	2,574	4,041	4,120
	SUPPLIES	4,400	833	1,129	1,650
	DUES & SUBSCRIPTIONS	6,699	5,088	6,100	6,282
	POSTAGE	44,650	31,378	39,776	40,558
	PRINTING & PUBLICATION	68,975	50,076	64,437	66,500
	ADVERTISING	15,773	11,888	14,000	14,257

TOTAL EXPENSES: COMMUNICATIONS & MARKETING		335,998	234,182	306,487	330,000
TOTAL REVENUES		61,665	38,055	51,000	67,000
TOTAL EXPENSES		335,998	234,182	306,487	330,000
SURPLUS (DEFICIT)		(274,333)	(196,127)	(255,487)	(263,000)

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

MAINTENANCE					
EXPENSES					
PAYROLL		174,416	137,691	180,058	194,153
CONTRACTED SERVICES		900	658	658	0
SUPPLIES		18,434	18,521	20,000	18,594
TOTAL EXPENSES: MAINTENANCE		193,750	156,870	200,716	212,747

TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		193,750	156,870	200,716	212,747
SURPLUS (DEFICIT)		(193,750)	(156,870)	(200,716)	(212,747)

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

BEGINNING BALANCE					2,254,484
TRIPHAHN CENTER					
REVENUES					
	RENTALS	29,500	27,231	34,478	35,645
	MEMBERSHIPS	214,722	155,824	207,770	229,365
	GUEST SERVICES	5,657	5,164	6,850	6,989
	FITNESS PROGRAM REVENUE	14,860	6,918	9,210	11,060

TOTAL REVENUES: TRIPHAHN CENTER		264,739	195,137	258,308	283,059
TRIPHAHN CENTER					
EXPENSES					
	RENTALS	2,120	1,718	2,613	2,940
	GUEST SERVICES	1,343	1,195	1,534	1,688
	FITNESS PROGRAM EXPENSE	7,370	4,004	4,887	5,899
	PAYROLL	118,411	83,716	111,370	111,805
	EMPLOYEE BENEFITS	1,695	1,523	1,523	1,695
	SUPPLIES	12,145	8,321	11,000	11,480
	PROMOTIONAL EXPENSES	1,851	1,432	1,728	1,856
	MAINTENANCE & REPAIR	6,700	6,458	7,500	8,599

TOTAL EXPENSES: TRIPHAHN CENTER		151,635	108,367	142,155	145,962
TOTAL REVENUES		264,739	195,137	258,308	283,059
TOTAL EXPENSES		151,635	108,367	142,155	145,962
SURPLUS (DEFICIT)		113,104	86,770	116,153	137,097

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

BEGINNING BALANCE					2,254,484
WILLOW RECREATION CENTER					
REVENUES					
	RENTALS	138,010	97,527	132,200	136,835
	MEMBERSHIPS	89,996	69,894	93,155	98,126
	GUEST SERVICES	4,437	2,651	3,530	3,827
	COURT TIME	9,870	8,000	9,900	10,205
	MERCHANDISE RESALE	400	75	150	309
	LESSONS	2,670	2,250	2,250	2,375
	LEAGUES & TOURNAMENTS	4,700	2,628	3,800	3,920
	FITNESS PROGRAM REVENUE	34,065	21,665	27,780	23,924

TOTAL REVENUES: WILLOW RECREATION CENTER		284,148	204,690	272,765	279,521
WILLOW RECREATION CENTER					
EXPENSES					
	RENTALS	22,598	14,899	18,856	21,928
	MEMBERSHIPS	6,760	3,734	5,160	7,360
	GUEST SERVICES	465	250	334	560
	MERCHANDISE RESALE	340	0	0	254
	LESSONS	1,494	1,127	1,714	1,360
	LEAGUES & TOURNAMENTS	675	280	500	650
	FITNESS PROGRAM EXPENSE	20,410	14,099	19,747	15,407
	PAYROLL	71,663	51,612	68,797	92,043
	EMPLOYEE BENEFITS	1,380	1,165	1,250	1,380
	SUPPLIES	5,061	2,716	3,500	4,186
	PROMOTIONAL EXPENSES	2,356	1,364	1,700	2,186
	FITNESS EQUIPMENT	4,400	1,746	4,000	3,350
	MAINTENANCE & REPAIR	2,920	1,708	2,400	2,920
	FACILITY MAINTENANCE	6,200	1,157	3,500	5,485

TOTAL EXPENSES: WILLOW RECREATION CENTER		146,722	95,857	131,458	159,069
TOTAL REVENUES		284,148	204,690	272,765	279,521
TOTAL EXPENSES		146,722	95,857	131,458	159,069
SURPLUS (DEFICIT)		137,426	108,833	141,307	120,452

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
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BEGINNING BALANCE					2,254,484
GENERAL LEISURE SERVICES					
REVENUES					
RENTALS		7,680	2,878	3,500	5,500
GENERAL PROGRAMS		13,028	10,224	13,664	15,735
DAYCAMPS		116,008	103,196	103,196	112,886
DANCE		112,708	80,739	113,599	118,063
GYMNASTICS		71,098	59,820	78,798	81,162
ARTS & CRAFTS		3,144	2,782	3,062	5,040
MARTIAL ARTS		129,666	89,682	108,204	124,698
TEEN PROGRAMS/EVENTS		0	282	0	0
SPECIAL EVENTS		13,325	10,383	14,876	17,000
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TOTAL REVENUES: GENERAL LEISURE SERVICES		466,657	359,986	438,899	480,084
GENERAL LEISURE SERVICES					
EXPENSES					
RENTALS		5,546	3,577	3,670	3,458
GENERAL PROGRAMS		5,447	3,687	5,563	5,533
DAYCAMPS		64,369	58,514	58,514	61,774
DANCE		62,074	49,625	62,879	63,708
GYMNASTICS		54,769	42,385	55,158	61,813
ARTS & CRAFTS		2,059	1,584	2,174	3,528
MARTIAL ARTS		89,859	56,732	76,191	88,293
VOGELEI PROGRAMS		8,397	3,254	4,914	4,978
SPECIAL EVENTS		48,038	33,417	36,529	44,961
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TOTAL EXPENSES: GENERAL LEISURE SERVICES		340,558	252,775	305,592	338,046
TOTAL REVENUES		466,657	359,986	438,899	480,084
TOTAL EXPENSES		340,558	252,775	305,592	338,046
SURPLUS (DEFICIT)		126,099	107,211	133,307	142,038

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 ----- 9 MO. BUDGETED	ACTUAL	PROJECTED	--2015-- REQUESTED BUDGET

BEGINNING BALANCE					2,254,484
SENIOR REVENUES					
	MEMBERSHIPS	5,000	8,009	10,675	12,000
	SENIOR PROGRAMS	75,226	61,888	71,889	80,603

TOTAL REVENUES: SENIOR					92,603
SENIOR EXPENSES					
	SENIOR PROGRAMS	65,420	60,571	67,605	60,509

TOTAL EXPENSES: SENIOR					60,509
TOTAL REVENUES					92,603
TOTAL EXPENSES					60,509
SURPLUS (DEFICIT)					32,094

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
BEGINNING BALANCE					2,254,484
EARLY CHILDHOOD REVENUES					
GENERAL PROGRAMS		48,318	37,578	51,437	53,573
DAYCAMPS		224,328	230,268	230,267	237,913
PRESCHOOL		235,191	151,457	227,477	242,527
PARENT/TOT		16,276	11,832	17,709	17,873
STAR PROGRAMS		700,485	474,477	716,099	727,760
FULL DAY CARE		229,295	204,806	269,516	267,514
TOTAL REVENUES: EARLY CHILDHOOD		1,453,893	1,110,418	1,512,505	1,547,160
EARLY CHILDHOOD EXPENSES					
GENERAL PROGRAMS		29,303	20,613	28,248	30,680
DAYCAMPS		119,579	117,269	117,270	119,432
PRESCHOOL		144,508	96,477	146,884	148,855
PARENT/TOT		10,716	6,054	9,180	9,495
STAR PROGRAMS		422,277	249,141	387,657	392,176
FULL DAY CARE		143,551	122,463	162,625	154,331
TOTAL EXPENSES: EARLY CHILDHOOD		869,934	612,017	851,864	854,969
TOTAL REVENUES		1,453,893	1,110,418	1,512,505	1,547,160
TOTAL EXPENSES		869,934	612,017	851,864	854,969
SURPLUS (DEFICIT)		583,959	498,401	660,641	692,191

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

BEGINNING BALANCE					2,254,484
YOUTH BASEBALL & SOFTBALL					
REVENUES					
	BOYS BASEBALL	60,480	47,930	47,960	51,480
	GIRLS SOFTBALL	7,560	3,905	3,905	5,800
	BOYS TRAVEL BASEBALL	2,160	0	0	4,320

TOTAL REVENUES: YOUTH BASEBALL & SOFTBALL		70,200	51,835	51,865	61,600
YOUTH BASEBALL & SOFTBALL					
EXPENSES					
	BOYS BASEBALL	25,378	19,770	20,209	23,667
	GIRLS SOFTBALL	2,568	221	221	948

TOTAL EXPENSES: YOUTH BASEBALL & SOFTBALL		27,946	19,991	20,430	24,615
TOTAL REVENUES		70,200	51,835	51,865	61,600
TOTAL EXPENSES		27,946	19,991	20,430	24,615
SURPLUS (DEFICIT)		42,254	31,844	31,435	36,985

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
BEGINNING BALANCE					2,254,484
ADULT ATHLETICS REVENUES					
	GENERAL PROGRAMS	2,000	2,366	2,366	3,440
	BASKETBALL LEAGUES	42,600	31,011	38,160	40,320
	SOFTBALL LEAGUES	38,280	16,453	18,850	19,660
	FOOTBALL LEAGUES	12,780	5,991	8,640	18,720
TOTAL REVENUES: ADULT ATHLETICS		95,660	55,821	68,016	82,140
ADULT ATHLETICS EXPENSES					
	GENERAL PROGRAMS	1,400	1,656	1,656	2,214
	BASKETBALL LEAGUES	34,475	22,040	28,170	30,967
	SOFTBALL LEAGUES	19,751	6,945	7,426	9,080
	FOOTBALL LEAGUES	8,864	2,660	5,080	12,311
TOTAL EXPENSES: ADULT ATHLETICS		64,490	33,301	42,332	54,572
TOTAL REVENUES		95,660	55,821	68,016	82,140
TOTAL EXPENSES		64,490	33,301	42,332	54,572
SURPLUS (DEFICIT)		31,170	22,520	25,684	27,568

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FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----		-----			-----
BEGINNING BALANCE					2,254,484
YOUTH ATHLETICS					
REVENUES					
GENERAL PROGRAMS		19,465	5,782	8,555	14,000
ATHLETIC CAMPS		27,869	11,890	11,990	20,960
YOUTH VOLLEYBALL		9,700	0	9,700	9,720
YOUTH BASKETBALL		46,850	41,094	41,094	49,500
SOCCER - IN HOUSE LEAGUES		68,900	52,058	80,406	81,050
SOCCER - TRAVEL		16,875	4,036	19,885	20,625
-----		-----			-----
TOTAL REVENUES: YOUTH ATHLETICS		189,659	114,860	171,630	195,855
YOUTH ATHLETICS					
EXPENSES					
GENERAL PROGRAMS		13,598	6,838	6,417	9,842
ATHLETIC CAMPS		15,178	4,766	6,966	12,488
YOUTH VOLLEYBALL		3,973	3	3,973	3,973
YOUTH BASKETBALL		29,841	24,978	26,978	27,396
SOCCER - IN HOUSE LEAGUES		40,157	38,130	43,730	40,945
SOCCER - TRAVEL		0	138	138	2,260
-----		-----			-----
TOTAL EXPENSES: YOUTH ATHLETICS		102,747	74,853	88,202	96,904
TOTAL REVENUES		189,659	114,860	171,630	195,855
TOTAL EXPENSES		102,747	74,853	88,202	96,904
SURPLUS (DEFICIT)		86,912	40,007	83,428	98,951

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
BEGINNING BALANCE					2,254,484
SEASCAPE AQUATIC CENTER					
REVENUES					
	RENTALS & PRIVATE PARTIES	21,200	17,994	17,994	19,940
	MEMBERSHIPS	87,665	75,880	75,880	81,950
	DAILY FEES	112,400	110,846	110,846	116,300
	MERCHANDISE RESALE	150	66	66	180
	CONCESSION SALES/RENTAL	3,100	2,550	3,100	3,100
	GENERAL PROGRAMS	38,200	40,991	40,991	43,345
	SPECIAL EVENT	1,500	1,594	1,594	2,100
TOTAL REVENUES: SEASCAPE AQUATIC CENTER		264,215	249,921	250,471	266,915
SEASCAPE AQUATIC CENTER					
EXPENSES					
	GENERAL PROGRAMS	15,712	15,658	15,656	12,089
	SPECIAL EVENT	800	912	911	1,040
	PAYROLL	213,971	180,223	188,209	204,745
	EMPLOYEE BENEFITS	2,900	3,086	3,085	3,080
	EDUCATION & TRAINING	4,800	11,352	11,352	6,012
	CONTRACTED SERVICES	4,400	3,829	4,196	4,210
	SUPPLIES	18,745	17,034	17,034	18,745
	DUES & SUBSCRIPTIONS	375	0	375	375
	PROMOTIONAL EXPENSES	2,500	600	1,838	2,500
	UTILITIES	71,250	115,419	101,000	92,500
	EQUIPMENT	1,865	922	922	1,865
	EQUIPMENT MAINTENANCE & REPAIR	3,000	907	907	2,481
	FACILITY MAINTENANCE & REPAIRS	7,274	13,616	13,245	7,274
TOTAL EXPENSES: SEASCAPE AQUATIC CENTER		347,592	363,558	358,730	356,916
TOTAL REVENUES		264,215	249,921	250,471	266,915
TOTAL EXPENSES		347,592	363,558	358,730	356,916
SURPLUS (DEFICIT)		(83,377)	(113,637)	(108,259)	(90,001)

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
BEGINNING BALANCE					2,254,484
ICE RINK					
REVENUES					
	RENTALS	716,585	441,587	684,185	704,295
	DAILY ADMISSIONS	73,050	47,457	69,300	70,020
	PRO SHOP	9,600	7,325	9,600	9,600
	CONCESSIONS	10,165	7,302	10,170	10,715
	LESSONS	317,500	299,573	369,000	370,885
	CAMPS	44,500	49,056	49,056	57,500
	ADULT LEAGUES	72,000	68,250	83,000	90,000
	YOUTH LEAGUES	381,750	265,790	427,551	447,300
	SPECIAL EVENTS	8,500	2,128	3,200	4,700
TOTAL REVENUES: ICE RINK		1,633,650	1,188,468	1,705,062	1,765,015
ICE RINK					
EXPENSES					
	INTERFUND TRANSFERS	706,150	529,614	706,150	750,000
	RENTALS	2,500	2,677	2,677	4,000
	LESSONS	123,271	128,841	154,664	157,047
	CAMPS	6,081	7,728	7,728	8,351
	ADULT LEAGUES	8,397	7,445	9,150	8,397
	YOUTH LEAGUES	210,550	167,333	231,203	223,154
	SPECIAL EVENTS	5,000	244	243	3,000
	PAYROLL	412,457	321,355	419,664	434,963
	UNIFORMS	3,000	0	0	3,000
	PROFESSIONAL EDUCATION	1,000	79	80	1,000
	CONTRACTED SERVICES	15,500	11,809	15,320	16,000
	SUPPLIES	4,400	1,819	2,500	1,750
	DUES & SUBSCRIPTIONS	525	402	525	525
	MILEAGE REIMBURSEMENT	480	475	600	600
	ADVERTISING	6,500	3,262	4,000	3,500
	UTILITIES	7,800	4,639	6,000	6,240
	EQUIPMENT	3,000	1,395	2,000	2,010
	EQUIPMENT MAINTENANCE	4,756	1,662	2,000	2,978
	FACILITY MAINTENANCE	6,161	2,367	3,000	3,500
TOTAL EXPENSES: ICE RINK		1,527,528	1,193,146	1,567,504	1,630,015
TOTAL REVENUES		1,633,650	1,188,468	1,705,062	1,765,015
TOTAL EXPENSES		1,527,528	1,193,146	1,567,504	1,630,015
SURPLUS (DEFICIT)		106,122	(4,678)	137,558	135,000

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HOFFMAN ESTATES PARK DISTRICT
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FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 ----- 9 MO. BUDGETED	ACTUAL	PROJECTED	--2015-- REQUESTED BUDGET

2014 CAPITAL PROJECTS					
EXPENSES					
	REPLACE TCIA GYM DOORS	7,000	7,900	7,900	0
	SEASCAPE POOL PUMP REBUILDS	10,460	0	10,460	0
	ICE COMPRESSOR REBUILDS	10,050	9,388	10,050	0
	TCIA PAINT FITNES CTR CEILING	8,500	0	0	0
	TCIA ENTRANCE GRATINGS	15,000	10,939	10,939	0
	REPLACE TCIA SKATE SHARPENER	10,000	0	0	0
	REPLACE WRC ONE MAN LIFT	8,500	8,400	8,400	0
	TCIA GYM FLOOR REFINISH	5,120	4,804	4,804	0

	TOTAL EXPENSES: 2014 CAPITAL PROJECTS	74,630	41,431	52,553	0
	TOTAL REVENUES	0	0	0	0
	TOTAL EXPENSES	74,630	41,431	52,553	0
	SURPLUS (DEFICIT)	(74,630)	(41,431)	(52,553)	0

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FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

2015 CAPITAL IMPROVEMENTS					
EXPENSES					
	REPLACE FITNESS EQUIPMENT	0	0	0	10,500
	REPLACE ICE EQUIP GATE/POST(2)	0	0	0	11,000
	REPLACE SEA PUMPS 1 & 2	0	0	0	14,000
	REPAIR WRC N/S ENTRY CEILINGS	0	0	0	8,000
	ICE BHRINE INHIB & 240 VOLT	0	0	0	9,000
	REBUILD ICE COMPRESSOR	0	0	0	10,500
TOTAL EXPENSES: 2015 CAPITAL IMPROVEMENTS		0	0	0	63,000
TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		0	0	0	63,000
SURPLUS (DEFICIT)		0	0	0	(63,000)

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 07-IMRF

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

BEGINNING BALANCE					241,306
ADMINISTRATION					
REVENUES					
INTERFUND TRANSFERS		0	0	0	800,000
TAXES		530,000	520,622	540,000	505,000
INVESTMENT INCOME		4,383	0	4,611	1,816

TOTAL REVENUES: ADMINISTRATION		534,383	520,622	544,611	1,306,816
ADMINISTRATION					
EXPENSES					
INTERFUND CHARGES		461,883	346,410	444,611	451,816
IMRF		67,500	0	63,000	950,000

TOTAL EXPENSES: ADMINISTRATION		529,383	346,410	507,611	1,401,816
TOTAL FUND REVENUES & BEG. BALANCE		534,383	520,622	544,611	1,548,122
TOTAL FUND EXPENSES		529,383	346,410	507,611	1,401,816
FUND SURPLUS (DEFICIT)		5,000	174,212	37,000	146,306

FUND: 08-DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014			--2015--		
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET		

BEGINNING BALANCE					4,252,710		
ADMINISTRATION							
REVENUES							
INTERFUND TRANSFERS		1,449,225	1,086,921	1,306,150	1,400,000		
PROPERTY TAXES		3,065,000	3,053,241	3,165,000	3,200,000		
INVESTMENT INCOME		1,932	0	2,300	5,000		

TOTAL REVENUES: ADMINISTRATION				4,516,157	4,140,162	4,473,450	4,605,000
SERIES 2004 DEBT CERTIFICATES							
EXPENSES							
BOND PRINCIPAL PAYMENTS		14,740,000	0	14,740,000	0		
BOND INTEREST PAYMENTS		351,131	351,131	351,131	0		

TOTAL EXPENSES: SERIES 2004 DEBT CERTIFICATES				15,091,131	351,131	15,091,131	0
SERIES 2006 LIMITED BONDS							
EXPENSES							
BOND INTEREST PAYMENTS		240,000	120,000	240,000	240,000		

TOTAL EXPENSES: SERIES 2006 LIMITED BONDS				240,000	120,000	240,000	240,000
2010 A ALTERNATE BONDS							
REVENUES							
2010 ALT BOND (BAB) REBATE		150,000	75,700	151,400	151,400		

TOTAL REVENUES: 2010 A ALTERNATE BONDS				150,000	75,700	151,400	151,400
2010 A ALTERNATE BONDS							
EXPENSES							
BOND INTEREST PAYMENTS		466,268	233,134	466,268	466,268		

TOTAL EXPENSES: 2010 A ALTERNATE BONDS				466,268	233,134	466,268	466,268
2010 B ALTERNATE BONDS							
EXPENSES							

FUND: 08-DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014		--2015--	
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

2010 B ALTERNATE BONDS					
EXPENSES					
	BOND INTEREST PAYMENTS	1,038,880	519,440	1,038,880	1,038,880
TOTAL EXPENSES: 2010 B ALTERNATE BONDS		1,038,880	519,440	1,038,880	1,038,880

2010 C ALTERNATE BONDS					
EXPENSES					
	BOND INTEREST PAYMENTS	74,302	37,151	74,302	74,302
TOTAL EXPENSES: 2010 C ALTERNATE BONDS		74,302	37,151	74,302	74,302

2013 LIMITED BONDS					
EXPENSES					
	SERIES 2012 PRINCIPAL PAYMENTS	2,705,000	0	2,735,000	0
	SERIES 2012 INTEREST PAYMENTS	40,576	13,599	27,274	0
TOTAL EXPENSES: 2013 LIMITED BONDS		2,745,576	13,599	2,762,274	0

2013 ALTERNATE BONDS					
EXPENSES					
	2013 INTEREST PAYMENTS	800,000	402,619	807,488	809,738
TOTAL EXPENSES: 2013 ALTERNATE BONDS		800,000	402,619	807,488	809,738

2014 LIMITED BONDS					
REVENUES					
	2014 LIMITED BOND PROCEEDS	1,895,000	0	785,950	0
TOTAL REVENUES: 2014 LIMITED BONDS		1,895,000	0	785,950	0

2014 LIMITED BONDS					
EXPENSES					

FUND: 08-DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 ----- BUDGETED	9 MO. ACTUAL	----- PROJECTED -----	--2015-- REQUESTED BUDGET
2014 LIMITED BONDS					
EXPENSES					
BOND ISSUE COSTS		30,000	0	31,588	0
TOTAL EXPENSES: 2014 LIMITED BONDS		30,000	0	31,588	0
2014 ALTERNATE BONDS					
REVENUES					
2014 ALTERNATE BOND PROCEEDS		15,800,000	0	16,151,131	0
TOTAL REVENUES: 2014 ALTERNATE BONDS		15,800,000	0	16,151,131	0
2014 ALTERNATE BONDS					
EXPENSES					
2014 PRINCIPAL PAYMENTS		0	0	0	2,775,000
2014 INTEREST PAYMENTS		0	0	0	20,000
BOND ISSUE COSTS		300,000	0	300,000	0
TOTAL EXPENSES: 2014 ALTERNATE BONDS		300,000	0	300,000	2,795,000
2015 BOND ISSUE					
REVENUES					
2015 LIMITED BOND PROCEEDS		0	0	0	1,665,000
TOTAL REVENUES: 2015 BOND ISSUE		0	0	0	1,665,000
2015 BOND ISSUE					
EXPENSES					
BOND ISSUE COSTS		0	0	0	37,212
TOTAL EXPENSES: 2015 BOND ISSUE		0	0	0	37,212
TOTAL FUND REVENUES & BEG. BALANCE		22,361,157	4,215,862	21,561,931	10,674,110
TOTAL FUND EXPENSES		20,786,157	1,677,074	20,811,931	5,461,400
FUND SURPLUS (DEFICIT)		1,575,000	2,538,788	750,000	5,212,710

FUND: 09-SPECIAL RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

BEGINNING BALANCE					132,058
ADMINISTRATION					
REVENUES					
	INTERFUND TRANSFER	0	0	0	275,000
	TAXES	565,000	486,256	505,000	505,000
	INVESTMENT INCOME	360	0	360	360

TOTAL REVENUES: ADMINISTRATION		565,360	486,256	505,360	780,360
ADMINISTRATION					
EXPENSES					
	NWSRA ASSESSMENT	315,000	304,907	305,000	315,000
	ADA	50,300	10,730	50,300	0
	SPEC REC RENTAL ALLOCATION	85,860	64,395	85,860	85,860

TOTAL EXPENSES: ADMINISTRATION		451,160	380,032	441,160	400,860
2014 ADA CAPITAL PROJECTS					
EXPENSES					
	ADA WRC PLAYGROUND	75,500	75,500	75,500	0
	ADA POPLAR PARK PLAYGROUND	81,000	76,657	76,657	0
	ADA COTTONWOOD PK PLAYGROUND	38,000	36,515	36,515	0
	ADA OLMSTEAD SO WALK SLOPE	11,000	11,854	11,854	0
	ADA SHOE FACTORY BIKE TRAIL	42,500	10,449	35,000	7,500
	ADA LOCUST PLAYGROUND	21,200	21,200	21,200	0
	ADA DISTRICT FITNESS EQUIP	5,000	0	2,474	3,000

TOTAL EXPENSES: 2014 ADA CAPITAL PROJECTS		274,200	232,175	259,200	10,500
2015 ADA CAPITAL PROJECTS					
EXPENSES					
	ADA - PATCH PARKING LOTS	0	0	0	10,000
	ADA - EVERGREEN PLAYGROUND	0	0	0	52,000
	ADA - VALLEY PLAYGROUND	0	0	0	29,000
	ADA - MAPLE PLAYGROUND	0	0	0	28,000

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HOFFMAN ESTATES PARK DISTRICT
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FUND: 09-SPECIAL RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

2015 ADA CAPITAL PROJECTS					
EXPENSES					
ADA - HIGHPOINT WALKS/PATHS		0	0	0	250,000

TOTAL EXPENSES: 2015 ADA CAPITAL PROJECTS		0	0	0	369,000
TOTAL FUND REVENUES & BEG. BALANCE		565,360	486,256	505,360	912,418
TOTAL FUND EXPENSES		725,360	612,207	700,360	780,360
FUND SURPLUS (DEFICIT)		(160,000)	(125,951)	(195,000)	132,058

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 10-FICA

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
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BEGINNING BALANCE					192,899
ADMINISTRATION					
REVENUES					
PROPERTY TAXES		530,000	520,622	540,000	550,000
INVESTMENT INCOME		4,606	0	3,879	4,800
TOTAL REVENUES: ADMINISTRATION		534,606	520,622	543,879	554,800
ADMINISTRATION					
EXPENSES					
INTERFUND TRANSFERS		529,606	397,206	518,879	539,800
TOTAL EXPENSES: ADMINISTRATION		529,606	397,206	518,879	539,800
TOTAL FUND REVENUES & BEG. BALANCE		534,606	520,622	543,879	747,699
TOTAL FUND EXPENSES		529,606	397,206	518,879	539,800
FUND SURPLUS (DEFICIT)		5,000	123,416	25,000	207,899

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

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FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

BEGINNING BALANCE					939,342
ADMINISTRATION					
REVENUES					
INTERFUND TRANSFER		157,534	118,152	148,361	142,417
RENTAL INCOME		198,312	152,680	204,410	207,020
MERCHANDISE RESALE		7,465	5,913	7,465	7,465
MISCELLANEOUS		0	43	42	0

TOTAL REVENUES: ADMINISTRATION		363,311	276,788	360,278	356,902
ADMINISTRATION					
EXPENSES					
INTERFUND TRANSFERS		826,123	619,596	783,048	731,195
RENTAL EXPENSE		31,685	28,005	31,297	32,184
PAYROLL		744,111	488,481	651,255	665,154
EMPLOYEE BENEFITS		3,600	3,853	3,853	3,270
PROFESSIONAL EDUCATION		6,200	2,123	4,100	3,750
CONTRACTED SERVICES		8,440	6,341	8,260	8,330
EQUIPMENT RENTAL & AGREEMENTS		1,008	404	730	750
SUPPLIES		11,395	7,389	8,760	7,158
DUES & SUBSCRIPTIONS		23,270	16,917	23,625	25,530
ADMINISTRATIVE EXPENSES		200	49	100	100
UTILITIES		231,385	192,011	253,150	292,944
EQUIPMENT		3,300	424	950	2,100
MISCELLANEOUS		50,745	38,001	50,745	50,750

TOTAL EXPENSES: ADMINISTRATION		1,941,462	1,403,594	1,819,873	1,823,215
TOTAL REVENUES		363,311	276,788	360,278	356,902
TOTAL EXPENSES		1,941,462	1,403,594	1,819,873	1,823,215
SURPLUS (DEFICIT)		(1,578,151)	(1,126,806)	(1,459,595)	(1,466,313)

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

ADVERTISING & MARKETING					
EXPENSES					
	CONTRACTED SERVICES	5,400	4,050	5,400	2,400
	PRINTING & PUBLICATION	66,000	33,018	55,900	56,320
	ADVERTISING	15,675	5,556	10,775	8,900

TOTAL EXPENSES: ADVERTISING & MARKETING		87,075	42,624	72,075	67,620
TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		87,075	42,624	72,075	67,620
SURPLUS (DEFICIT)		(87,075)	(42,624)	(72,075)	(67,620)

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 DETAILED BUDGET REPORT

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FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

MAINTENANCE					
EXPENSES					
	PAYROLL	108,696	86,182	111,066	112,457
	CONTRACTED SERVICES	143,100	102,338	136,200	137,707
	SUPPLIES	18,500	14,490	18,500	16,000
	EQUIPMENT	3,100	0	0	2,750
	EQUIPMENT MAINTENANCE	7,400	7,303	9,000	5,100
	FACILITY MAINTENANCE	13,800	9,863	11,025	8,000
TOTAL EXPENSES: MAINTENANCE		294,596	220,176	285,791	282,014

TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		294,596	220,176	285,791	282,014
SURPLUS (DEFICIT)		(294,596)	(220,176)	(285,791)	(282,014)

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 DETAILED BUDGET REPORT

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FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

BEGINNING BALANCE					939,342
FITNESS					
REVENUES					
RENTAL INCOME		9,200	5,937	8,067	9,218
MEMBERSHIP FEES		2,050,000	1,468,073	1,937,500	1,855,000
GUEST SERVICES		228,332	169,775	232,321	249,532
MERCHANDISE RESALE		1,110	64	100	600
TENNIS LESSONS		289,700	193,425	262,855	278,000

TOTAL REVENUES: FITNESS		2,578,342	1,837,274	2,440,843	2,392,350
FITNESS					
EXPENSES					
GUEST SERVICES EXPENSE		212,751	166,875	226,721	205,566
MERCHANDISE RESALE COGS		500	0	0	400
FITNESS PROGRAM EXPENSES		113,191	90,647	120,487	117,662
TENNIS LESSONS		204,725	132,137	185,649	196,350
PAYROLL		56,500	45,119	57,788	31,228
SUPPLIES		79,006	55,582	71,450	67,884
EQUIPMENT MAINTENANCE		23,640	18,291	24,300	22,840

TOTAL EXPENSES: FITNESS		690,313	508,651	686,395	641,930
TOTAL REVENUES		2,578,342	1,837,274	2,440,843	2,392,350
TOTAL EXPENSES		690,313	508,651	686,395	641,930
SURPLUS (DEFICIT)		1,888,029	1,328,623	1,754,448	1,750,420

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

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FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 ----- 9 MO. BUDGETED	ACTUAL	PROJECTED	--2015-- REQUESTED BUDGET
-----					939,342
BEGINNING BALANCE					
RECREATION					
REVENUES					
	CLIMBING WALL REVENUE	7,640	4,665	6,429	7,840
	SPORTS PROGRAMS	36,500	18,331	21,200	20,560
	EARLY CHILDHOOD	22,000	7,238	8,962	18,092
-----					-----
TOTAL REVENUES: RECREATION		66,140	30,234	36,591	46,492
RECREATION					
EXPENSES					
	CLIMBING WALL EXPENSE	10,861	9,614	12,373	10,146
	SPORTS PROGRAM WAGES	20,709	11,641	13,854	21,536
	EARLY CHILDHOOD	14,430	4,871	6,090	11,609
-----					-----
TOTAL EXPENSES: RECREATION		46,000	26,126	32,317	43,291
TOTAL REVENUES		66,140	30,234	36,591	46,492
TOTAL EXPENSES		46,000	26,126	32,317	43,291
SURPLUS (DEFICIT)		20,140	4,108	4,274	3,201

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 ----- 9 MO. BUDGETED	ACTUAL	PROJECTED	--2015-- REQUESTED BUDGET

2014 CAPITAL PROJECTS					
EXPENSES					
	REPLACE PSSWC CARPET	18,000	0	3,000	0

TOTAL EXPENSES: 2014 CAPITAL PROJECTS		18,000	0	3,000	0
TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		18,000	0	3,000	0
SURPLUS (DEFICIT)		(18,000)	0	(3,000)	0

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

2015 CAPITAL IMPROVEMENTS					
EXPENSES					
	FITNESS EQUIPMENT	0	0	0	24,500

TOTAL EXPENSES: 2015 CAPITAL IMPROVEMENTS		0	0	0	24,500
TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		0	0	0	24,500
SURPLUS (DEFICIT)		0	0	0	(24,500)

FUND: 12-CAPITAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--		
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET		

BEGINNING BALANCE					3,400,317		
ADMINISTRATION							
REVENUES							
INTERFUND TRANSFERS		1,303	981	1,000,008	853		
INVESTMENT INCOME		2,586	0	0	0		
BUILDER DONATIONS		0	7,355	7,355	0		
MARQUEE SIGNS		0	0	0	90,000		
GRANT REIMBURSEMENT		0	25,000	92,625	0		
BOND PROCEEDS		845,000	0	1,989,050	1,110,000		

TOTAL REVENUES: ADMINISTRATION				848,889	33,336	3,089,038	1,200,853
ADMINISTRATION							
EXPENSES							
INTERFUND CHARGES		207,996	181,134	207,996	123,000		
MARQUEE SIGNS		0	0	0	42,800		
CONTRACTED SERVICES		23,743	13,017	16,402	24,653		

TOTAL EXPENSES: ADMINISTRATION				231,739	194,151	224,398	190,453
2014 CAPITAL PROJECTS							
EXPENSES							
MARQUEE SIGNS		1,300,000	455,729	1,045,000	12,500		
PARK PORTAL		14,000	667	7,560	6,400		
REPLACE WRC PLAYGROUND		80,300	65,034	71,300	0		
REPLACE POPLAR PK PLAYGROUND		81,000	85,712	85,712	0		
REPLACE COTTONWOOD PK PLAY		61,650	53,444	53,445	0		
COURT CRACK/FILL/COAT		76,300	52,842	52,842	0		
PARKING LOT ASPHALT REPAIRS		68,850	97,260	107,260	0		
ADDITIONAL SECURITY CAMERAS		25,000	11,930	25,000	0		
PARKING LOT STRIP/SEALCOAT		42,650	38,000	38,000	0		
REPLACE LOCUST PLAYRGROUND		64,400	50,611	50,611	0		
REPLACE FORD EXPEDITION		28,000	38,975	38,975	0		
REPLACE CHEVY TRUCK W/PLOW		30,000	29,982	29,982	0		
REPLACE TORO MOWER		54,000	53,908	53,908	0		
REPLACE TRAILERS (2)		11,000	9,283	9,283	0		
REPLACE COLOR COPIER		7,000	7,000	7,000	0		

FUND: 12-CAPITAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

2014 CAPITAL PROJECTS					
EXPENSES					
REPLACE BOARDROOM MTG CHAIRS		6,000	5,945	5,945	0
REPLACE DISTRICT PHONE SYSTEM		167,000	0	167,000	0
REPLACE PSSWC LCKR RM FLOORING		60,000	0	60,000	0
REPLACE DISTRICT FITNESS EQUIP		20,000	6,432	20,000	0
PSSWC EXTERIOR SIGN		25,000	5,195	5,195	0
REPLACE WRC LOWER LEV CARPET		15,000	0	15,750	0
REPLACE TCIA CARPETING		25,000	31,686	31,686	0
PURCHASE SUMMIT		0	218,185	218,185	0
EISENHOWER GRANT PROJECT		0	18,402	85,000	0
BPC HOLE 10 WALL/PATHS		0	0	80,000	45,000
TOTAL EXPENSES: 2014 CAPITAL PROJECTS		2,262,150	1,336,222	2,364,639	63,900

2015 CAPITAL IMPROVEMENTS					
EXPENSES					
VIRTUALIZED SERVER HOST APPS01		0	0	0	12,500
BPC REPLACE TORO MOWER (2)		0	0	0	60,000
PATCH PARKING LOTS		0	0	0	175,000
PATCH COURTS		0	0	0	62,500
REPLACE EVERGREEN PLAYGROUND		0	0	0	125,000
REPLACE VALLEY PLAYGROUND		0	0	0	72,000
REPLACE MAPLE PLAYGROUND		0	0	0	87,000
WRC-REPLACE CONCRETE APRON/WLK		0	0	0	50,000
REPLACE HIGHPOINT WALKS/PATHS		0	0	0	160,000
TC-REPLACE CONCRETE APRON/WALK		0	0	0	55,000
REPLACE #454 07 FORD EXPLORER		0	0	0	35,000
REPLACE #453 07 FORD EXPLORER		0	0	0	35,000
REPLACE TORO Z TURN MOWER (3)		0	0	0	44,000
REPLACE 89 CHEVY CREW CAB		0	0	0	31,000
REPLACE CARPET - TC ADMIN		0	0	0	40,000
REPLACE HVAC		0	0	0	60,000
ICE REFRIG/BHRINE PUMP		0	0	0	75,000
PSSWC LOCKER ROOMS		0	0	0	50,000
PSSWC POOL PUMP CONTROL		0	0	0	17,500
TOTAL EXPENSES: 2015 CAPITAL IMPROVEMENTS		0	0	0	1,246,500

TOTAL FUND REVENUES & BEG. BALANCE		848,889	33,336	3,089,038	4,601,170
TOTAL FUND EXPENSES		2,493,889	1,530,373	2,589,037	1,500,853
FUND SURPLUS (DEFICIT)		(1,645,000)	(1,497,037)	500,001	3,100,317

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 13-WORKING CASH

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

BEGINNING BALANCE					1,087,306
ADMINISTRATION					
REVENUES					
	INVESTMENT INCOME	5,000	10,859	14,000	2,694
TOTAL REVENUES: ADMINISTRATION		5,000	10,859	14,000	2,694
ADMINISTRATION					
EXPENSES					
	INTERFUND TRANSFER	0	0	0	1,090,000
TOTAL EXPENSES: ADMINISTRATION		0	0	0	1,090,000
TOTAL FUND REVENUES & BEG. BALANCE		5,000	10,859	14,000	1,090,000
TOTAL FUND EXPENSES		0	0	0	1,090,000
FUND SURPLUS (DEFICIT)		5,000	10,859	14,000	0

FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
-----		-----			-----
BEGINNING BALANCE					161,611
ADMINISTRATION					
REVENUES					
	INTERFUND CHARGES	110,416	82,809	97,778	111,785
	INVESTMENT INCOME	0	1,345	1,000	0
	ADVERTISING INCOME	5,169	2,844	2,950	2,865
	RENTAL INCOME	20,180	6,885	20,180	20,180
	VENDING CONCESSIONS	0	1,126	1,500	5,625
	MISCELLANEOUS	10,000	4,584	6,000	10,000
-----		-----			-----
TOTAL REVENUES: ADMINISTRATION		145,765	99,593	129,408	150,455
ADMINISTRATION					
EXPENSES					
	INTERFUND CHARGES	214,996	161,244	114,996	238,976
	PAYROLL	223,100	157,149	201,649	245,603
	EMPLOYEE BENEFITS	1,000	950	950	1,000
	EDUCATION & TRAINING	1,500	1,247	1,626	1,500
	CONTRACTED SERVICES	16,400	12,750	18,142	18,560
	SERVICE & RENTAL AGREEMENTS	860	354	550	767
	SUPPLIES	8,495	6,347	6,950	8,995
	DUES & SUBSCRIPTIONS	9,855	9,766	10,860	10,605
	UTILITIES	98,472	82,486	104,525	127,184
	EQUIPMENT	15,750	13,840	13,840	8,250
	FACILITY MAINTENANCE & REPAIR	26,000	20,085	26,000	12,000
	MISCELLANEOUS	34,000	29,337	35,000	34,000
-----		-----			-----
TOTAL EXPENSES: ADMINISTRATION		650,428	495,555	535,088	707,440
TOTAL REVENUES		145,765	99,593	129,408	150,455
TOTAL EXPENSES		650,428	495,555	535,088	707,440
SURPLUS (DEFICIT)		(504,663)	(395,962)	(405,680)	(556,985)

FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

MAINTENANCE EXPENSES					
	MAINTENANCE MANAGEMENT	457,531	310,583	411,615	434,110
	EMPLOYEE BENEFITS	1,000	2,123	981	1,000
	TRAINING & EDUCATION	2,750	1,002	2,976	2,750
	CONTRACTED SERVICES	23,000	23,742	26,743	2,000
	RENTAL & SERVICE AGREEMENTS	1,500	0	1,500	1,200
	SUPPLIES	5,500	10,249	10,231	2,500
	DUES & SUBSCRIPTIONS	1,550	1,780	2,170	1,600
	ADMINISTRATIVE EXPENSES	200	250	250	250
	UTILITIES	32,910	27,230	35,434	38,900
	EQUIPMENT MAINTENANCE & REPAIR	22,500	36,750	38,767	20,500
	FACILITY MAINTENANCE & REPAIR	2,500	2,036	2,475	1,000
	COURSE MAINTENANCE	101,000	99,129	103,418	91,500
	FUEL & LUBRICANTS	19,500	16,252	20,651	20,000
TOTAL EXPENSES: MAINTENANCE		671,441	531,126	657,211	617,310

TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		671,441	531,126	657,211	617,310
SURPLUS (DEFICIT)		(671,441)	(531,126)	(657,211)	(617,310)

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

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FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014		--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED REQUESTED BUDGET
BEGINNING BALANCE				161,611
FOOD & BEVERAGE REVENUES				
	RENTALS	54,150	52,282	58,750
	MERCHANDISE RESALE	2,925	1,461	2,925
	FOOD SALES	527,000	453,821	543,300
	BEVERAGE SALES	386,000	353,649	402,300
	GRATUITIES/SERVICE CHARGES	126,673	102,541	123,130
	MISCELLANEOUS	0	351	0
TOTAL REVENUES: FOOD & BEVERAGE		1,096,748	964,105	1,114,612
FOOD & BEVERAGE EXPENSES				
	RENTALS	3,500	2,345	3,500
	MERCHANDISE RESALE	1,900	707	1,900
	FOOD COST OF GOODS SOLD	168,640	133,629	173,856
	BEVERAGE COST OF GOODS SOLD	108,080	90,612	112,644
	PAYROLL	495,675	349,602	499,695
	EMPLOYEE BENEFITS	3,750	871	3,750
	CONTRACTED SERVICES	14,314	9,231	14,314
	SERVICE & RENTAL AGREEMENTS	32,000	25,932	32,000
	SUPPLIES	34,200	29,596	25,800
	ADMINISTRATIVE EXPENSES	1,500	481	1,500
	PROMOTIONAL EXPENSES	19,200	15,170	19,200
	EQUIPMENT	5,593	1,345	2,500
	EQUIPMENT MAINTENANCE & REPAIR	7,000	0	5,500
TOTAL EXPENSES: FOOD & BEVERAGE		895,352	659,521	821,665
TOTAL REVENUES		1,096,748	964,105	1,114,612
TOTAL EXPENSES		895,352	659,521	821,665
SURPLUS (DEFICIT)		201,396	304,584	292,947

FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET
BEGINNING BALANCE					161,611
GOLF OPERATIONS					
REVENUES					
	RENTALS	440,700	355,107	398,442	436,650
	RESIDENT ID CARD	1,750	1,000	1,000	1,400
	GUEST SERVICES	8,880	8,925	8,925	9,000
	GREEN FEES - RESIDENT	71,247	60,178	62,546	68,116
	GREEN FEES - NON RESIDENT	548,646	393,623	422,400	475,500
	MERCHANDISE RESALE	98,600	74,277	89,067	95,475
	GENERAL PROGRAMS	31,099	28,813	28,840	32,014
	TOURNAMENTS & OUTINGS	172,380	136,097	161,967	179,022
	DRIVING RANGE FEES	164,850	119,437	129,167	141,070
	MISCELLANEOUS	1,200	845	1,000	1,200
TOTAL REVENUES: GOLF OPERATIONS		1,539,352	1,178,302	1,303,354	1,439,447
GOLF OPERATIONS					
EXPENSES					
	RENTALS	10,750	2,444	6,750	8,000
	LIGHTING SYSTEM PASS	6,000	5,166	6,500	6,000
	MERCHANDISE RESALE	70,260	67,316	79,906	68,376
	GENERAL PROGRAMS	13,550	10,846	10,499	11,750
	TOURNAMENTS & OUTINGS	22,530	7,290	17,760	14,370
	PAYROLL	202,608	147,551	173,539	174,623
	EMPLOYEE BENEFITS	4,320	4,164	4,165	4,320
	EDUCATION & TRAINING	3,600	1,153	2,400	3,600
	CONTRACTED SERVICES	2,200	2,480	2,480	1,500
	SUPPLIES	15,325	13,196	13,197	13,925
	ADMINISTRATIVE EXPENSES	3,400	1,881	1,881	2,800
	PROMOTIONAL EXPENSES	12,781	8,046	9,131	10,534
	EQUIPMENT PURCHASES	9,430	7,981	7,981	5,550
	EQUIPMENT MAINTENANCE & REPAIR	750	339	750	536
TOTAL EXPENSES: GOLF OPERATIONS		377,504	279,853	336,939	325,884
TOTAL REVENUES		1,539,352	1,178,302	1,303,354	1,439,447
TOTAL EXPENSES		377,504	279,853	336,939	325,884
SURPLUS (DEFICIT)		1,161,848	898,449	966,415	1,113,563

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

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FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 -----			--2015--
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

2013 CAPITAL PROJECT LEASES					
EXPENSES					
	BPC GPS LEASE	54,288	53,664	53,664	53,664
	BPC CART LEASE	77,352	64,458	77,352	77,352
TOTAL EXPENSES: 2013 CAPITAL PROJECT LEASES		131,640	118,122	131,016	131,016
TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		131,640	118,122	131,016	131,016
SURPLUS (DEFICIT)		(131,640)	(118,122)	(131,016)	(131,016)

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 ----- 9 MO. BUDGETED	ACTUAL	PROJECTED	--2015-- REQUESTED BUDGET

2014 CAPITAL PROJECTS					
EXPENSES					
	LANDSCAPE WALL #14 TEE	40,000	40,723	40,723	0
	REPLACE JACOBSEN ROLLERS	10,500	10,249	10,249	0
	BPC TOPDRESSER	0	14,482	14,482	0

TOTAL EXPENSES: 2014 CAPITAL PROJECTS		50,500	65,454	65,454	0
TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		50,500	65,454	65,454	0
SURPLUS (DEFICIT)		(50,500)	(65,454)	(65,454)	0

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HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2014 ----- 9 MO. BUDGETED	ACTUAL	PROJECTED	--2015-- REQUESTED BUDGET

2015 PCCC CAPITAL IMPROVEMENTS					
EXPENSES					
BPC COPIER		0	0	0	6,500
BPC ICE MACHINES		0	0	0	11,000
BPC MAIN ENTRY BANQUET DOORS		0	0	0	25,000

TOTAL EXPENSES: 2015 PCCC CAPITAL IMPROVEMENTS		0	0	0	42,500
TOTAL REVENUES		0	0	0	0
TOTAL EXPENSES		0	0	0	42,500
SURPLUS (DEFICIT)		0	0	0	(42,500)