



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences for our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

AGENDA
RECREATION COMMITTEE MEETING
TUESDAY, NOVEMBER 10, 2015
7:00 p.m.

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF COMMITTEE MINUTES
 - October 13, 2015
4. COMMENTS FROM THE AUDIENCE
5. OLD BUSINESS
6. NEW BUSINESS
 - A. Balanced scorecard / M15-151
 - B. Recreation, Facilities & Golf Report / M15-153
 - C. 2016 Budget Format / M15-148
 - Budget Overview
 - Budget Goals & Objectives
 - Rec & Facilities
 - PSSWC
 - BPC
 - 2016 HEPD Budget
 - Fund 02 (Rec & Facilities)
 - Fund 11 (PSSWC)
 - Fund 14 (BPC)
7. COMMITTEE MEMBER COMMENTS
8. ADJOURNMENT

ALL MEETINGS ARE HELD IN THE BOARDROOM OF THE TRIPHAHN CENTER, 1685 W. HIGGINS ROAD IN HOFFMAN ESTATES, UNLESS OTHERWISE SPECIFIED. WE INVITE THOSE WHO MAY NEED AN ACCOMMODATION DUE TO A DISABILITY TO CONTACT US 48 HOURS IN ADVANCE. PLEASE CONTACT JANE KACZMAREK, EXECUTIVE ASSISTANT, AT 847-885-7500.



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**MINUTES
RECREATION COMMITTEE MEETING
October 13, 2015**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on October 13, 2015 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner R. Evans, Comm Rep Dressler (7:01 pm), Henderson, Koltz, Neel, Wittkamp, Chairman Kinnane

Absent: None

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, Golf Director Bechtold

Audience: President Bickham, Commissioners McGinn, Kaplan, Kilbridge, TC Facility Supervisor Fong, C&M Superintendent Manisco, Rec Superintendent Chesak, Program Manager Liefeld, Facility Manager Albig, Keith Evans, Maddy Harford and family, Niko Soriano and Brett Bertok of Scout Troup 297, Mr. Hahnz Teope Scout Leader

2. Approval of Agenda:

Comm Rep Koltz made a motion, seconded by Comm Rep Neel to approve the agenda as presented. The motion carried by voice vote.

3. Minutes:

Commissioner R. Evans made a motion, seconded by Comm Rep Wittkamp to approve the minutes of the September 8, 2015 meeting as presented. The motion carried by voice vote.

4. Comments From the Audience:

None

5. Old Business:

None

6. New Business:

A. Eagle Scout project proposal/M15-133:

Director Kies reviewed the item noting that the archery classes presently offered by the park district were very successful. He also noted that the range they were proposing would be for beginners and not a permanent site. He introduced Niko Soriano and Brett Bertok from Troop 297.

Scouts Soriano and Bertok addressed the Recreation Committee introducing their mentor, Scout Leader Hahnz Teope. They reviewed their Eagle Project noting that the goal was to create a portable, basic, beginner archery range and that they had looked into all the safety requirements of such a range. They showed the location of range; off the SFAC parking lot next to the sled hill. They pointed out the fence already present between the lot and the proposed range. They also explained that they would be providing the targets, archery stands, ground quivers and bow racks that would allow for 5 lanes that could be run by 2 instructors. Scouts Soriano and Bertok also explained that they would fund and build a shed with a lock to store the archery range equipment and that the shed would match the exterior of SFAC. They noted that they were requesting that the park district provide a cement slab for the shed to sit upon and maintenance of the grassy area used for the range. They also explained that the goal was to have the range operational for the 2016 summer camp program and would raise \$3,000 to accomplish their goals.

Director Kies explained that both Scouts were actually employed in the district's STAR program. He also noted that the present archery program was contractual and the company brought the bows and arrows with them. He explained that initially, those items would not be stored in the shed but that as the program grew, it would be something staff would review. Mr. Teope explained that they would be providing Genesis Compound Bows that would only shoot 40 yards.

Comm Rep Wittkamp asked if the range was fenced off and Director Kies noted that it already was.

Commissioner Evans asked how this range worked with the present sessions and Superintendent Chesak explained that one of the 2016 Rec Goals was to promote outdoor adventure activities and the archery range would provide that. He also asked about the maintenance of area and Executive Director Bostrom explained that the parks department would mow the area during the season.

Comm Rep Dressler asked how wide the lanes were and Mr. Teope noted that they were usually 6' wide; however, the rules did not permit anyone from approaching the targets during any shooting in any lane.

Comm Rep Neel noted that her son had just started Scouts and had been part of an archery program with them that he really enjoyed. She commented on what a great job the Scouts did promoting the safety of the program.

Chairman Kinnane asked about personal safety equipment and Mr. Teope noted that with the proper instruction on handling the bow, there was no personal safety equipment necessary.

Commissioner McGinn asked about the tips and it was noted that they were pre-cut arrows like the ones used in national competitions and were not broad or barbed.

Comm Rep Wittkamp asked about the hours for the programming and Director Kies noted that staff would be looking into that for the new year.

President Bickham asked if the shed would be permanent and it was noted that it would be. Director Kies noted that it was near a parking lot light and signage for video cameras, but staff would monitor the area for safety.

Commissioner Kaplan asked if the Scouts would build the shed and it was noted that they would. He expressed concern for the arrows being stored in the shed and Director Kies explained that initially they would not be stored there. He discussed the possibility of storing them in the SFAC office area for added safety.

Mr. K. Evans asked if Director Giacalone had approved the shed and it was noted that he had. Executive Director Bostrom noted that it was similar to the Port-o-Let Structures in the parks. Mr. Evans asked about using an equipment box inside of the shed for additional safety. Staff will review that option. Mr. Evans also asked how high the pounds could go on the bows and Mr. Teope explained that 20 lbs. would be the max.

Director Kies also noted that once approved, the district would be in contact with PDRMA.

Comm Rep Dressler made a motion, seconded by Comm Rep Wittkamp to recommend the board approve the concept to construct a portable archery range at the SFAC sled hill subject to fulfilling the standards as identified by PDRMA and district staff. The motion carried by voice vote.

B. Skate Park/M15-132:

Executive Director Bostrom reviewed the item explaining that staff had spoken with Schaumburg Park District and Sheffield Townhomes with regard to financially assisting with the project as the Committee had requested. He explained that Schaumburg was not interested in participating with another skate park as they had one at Knollwood only 1 mile away and a larger park at Olympic Park. He also explained that the Sheffield Board President had suggested that they would be interested in committing \$25,000 or \$30,000 to the project but he had not actually brought the issue to the board for confirmation. He also explained that even with their financial support, that would leave the district with approximately \$105,000 in costs and staff still did not believe it would be a good investment or ROI for the community and did not recommend moving forward.

Comm Rep Koltz made a motion, seconded by Commissioner R. Evans to recommend the board not move forward with the construction of a skate park in the southeast quadrant of Hoffman Estates. The motion carried by voice vote.

C. Conference Education Summaries/M15-134:

Executive Director Bostrom reviewed the item noting that they had discussed 4 other topics at the B&G Meeting.

Director Kies reviewed *Working, Living & Leading w/Accountability* noting that it talked about responsibility and accountability at work and was a very good seminar. He also explained that the speaker would be presenting at the district on customer service.

Director Kies also reviewed the *Lessons in Adventure Course Development*. He explained that the district was presently investigating a Ninja Warrior program and he had been looking for apparatus options. He explained that they did not have equipment options to offer the district but it had been a good seminar on outdoor adventure.

Superintendent Chesak reviewed *Developing and Sustaining Innovation*. She noted that it talked about saying no to the status quo and that the attitude helped to both retain and grow programs.

Superintendent Manisco reviewed *Bringing Capitol Hill: Park Champions* noting that it was about building relationships with our legislative representatives. She explained that Representative Mussman had recently visited the Triphahn Center.

Superintendent Manisco reviewed *Feedback Matters* explaining that the Albany Park & Recreation Department reviewed an App for resident and customers to review district programs. She explained the App offered a survey that was easy to respond to, from Expressit and free to the park district. She felt that it would offer valuable information on how the district was meeting customer needs.

Comm Rep Neel asked if the district saw a conflict with inviting legislators and Executive Director Bostrom explained that the district did not make political statements or take sides.

No recommendation required.

D. Recreation, Facilities & Golf Report and 3Q Goas/M15-130:

Director Kies reviewed the report. He also addressed the committee with regard to staff's response on September 24th to an individual who experienced a heart attack on the ice. The committee awarded Maddy Harford MOD for her quick and calm response to the situation. Executive Director Bostrom noted that past Commissioner Greenberg had actually heard about the incident through the praise for the district's staff on their training from the EMT present on the scene that night.

Superintendent Chesak introduced the new STAR program manager, Martha Leliefeld and welcomed her to the district.

Comm Rep Koltz asked about the status of past Scout projects and it was noted that the Dog Park equipment was doing well. It was also noted that the Garden Beds had been built but with the director of the teen center on a leave, the project was on hold until next year.

Comm Rep Koltz asked if the district was addressing a policy on transgender. Executive Director Bostrom noted that staff was looking into it and that they would be contacting our attorneys.

Director Bechtold reviewed his report noting that the 10th hole was playable but not fully rooted as was to be expected.

Comm Rep Henderson asked about rounds for 2013 and Director Bechtold explained that there were more participants per outing. Commissioner R. Evans asked about the rounds played and Director Bechtold explained that they counted all rounds.

Comm Rep Neel made a motion, seconded by Comm Rep Henderson to send the Rec, Fac & Golf Report M15-130 and 3Q Goals to the Board as presented. The motion carried by voice vote.

7. Committee Member Comments:

Commissioner Evans noted that he had chaperoned the 4 year old's trip to the Apple Orchard and it was a great event. He also noted that it was a good show to watch the Boys Sectionals in golf; watching them play and the galleries that followed them.

Comm Rep Henderson thanked the Scouts for their presentation.

Comm Rep Neel seconded that.

Comm Rep Dressler noted that the Chamber had their strategic planning meeting at TC and it was very good and very good food. She said she was looking forward to the October 22 Taste and interested to see what BPC would be serving.

8. Adjournment:

Commissioner R. Evans made a motion, seconded by Comm Rep Dressler to adjourn the meeting at 8:20 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski
Recording Secretary

MEMORANDUM NO. M15-151

TO: Recreation Committee
FROM: Dean R. Bostrom, Executive Director
Craig Talsma, Deputy Director/Director A&F
Mike Kies, Director of Recreation
John Giacalone, Director Park Services/Dev & Risk Mgmt
Gary Buczkowski, Director Planning & Development
Brian Bechtold, Director Golf Operations
RE: Balanced Scorecard
DATE: October 30, 2015

Background

As part of the strategic plan component of the 2015 CMP, performance measures were created for each of the district objectives which tie back to the district's goals and ultimately the mission statement of the district. A baseline for each performance measure was created for 2014. Staff is tracking each of the performance measures and will present to each of the committees a quarterly status report. In order to provide updated data through the end of each quarter, the quarterly update reports will be presented to the committees in the second month following the end of each quarter, i.e., 1st quarter will be presented in May; 2nd quarter in August; 3rd quarter in November; 4th quarter/year end in February. These are YTD numbers thru the end of each quarter.

Recommendation

Staff recommends the Board approve the Balanced Scorecard for 3rd quarter 2015.

BALANCED SCORECARD 2015

District Goals	District Objectives	Measures	2014	YTD thru March 31, 2015	YTD thru June 30, 2015	YTD thru September 30, 2015	YTD thru December 31, 2015
Provide healthy and enjoyable experiences for all people	Offer healthy and enjoyable experiences that promote equal access	Number of programs/sessions/participants	2,880 sessions 24,397 participants	734 sessions offered 464 sessions ran 3,878 participants (annual program #s will be reported in Q4)	1,286 sessions offered 828 sessions ran 6,925 participants	2,375 sessions offered 1,601 sessions ran 16,019 participants	
		Number of facility memberships/visits	7,470 memberships 288,268 visits	6,839 memberships 83,352 visits	7,287 memberships 157,630 visits	7,360 memberships 232,005 visits	
		Number of demographically targeted programs	2	Offered: 1 Ran: 1	Offered: 3 Ran: 1	Offered: 7 Ran: 3	
		Daily paid facility useage	\$381,487	\$42,187	\$96,058	\$216,493	
		Number rounds (inc BPC events) / baskets	29,122 rounds 18,436 baskets	593 rounds 419 baskets	11,316 rounds 7,731 baskets	26,389 rounds 17,204 baskets	
	Achieve customer satisfaction and loyalty	Community and participation survey data related to overall satisfaction and retention by percentage	92.7% overall satisfaction	See CMP	See CMP	See CMP	
	Connect and engage our community	Number of special events (not inc free) & participation	29 events	2 events 349 participants	10 events 804 participants	14 events 900 participants	
		Number of free events	53	1	9	24	
		Number of Partnerships/ Coop agreements	36	36	36	36	
		Increase in Digital Marketing/Social Media Engagement	Mobile Ap Users 1,137 Heparks.org Hits 204,559 Online Brochure Hits 5,314 WebTrac Hits 25,483 Social Media/FB Likes 1,405	Mobile App Users 1,395 Heparks.org Hits 50,910 Online Brochure Hits 2,752 WebTrac Hits 6,424 Social Media/FB Likes 1,774	Mobile App Users 1,489 Heparks.org Hits 105,922 Online Brochure Hits 6,157 WebTrac Hits 13,474 Social Media/FB Likes 1,878	Mobile App Users 1,354 Heparks.org Hits 163,072 Online Brochure Hits 9,875 WebTrac Hits 19,553 Social Media/FB Likes 1,975	
		Number of Foundation events/participants	4 events/315 participants 4 board mtgs	1 event/76 participants 1 board mtg	2 events/252 participants 3 board mtgs	3 events/316 participants 4 board mtgs	

<u>District Goals</u>	<u>District Objectives</u>	<u>Measures</u>	<u>2014</u>	<u>YTD thru March 31, 2015</u>	<u>YTD thru June 30, 2015</u>	<u>YTD thru September 30, 2015</u>	<u>YTD thru December 31, 2015</u>
<i>Deliver Financial Stewardship</i>	Achieve annual and long range	Percental of annual revenues to expenses	100.84%	131.13%	99.72%	109.98%	
	Generate alternative	Total revenue: Grants	\$120,152	\$5,620	\$14,860	\$31,620	
		Total revenue: Sponsorships	\$50,866	\$12,450	\$40,882	\$69,355	
		Total revenue: Rentals	\$1,199,851	\$327,901	\$558,140	\$846,839	
		Total revenue: Misc.	\$63,256	\$20,894	\$43,756	\$52,457	
	Utilize our resources effectively and effiently	Percentage of assets to liabilities	164.97%	Annually	Annually	Annually	
<i>Achieve Operational Excellence and Environmental Awareness</i>	Create and sustain quality parks, facilities, programs and services	Community survey data related to overall condition of parks and overall quality of programs and services	93.7% overall satisfaction	Next survey 2019	Next survey 2019	Next survey 2019	
	Utilize best practices	Accreditation scores: CAPRA	N/A next review 2018	Next review 2018	Next review 2018	Next review 2018	
		Accreditation score: Illinois Distinguished	N/A next review 2016	Next review 2016	Next review 2016	Next review 2016	
		PDRMA score	NA next review 2017	Next review 2017	Next review 2017	Next review 2017	
		NAEYC score	NA next review 2018	Next review 2018	Next review 2018	Next review 2018	
		Transparency score	93.40%	Unchanged	Unchanged	Unchanged	
	Advance environmental and safety awareness	PDRMA score	Next review 2017	Next review 2017	Next review 2017	Next review 2017	
		No. of accident reports	197 reports filled out	21 reports filled out with none generating an insurance claim	122 reports filled out 3 generating insurance claims	156 reports filled out 3 generating insurance claims	
		Environmental Scorecard	Parks 100%	Parks score is 100%	Parks score is 100%	Parks score is 100%	
		Natural Area/ Wetland Parks Burned	93 total parks 70 in-house 23 contract	(24) In House (4) Contracted	(24) In House (4) Contracted	(24) In House (4) Contracted	

<u>District Goals</u>	<u>District Objectives</u>	<u>Measures</u>	<u>2014</u>	<u>YTD thru March 31, 2015</u>	<u>YTD thru June 30, 2015</u>	<u>YTD thru September 30, 2015</u>	<u>YTD thru December 31, 2015</u>
Promote Quality Leadership and Services	Develop leadership that ensures workforce readiness	Number of internal training sessions	Staff Meetings: 5 Hoffman U: 9 CHEER: 4 Medic: 5	(1) FT Staff mtg (2) AED Medic courses (2) Hoffman U	(2) FT Staff mtg (3) AED Medic courses (9) Hoffman U (40) Parks	(3) FT Staff mtg (4) AED Medic courses (12) Hoffman U (40) Parks	
	Build organization culture based on I-2 Care Values	Team building events / Discussions With Dean	(14) Discussions with Dean (6) Team Builder	(3) Discussions w/Dean (1) Team Builder	(7) Discussions w/Dean (1) Team Builder	(10) Discussions w/Dean (2) Team Builder	
	Promote continuous learning and encourage innovative thinking	External conferences, sessions, workshops and seminars	IAPD Conference, NRPA Conference, IPRA, PDRMA, Club Industry, PGA, AMA (Amn Marketing Assoc), AIGA (Amn Institute of Graphic Artists), IDEA Conference	IAPD, PGA, PDRMA, IPRA, PGA, AMA	IAPD, PGA, PDRMA, IPRA, PGA, AMA, Steven Covey, Ken Blanchard, Schaumburg Business Assoc.,MIPE	IAPD, PGA, PDRMA, IPRA, PGA, AMA, Steven Covey, Ken Blanchard, Schaumburg Business Assoc.,MIPE, NRPA	

MEMORANDUM NO. M15-153

TO: Recreation Committee
FROM: Dean R. Bostrom, Executive Director
Michael R. Kies, Director of Recreation & Facilities
Brian Bechtold, Director of Golf Operations
Nicole Chesak, Superintendent of Recreation
Jeff Doschadis, General Manager of Ice
Katie Basile, Superintendent of Facilities
Sandy Manisco, Communications and Marketing Superintendent
Debbie Albig, Manager of Community Centers
RE: Board Report
DATE: November 7, 2015

Recreation and Facilities Division



UPCOMING EVENTS

- Nov 7 – Turkey Shoot at Bridges of Poplar Creek Country Club
- Nov 21 – Parents Night Out at PSSWC
- Nov 18-21 – Winter Guide Arrives in homes
- Nov 23 – Winter Registration Begins at 8 AM
- Dec 12 – Winter Fest (10AM-1PM) and Breakfast with Santa (9AM-Noon) at Bridges Of Poplar Creek
- Dec 13 – All Aboard! Storytime Train Ride
- Dec 19 – Parents Night Out at PSSWC
- Dec 20 – Skate with Santa 4:20-6:10 PM at Triphahn Ice Arena

Snapshot Summary/Highlights:

- As part of our NRPA Park Champions Initiative www.nrpa.org/Park-Champions (which is a year round ambassador program to engage our local elected officials to support Parks & Recreation, specifically HEPD) for the end of this year and 2016. On 10/07 Representative Michelle Mussman was at the Triphahn Center & Ice Arena. She spent an hour with staff discussing various topics of interest, then meeting our early learning teachers and children, while finally finishing up with some of the members in our 50+ center. This program will be on-going (contacting our local representatives) and encouraging them to visit like this one and attend numerous special events.
- On 10/09 staff met with Lori Kay Paden from the University of Illinois to discuss a plan to have her present and help train our team here at the district on upselling and cross selling. This program will roll out in 2016.
- The HEPD Pumpkin Fest on 10/10 was a wonderful success; staff changed the direction this year and offered the residents and community the opportunity to decorate pumpkins (instead of scarecrows). The event also included a variety of other activities including a wonderful country band Wild Flower, inflatables, face painting, balloon

making and various other activities from 12noon to 2pm. Staff believes the attendance was around 300+ for the event.

- The Climbing Wall Trick-or-Treat event at PSS&WC on Tuesday, October 27th had 35 registered for the event, with a maximum of 30. Staff was able to accommodate and accept the 5 on the wait list. It was a very well received event, being featured in the Daily Herald as well.
- Halloween Bash took place on Saturday, 10/31 with a record number of 182 registered, last year we had a total of 126 participants registered. Partakers received a pie pumpkin to decorate, played games, decorated cookies and had the opportunity to bounce in the Halloween moonwalk or have their finger casted by Amita Healthcare. Hoffman Stars Dance Company was on hand to work their bake sale again this year.
- Digital and Social Media engagement has been very positive going into the 4th quarter of 2015. Some exciting statistics include, Mobile Application Users up from 1,137 in 2014 total whereas at the end of the 3rd quarter in 2015, 1,354 (+16%). Online Brochure Hits end of 2014 total 5,314 and at the end of the 3rd quarter of 2015, 9,375 (+43%) and Facebook likes up from 1,405 at the end of 2014 to 1,975 at the end of the 3rd quarter of 2015, (+28.8%). Staff continues to learn and grow in the best ways to engage our users. Staff will report the final totals once the 4th quarter numbers are final.
- Number of volunteers is going well; currently there have been 316 participants through the end of the 3rd quarter whereas the total in 2014 was 315. Final numbers will be reported in the 4th quarter reports.
- The Early Learning and STAR programs continue to show good growth, the total Preschool participation is up 16 participants from this time last year total (291 in 2014) and (306 in 2015) + 15. The STAR program is up + 59 from 2014 to 2015, (313 in 2014 and 359 in 2015).
- The total Wolf Pack for participation is at 440 players for this season, as compared to 373 in 2014.
- PSS&WC membership continues to show strong growth, in 2014 there were a total of 3,011 YTD and in 2015 YTD there is 3,089 (+ 78). This does not include the GE memberships, which is up by +106 from this time last year.

Volunteers Summary:

- 22 Dancers from the Hoffman Stars Dance Company volunteered for the Halloween Bash. They either ran a game or gave out candy on the trick or treat path.
- Human Resource processed 2 new and 1 returning volunteer.
- 1 volunteer for the Pumpkin Fest for 3 hours; 8 volunteers for the Seed Collecting at Charlemagne for 16 hours total; 2 volunteers in the 50+ center for a total of 4 hours.
- The Raptors had 21 volunteers for 100 hours of daily maintenance and raptor care and 50 hours for phone/office work.



Youth Athletics

Youth Baseball

- Fall baseball season ended on 10/17 with playoffs. HEPD won the Mustang Level and the Bronco Level. Our pony team made the final 4, losing 8-7 to the eventual champions. Staff believes that this shows that the improvements we have made over the past two years in baseball (fall baseball/extended tournament team/more games/better summer camps) is paying off in the players skill development.
- **Indoor practice time** - A new addition to the upcoming 2016 spring season is any player who signs up before February 1st will participate in indoor practice time. This will give players 2 more months of fundamental work before their first game.

Youth Softball

- Our 5/6th grade tournament team competed in a round robin tournament in Schaumburg the weekend of September 25th. They won 1 game and will continue to practice throughout the month of October to prep for an indoor tournament this November.

Youth Basketball

- Youth basketball registration is starting to come in. Below is numbers from 2014-15 vs the numbers for 2015-16 Season as of October 31st.

Year	1/2 coed	3/4 boys	5/6 boys	7/8 boys	3/4 girls	5/6 girls	7/8 girls	Total
2014-15	44	62	67	37	16	12	1	239
2015-16	51 (+7)	65 (+3)	64 (+3)	30 (-7)	22 (+6)	8 (-4)	3 (+2)	243 (+4)

- New for the 2015-16 season we will host an all-star game for the 3/4, 5/6 and 7/8th level. We will also create tournament teams at the 5/6th level and 7/8th level to compete in a year end feeder basketball tournament.
- Coaches, Staff and Referee meetings are scheduled to take place in November.
- Girls Feeder basketball will have an 8th grade team and a 7th grade team this season. In 2014 we had zero feeder teams, in 2015 we had 1 feeder team and now for 2016 we will have 2 feeder teams.

Youth Lacrosse Program

- The past 8 weeks HEPD has put on a fundamental lacrosse program at Pine Park. Varsity coaches from Hoffman Estates high school along with former players instructed the camp. Players learned the fundamentals of lacrosse for 1.5 hours on Thursday nights. The program had 13 participants. We will run camps in spring and summer to build up a participant base that will build to an in-house league.

Youth Soccer

- Soccer season which started Saturday, September 12. We increased the league this season by 6 players. From 355 participants to 361, year to year.

Youth Volleyball

- Currently taking registration for the fall season.
- Registration emails have been sent to past participants along with cross marketing to youth baseball/softball, youth soccer, and youth basketball participants.



Early Childhood

Preschool:

	15 TC	12 TC 13	
Threeschool 15-16	11 WRC	WRC	-1
	30 TC	30 TC	
2's Playschool 15-16	25 WRC	24 WRC	-1
	116 TC	127 TC	
Preschool 15-16	69 WRC	66 WRC	+8
Early Learning Center	25	34	+9
Total Preschool:	291	306	+15

STAR

Program	10/2015	10/2014	Var. +/-
District 54	268	315	+47
District 15	33	46	+13
WRC KSTAR	12	11	-1
Total	313	372	+ 59

- KSTAR is only operating through District 15 at WRC. TC no longer has a need for the program since D54 went to all day kindergarten. We have incorporated kindergartners into our STAR program for families who needed the extended care.



50+ Club

Volunteerism

Volunteers – 2 volunteers – 4 hours total
(newsletter/birthday mailing/center decor)

Classes offered in October

Basic Exercise, Gentle Yoga, Tai Chi, Spanish, Writing, Line Dancing, new Chair Fitness, Snack Well!

Athletic opportunities offered in October

Pickleball, Volleyball, Bicycle Riding, Ping Pong, Billiards, Walking

Upcoming trips

Carole King: Beautiful, Supper/Zoo Lights, Chi, Lake Barrington Woods Retirement
Community-lunch/tour/entertainment (held all day parts/weekdays, week nights, weekends)

Evening/Special Programs

Health Screenings – flu clinic added
Pub Quiz Night (3rd Thursdays/6:00 pm) – 26 participants - held at 50+ Center
Book Club

Friday post lunch programs (October)

10/2 Meet new 50+ Personal Trainer

10/16 Coloring Workshop

10/23 Pot Luck

10/30 Halloween Celebration (w/Schaumburg Twp District Library)

Organized Activities

Bingo at Culver's/monthly

Other

Holiday video with C&M Department
Vendor at Brookdale Hoffman Estates Wellness Fair
Presented on 50+ program at The Barn, Schaumburg
Met with fellow IPRA Sr Committee member to prep for Conference presentation on the future of Senior Centers
Attended Alden Poplar Creek Advisory Board Meeting
Seminar at ManorCare, Rolling Meadows, on Brain Health
Assisted out-of-work senior executive identify job opportunities/resources
Assisted senior identify resource to aide elderly couple living alone that needs help



Ice Operations

I.C.E Academy

- The Basic Skills program started the fall session the second week in Sept. 237 skaters are enrolled in the fall session. In 2014 there were 239 skaters to start the session.
- Staff is putting together day off school skate camps for the fall session.

Wolf Pack

- The Wolf Pack Hockey Development program started September 8.
 - Tuesday / Saturday class has 46 players. (50 players 2014).
 - Wednesday / Saturday class has 28 players. (20 players 2014).
 - Jr. Wolf Pack has 75 skaters. (63 skaters 2014)
 - Sunday house league has 33 players. This program replaces the 3x3 league.
 - o *These programs take ongoing registration throughout the season*
- The NWHL Wolf Pack Hockey 2015/2016 season got underway the beginning of September. 192 players are participating this season – 1 less Mite team this year as the Coyotes formed a 2nd Mite Travel team. (218 players – 2014). This season there is also 1 girls team playing at the Squirt level

- The total Wolf Pack for participation is at 440 players for this season, as compared to 373 in 2014.

Ice Rink Information

Program	9/2015	9/2014	Var. +/-
• Public Skate	41	253	-212 *
• Freestyle	268	230	+30 **
• Drop In/Homeschool	183	215	-32

- * Sunday public skate was taken off the ice schedule due to the increase in hockey ice time requirements and the lack of public participation. Staff will instead be utilizing any ice that Wolf Pack teams are not using on weekends to make available for public skate times. These times will vary and may not always be available every weekend due to the number of teams who would have the choice to use this ice.
- ** A new freestyle program was implemented for the fall season. Rather than ½ hour contract ice. Staff put together an Unlimited Pass for the month. It sells for \$100 and in Sept. there were 24 skaters enrolled in the program.
- Chicago Wolves preseason game took place Saturday, October 3, at 7pm.



Prairie Stone_{tm} Sports & Wellness Center

October Membership Totals	2014	2015	+/-
	3,011	3,089	+ 78
GE Members	329	435	+ 106
Total Memberships	3,340	3,524	+ 184

Member Services

- The enrollment promotion for the month of October extended a special discounted enrollment fee of \$31 along with free October dues upon mention of our digital ads or our direct mail jumbo postcard. Prorated dues applied to those who enrolled without mention of the ads. The Member Services team was encouraged to use discretion and leverage prorated dues remaining for the month of October in order to secure enrollments for the month. The special enrollment promotion was advertised on a jumbo direct mail postcard that was targeted for distribution to 10K single family homes within a 7 mile radius of the fitness center in selected postal codes.
- The ongoing Friends in Fitness member referral program continued to be a primary force in generating new memberships; the club cash incentive corresponding with this referral program rewards current members with a \$25.00 club cash reward for referrals who enrolled as members. These promotions have proven to be popular and effective among prospective clients and among the most productive of marketing efforts.

- The ENROLLMENT FEE banner on the north side exterior remained mounted on the building along with the east side banner, both of which continue to attract many prospective clients. This second banner provides visibility/identity of the building for westbound traffic on Route 72 and compliments the signage panels installed in the spring of 2014. Likewise, both internal and e-based targeted marketing were utilized to inspire member referrals as well as to reach all HEPD clients throughout the community. The HEPD bi-monthly eBlast included the enrollment promotion details, and targeted emails through Retention Management continued to be sent throughout the month to promote the club cash incentive for member referrals with additional incentives promoted on Facebook and the HEPD and PSS&WC websites. The PSS&WC enrollment special was also advertised on each of the District's electronic marquis signs throughout the community. The PSS&WC enrollment special was also advertised on the VHE electronic marquis located at the corner of Shoe Factory Road and Beverly on the southwestern edge of Hoffman Estates.
- The number of credit card denials following October billing continued at a manageable pace. Efforts that were implemented within the Member Services and Billing offices to continue to contact members proactively to obtain updated information for billing continued aggressively during the month of October. These efforts include phone calls, emails, form letters, and person-to-person contact upon check in at the Service Desk. With such efforts being taken consistently from month to month, the number of 90-day cancellations continues to decline as the team is becoming increasingly successful at connecting with members in the first 30 to 60 days following billing to reconcile account balances.
- With the barter membership/marketing agreement now secured with the Chicago Cougars Junior Hockey Club, the Member Services team is beginning to work with team management to creatively market PSS&WC at games held at the Sears Centre. Tickets provided by the team are being utilized for club retention promotions on a weekly basis while efforts are underway to set up other cross promotional opportunities within the District. The agreement is valid through spring 2016.
- The Member Services team participated with the C&M team at the recent Village of Hoffman Estates Wellness Day event. Various club services such as personal training, health coaching, and nutritional programs were promoted along with the attractive membership discount opportunity for VHE employees.
- The Member Services Supervisor has secured a new corporate membership relationship with Toll Brothers and the The Woods of South Barrington community. This area of South Barrington had previously been difficult to penetrate, however, through this new relationship, promotional materials specially designed for the community will be distributed in all welcoming portfolios that are provided to new and existing homeowners within this development. There are currently approximately 85 residences within this community.
- The Member Services team has been in preliminary discussions with Dan Plote of Plote Construction Inc. regarding the interest the company had expressed in membership opportunities at PSS&WC. Plote Construction, Inc. is regionally based and employs over 700 employees in various roles. Potential may exist for an agreement that could include partial subsidy by the company for select employee memberships all in an effort to construct an employee wellness program for their employees.

Operations and Fitness Departments:

- The PSS&WC Key Team continued discussions during the month of October to further discuss ideas to extend celebratory club activities through the end of the year to commemorate the club's 15 year anniversary. A special Member Social has been scheduled in early November at Pinstripes in the Arboretum that will provide a casual forum for member/staff interaction. The special anniversary celebration launched officially in September with popular retention activities like member BINGO (which rewarded special incentive prizes to various winners based on club usage/visits) and Member Appreciation Day (which consisted of special hourly raffles for member incentives). Special anniversary t-shirts have been purchased to be used as special incentive gifts for various member activities scheduled to commemorate the anniversary through the end of FY15.
- Efforts are continuing with the Flores Rosales Family Group to fine tune operations within the new Summit Café, now in its fourth full month of operation. The café owners have proposed a reduction of operating hours while reducing the menu to a select number of preferred options based on member feedback that include smoothies, wraps, sandwiches, and vending items only. The café owners purchased a commercial coffee machine and corresponding coffee pods to offer as a convenient replacement for the early AM hours that the café is closed. Members are able to purchase the pods for \$1/each at the Service Desk in the early AM hours through 11am Monday thru Friday.
- The leadership team at PSS&WC attended the annual regional fitness expo and convention (Club Industry) in Chicago during the month of October. This experience provides educational workshops for professional development as well as networking that is specific to the fitness and health and wellness industry.
- PSSWC has an upcoming Nutrition Workshop, Metabolism Boosting, taught by Kathy Brown which will be held on November 16.
- Personal training rewards program has had 7 clients Perform 20, 1hr Private Sessions and have Earn 1 FREE 1hr Private Session. This rewards program provides incentive for the personal training client for on-going purchase and use of personal training sessions.
- Within the area of group fitness Class participation has remained steady. Highlighted classes include: Zumba 30-35 Raise the Barre 25-30 Pump & Abs 20-25 Gentle Yoga 20-25

Programs and PSS&WC Swim Lessons

- Dru Steinhoff has accepted the full-time job position of Aquatic and Program Manager for PSSWC and Seascope. The job position includes managing the PSSWC group and private swim lessons, indoor climbing wall, PSSWC youth programming, and special events (including the Pumpkin Swim, Trick or Treat Climb Aqua Egg Hunt, Garage Sale) as well as managing Seascope Family Aquatic Center. Dru will be re-located to PSSWC as well as spend a portion of her working hours at Seascope, when in operating season. The transition will take place December 1st.
- The Climbing Wall Trick-or-Treat event planned for Tuesday, October 27th from 5:30-8pm. There were 35 registered for the event, with a maximum of 30. We were able to accommodate and accept the 5 on the wait list. It was a very well received event, being featured in the Daily Herald as well.

- The Pumpkin Swim was held on Saturday, October 24th. Kids swam with the pumpkins in the activity pool and then decorated a pumpkin to take home. Both sessions were full, with a total enrollment of 69 for the 1pm and 2pm event times.
- The October session of Parent's Night out (PNO) ran this month with 24. Kids dressed up for Halloween and trick or treated through the facility, played active games in the gym, ate a pizza dinner and watched a movie. The next PNO event is scheduled within November.
- The second fall session of indoor swim lessons is underway with 136 swimmers. Enrollment is still in session, with the first week of classes beginning 11/02. Final enrollment numbers will be reported after the first week and compared to 2014 session.
- In the area of private swim lessons there are currently 570 year to date in 2015 compared to 634 year to date in 2014. October of 2015 included 29 private swim lessons as compared to 40 conducted in 2014.



Triphahn Center

Triphahn Center Fitness and Operations:

Membership	10/2014	10/2015	Var. +/-
Totals:	904	887	(17)

General Summary:

- Room rentals continue to increase monthly. Dance World on 10/10, both Church groups continue to repeat their rentals on Sundays, Shah and Patel Volleyball rentals on Sundays as well as we held a few larger weekend parties for a special ethnic Holiday.
- Front desk employee Maddy Harford and Karen Shultz were both given awards for their involvement on 9/24. On 10/27, all members of the Hoffman Estates Fire department/Paramedics were given the BEST of Hoffman award for their involvement on 9/24's incident on the ice. Happy to report, the gentleman that was treated attended the Board meeting with his family and seems to be recovering very well!



Willow Recreation Center

Membership	10/2014	10/2015	Var. +/-
Fitness/Racquetball Totals	342	373	+ 31

General Summary:

- Facility Rentals continue to be strong. Revenue generated at Vogelei in Oct. was \$2,800 compared to \$1,440 in 2014.



Dog Off-Leash Areas

Doggie Costume Contest- Staff worked with the C& M department to conduct an online doggie costume contest. Participants posted pictures of their dog in costume to the Bo's Run & Freedom Run Facebook page or on Instagram and viewers were able to "like" their favorite pictures. The dog best "liked", won a one year membership to either Bo's or Freedom Run and a gift basket donated by Bentley's Corner Barkery. The costume voted most creative, by staff, won a gift basket donated by Bentley's Corner Barkery.

Bo's Run:

- Breakdown for Bo's Run / Combo passes HE 149, Palatine 40, Barrington 19, Schaumburg 48, Arlington Heights / Mt. Prospect 4, Inverness 26. Additional towns are Rolling Meadows, Elk grove, Hanover Park.
- There were 28 guests to Bo's Run in Oct. compared to 12 in 2014.

Freedom Run:

- Breakdown for Freedom Run/ Combo passes Elgin – 159 HE – 97, Streamwood 73. Schaumburg – 22. Additional towns are Huntley, Hanover Park & S. Barrington, Elk Grove, Palatine, Wheeling & others.

Dog Park Passes

	10/2014		10/2015
Bo's Run	335	Bo's Run	243
Freedom Run	353	Freedom	304
Combo	78	Combo	76
	766		623 *

* This number will slowly start to increase as we see more owners and dogs return after the dog flu scare (as that confidence builds), but we do not expect the number to return to the 2014 numbers and the prior years due to the number of new parks in the area.



Communications and Marketing

PROGRAM PROMOTIONS

Staff worked with program managers to promote Pumpkin Fest, Parents Night Out, Pro Am Scramble, Make A Difference Day, Trick or Treat Climb, Halloween Bash, Pumpkin Swim, Prairie Stone memberships, 50+ programs; youth sports..

Community Calendar Submissions to: Daily Herald, Chicago Tribune, Hoffman Estates and Schaumburg Chambers and Hoffman Estates Visitor's Bureau.

Doggie Costume Contest – Began in October to promote dog park memberships. Residents post pictures of their dogs in costumes on Facebook and Instagram. Social media users vote by “liking” the photos. The winner with the most likes and also a winner chosen by C&M staff will win a one year membership to the dog parks, plus a gift basket donated by Bentley’s Corner Barkery. Contest ends 10/31, so far we have increased Facebook likes on the Dog Park Facebook page by more than 100 likes. In addition, we had 19 new memberships between 10/7-10/27/2015, but only 3 new memberships the same period last year. This contest was promoted via our marketing channels: marquee, web, eblast, digital signs, Facebook and Instagram. Facebook Engagement for each post has been over 100 people reached. Facebook Engagement for each post has been over 100 people reached. Most the photos were posted to Facebook, three to Instagram.

COMMUNITY EDUCATION

“Thor Guard” – a video produced by C&M that educates viewers on what Thor Guard is and how to interpret its sirens. Ran Sept 8-Oct 14.

“Take a Walk for Your Health” – a video produced by NRPA to promote the benefits of walking. Appeared as our Featured Video on our home page from Oct 14-27. Also promoted on social media.

“Fall in Love with Our Parks” – a video produced by C&M to promote the beauty of our parks during the fall. Appeared as our Featured Video on our home page starting Oct. 27, and promoted in social media.

Weeds or Wildflowers? – A four-part series of articles published on Schaumburg Can website and in Winter Park Perspectives to educate about why we must control invasive species and the many methods including controlled burns, goats, and volunteer events. Once the printed Park Perspectives is released, the series will run on our website and social media.

PUBLIC RELATIONS & ADVERTISING

Daily Herald Trade Ads, appearing in Neighbor Section on Sundays 2xs per month:
Bridges Holiday party special.

OTHER

Park Champion Initiative - Director Kies and C&M Superintendent Manisco took NRPA's Park Champion pledge to help engage local legislators. In 2015 NRPA phased out its annual Legislative Forum and launched its Park Champions initiative to create a force of year-round ambassadors for their community to local officials. We will create a calendar of events to invite legislators to, and work to engage them with the district.

MARKETING DASHBOARD



Mobile App Downloads

The app has been available since April 25, 2014; as of October 27, 2015 we have had 1,356 apps downloaded.



Mobile Access

Results to date are positive, showing more users accessing heparks.org on mobile devices or tablets. We are looking for a greater percentage of page views by mobile devices and fewer via desktop. Benchmark column indicates how users accessed HEparks prior to the app and mobile-friendly website. (Responsive mobile-friendly website launched Oct 28, 2014; app launched April 25, 2014; mobile WebTrac launched in late November 2014.)

Source:	Benchmark:	Sept 1-24, 2014	Sept 1-24, 2015	Change from last year
Google Analytics	Feb 2013-Feb 2014			
Desktop	63%	55%	51%	-4
Mobile	27%	34%	44%	+10
Tablet	10%	11%	8%	-3*

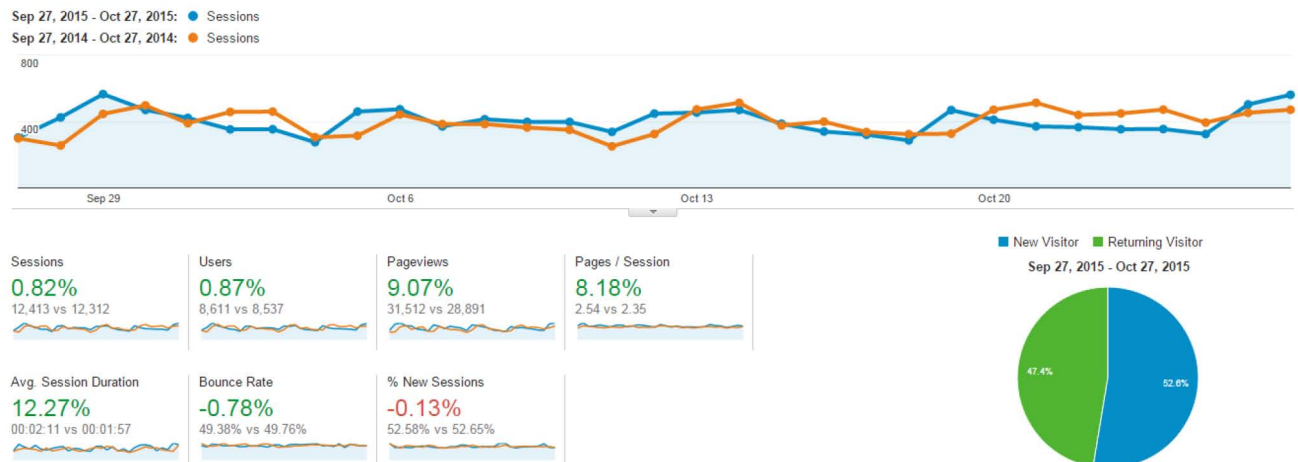
*A decrease in tablet views is speculated to be a result of more mobile phone use as mobile phone screens are increasingly larger. Tablet sales have leveled off. It is more convenient to use a smart phone which is always within reach. (<http://time.com/3532882/people-arent-buying-tablets/>)

We are seeing greater numbers of people reading our weekly email on their mobile phones. See additional reporting below in Email.



Website HEparks.org Google Analytics

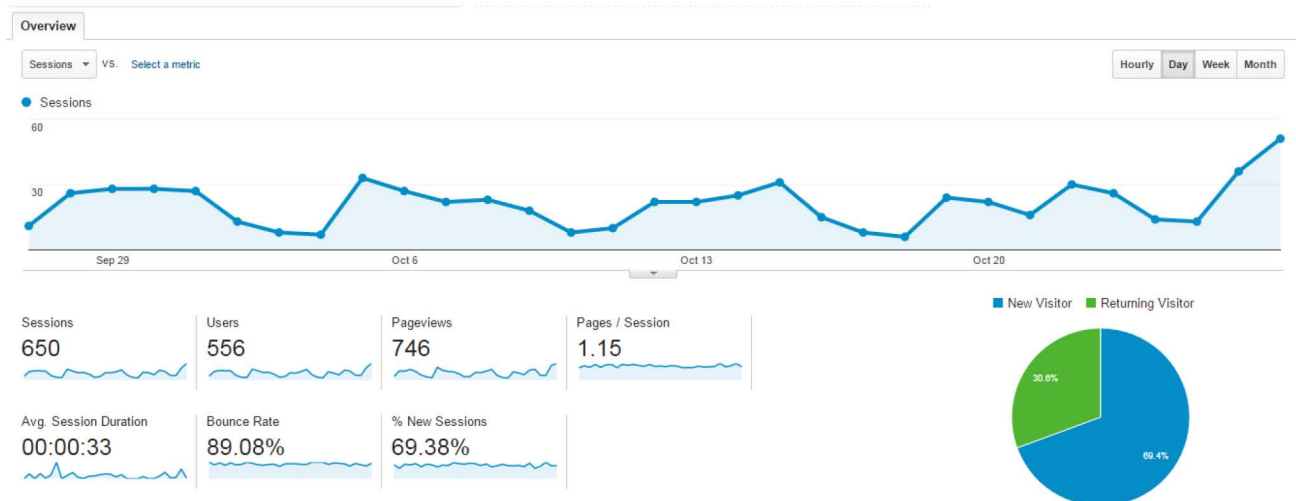
This month hits to the home page are slightly up from last year, with pageviews and average session duration up quite a bit.





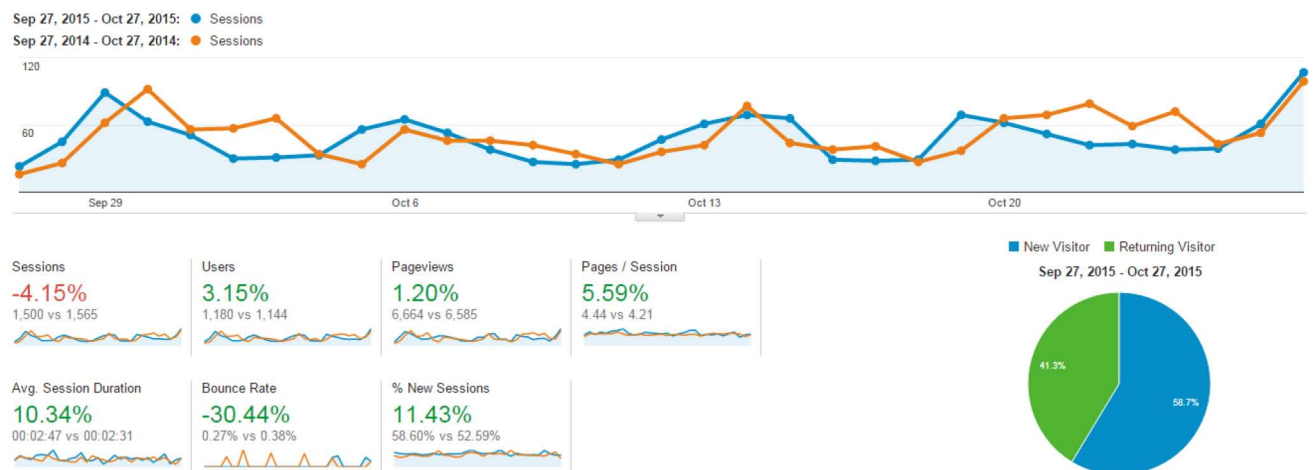
Program Guide Online

Indicates how many times people are viewing the electronic version of our program brochure on our website. It appears that folks are viewing the Program Guide on the weekends, and registering online during the week (see below). However, we are seeing a trend of fewer people accessing the Program Guide online, most likely attributed to more mobile use and the Program Guide is not mobile-friendly. Webtrac is reporting increases in usage and 4 pages per session, suggesting that people are using Webtrac to browse for programs on their phones. Staff will seek out a more mobile-friendly solution. Note: There is no 2014 comparison data available for the Program Guide for this quarter.



WebTrac/Online Registration Page Hits

Google Analytics – Hits peak mid-week. We still see an increase in hits the week right before sessions begin.





Facebook Reach

Total Likes surpassed 2,000 this month. Our goal is engagement: The more people tag, share and comment on posts the greater the reach. 28 Days Page Engaged Users (Col G): The number of people who engaged with our Page. Engagement includes any click or story created in October = 15,953. See the chart below for a list of our most successful posts this month, which explains the "peaks".



Top 5 Most Successful Posts in October (Posts that reached more than 200 people)

Post Message	Type	Posted	Lifetime Post Total Reach
Lifetime: The total number of people your Page post was served to. (Unique Users)			
Congratulations to Alex Ruthe! Alex is a long time Wolf Pack hockey player, on the Midget Major travel team that won the league NIHL Championship, and was recruited by Purdue University to play on the Boilermakers Ice Hockey Team. Way to go Alex!	Photo	10/26/15 12:41 PM	1026
What a great time we had at Parent's Night Off this past Saturday! Make sure to register for our next event coming up on November 21---> http://ow.ly/TzRU	Photo	10/19/15 6:31 AM	609
Congratulations to these two talented tennis players who practice at our very own Prairie Stone Sports & Wellness Center!	Link	10/28/15 4:54 AM	530
#Science on the playground??? It sure was last week at Triphahn Center! Students learned about the praying mantis.	Photo	10/25/15 8:31 AM	387
Congratulations to the Hoffman United U12 Iron Men on their championship victory at the Lakers Classic tournament!	Photo	10/14/15 9:03 AM	326

Top 20 Highest Posts this Quarter

Post Message	Type	Posted	Lifetime Post Total Reach
			Lifetime: The total number of people
Congratulations to Alex Ruthe! Alex is a long time Wolf Pack hockey player, on the Midget Major travel team that won the league NIHL Championship, and was recruited by Purdue University to play on the Boilermakers Ice Hockey Team. Way to go Alex!	Photo	10/26/15 12:41 PM	1026
What a great time we had at Parent's Night Off this past Saturday! Make sure to register for our next event coming up on November 21---> http://ow.ly/TzRU	Photo	10/19/15 6:31 AM	609
Congratulations to these two talented tennis players who practice at our very own Prairie Stone Sports & Wellness Center!	Link	10/28/15 4:54 AM	533
Happy 50th Year to National Recreation & Parks Assn from Hoffman Estates Park District! #NRPA50 #NRPA #HEPD #HEParks	Photo	8/27/15 6:22 AM	512
HEPD has two certified Monarch Waystations! To find out more check out the insert in the #FALL brochure!	Photo	8/28/15 8:25 PM	485
#Science on the playground??? It sure was last week at Triphahn Center! Students learned about the praying mantis.	Photo	10/25/15 8:31 AM	387
Thanks to Tom Newfield & his wife Ashli for sharing this beautiful picture from a day of #soccer at Cannon Crossings!	Photo	9/29/15 8:16 AM	381
#HEPD and The Northern Illinois Raptor Center have combined to bring The Raptor Center to Vogelei Park!---> http://ow.ly/RWF41	Link	9/8/15 11:42 AM	360
Happy 50th Year to National Rec & Parks Assn from Hoffman Estates Park District! #NRPA50 #NRPA #HEPD #HEParks	Photo	8/27/15 6:22 AM	352
Black Bear Park has an amazing Disc Golf Course. It's a great way to spend time with friends and try something #NEW!	Photo	9/4/15 9:04 AM	347
Way to go Coyotes! The team played in the Pekin tournament and won 3-2 in a shootout after losing to them earlier in the tournament!	Photo	10/26/15 7:49 AM	337
Congratulations to the Hoffman United U12 Iron Men on their championship victory at the Lakers Classic tournament!	Photo	10/14/15 9:03 AM	326
10:00 am Soccer at Canyon Crossings	Photo	9/12/15 8:43 AM	324
Happy 50th Year to National Recreation & Parks Assn from Hoffman Estates Park District! #NRPA50 #NRPA #HEPD #HEParks	Photo	8/27/15 6:22 AM	319
See the winning images from our weekly photo contest	Link	9/18/15 10:02 PM	310
Well, how's this for romantic!? Love was melting the ice this past week when one lucky girl got a special invitation to #homecoming! Good news - she said YES!	Photo	9/19/15 11:30 AM	290
Thank you to everyone that participated at Zumba the 60's last night at Prairie Stone Sports & Wellness Center! We hope you all had as much fun as we did!	Photo	9/18/15 9:41 PM	278
Our Figure Skating Girls were having a great time this past week at practice! Keep up the great work! Join the fun and register for upcoming classes here!---> http://ow.ly/SALGI	Photo	9/23/15 2:27 PM	277



Conversion Rate – What percentage are registering online?

Derived from a RecTrac report that indicates the percent of registrations made online vs in person. New responsive/mobile-friendly website launched Oct 28, 2014. Mobile WebTrac was launched in late November 2014. Progress is being made each year in online registrations:

2011:	21%
2012:	26.3%
2013:	30.69%
2014:	33.54%
Jan-Oct 2015:	34.86%



Email Blast Results, Constant Contact

	Sent/Open	Mobile	Bounces	Click-thru
2015 Sports & Rec industry	--/20%	50+%	8%	7%
HEPD General EBlast, Oct 13	19K/17%	62%	3%	9%
50+ Club October	950/35%	44%	2%	3%
Days off School reminder 10/5	236/55%	55%	0%	13%

Opens = Emails our contacts received and viewed.

Mobile = Percent of emails opened on a mobile device

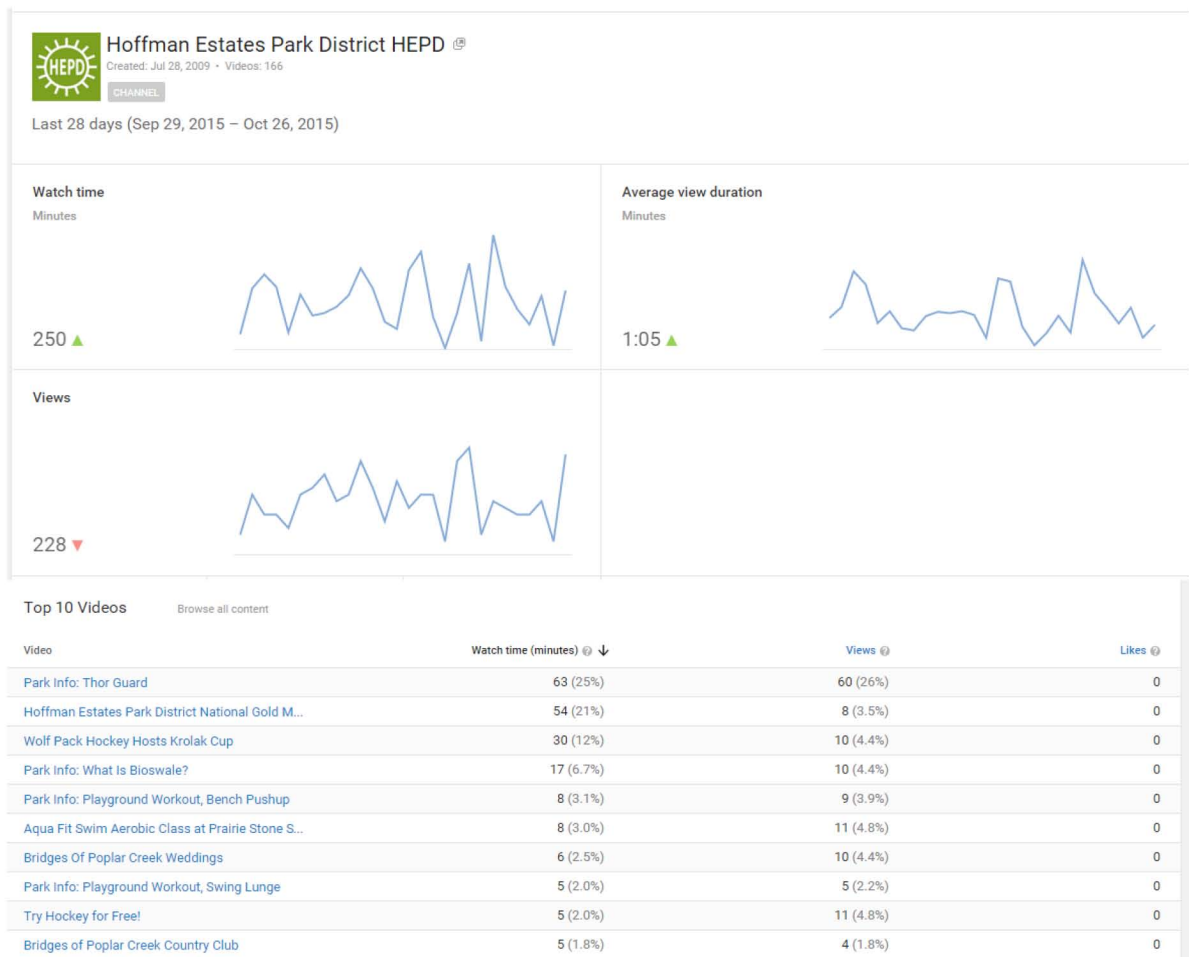
Bounces = Emails sent, but not received by our contacts, suggests the quality of the data.

Clicks = Contacts who clicked on a link within our email.



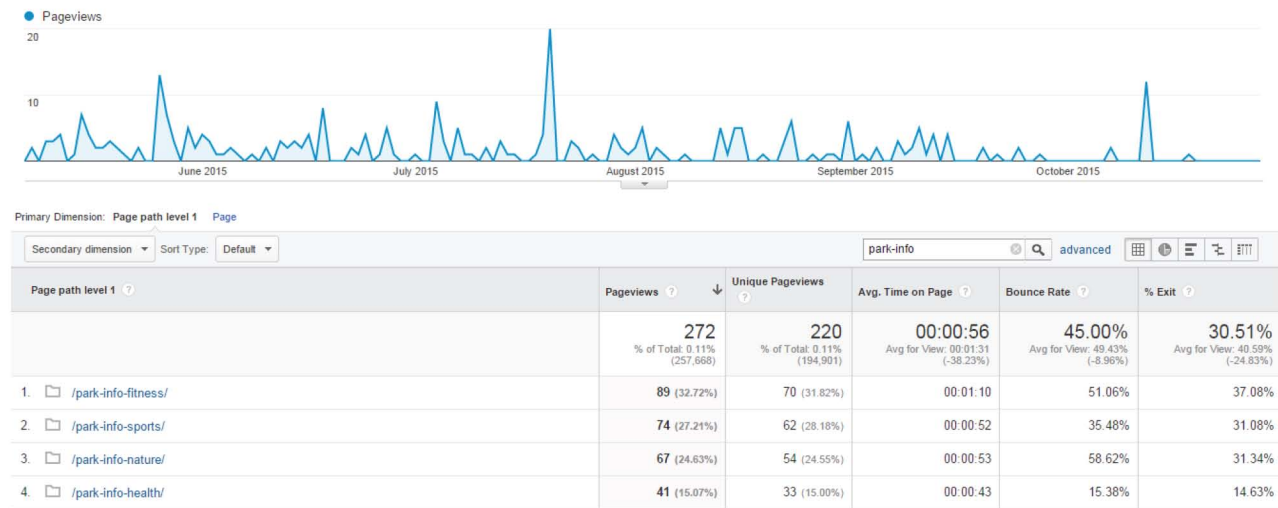
YouTube Metrics

Below is a list of our Top 10 Videos with the most traffic and minutes watched over the past 30 days. Featured videos on our heparks.org website this month were Thor Guard" which ran Sept 8-Oct 14 and "Take a Walk" which ran Oct 14-27.



Park Info

Through a cooperative project with the Director of Planning and the Parks Maintenance department, on May 7 we implemented a new community education program called Park Info. Twenty three signs were placed in four parks (Evergreen, Black Bear, Cannon Crossings, South Ridge and Vogelei) containing QR codes that link to videos on 4 topics: Sports, Fitness, Nature and Health. Each month a new video will be available for park goers to browse for more information on a variety of topics. Data period is May-7 to date. As the weather gets cooler, with less traffic in the parks, hits to the videos are going down.



Bridges of Poplar Creek General Programs

- The last Golf Event for the season is Saturday, November 7th. The Turkey shoot has a full field of 50 teams. Each participant will receive a 10 to 12lb Turkey in this festive event.
- Event Highlights: Bridges Final Challenge was on October 10th. We had 30 players compete in this 18 hole stroke play event. This year's winner was Greg Ring with the score of 79. The Challenge Cup was held on October 24th. In this unique event we had 12 players from Bridges play a Ryder Cup format against 12 players from Randall Oaks Golf Club. Bridges came close to winning the cup for the first time. Randall Oaks did retain the cup winning 13.5 points to Bridges 10.5 points. Pro Am Scramble was on Oct. 11th. We had 29 Teams participate in this highly competitive 4 player scramble. This season's we had a tie at 15 Under. Congratulations to the wining team of Brandon Holtz, Allen Bradwell, Jordan Carpenter, and Mike Cushing, along with the team of Craig Onsrud, Bryan Brucker, Adam Havens, and Dustin Wickenhauser.

Golf Rounds

ROUND TOTALS		
2013	2014	2015
2,780	2,499	2,559
YTD ROUND TOTALS		
2013	2014	2015
30,812	28,970	28,851

Range Information

RANGE BASKET SALES TOTALS		
2013	2014	2015
1,012	932	944
YTD RANGE BASKET SALES TOTALS		
2013	2014	2015
17,749	18,341	18,148

Video Gaming

VIDEO GAMING REVENUE	
2014 (10/1 – 10/30)	2015 (10/1 - 10/15)
\$262.79	\$209.28
YTD REVENUE	
2014 (6/16 - 10/30)	2015 (1/1 – 10/15)
\$2,085	\$2,511

Communications & Marketing

Marketing/Advertising

- We did 6 email blasts for the month advertising; Fall Frenzy, Pro Am Scramble, Final Challenge, Turkey Shoot, Wedding & Banquet Specials and Promotions, and Special HEPD events.
- BPCCC Fall Frenzy is a new fall golf promotion. For the remainder of the 2015 season all players who play 18 holes on Monday, Weds and Friday will receive a complimentary Hot Dog or Brat and Fountain Drink and if they play on Tuesday or Thursday's they will receive a free sleeve of golf balls.

Food & Beverage

For the month of October we had a total of 25 events: (34 Events in 2014)

The breakdown is as follows:

7 breakfast meetings servicing 142 people

1 PDRMA training with a continental servicing 30

1 Retirement party servicing 90

5 showers servicing 247 people

2 dinners servicing 248 people

2 luncheons servicing 183 people

1 reunion servicing 80 people

1 golf league dinner servicing 50 people

1 wedding with both ceremony and reception here servicing 32 people

1 ceremony only events servicing 180 people

3 golf events servicing 170 people

We currently have 15 events booked for November (12 Events in 2014)

9 breakfast meetings servicing 162 people

2 luncheons servicing 129 people

1 dinner servicing 130 people

1 birthday servicing 40 people

1 baptism servicing 72 people

1 shower servicing 40 people

2016 = 13 ceremony and reception, 2 reception only, 1 ceremony only

2015 = 26 receptions 20 of which are hosting their ceremonies here plus 4 ceremony only

(wedding for September 19th cancelled their ceremony and reception, were expecting 200 guests)

2014= 29 wedding receptions plus 7 ceremony only booked, Of the 29 receptions; 23 did their ceremony and receptions here.

We are receiving a lot of calls for 2016 weddings. We are currently offering 10% off any Saturdays that we still have open for 2015.

For 2016 we are offering a free upgrade: chair covers/sashes, premium bar upgrade, sweet table, or late night snack. They get to select one if they meet the minimum. We are also introducing a price point option for \$49 per person for those small weddings that are looking for an inexpensive option to our full wedding package.

Golf Maintenance Summary

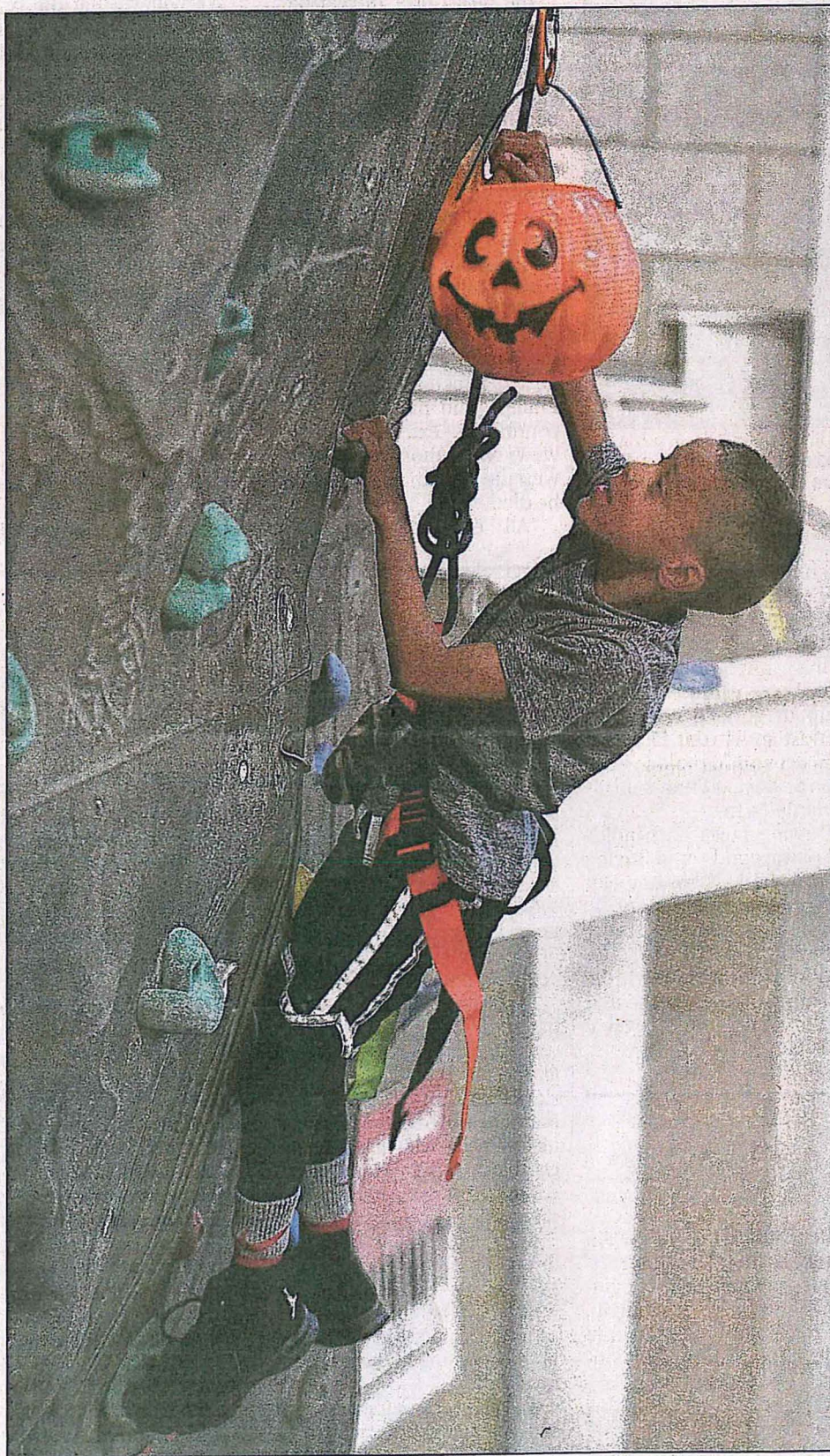
With winter approaching, our maintenance crew is down to a skeleton level. By the end of October we were down to our 3 FT staff members. Staff was able to complete the removal of 48 dead ash trees. The stumps have all been marked and with the help of Parks Department they will be removed the first week of November. The maintenance crew also performed course aerification on 10 Green to help the roots extend deeper into the ground going into winter. Staff has also started preparing the course for the winter months. Ball washers, benches and other items will be removed shortly. We also plan on blowing out the irrigation system the first week of November. Some other general maintenance items that staff performed were:

- Routine Maintenance (mowing and leaf blowing)
- Dead heading all plants in the event area and around the clubhouse
- Cutting down all perennial grass beds
- Planted sod in some areas to minimize future maintenance on flower beds
- Equipment maintenance

211.

The office's review of the school district's policy Township High School District 211 to resolve a Title IX investigation based on a OCR's investigation revealed that the district has not allowed the student with the

TAKING HALLOWEEN TO NEW HEIGHTS



JOE LEWNARD/jlewnard@dailyherald.com

Brayden Ali, 6, of Hoffman Estates gathers candy from a hanging pumpkin Tuesday during the Hoffman Estates Park District's first Climbing Wall Trick or Treat event at Prairie Stone Sports and Wellness Center in Hoffman Estates. The higher kids climbed, the more treats they could collect.

By
SILV
msilv

An
pose
onlin
2.79
incr
stru
othe
Th
villa
Dec
For
hom
wou
\$37
the
said
G
nee
new

MEMORANDUM NO. M15-148

TO: All Committees / Park Board
FROM: Dean Bostrom, Executive Director
Craig Talsma, Deputy Director/Director A&F
Mike Kies, Director Recreation & Facilities
John Giacalone, Director Park Services/Dev & Risk Mgmt
Gary Buczkowski, Director of Planning & Development
Brian Bechtold, Director of Golf Operations
SUBJECT: 2016 Budget Format
DATE: October 30, 2015

Introduction

Staff is pleased to present its recommendations for the Hoffman Estates Park District 2016 Budget. The process by which the Budget is being presented will be the same as last year in that each of the district's committees will review sections of the budget that pertain to them in a meeting format that allows input from other community representatives and board members present at the meetings.

As was done last year, the budget is presented and reviewed at the Class level, which is the same level of detail that the quarterly financial statements are presented in. This document is presented by individual departments, showing department revenues then expenses. The summary sheet reflects the entire fund operations as a whole.

At the Tuesday, November 3rd Buildings and Grounds Committee meeting, the Maintenance portion of the General Fund (01-20), the Capital Fund (12), and the Special Recreation Fund (9) will be reviewed.

At the Tuesday November 10th meeting, the Recreation Committee will review the Recreation Fund (02), the PSS&WC Fund (11), and the BPC Fund (14). Immediately following the Recreation Committee meeting will be the Special A&F Committee meeting which will review the Administration portion of the General Fund (01-10) and the remaining Special Revenue Funds, as well as the overall levy and other general matters relating to the budget as a whole.

Finally, immediately following the Special A&F Committee meeting, the Board will approve the tentative Budget and Appropriation Ordinance and the estimated tax levy amount at the special board meeting.

Budget Review Process

The purpose of the committee meetings is to review and have discussion as needed on each fund within the budget in order to reach a consensus. The review process in essence is a process of formulating consensus on each area presented within the budget. In order to facilitate this process, staff will present in detail each fund's annual

objectives (actions) that will meet the District goals for 2016. The budget is the financial means to ensure the overall achievement of our staff's actions and the District's goals. The actions highlight specific items and areas that will be different or specialized for 2016 rather than regular on-going operations.

Discussion will be held at the time the fund is being presented in order to reach a consensus on the fund budget that is being presented. Formal votes will only be taken throughout the committee meetings when disagreements exist on a particular item brought up for discussion. When an informal consensus cannot be reached, voice vote of all committee members will be taken to determine through consensus whether items should be added, deleted or amended as part of the budget. The goal of the committee meetings should be to work towards developing consensus on each fund in order to present a preliminary budget to the Board of Commissioners.

After all committee meetings, the preliminary portions of the budget presented will be recommended for approval by the full board at the special board meeting on November 10, 2015. This preliminary budget will be available for public review through December 13th. A December 1st public hearing will be scheduled to allow for any additional public input on the budget or the preliminary tax levy estimate. Since the overall projected levy has less than a five percent increase over last year's extended levy, it does not require a truth in taxation hearing. The board is scheduled to approve the 2016 budget, the Budget and Appropriation Ordinance and the Tax Levy at the board meeting on December 15, 2015, to allow time to file the documents with Cook County by the required deadlines.

2016 Budget Overview

The proposed 2016 budget documents are presented showing the 2015 actual budget, the nine-month operating actuals for January through September of 2015, the 2015 operating projections (the amount staff believes the year-end numbers will finish at), and the recommended 2016 budget.

All committee and board members are encouraged to attend and participate at all of the committee meetings during this budget process.

The 2016 budget was formulated based on a number of different factors. These influencing factors are as follows:

1. Comprehensive Master Plan

The district's mission, values and long-range goals were formulated through the development of the Comprehensive Master Plan (CMP). Staff focused on the mission, values, long-range goals and initiatives of the CMP to serve as the foundation upon which the 2016 budget is built. The CMP utilizes a balanced scorecard approach whereby each objective has a specific measure to determine and track the degree of success in which the objective is

accomplished. All expenditures and revenues should be consistent with and support the district's current CMP.

2. Comprehensive Asset Management Plan (CAMP)

The 2014-2019 CMP included a 5 year Capital Improvement Replacement Plan (CIRP) that identified existing capital assets of the district that had a projected replacement/repair schedule within a 5 year period (thru 2019). In order to project out our CIRP beyond 5 years, staff completed a comprehensive inventory and evaluation of all district assets and created a repair/replacement schedule extending to 10 years and beyond. The CAMP inventoried and evaluated all district assets with a minimum value of \$5,000 by the following categories within the district:

- Vehicles and maintenance equipment (excluding BPC)
- HVAC systems (all facilities)
- Facilities and mechanical operating equipment (excluding Ice)
- Hard surfaces (includes all hard surface courts, walking paths and parking lots)
- General park amenities
- BPC (excluding HVAC systems, parking lots and roof)
- Ice operations
- Facilities – General, (excludes BPC and Ice)
- Administration & Finance (computers, technology, etc.)

Each identified project was assigned an estimated replacement/repair year which was determined based on a number of different variables, including current condition, manufactured life expectancy, and staff's assessment based on environmental impacts. Only projects scheduled to be accomplished in 2016 are included in the 2016 budget for approval.

Financing Plan for CAMP

As part of the CAMP process it has been recognized that we have numerous capital items to be funded in future years. The long-range debt service plan which provides these funds was based on an original allocation of \$1 million from our annual bond's proceeds. The remaining funds from the annual bond help pay existing debt service.

Additionally our plan relies on the repayment of original infrastructure costs from our three largest revenue centers that were financed with bond issues (PSSWC construction, Rec-Ice renovation, and BPC renovation). These amounts were estimated to be \$1.5 million annually with a 5% increase each year.

The current plan is working well; however it is realized that as we move forward to future years that all require funding in excess of \$1 million, the District must rely more heavily on all operations to help fund their own capital items. The 2016 budget has over \$200,000 of capital items funded through operations.

This budget has also taken a more aggressive approach to maximizing revenues and minimizing expenses than in prior years. This process must be the new criteria as we develop our budgets each year, in that the need for operations to fund even more capital items will be needed for future sustainability.

The funding of existing assets in addition to the reduction of long-term debt remains the District's priority before any new projects or facilities can be funded. Projects identified as "new projects/facilities" within the CMP were not included in the five-year CIRP, and they are not included in the CAMP.

These new projects or facilities such as the TC Renovation, off-ice training, Chino Park, and a north-side water feature should only be funded if the project is a high priority, the return on investment (ROI) is favorable, and if sufficient funding is available from current sources.

Fund balance reserves should only be looked at as a possible means to fund projects that meet the aforementioned criteria once all existing CAMP items are funded and that drawing down any reserves is in line with the District's Fund Balance Reserve Policy.

3. *Actions (Objectives)*

To fulfill the mission, values and goals, staff annually prepares objectives which are reported as actions as part of the budget process. The 2016 division actions are tied directly to each of the district's four long range goals and the district initiatives created to accomplish these goals. The budget as presented is consistent with the actions and provides the financial means to support these actions.

Staff actions are presented by each of the divisions. Actions represent larger projects or operational plans and larger scope work. The day-to-day normal operational functions are not included as actions. The actions will be presented with the appropriate sections of the budget to the committees to which they pertain. Actions represent major projects and changes to operations that are planned for the upcoming year. The budget supports these actions and all of the day-to-day operations that our district plans to accomplish in 2016.

4. *Accounting Basis*

The district uses accrual-based accounting. Accrual accounting, which is a legal requirement as mandated by the Governing Auditing Standards Board (GASB 34), is the best way of matching expenses to related revenues. GASB 34 requires the use of depreciation. Depreciation expense, a non-cash item, is accounted for during the annual audit and is not presented as a budgeted item.

5. Zero Based Budgeting

In formulating the 2016 budget, no 2015 budget amount was assumed to be the same or even necessary, and was therefore not automatically included in the 2016 budget. Each 2016 budget line item includes staff's best attempt to project the actual expenses and revenues required to achieve the district's goals and 2016 actions. All revenues and expenditures in the 2016 budget have been thoroughly reviewed by all appropriate staff.

6. Charge Backs

The 2016 budget utilizes the District's inter-fund charge back system for maintenance, administration and communication and marketing expenses. The inter-fund charges for administration and maintenance are presented as revenues within the general fund and expenses in the related funds. The C&M charges are revenues to the recreation fund and expenses to the other funds.

This system prevents the actual expense item from being buried within various funds. This system also provides the district with the most optimal method of tracking and comparing expenses from year to year as well as analyzing departmental operation performance. The amount of charge back is based on either an operating pro-rata percentage or a percentage derived from the number of full-time staff in a given fund. A copy of the proposed interfunds charge amounts is attached.

There are also additional chargeback items for allocations of IMRF expenses and FICA expenses. The amount of money for these expenses is charged directly to the operations where the personnel are located. This process better measures an operation's actual costs. The monies to pay for these charges, however, are collected through the tax levy in their respective funds, IMRF (Fund 09) and Social Security and Medicare (Fund 10). Inter-fund allocations are utilized to re-apportion these dollars.

As mentioned before, there are additional interfunds between PSSWC, Rec/Ice, BPC and Debt Service in the budget to allocate portions of the respective debt service payments to those specific operations and to allow for the long-term capital and debt service structure of the District to be obtained.

In 2015 the Debt Service Fund was budgeted to receive \$550,000 from PSSWC (which was a decrease of almost \$100,000 due to the refinancing of the original bond issue), \$750,000 from Rec/Ice, and \$100,000 from BPC. These transfers basically represent the anticipated operational surplus excluding debt that will be available to make bond payments.

If the fund does not realize their entire estimated bottom-line then the adjustment is made here to ensure that we do not have a deficit operation in

these areas. In 2015 the BPC payment was not made. In 2016 each of these payments was increased by 5%.

In 2015 the District abolished the Working Cash. This money was transferred to the General Fund, which allowed a transfer to IMRF to help pay off our unfunded actuarial accrued liability (UAAL) for our IMRF pension. This amount is basically derived from the recession effects on IMRF investments. For perspective in 2001 the District was overfunded by \$819,421; in 2006 we were unfunded by \$16,104; we were unfunded (at the end of 2014) by \$1,226,321. This amount has decreased from its high of a \$1,496,686 liability in 2011. Staff anticipates this number will continue to decrease due to a more favorable market for IMRF investments. In 2015 we paid off \$1 million of this amount to reflect the anticipated balance at the end of 2015.

The District had been earning less than 1.5% on its Working Cash Fund investments but is paying an imputed 7.5% interest on the UAAL. Starting with the 2016 Comprehensive Annual Financial Report (CAFR) this UAAL will need to be presented as a liability on the District Wide Balance Sheet.

At year end 2015, after the transfer to the General Fund of the Working Cash funds, the General Fund will transfer \$800,000 to the IMRF Fund for this UAAL payment. 2015 also budgeted for the General Fund to transfer \$275,000 to the Special Recreation Fund to offset the 2015 proposed operational deficit for ADA projects that would be created without the transfer.

In 2016 there is a budgeted transfer of \$100,000 from the General Fund to the Special Recreation Fund to once again prevent a deficit in that fund and to allow for the scheduled ADA projects.

7. Personnel

The 2016 proposed budget includes a total of 74 full-time employees for 77 approved positions, which compares to 75 employees in 2015. The number reflects the following changes within the organizational structure.

- A. A Maintenance Facilities and Aquatics Supervisor position has been added to the park division in order to more effectively manage and maintain the aging infrastructure of all district facilities and aquatic operations. This position was previously approved by the B&G Committee and Park Board.
- B. A full-time Advertising & Sponsorship Manager has been proposed. The part-time Sponsorship Coordinator position which is currently vacant is changing to a full-time position. This position will be responsible for securing advertising and sponsorships to support both district as well as Friends of HE Parks Foundation operations. This position will shift within the organizational structure from the C&M department within the Recreation

division to the Finance & Administration division (General Fund 01) under the supervision of the Deputy Director/Director of Finance.

- C. With several of the adult and youth athletic program areas trending towards lower participation numbers, the two athletic manager positions have been combined into one position and will be additionally supported by the Superintendent of Recreation. The other athletic manager will not be filled but this individual has accepted the vacant Seascape and PSSWC Aquatic Manager position.
- D. The Skating Manager is shifting from full time status to part-time. This reduction in hours was implemented in August 2015 prior to the start of the fall skating sessions and has proven to be an effective transition. This will currently be treated as part-time.
- E. A new focus utilizing part time server captains with additional support from the part-time Special Event Sales Coordinator will be utilized in restructuring the full-time BPC Banquet & Service Manager position.

A revised organizational structure that reflects the changes noted above is attached for approval as part of the 2016 budget.

Compensation

The District will receive a tax based increase of 0.08% for CPI. Included in the 2016 budget is a merit wage increase of 2%, which is the same as last year. A polling of comparable park districts shows that most are budgeting for wage increases between 2% and 3%. The full-time salary ranges are attached and included for approval as part of the 2016 budget. The full-time salary ranges reflect a 2% increase over the approved 2015 salary ranges.

8. Tax Levy

Attached is a levy worksheet that illustrates last year's tax levy and next year's anticipated levy which is \$8,440,000. This is comparable to last year's extended levy of \$8,492,924.

The District has comprised its levy into only the major funds and collects taxes for General, Recreation, IMRF and FICA in our capped funds. We also collect the legal maximum for Debt Service and Special Recreation for purposes of the tax extension law. Debt Service now increases by CPI and Special Recreation is a direct percentage of our Equalized Assessed Evaluation (EAV).

As in prior years the District will over levy in our funds to ensure collection of the taxes we are entitled to and that we budget. We anticipate a reduction due to the tax cap and this is illustrated on the levy worksheet. The budgeted amount of property taxes reflects the reduced amounts we believe we will collect after being adjusted for loss in cost, TIF payments and refunds.

Budget Variance Notes

The following is a brief snapshot of line items that either have large variances either from the 2015 budget or year-end projected numbers to the proposed 2016 proposed budget numbers.

These notes should be used in conjunction when reviewing the detailed budget report; they will help answer question on any large variations from year-to-year. Please feel free to contact us for additional clarification or items will also be discussed during the budget review process

General Fund (01)

Administration

Revenues

Interfund charges have decreased significantly due to the one time interfunds transfer of the working cash fund balance into the General Fund due to the board approved abolishment.

Advertising Revenue is now in the General Fund instead of the Recreation Fund due to the change in supervision of this area to the Deputy Director, Director of Finance. This amount has been projected to increase over \$100,000 next year due to the proposed hiring of a full-time staff person.

Rental Income has decreased due to the one time T-Mobile payment of \$110k received in 2015.

Miscellaneous Income has decreased due the separation of the NIHL Hockey league from the District. The league is still with us but now operates more independently and no longer pays for registration or business services with the District.

Expenses

Interfund Charges have decreased due to the one time transfer to IMRF in 2015.

Advertising Expense is for costs associated to the sale of marquee advertising with the new position in Administration.

Payroll has increased due to the proposed addition of a full-time Advertising & Sponsorship Manager for the sale of advertising. The costs for the part-time position were previously in the Recreation Fund.

Employee Benefits increased due to the increase in medical insurance rates.

Contracted Services came in substantially under budget in 2015 due to the new IT Manager's limited use of outside support. The budget reflects a much lower cost than previous year's budget even though an increase from year-end projections.

Service & Rental Agreements have increased due to additional support contracts on the new IT equipment put in place in 2015 that will be out of warranty, including the new phone system, switches and servers.

Technology has increased due to the addition of "capital" items included here including the required credit card PCI compliance hardware (\$24,000).

Maintenance

Expenses

Payroll has increased due to the addition of the Facilities and Aquatics Foreman. Additionally wages previously budgeted in Seascapes for maintenance support are now fully in here and administered by the chargeback.

Utilities were over budget in 2015 due to the water leak at Vogelie, They are budget back in accordance with expectations.

Facility Maintenance has decreased due to the splitting of all facility repairs to be charged directly to the facility they are for. Other areas now budget this directly.

2015 Capital Improvements

The District software Conversion is now budgeted to be done in 2016 and is budgeted in the Capital Fund.

Recreation Fund (02)

Administration

Revenues

Miscellaneous Income is now gone due to the NIHL departing (same as General Fund).

Administration Expenses

Payroll has decreased due to the reallocation of one of the Athletic Managers.

Facility Maintenance has increased due to charges being budgeted within the facilities.

Communications & Marketing

Revenues

Corporate Relations revenue is now budgeted as Advertising Revenue in the General Fund.

Expenses

Printing & Publication was over budget in 2015 due to the 2015 winter guide being included as a 2015 expense instead of 2014. 2016 is now correct.

General Leisure Services

Revenues

Dance has increased due to the splitting of in-house and dance company with an expected growth from the dance company next year.

Early Childhood

Revenues

Grant Revenue was a one-time grant that is not expected in 2016.

Expenses

Star Program no longer has Kinderstar which eliminates the need for busing service. Regular Star will take its place so there is no loss in revenue but a savings in the bus fee.

Seascope Aquatic Center

Revenues

Memberships & Daily fees are reapportioned and offset each other based on average expectations.

Expenses

Equipment Maintenance & Repair was over budget in 2015 due to work to find an early season leak. 2016 is budgeted as expected.

Ice Rink

Revenues

Lessons and Camps are both budgeted lower due to the loss of four weeks ice time for the capital project and ice take down and set-up.

Youth Leagues are budgeted higher in the expectation of increased numbers based on fall registration and the expected addition of three teams next year.

Expenses

Interfund Transfers have increased by five percent for the debt repayment.

2015 Capital Improvements

The Ice Equipment gates will be done in-house when the ice is taken down for the 2016 cooling tower replacement.

The WRC entry ceilings have been done in-house.

The Ice brine Inhibitor will be part of the 2015 capital project.

IMRF Fund (07)

Revenues

Interfund transfers had a one-time transfer in 2015 from the General Fund for the UAAL payment.

Expenses

The 2015 IMRF expense is the one-time payment.

Debt Service Fund (08)

This includes all of the required bond and interest payments including the repayment of the 2014 bond and the proceeds from the 2015 Bond.

Special Recreation Fund (09)

This includes the carry-over of the ADA Shoe Factory Bike Trail to 2016 and the other proposed capital projects.

Prairie Stone Sports & Wellness Center (PSSWC) Fund (11)

Administration

Expenses

Interfund Transfers

The debt repayment increased by five percent.

Rental Expense

Reduction in part-time rental wages to be covered by full-time staff

Fitness

Revenues

Membership Fees will include a \$2 per member price increase in October 2016.

Guest Services is down due to less personal training and massage. Focus on these areas provides some increase in 2016 from 2015 projections.

Expenses

Guest services decreased as most of these are contractual and lower revenue means lower direct expenses.

Recreation

Revenues

Both sports programs and early Childhood were down this year. 2016 has a new independent contractor providing many of these programs so the revenues and expenses in this area are budgeted at the higher level again in 2016.

Capital Fund (12)

Administration

Revenues

Marquee sign revenue and expense are now in the General Fund.

Builder Donations were due to the annexations done in 2015

Grant reimbursement was due to a Village co-op for landscaping by our District for the NW railway.

2014 Capital Improvements

The Park Portal is currently not being pursued due to very limited public interest.

The phone system additional funds were a timing difference from 2014. The entire project came in at budget.

2015 Capital Improvements

Ice refrigeration/brine pump is now part of the proposed 2016 ice capital project.

The PSSWC locker rooms will have tile and grouting done this year as well as the development of plans for the planned 2017 renovation instead of the originally budgeted 2015 larger project.

Ice grate board renovation no longer needs to be done. This was originally recommended by PDRMA as a pass through to keep scorekeepers off ice but it is not operationally cost efficient.

Bridges of Poplar Creek (BPC)

Administration

Expenses

Payroll

Increase from 2015 budget due to the restructuring for the Division Director of BPC position.

Food & Beverage

Revenues and associated costs fell short of budget and are budgeted higher than 2015 projections but lower than the 2015 budget.

Golf Operations

Revenue

Resident ID Card line item includes new discount pass sales for golf discount and multi-use cards.

Green fees were down in 2015 and are budgeted higher than 2015 projections but lower than 2015 budget.

Golf Operations

Expenses

Multi items budgeted at slightly lower amounts for cost saving efficiencies.

2015 Capital Improvements

BPC Main entry banquet doors have been put on hold and scheduled for 2017.

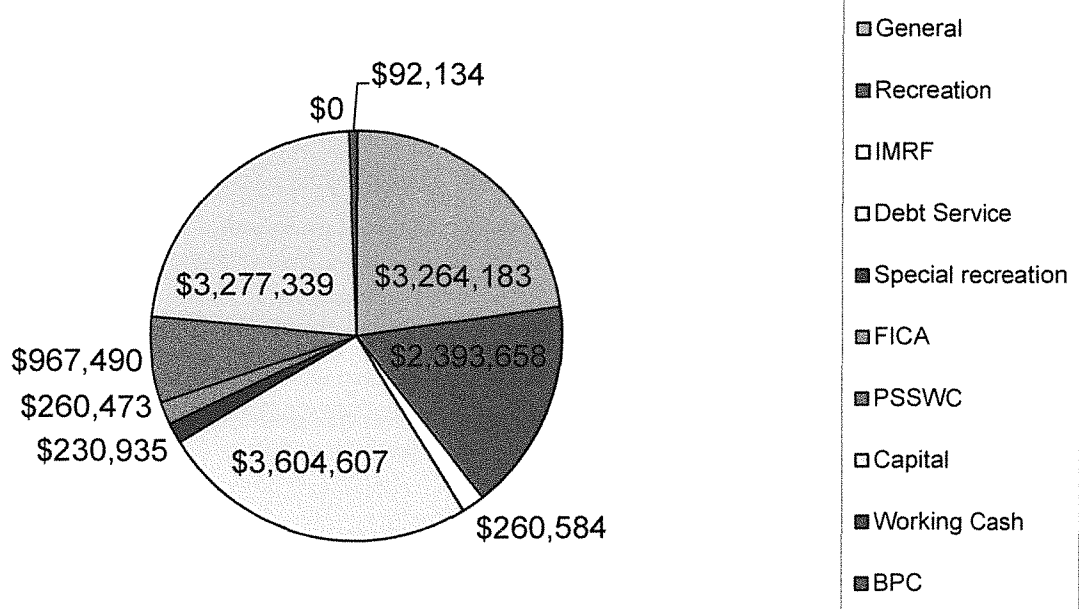
Overview of District Fund Balances and Operations

Attached are graphs that illustrate the projected operations and beginning and ending fund balances for 2015 and 2016 based on the 2016 budget as presented.

Hoffman Estates Park District
2016 Proposed Budget
2015 Fund Balance Summary

<u>Fund</u>	<u>Beginning 2015 Fund Balance</u>	<u>Projected 2015 Net Income (Loss)</u>	<u>Projected 2015 Ending Fund Balance</u>
General	\$2,964,183	\$300,000	\$3,264,183
Recreation	\$2,218,658	\$175,000	\$2,393,658
IMRF	\$235,584	\$25,000	\$260,584
Debt Service	\$3,549,607	\$55,000	\$3,604,607
Special recreation	\$209,435	\$21,500	\$230,935
FICA	\$220,473	\$40,000	\$260,473
PSSWC	\$967,490	\$0	\$967,490
Capital	\$3,554,839	(\$277,500)	\$3,277,339
Working Cash	\$1,078,598	(\$1,078,598)	\$0
BPC	\$167,134	(\$75,000)	\$92,134
Total	\$15,166,001	(\$814,598)	\$14,351,403

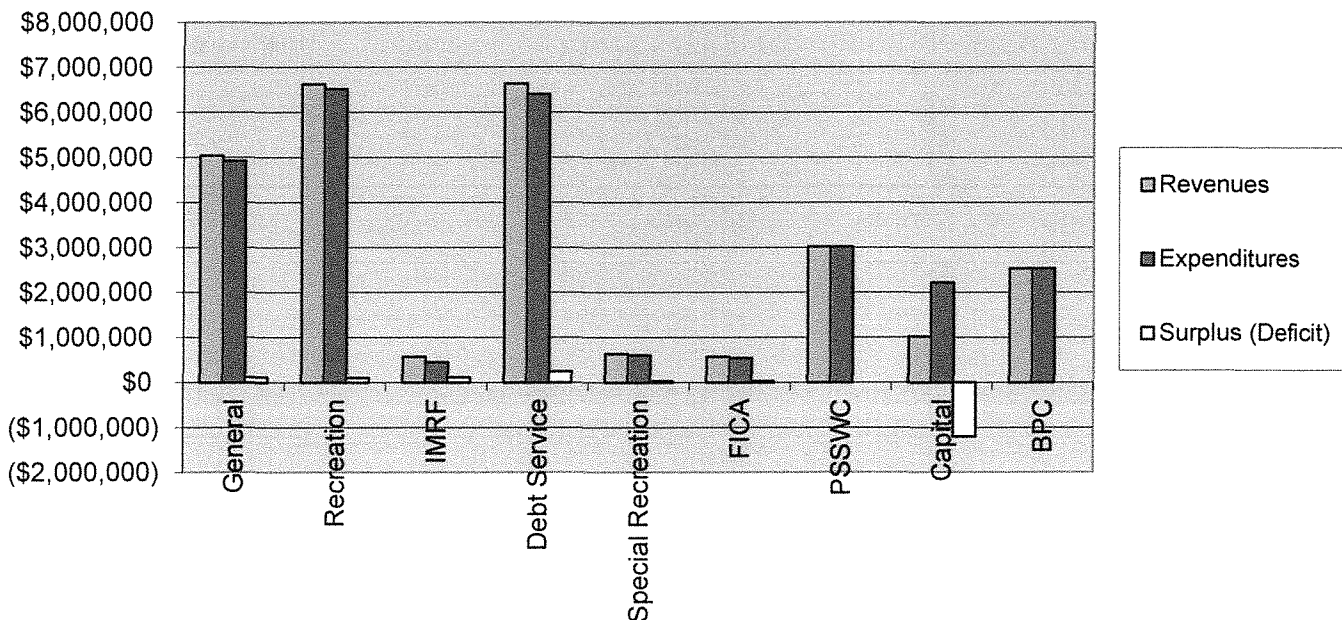
2015 Fund Balance



**Hoffman Estates Park District
2016 Proposed Budget
2016 P & L Summary**

<u>Fund</u>	<u>Budgeted 2016 Revenues</u>	<u>Budgeted 2016 Expenditures</u>	<u>Budgeted 2016 Surplus (Deficit)</u>
General	\$5,037,641	\$4,922,641	\$115,000
Recreation	\$6,616,740	\$6,516,740	\$100,000
IMRF	\$565,841	\$449,841	\$116,000
Debt Service	\$6,636,400	\$6,396,400	\$240,000
Special Recreation	\$630,435	\$602,935	\$27,500
FICA	\$566,255	\$539,255	\$27,000
PSSWC	\$3,009,180	\$3,009,180	\$0
Capital	\$1,015,290	\$2,215,290	(\$1,200,000)
BPC	<u>\$2,529,437</u>	<u>\$2,529,437</u>	<u>\$0</u>
Total	\$26,607,219	\$27,181,719	(\$574,500)

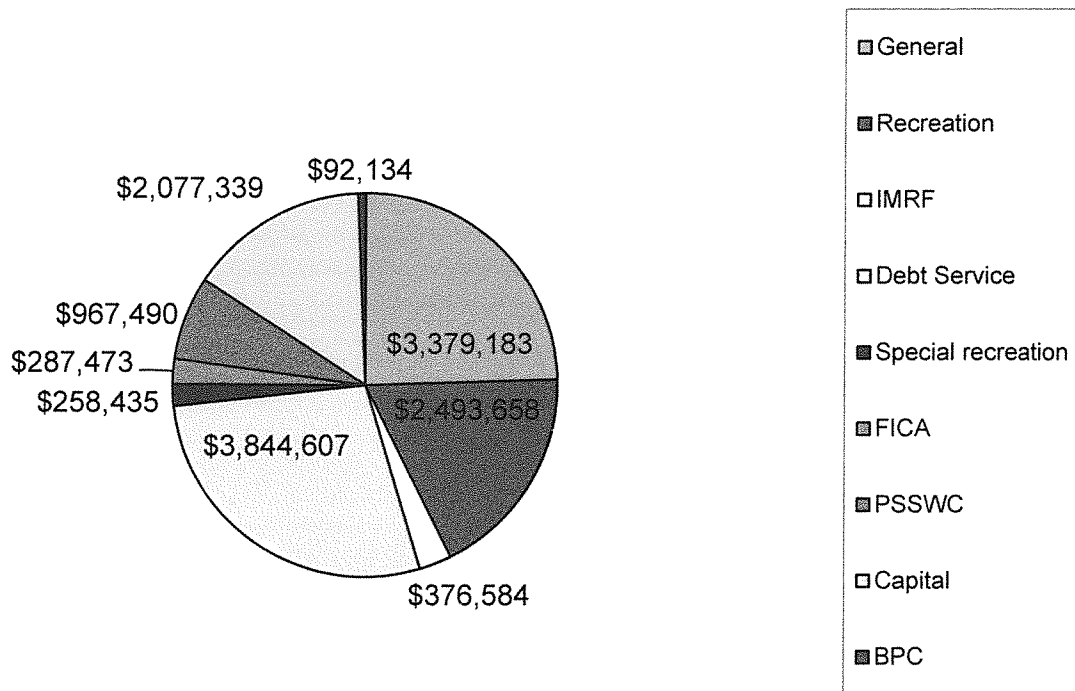
2016 Budget



**Hoffman Estates Park District
2016 Proposed Budget
2016 Fund Balance Summary**

<u>Fund</u>	<u>Projected 2016 Beginning Fund Balance</u>	<u>Projected 2016 Net Surplus (Deficit)</u>	<u>Projected 2016 Ending Fund Balance</u>
General	\$3,264,183	\$115,000	\$3,379,183
Recreation	\$2,393,658	\$100,000	\$2,493,658
IMRF	\$260,584	\$116,000	\$376,584
Debt Service	\$3,604,607	\$240,000	\$3,844,607
Special Recreation	\$230,935	\$27,500	\$258,435
FICA	\$260,473	\$27,000	\$287,473
PSSWC	\$967,490	\$0	\$967,490
Capital	\$3,277,339	(\$1,200,000)	\$2,077,339
BPC	<u>\$92,134</u>	<u>\$0</u>	<u>\$92,134</u>
Total	\$14,351,403	(\$574,500)	\$13,776,903

2015 Fund Balance

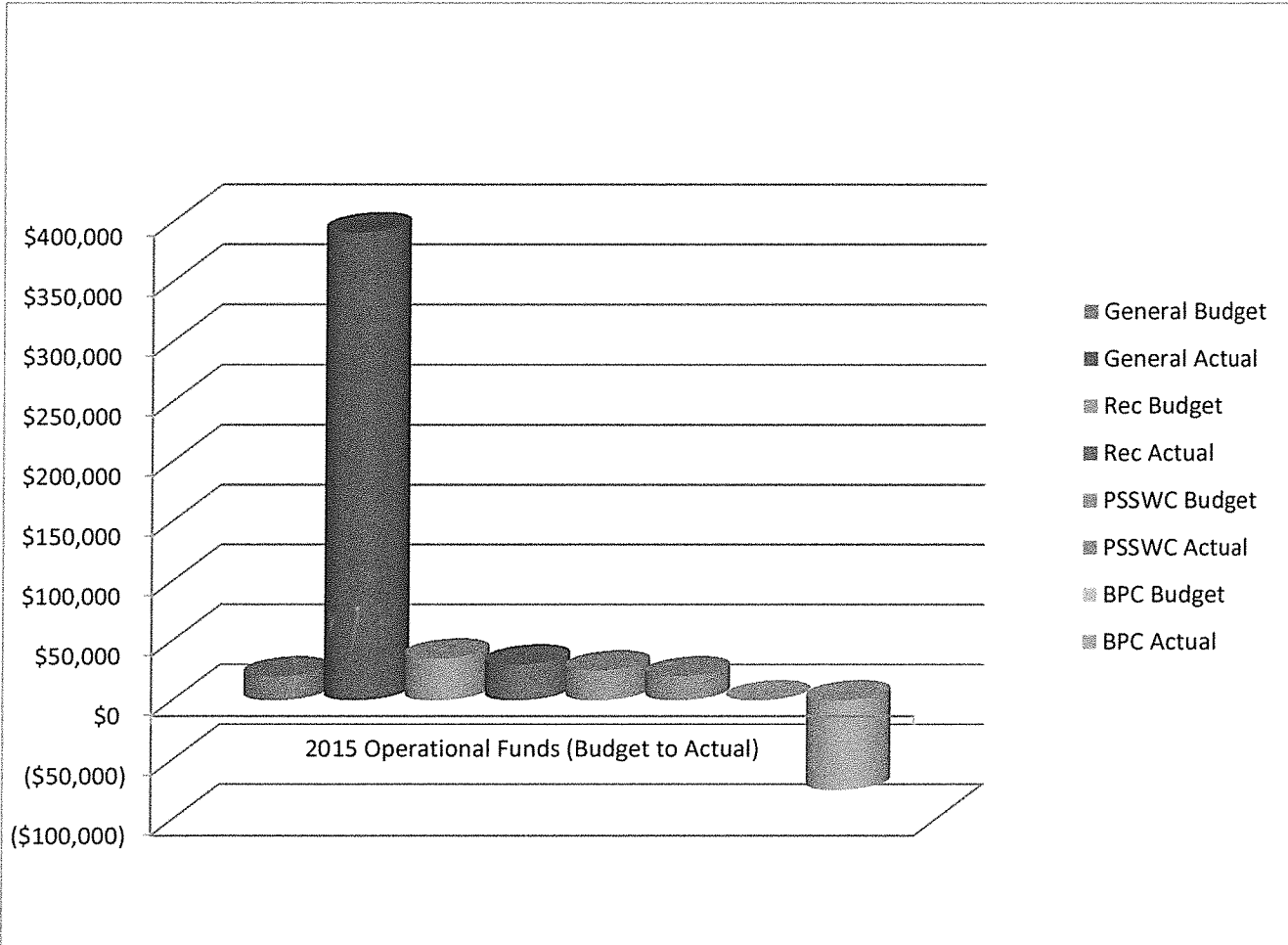


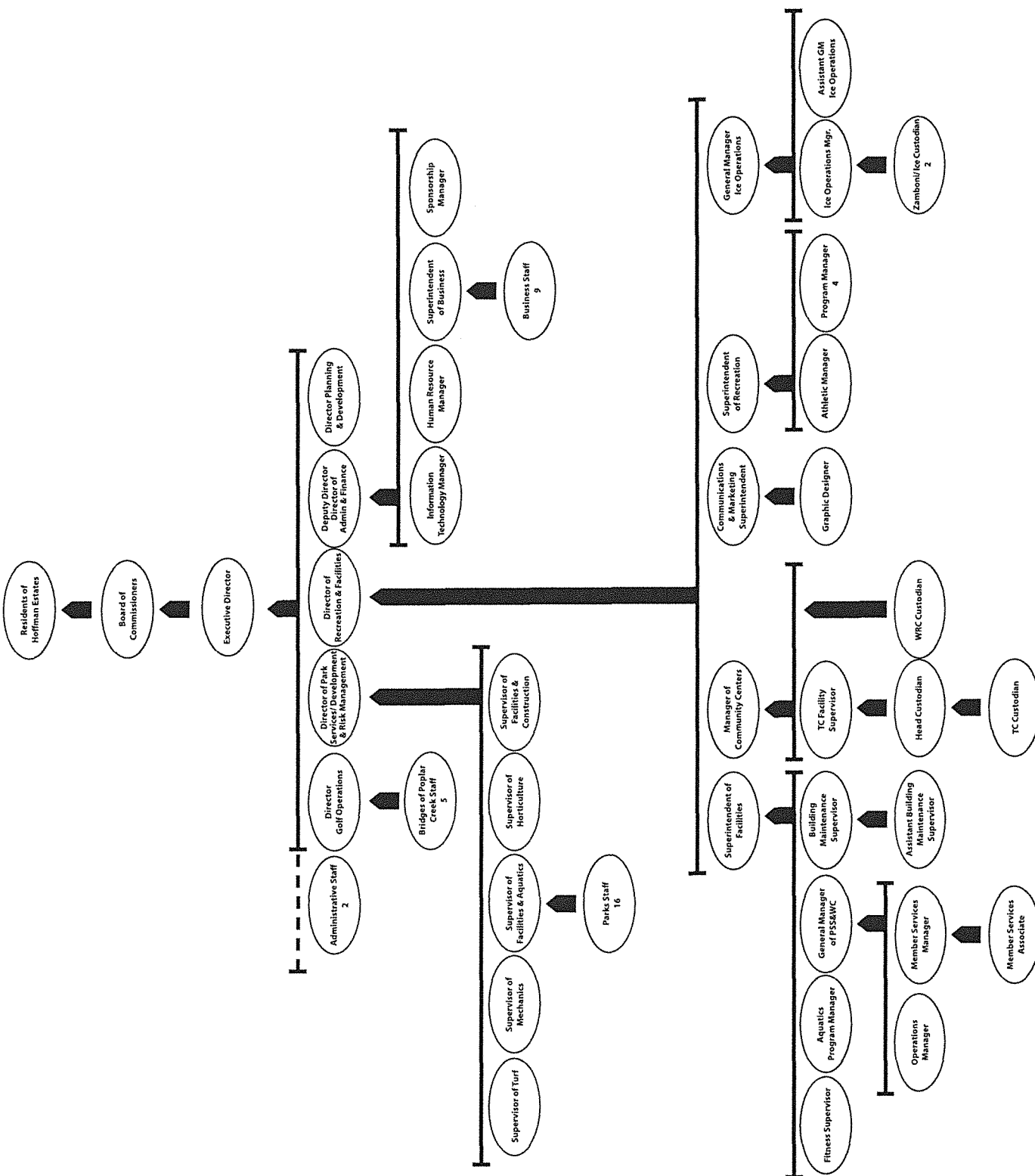
**Hoffman Estates Park District
2015 Proposed Budget
2015 Operational Fund's Results**

2015 Operational Funds (Budget to Actual)

<u>Fund</u>	<u>2015 Budget</u>	<u>2015 Projected</u>	<u>2015 Surplus</u>
General	\$20,000	\$300,000	\$280,000
Recreation	\$35,000	\$175,000	\$140,000
PSSWC	\$25,000	\$0	(\$25,000)
BPC*	<u>\$0</u>	<u>(\$75,000)</u>	<u>(\$75,000)</u>
Total	\$80,000	\$400,000	\$320,000

*BPC Interfund transfer to debt service of \$100,000 was not made.





Full-time Salary Ranges 2016

Position	Minimum	Mid-Point Per Contract	Maximum
Executive Director			
Division Director	\$90,780	\$118,884	\$146,988
Deputy Director/Admin & Finance			
Recreation & Facilities			
Planning & Development			
Parks/Risk Management			
Golf			
	\$64,999	\$81,249	\$97,498
Superintendents/General Managers			
Superintendent of Business			
Superintendent of Comm & Marketing			
Information Technology Manager			
Superintendent of Facilities			
General Manager of Ice Operations			
Superintendent of Recreation			
General Manager of PSSWC			
Senior Manager	\$50,142	\$62,678	\$75,213
Park Foreman Parks			
Assistant General Manager Ice			
Human Resource Manager			
Park Foreman Horticulture			
Park Foreman Mechanics			
Senior Facilities Manager			
Park Foreman Grounds			
Administrative Assistant			
BPCC Kitchen Supervisor			
Executive Assistant			
Ice Maintenance Manager			
Park Foreman Facilities & Aquatics			
Advertising/Sponsorship Manager			
Senior Supervisor/Manager			
Aquatic & Program Manager			
Mechanic	\$40,000	\$49,799	\$59,597
Groundsworker III			
BPCC Banquet & Bar Service Manager			
Operations Manager (PSSWC)			
Business Supervisor BPCC			
Building Maintenance Supervisor (PSSWC)			
Athletic Program Manager II			
Building Maintenance Supervisor (TC)			
Program Manager I			
Sales & Catering Supervisor			
Ice Skating Manager			
Athletic Program Manager I			
Active Adults Program Manager I			
Early Childhood Program Manager			
STAR Program Manager			
Associate/Supervisor	\$35,000	\$43,988	\$52,976
Groundsworker II			
Fitness Services Supervisor (PSSWC)			
Accounting Associate			
Billing Associate			
Graphic Designer			
Groundsworker II			
Business Supervisor PSSWC			
Building Maintenance (BPCC)			
Sous Chef (BPCC)			
Groundsworker II			
Disbursement Associate			
Groundsworker II			
Building Maintenance (WRC)			
Registrar II			
Groundsworker II			
Cash Control Associate			
Groundsworker II			
Member Services Associate (PSSWC)			
Building Maintenance (PSSWC)			
Assistant Golf Professional (BPCC)			
Facility Supervisor			
Member Services Supervisor (PSSWC)			
	\$26,488	\$33,110	\$39,732
Support			
Registrar I			
ICE Custodian-TC			
Groundsworker I			
Registrar I			
Groundsworker I			
Custodian-TC			
Groundsworker I			
Groundsworker II			
Groundsworker I			
Groundsworker I			
Groundsworker I			
Building Tech			
ICE Custodian-TC			

HEPD INTER-FUND CHARGES FISCAL YEAR 2016

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	<u>02-10 Recreation</u>	<u>11-10 PSSWC</u>	<u>12-10 Capital</u>	<u>14-10 PCCC</u>	<u>Total</u>
<u>Administration Inter-fund Charges</u>							
01-10-70-6000	FT Admin Wages	\$1,125,750	\$309,581	\$28,144	\$ 112,575	\$28,144	
01-10-71-5000	Health Insurance	\$550,000	\$150,333	\$68,750	\$ 2,004	\$51,333	
01-10-73-5050	Inf. Sys. Support	\$24,000	\$6,560	\$3,040	\$ 87	\$2,240	
01-10-74-5050	Inf. Sys. Serv. Agree.	\$48,000	\$13,120	\$6,080	\$ 175	\$4,480	
01-10-75-5000	Office Supplies	\$15,000	\$6,150				
01-10-83-5000	Computer/Phone Equip.	\$69,850	\$19,092	\$8,848	\$ 255	\$6,519	
Total Administration Expense			\$504,837	\$114,861	\$115,096	\$92,716	\$827,511
<u>Maintenance Inter-fund Charges</u>							
01-20-63-5000	Loss Prevention Exams	\$20,650	\$10,324	\$3,614		\$3,614	
01-20-70-6000	FT Maint Wages	\$1,052,000	\$263,000	\$28,930		\$13,150	
01-20-70-6020	Seasonal Maint Wage	\$297,440	\$118,976	\$7,436		\$3,718	
01-20-70-6040	Overtime Wages	\$44,550	\$11,138				
01-20-84-5020	Athletic Field Supplies	\$30,000	\$22,500				
Total Maintenance Expense			\$425,938	\$39,980		\$20,482	\$486,400
<u>Comm. & Marketing Inter-fund Charges</u>							
			<u>01-10 Corporate</u>	<u>11-10 PSSWC</u>		<u>14-10 PCCC</u>	
Revenue to Recreation C&M	\$327,600	\$49,140		\$24,570		\$14,742	\$88,452
<u>Debt Service Inter-fund Charges</u>							
			<u>02-85 Recreation</u>	<u>11-10 PSSWC</u>		<u>14-10 PCCC</u>	
Revenue to Debt Service	\$1,470,000	\$ 787,500	\$ 577,500			\$ 105,000	\$1,470,000

Additioanl transfer of \$100,000 from the General Fund to the Special Recreation Fund.

2015 TAX LEVY (collected 2016)

* Includes \$600,000 in TIF/EDA Payments

Truth in Taxation

2014 Tax Extension.....	\$8,492,924
	x 105%
Limiting Amount.....	\$8,917,570
2015 Tax Levy.....	\$8,475,000
Percent Increase is.....	-0.21%

2015 Levy not subject to Truth in Taxation Hearing

CAPITAL ITEM JUSTIFICATIONS

1995 Chevy 4x4 pick-up	\$32,000
------------------------	----------

Replace – has 113,000 miles and numerous mechanical problems.

2003 John Deer skid loader	\$60,000
----------------------------	----------

Replace – has 3,000 very hard operating hours and many mechanical problems.

Tennis Court Crack fill/Color	\$20,000
--------------------------------------	-----------------

Crack fill and color coat Victoria tennis and basketball courts; crack fill all other locations.

Facility Concrete Walk	\$25,000
-------------------------------	-----------------

Replace concrete walks adjacent to parking lots with major cracking or vertical alignment issues.

Parking lot patch/crack fill	\$73,000
-------------------------------------	-----------------

Resurface BPC entry drive from Village ROW to 1st parking lot entrance; patch and sealcoat TC parking lot. Patch others as needed.

Parks GIS Mapping Facility Inv	\$85,500
---------------------------------------	-----------------

Purchase database software that will assist in the inventory and management of the district's infrastructure and/or assets. The system will allow for real time global mapping of assets and utilization of database sets for quantitative decision making.

PSSWC Pool Filter Tanks	\$125,000
--------------------------------	------------------

Replace - The filter tanks are leaking.

PSSWC Pool RTU 10	\$300,000
--------------------------	------------------

Replace - Is a Dectron dehumidification unit for PSSWC activity pool. Has been malfunctioning for a number of years due to the corrosive nature of the atmosphere.

PSSWC Pool RTU 9	\$300,000
-------------------------	------------------

Replace - Is a Dectron dehumidification unit for PSSWC lap pool. Has been malfunctioning for a number of years due to the corrosive nature of the atmosphere.

Shell/Tube Condenser Cooling Tower	\$340,000
---	------------------

Replace inefficient condenser with new high efficient refrigerant condenser and replace existing cooling tower that is presently leaking and operating inefficiently.

Admin Accounting Software	\$140,000
----------------------------------	------------------

Replace - The District's accounting software MSI is 17 years old, and while once a local leader in the accounting software industry, enhancements to keep this software on the cutting edge of technology are being discontinued. Staff has been researching accounting software options for over the last 2 years and anticipate being able to select a comprehensive financial software that meets CAFR and GASB requirements while offering users greater access to financial information.

Vogelei Barn Flooring **\$12,000**

Replacing all vinyl tile within the barn on the upper and lower levels. Cost is for materials only; Park maintenance will install.

Vogelei House Furnaces (2) **\$8,000**

Replace – existing units highly inefficient and requires extensive repairs.

Canterbury Playground **\$150,000** **ADA portion: \$72,500**

Replace – was originally constructed in 2001 (school site).

Sheffield Playground **\$105,000** **ADA portion: \$30,750**

Replace – was last renovated in 2000 (neighborhood site).

Victoria N Playground **\$190,000** **ADA portion: \$94,250**

Replace – was last renovated in 2001 (community site).

Shoe Factory Bike Path **ADA portion: \$7,500**

Continued contribution for development of the Shoe Factory Bike Trail partnered with the Village and Cook County Forest Preserve.

Bergman property **\$300,000**

Intergovernmental agreement with Palatine Park District to allow for annexation into HEPD.

Facility	Location	Item	Year Bought	Qty	Estimated Unit Cost	Estimated Total Cost	Year Replaced	(C)-Cap (O)-Oper (A)-ADA	Cap/Operating Account Number
ADMIN	Credit Cards	Credit Card PCI Compliance Equip		1	\$ 23,500	\$ 23,500	2016	O	01-10-83-5000
BPC	Kitchen, Main	Stove Top Oven	1992	1	\$ 6,500	\$ 6,500	2016	O	14-96-01-5000
BPC	Maint	Utility Vehicle	2001	1	\$ 20,000	\$ 20,000	2016	O	14-96-02-5000
BPC	Range	Ball Dispensing Machine		1	\$ 7,750	\$ 7,750	2016	O	14-96-03-5000
ADMIN	Desks	Touchscreens - (TC 2,WRC 2,PSSW	2011	9	\$ 575	\$ 5,175	2016	O	01-10-83-5000
ADMIN	Desks	Computer Desktop Replacement		10	\$ 750	\$ 7,500	2016	O	01-10-83-5000
PARKS	Parks	Replace Park Rule Signage		1	\$ 28,000	\$ 28,000	2016	O	01-20-84-5050
PSSWC	Service Desk	Service desk Carpet		1	\$ 5,000	\$ 5,000	2016	O	11-96-01-5000
PSSWC	Gym	Floor Resurface		3	\$ 3,200	\$ 9,600	2016	O	11-96-04-5000
PSSWC	Fitness Area	Fitness Equipment	2000	5	\$ 5,000	\$ 25,000	2016	O	11-96-03-5000
SFAC	Pool	Rebuild Pump #5	2014	1	\$ 5,750	\$ 5,750	2016	O	02-96-01-5000
TC	Admin	TC-Video Security Upgrades		1	\$ 5,000	\$ 5,000	2016	O	02-96-02-5000
TC	Admin	HEPD-Boardroom Laptops	2009	7	\$ 750	\$ 5,250	2016	O	01-10-83-5000
TC	Admin	Computer Servers	2013	3	\$ 2,000	\$ 6,000	2016	O	01-10-83-5000
TC/WRC	Fitness Area	Fitness Equipment		2	\$ 5,000	\$ 10,000	2016	O	02-96-03-5000
TC	Admin	VSI RecTrac V3 Upgrade	1985	1	\$ 12,000	\$ 12,000	2016	O	01-10-83-5000
TC/ICE	Ice Arena	Ice Compressor Rebuild		1	\$ 10,000	\$ 10,000	2016	O	02-96-04-5000
VOG	House	A/C units	2003	2	\$ 2,500	\$ 5,000	2016	O	02-96-05-5000
WRC	Admin	Copier	2012	1	\$ 5,000	\$ 5,000	2016	O	02-96-06-5000
WRC	Facility Interior (Meeting)	Flooring Carpet & Tile	2003	1	\$ 10,000	\$ 10,000	2016	O	02-96-07-5000
						\$ 212,025			
PARKS	Vehicle	532 Chevy 4x4 pick-up	1995	1	\$ 32,000	\$ 32,000	2016	C	12-96-02-5000
PARKS	Equipment	821 John Deere Skid Steer	2003	1	\$ 60,000	\$ 60,000	2016	C	12-96-03-5000
PARKS	Tennis Court	Crackfill/Color		1	\$ 20,000	\$ 20,000	2016	C	12-96-04-5000
PARKS	Concrete Walk	Replace		1	\$ 25,000	\$ 25,000	2016	C	12-96-05-5000
PARKS	TC/BPC	Lot patch/crackfill		1	\$ 73,000	\$ 73,000	2016	C	12-96-06-5000
PARKS	Parks & Facilities	GIS Mapping Facility Inventory		1	\$ 85,500	\$ 85,500	2016	C	12-96-07-5000
PSSWC	Pool	Pool filter tanks	2000	2	\$ 62,500	\$ 125,000	2016	C	12-96-10-5000
PSSWC	Pool	Unit RTU-10	2000	1	\$ 300,000	\$ 300,000	2016	C	12-96-11-5000
PSSWC	Pool	Unit RTU-9	2000	1	\$ 300,000	\$ 300,000	2016	C	12-96-12-5000
TC	Ice	Shell/Tube Condensor/Cooling To	2004	1	\$ 340,000	\$ 350,000	2016	C	12-96-14-5000
TC	Admin	HEPD-Accounting Software	1997	1	\$ 140,000	\$ 140,000	2016	C	12-96-15-5000
VOG	Barn	Flooring Replace	2003	1	\$ 12,000	\$ 12,000	2016	C	12-96-17-5000
VOG	House	Furnaces (2)	2003	2	\$ 4,000	\$ 8,000	2016	C	12-96-18-5000
PARKS	Bergman	Annexation Agreement		1	\$ 300,000	\$ 300,000	2016	C	12-96-23-5000
PARKS	Canterbury	Playground replace		1	\$ 150,000	\$ 77,500	2016	C	12-96-19-5000
PARKS	Sheffield	Playground replace		1	\$ 105,000	\$ 74,250	2016	C	12-96-20-5000
PARKS	Victoria N	Playground replace		1	\$ 190,000	\$ 95,750	2016	C	12-96-21-5000
						\$ 2,078,000			
PARKS	Canterbury	Playground replace		%		\$ 72,500		A	09-96-19-5000
PARKS	Sheffield	Playground replace		%		\$ 30,750		A	09-96-20-5000
PARKS	Victoria N	Playground replace		%		\$ 94,250		A	09-96-21-5000
PARKS	Shoe Factory Bike Trail	Building New		1		\$ 7,500		A	09-96-22-5000
						\$ 205,000			
ADMIN	Desks	Annual Desktop Replacement		10	\$ 750	\$ 7,500	2017	O	
BPC	Maint	Utility Cart	2008	1	\$ 5,000	\$ 5,000	2017	O	
BPC	Poplar room	Doors		6	\$ 3,250	\$ 19,500	2017	O	
PARKS	Parks Rules signs	Replace		1	\$ 28,000	\$ 28,000	2017	O	
PSSWC	Pool	Pump#3 activity pool	2012	1	\$ 2,100	\$ 2,100	2017	O	
PSSWC	Group Exercise Studio	Floors Resurface	2000	1	\$ 3,000	\$ 3,000	2017	O	
PSSWC	Lap Pool	Walls Repaint	2000	4	\$ 750	\$ 3,000	2017	O	
PSSWC	Lap Pool	Pool Crack Repair/ Repaint	2000	1	\$ 5,000	\$ 5,000	2017	O	
PSSWC	Fitness	Fitness Equipment		5	\$ 5,000	\$ 25,000	2017	O	
PSSWC	Pool	Ceiling Repaint	2000	1	\$ 40,000	\$ 40,000	2017	O	
SEA	Pool	Pump#3 body slide	2014	1	\$ 4,700	\$ 4,700	2017	O	
SEA	Admin	Seascope-Video Security -		1	\$ 5,000	\$ 5,000	2017	O	
TC	Gym	Sound System	2000	1	\$ 5,000	\$ 2,000	2017	O	
TC	Ice	Condensor Water Pump Seal Repl	2004	2	\$ 1,250	\$ 2,500	2017	O	
TC	Ice	20 HP Condensor Water Pump Mo	2004	2	\$ 1,500	\$ 3,000	2017	O	

TC	Kitchen	Flooring	2004	1	\$ 3,000	\$ 3,000	2017	O	
TC	Ice	Edger Replace	2004	1	\$ 3,500	\$ 3,500	2017	O	
TC	Admin	TC - Gestetner Bulk Copier (evalua	2007	1	\$ 6,000	\$ 6,000	2017	O	
TC	Ice	100 HP Compressor Replace	4 (2) 2007	3	\$ 2,000	\$ 6,000	2017	O	
TC/WRC	Fitness	Fitness Equipment		2	\$ 5,000	\$ 10,000	2017	O	
WRC	Dance/Aerobics	Comp RTU-2	2007	1	\$ 1,500	\$ 1,500	2017	O	
WRC	Fitness	Comp RTU-5	2007	1	\$ 1,500	\$ 1,500	2017	O	
WRC	Game/Teen	Comp RTU-4	2007	1	\$ 1,500	\$ 1,500	2017	O	
WRC	Meeting	Comp RTU-3	2007	1	\$ 1,500	\$ 1,500	2017	O	
WRC	Gym	Comp RTU-1	2007	1	\$ 5,000	\$ 5,000	2017	O	
WRC	Office/Hallway	Comp RTU-6	2007	1	\$ 6,000	\$ 6,000	2017	O	
WRC	Maint	Comp BLR-1	2000	1	\$ 6,500	\$ 6,500	2017	O	
						\$ 207,300			
PARKS	Victoria South	Path Repair		1	\$ 8,000	\$ 8,000	2017	C&A	
PARKS	Sycamore	Path Repair		1	\$ 60,000	\$ 60,000	2017	C&A	
PARKS	Armstrong	Playground Replace		1	\$ 75,000	\$ 75,000	2017	C&A	
PARKS	Birch	Playground Replace		1	\$ 103,000	\$ 103,000	2017	C&A	
PARKS	Colony	Playground Replace		1	\$ 103,000	\$ 103,000	2017	C&A	
PARKS	Victoria South	Playground Replace		1	\$ 103,000	\$ 103,000	2017	C&A	
PARKS	Evergreen	Path Repair		1	\$ 111,050	\$ 111,050	2017	C&A	
BPC	Maint	Greens King VI	2000	2	\$ 28,000	\$ 56,000	2017	C	
PARKS	Equipment	410 Graco riding striper	2002	1	\$ 14,000	\$ 14,000	2017	C	
PARKS	Valley	Basketball court rebuild		1	\$ 19,300	\$ 19,300	2017	C	
PARKS	Equipment	563 Toro Z-Turn mower	2007	1	\$ 20,000	\$ 20,000	2017	C	
PARKS	Courts	Court Crackfill		1	\$ 21,152	\$ 21,152	2017	C	
PARKS	Vehicle	509 Chevy pickup	1988	1	\$ 33,000	\$ 33,000	2017	C	
PARKS	Vehicle	917 Chevy S-10 pickup	1997	1	\$ 33,000	\$ 33,000	2017	C	
PARKS	Vehicle	450 Chevy pickup extended cab	1993	1	\$ 35,000	\$ 35,000	2017	C	
PARKS	Vehicle	912 Chevy 1Ton pickup	1996	1	\$ 39,295	\$ 39,295	2017	C	
PARKS	Eisenhower	Track Resurface		1	\$ 60,000	\$ 60,000	2017	C	
PARKS	Parking Lots	Parking lot patch		1	\$ 103,000	\$ 103,000	2017	C	
PARKS	Eisenhower	Track Resurface		1	\$ 60,000	\$ 60,000	2017	C	
PSSWC	Lockerroom	Reconstrucion		1	\$ 300,000	\$ 300,000	2017	C	
WRC	Gym	Comp RTU-1	2007	1	\$ 10,000	\$ 10,000	2017	C	
WRC	Classrooms	Comp Multi Unit	2007	1	\$ 10,000	\$ 10,000	2017	C	
WRC	Gym	Unit RTU-1	2007	1	\$ 23,000	\$ 23,000	2017	C	
WRC	Office/Hallway	Unit RTU-6	2007	1	\$ 25,000	\$ 25,000	2017	C	
						\$ 1,651,097			
ADMIN	Desks	Annual Desktop Replacement		10	\$ 750	\$ 7,500	2018	O	
ADMIN	IT	Recabling Remote Facilities		1	\$ 20,000	\$ 20,000	2018	O	
BPC	Maint	Tractor Cage	1900	1	\$ 5,000	\$ 5,000	2018	O	
PARKS	Equipment	723 Shop welder	1988	1	\$ 5,000	\$ 5,000	2018	O	
PARKS	Admin	Video Security Upgrade		1	\$ 5,000	\$ 5,000	2018	O	
PSSWC	Pool	Pump#1 lap pool	2014	1	\$ 2,100	\$ 2,100	2018	O	
PSSWC	Gym	Curtains	2010	4	\$ 750	\$ 3,000	2018	O	
PSSWC	Admin	PSSWC - Copier	2011	1	\$ 8,500	\$ 8,500	2018	O	
PSSWC	Main Hall Fitness	Flooring (Carpet) Replace	2000	1	\$ 15,000	\$ 15,000	2018	O	
PSSWC	Gym	Gym curtain divider	2000	2	\$ 10,000	\$ 20,000	2018	O	
PSSWC	Lockerroom	Lock system	2000	1	\$ 20,000	\$ 20,000	2018	O	
PSSWC	Fitness Area	Fitness equipment	2008	5	\$ 5,000	\$ 25,000	2018	O	
PSSWC	Free Wt Area	Flooring Replace	2000	1	\$ 35,000	\$ 35,000	2018	O	
SEA	Pool	Pump#4 activity pool	2013	1	\$ 4,750	\$ 4,750	2018	O	
SEA	Pool	Pump#1 filter	2015	1	\$ 5,850	\$ 5,850	2018	O	
TC	Dance Room	Wood floor resurface	2005	1	\$ 4,000	\$ 4,000	2018	O	
TC	Admin	Virtual Computer Server (HEPD-AF	2013	3	\$ 2,000	\$ 6,000	2018	O	
TC	Admin	TC - Toshiba Color Copier	2014	1	\$ 8,000	\$ 8,000	2018	O	
TC	Admin	Microsoft Office Pro / Standard	2010	90	\$ 100	\$ 9,000	2018	O	
TC	Admin	HEPD - Comcast Upgrade Remote		1	\$ 10,000	\$ 10,000	2018	O	
TC	Admin	HEPD-Computer Server VH04 (MS	2013	1	\$ 12,000	\$ 12,000	2018	O	
TC	Admin	TC District copier - Kyocera 6500i	2013	1	\$ 16,000	\$ 16,000	2018	O	
TC	Admin	Windows 7 Pro	2010	90	\$ 200	\$ 18,000	2018	O	
						\$ 264,700			
PARKS	Armstrong	Path repair		1	\$ 14,340	\$ 14,340	2018	C&A	

PARKS	Charlemagne	Path repair		1	\$	18,500	\$	18,500	2018	C&A	
PARKS	S. Ridge	Playground replace		1	\$	103,000	\$	103,000	2018	C&A	
PARKS	Huntington	Playground replace		1	\$	175,000	\$	175,000	2018	C&A	
WRC	WRC	Playground replace		1	\$	105,000	\$	105,000	2018	C&A	
BPC	Maint	Sweep Star 60	1990	1	\$	15,000	\$	15,000	2018	C	
BPC	Maint	JD 4100 (range Tractor)	1900	1	\$	20,000	\$	20,000	2018	C	
BPC	Maint	Sandpro 5020	1994	2	\$	15,000	\$	30,000	2018	C	
PARKS	Equipment	558 Toro walk behind mower	1998	1	\$	5,615	\$	5,615	2018	C	
PARKS	Equipment	208 Tire machine	1993	1	\$	6,000	\$	6,000	2018	C	
PARKS	Equipment	209 Tire balancer	1995	1	\$	6,000	\$	6,000	2018	C	
PARKS	Equipment	Oil and grease delivery system	1993	1	\$	10,000	\$	10,000	2018	C	
PARKS	Equipment	556 Toro Z-turn mower	2009	1	\$	20,000	\$	20,000	2018	C	
PARKS	Vehicle	527 Chevy 4-door pickup	1991	1	\$	28,070	\$	28,070	2018	C	
PARKS	Vehicle	500 Ford explorer	2008	1	\$	35,000	\$	35,000	2018	C	
PARKS	Vehicle	513 Dodge 1Ton pickup	1998	1	\$	39,295	\$	39,295	2018	C	
PARKS	Courts	Court Crackfill		1	\$	68,165	\$	68,165	2018	C	
PARKS	Equipment	570 Toro 580D 4X4 mower	2003	1	\$	80,000	\$	80,000	2018	C	
PARKS	Parking Lots	Parking Lot Patch/Repair		1	\$	130,358	\$	130,358	2018	C	
SEA	Parking Lot	Patch		1	\$	13,000	\$	13,000	2018	C	
TC	Maint	Domestic hot water heater	1986	1	\$	25,000	\$	25,000	2018	C	
TC	Ice	Zamboni	2004	2	\$	85,000	\$	170,000	2018	C	
TC/WRC	Fitness Area	Fitness equipment	2008	2	\$	5,000	\$	10,000	2018	C	
VOG	Barn	Exterior siding	2003	1	\$	25,000	\$	25,000	2018	C	
							\$	1,152,343			
ADMIN	Desks	Annual Desktop Replacement		10	\$	750	\$	7,500	2019	O	
BPC	Maint	Exterior building paint	1989	1	\$	12,000	\$	12,000	2019	O	
BPC	Maint	Domestic hot water heater	1989	1	\$	15,000	\$	15,000	2019	O	
BPC	Maint	Fire suppression system	1989	1	\$	15,000	\$	15,000	2019	O	
BPC	Maint	Security alarm system	1989	1	\$	15,000	\$	15,000	2019	O	
BPC	Poplar Room	Carpet	2009	1	\$	25,000	\$	25,000	2019	O	
BPC	Maint	Elevator	1989	1	\$	50,000	\$	50,000	2019	O	
PARKS	Equipment	541 Samson mowing trailer	1989	1	\$	4,015	\$	4,015	2019	O	
PARKS	Equipment	403 Stripping trailer	1979	1	\$	4,500	\$	4,500	2019	O	
PSSWC	Climbing Wall	Fall absorption surface replace	2000	1	\$	8,000	\$	8,000	2019	O	
PSSWC	Service Desk	Furniture	2000	40	\$	500	\$	20,000	2019	O	
PSSWC	Fitness Area	Fitness equipment		5	\$	5,000	\$	25,000	2019	O	
SEA	Pool	Pump#5 tube slide	2015	1	\$	4,800	\$	4,800	2019	O	
SEA	Pool	Pump #2 filter	2014	1	\$	5,950	\$	5,950	2019	O	
SEA	Pool	Deep end filter grates	2010	1	\$	9,500	\$	9,500	2019	O	
TC	Ice	Jacket cooling pump	2004	1	\$	4,000	\$	4,000	2019	O	
TC	Admin	Virtual computer servers (HEPD-R	2014	3	\$	2,000	\$	6,000	2019	O	
TC	Admin	HEPD - director laptops	2015	6	\$	1,200	\$	7,200	2019	O	
TC	Ice	Cold Brine Pump Impeller	2004	3	\$	2,666	\$	7,998	2019	O	
TC	Ice	Warm Brine Pump Impeller Replace	2004	3	\$	2,666	\$	7,998	2019	O	
TC	Ice	Warmfloor heat ExchangerReplace	2004	1	\$	8,000	\$	8,000	2019	O	
TC	Ice	Water Pump ImpellerReplace	2004	2	\$	4,000	\$	8,000	2019	O	
TC	Admin	HP P2000 G3 MSA (Mod San Array	2014	1	\$	9,000	\$	9,000	2019	O	
TC/WRC	Fitness	Fitness equipment	2000	2	\$	5,000	\$	10,000	2019	O	
WRC	Admin	Video security upgrade		1	\$	5,000	\$	5,000	2019	O	
							\$	294,461			
PARKS	Huntington	Path rebuild		1	\$	25,065	\$	25,065	2019	C&A	
PARKS	Olmstead	Path rebuild		1	\$	25,558	\$	25,558	2019	C&A	
PARKS	Fabbrini	Fitness area replace		1	\$	30,000	\$	30,000	2019	C&A	
PARKS	S. Ridge	Fitness area replace		1	\$	30,000	\$	30,000	2019	C&A	
PARKS	Princeton	Splashpad replace		1	\$	45,000	\$	45,000	2019	C&A	
PARKS	Pine	Tot lot replace		1	\$	54,000	\$	54,000	2019	C&A	
PARKS	Fabrini N. Oakdale	Playground replace		1	\$	103,000	\$	103,000	2019	C&A	
PARKS	Princeton	Playground replace		1	\$	103,000	\$	103,000	2019	C&A	
PARKS	Fabbrini McArthur	Playground replace		1	\$	150,000	\$	150,000	2019	C&A	
PARKS	S. Ridge	Path rebuild		1	\$	315,000	\$	315,000	2019	C&A	
BPC	Maint	Ground master 3150	2003	2	\$	30,000	\$	60,000	2019	C	
BPC	Maint	Roof flat	1989	1	\$	60,000	\$	60,000	2019	C	
PARKS	Huntington	Path patch		1	\$	3,800	\$	3,800	2019	C	
PARKS	Equipment	539 Ideal trailer	1989	1	\$	5,870	\$	5,870	2019	C	
PARKS	Equipment	465 Graco riding striper	2005	1	\$	13,475	\$	13,475	2019	C	

PARKS	Vehicle	515 Dodge dakota pickup	1999	1	\$	20,240	\$	20,240	2019	C	
PARKS	Equipment	567 Toro Z-turn mower	2011	2	\$	20,000	\$	40,000	2019	C	
PARKS	Vehicle	492 Ford explorer limited	2014	1	\$	46,350	\$	46,350	2019	C	
PARKS	Basketball/Tennis Court	Court Crackfill		1	\$	70,837	\$	70,837	2019	C	
PARKS	Equipment	559 Toro 580D mower	1999	1	\$	80,835	\$	80,835	2019	C	
PARKS	Parking Lots	Parking lot patch		1	\$	107,835	\$	107,835	2019	C	
TC	Ice	Ice Brine Chiller and Surge Drum R	2004	1	\$	55,000	\$	55,000	2019	C	
TC	Ice	Brine Chiller and Surge Drum Repl	2004	1	\$	100,000	\$	100,000	2019	C	
							\$	1,544,865			
ADMIN	Desks	Annual Desktop Replacement		10	\$	750	\$	7,500	2020	O	
BPC	Admin	BPC - Kyocera 4501i Copier	2015	1	\$	5,500	\$	5,500	2020	O	
BPC	Main Kitchen	Freezer	1900	1	\$	5,500	\$	5,500	2020	O	
BPC	Maint	Exterior building paint	2000	1	\$	12,000	\$	12,000	2020	O	
PARKS	Equipment	451 Perma green fert/sprayer	2003	1	\$	5,615	\$	5,615	2020	O	
PSSWC	Pool	Pump#2 activity pool	2015	1	\$	2,150	\$	2,150	2020	O	
PSSWC	Lockerroom-family	Comp RTU-11	2000	1	\$	3,500	\$	3,500	2020	O	
PSSWC	Tennis	Furniture	2012	5	\$	700	\$	3,500	2020	O	
PSSWC	Admin	Video security upgrades		1	\$	5,000	\$	5,000	2020	O	
PSSWC	Maint	Domestic hot water heater	2000	1	\$	9,000	\$	9,000	2020	O	
PSSWC	Track hallway	Carpet Replace	2000	1	\$	10,000	\$	10,000	2020	O	
PSSWC	Maint	Steam room mechanical equipme	2000	1	\$	11,000	\$	11,000	2020	O	
PSSWC	Lockerrooms	Funriture	2012	6	\$	2,000	\$	12,000	2020	O	
PSSWC	Group Exercise Studio	Mirror replace	2000	13	\$	1,000	\$	13,000	2020	O	
PSSWC	Maint	Domestic hot water heater	2000	1	\$	15,000	\$	15,000	2020	O	
PSSWC	Tennis Area	Flooring Resurface	2000	3	\$	6,000	\$	18,000	2016	O	
PSSWC	Fitness Area	Fitness equipment	2000	5	\$	5,000	\$	25,000	2020	O	
PSSWC	Tennis Area	Net/Dividers Replace	2010	7	\$	5,000	\$	35,000	2020	O	
SEA	Pool Amenities	Facility Sign	1995	1	\$	5,000	\$	5,000	2020	O	
SEA	Maint	Exterior building paint	2005	1	\$	5,000	\$	5,000	2020	O	
SEA	Maint	Irrigation system	2000	1	\$	5,000	\$	5,000	2020	O	
SEA	Maint	Domestic hot water heater	2000	1	\$	7,500	\$	7,500	2020	O	
TC	Ice	Sound System	2005	2	\$	1,500	\$	3,000	2020	O	
TC	Admin	Virtual Computer Servers (HEPD-C	2015	2	\$	2,500	\$	5,000	2020	O	
TC	Admin	TC N - Kyocera 4501i Copier	2015	1	\$	5,500	\$	5,500	2020	O	
TC	Maint	Whirlpool mechanical system	2000	1	\$	7,000	\$	7,000	2020	O	
TC	Admin	HEPD - Cisco Firewall/Barracuda S	2015	3	\$	3,000	\$	9,000	2020	O	
TC	Ice	Zamboni Doors	2005	2	\$	5,000	\$	10,000	2020	O	
TC	Admin	HEPD Computer Server-VH03 (Rec	2015	1	\$	12,000	\$	12,000	2020	O	
TC	Admin	SHOREDIR (Shoretel Phone Server	2015	1	\$	12,000	\$	12,000	2020	O	
TC	Admin	HEPD - Network Switches, Routers	2015	13	\$	2,750	\$	35,750	2020	O	
TC/WRC	Fitness Area	Fitness Equipment	2000	2	\$	5,000	\$	10,000	2020	O	
VOG	Barn Upper Level	Kitchen Windows	2003	3	\$	1,000	\$	3,000	2020	O	
VOG	House Upper Level	Doors	2003	3	\$	1,200	\$	3,600	2020	O	
VOG	Barn Upper Level	Office Windows	2003	5	\$	1,000	\$	5,000	2020	O	
VOG	House	Replace flooring	2003	2	\$	3,000	\$	6,000	2020	O	
VOG	House Lower Level	Windows	2003	7	\$	1,000	\$	7,000	2020	O	
WRC	Main Doors	Replace	2003	4	\$	1,500	\$	6,000	2020	O	
WRC	Locker Room West	Tile Floor Replace	2003	1	\$	10,000	\$	10,000	2020	O	
WRC	Office General	Cubicals	2003	2	\$	5,000	\$	10,000	2020	O	
							\$	380,615			
PARKS	N. Ridge	Path replace		1	\$	13,000	\$	13,000	2020	C&A	
PARKS	Pine	Path replace		1	\$	13,888	\$	13,888	2020	C&A	
PARKS	Community	Fitness area replace		1	\$	38,000	\$	38,000	2020	C&A	
PARKS	Community	Playground replace		1	\$	103,000	\$	103,000	2020	C&A	
PARKS	Cannon	Path replace		1	\$	103,258	\$	103,258	2020	C&A	
PARKS	Community	Splashpad replace		1	\$	118,000	\$	118,000	2020	C&A	
BPC	Maint	Road reconstruction		1	\$	26,000	\$	26,000	2020	C	
BPC	Maint	Toro Mult-Pro 1250 Sprayer	2005	1	\$	40,000	\$	40,000	2020	C	
PARKS	Courts	Court Crackfill		1	\$	11,500	\$	11,500	2020	C	
PARKS	Equipment	546 Toro Z-turn mower	2013	1	\$	20,000	\$	20,000	2020	C	
PARKS	Equipment	547 Toro Z-turn mower	2013	1	\$	20,000	\$	20,000	2020	C	
PARKS	Vehicle	508 Ford E250 van	2008	1	\$	22,660	\$	22,660	2020	C	
PARKS	Vehicle	495 Ford explorer	2005	1	\$	32,750	\$	32,750	2020	C	
PARKS	Victoria	Tennis court replace		1	\$	85,000	\$	85,000	2020	C	

PARKS	Parking Lots	Lot Patch Crackfill		1	\$	128,450	\$	128,450	2020	C	
PARKS	Fabbrini	Tennis court replace		1	\$	130,000	\$	130,000	2020	C	
PSSWC	Member lockerroom	Unit RTU-4	2000	1	\$	20,000	\$	20,000	2020	C	
PSSWC	Tennis Courts	Unit RTU-3	2000	1	\$	25,000	\$	25,000	2020	C	
PSSWC	Gym	Comp RTU-1	2000	1	\$	35,000	\$	35,000	2020	C	
PSSWC	Service Desk	Comp RTU-2	2000	1	\$	35,000	\$	35,000	2020	C	
PSSWC	Maint	Exterior painting	2000	1	\$	60,000	\$	60,000	2020	C	
PSSWC	Maint	Roof	2000	1	\$	125,000	\$	125,000	2020	C	
SEA	Maint	Fire suppresion system	2000	1	\$	15,000	\$	15,000	2020	C	
SEA	Maint	Security alarmsystem	2000	1	\$	15,000	\$	15,000	2020	C	
SEA	Pool	Water play feature	2000	1	\$	23,000	\$	23,000	2020	C	
VOG	Barn Lower Level	Teen Center Office Windows	2003	16	\$	1,500	\$	24,000	2020	C	
WRC	Maint	Sky lights	1981	1	\$	45,000	\$	45,000	2020	C	
							\$	1,327,506			
ADMIN	Desks	Annual Desktop Replacement		10	\$	750	\$	7,500	2021	O	
BPC	Admin	BPC-Video Security -		1	\$	5,000	\$	5,000	2021	O	
BPC	Maint	HV100 Press	1985	1	\$	5,000	\$	5,000	2021	O	
BPC	Maint	Utility Cart	2013	1	\$	5,000	\$	5,000	2021	O	
BPC	Maint	Turf 2	2001	1	\$	6,000	\$	6,000	2021	O	
BPC	Maint	Turf 2	1999	1	\$	6,000	\$	6,000	2021	O	
BPC	Maint	Turf 2	1999	1	\$	6,000	\$	6,000	2021	O	
BPC	Bar & Grill	TVS	2011	5	\$	1,500	\$	7,500	2021	O	
PARKS	Equipment	212 Toro snowblower 621R	2011	1	\$	465	\$	465	2021	O	
PARKS	Equipment	402 Ballfield trailer big	2001	1	\$	4,500	\$	4,500	2021	O	
PARKS	Equipment	404 Water trailer	2001	1	\$	4,500	\$	4,500	2021	O	
PARKS	Courts	Court Crackfill		1	\$	8,600	\$	8,600	2021	C	
PARKS	Equipment	476 Graco riding striper	2011	1	\$	13,475	\$	13,475	2021	C	
PARKS	Equipment	545 Toro Z-turn mower	2013	1	\$	20,000	\$	20,000	2021	C	
PARKS	Vehicle	519 Dodge ram 2500 pickup	2001	1	\$	22,454	\$	22,454	2021	C	
PARKS	Vehicle	517 Chevy van	2001	1	\$	25,853	\$	25,853	2021	C	
PARKS	Vehicle	511 Dodge 2500 4x4 pickup	2001	1	\$	30,000	\$	30,000	2021	C	
PARKS	Vehicle	533 Ford E250	2011	1	\$	33,000	\$	33,000	2021	C	
PARKS	Equipment	571 Toro 580D 4x4 mower	2006	1	\$	80,000	\$	80,000	2021	C	
PARKS	Cipri	Playground replace		1	\$	105,000	\$	105,000	2021	C	
PARKS	Parking Lots	Parking lot patch		1	\$	125,000	\$	125,000	2021	C	
PARKS	Westbury	Path replace		1	\$	51,120	\$	51,120	2021	C&A	
PARKS	Charlemagne	Tennis court replace		1	\$	85,000	\$	85,000	2021	C	
PARKS	S. Ridge	Tennis court replace		1	\$	85,000	\$	85,000	2021	C	
PARKS	Highland	Playground replace		1	\$	103,000	\$	103,000	2021	C&A	
PARKS	Hoffman	Playground replace		1	\$	103,000	\$	103,000	2021	C&A	
PARKS	Hunter's Ridge E	Playground replace		1	\$	103,000	\$	103,000	2021	C&A	
PARKS	Tall Oaks	Playground replace		1	\$	105,000	\$	105,000	2021	C&A	
PSSWC	Fitness Area	Fitness equipment	2013	5	\$	5,000	\$	25,000	2021	O	
PSSWC	PSSWC	Playground replace		1	\$	103,000	\$	103,000	2021	C&A	
SEA	Pool	Guard chair replace	2010	4	\$	8,000	\$	32,000	2021	C	
SEA	Pool	Pool water heaters (2)	2000	2	\$	75,000	\$	150,000	2021	C	
TC	Roof & Panels	Replace	1985	1	\$	400,000	\$	400,000	2021	C	
TC/WRC	Fitness	Fitness Equipment		2	\$	5,000	\$	10,000	2021	O	
VOG	Path	Path replace		1	\$	38,480	\$	38,480	2021	C&A	
ADMIN	Desks	Annual Desktop Replacement		10	\$	750	\$	7,500	2022	O	
BPC	Maint	Freedom NB	2012	1	\$	5,000	\$	5,000	2022	C	
BPC	Kitchen, Main	Fryers	1900	2	\$	3,500	\$	7,000	2022	C	
BPC	Kitchen, Upstairs	Broiler	1900	1	\$	7,500	\$	7,500	2022	C	
PARKS	Work Area	Comp furnace	2002	1	\$	1,500	\$	1,500	2022	O	
PARKS	Mechanic Area	Comp furnace	2002	1	\$	1,500	\$	1,500	2022	O	
PARKS	Wash Bay	Comp furnace	2002	1	\$	1,500	\$	1,500	2022	O	
PARKS	Work Area	Unit furnace	2002	1	\$	1,500	\$	1,500	2022	O	
PARKS	Mechanic Area	Unit furnace	2002	1	\$	1,500	\$	1,500	2022	O	
PARKS	Wash Bay	Unit furnace	2002	1	\$	1,500	\$	1,500	2022	O	
PARKS	Equipment	223 Wacker compactor	2012	1	\$	1,960	\$	1,960	2022	O	
PARKS	Equipment	812 Ryan aerator	1992	1	\$	2,810	\$	2,810	2022	O	
PARKS	Break/Conf Room	Comp RTU-1	2002	1	\$	3,000	\$	3,000	2022	O	
PARKS	Dir office/Reception	Comp RTU-2	2002	1	\$	3,000	\$	3,000	2022	O	
PARKS	Supervisor Area	Comp RTU-3	2002	1	\$	3,000	\$	3,000	2022	O	
PARKS	Break/Conf Room	Unit RTU-1	2002	1	\$	3,000	\$	3,000	2022	O	
PARKS	Dir office/Reception	Unit RTU-2	2002	1	\$	3,000	\$	3,000	2022	O	

PARKS	Supervisor Area	Unit RTU-3	2002	1	\$	3,000	\$	3,000	2022	O	
PARKS	Maint	Fuel pump mechanical	2002	3	\$	2,333	\$	6,999	2022	C	
PARKS	Courts	Crackfill		1	\$	9,028	\$	9,028	2022	C	
PARKS	Equipment	422 Kifco water reel	2010	1	\$	9,270	\$	9,270	2022	C	
PARKS	Parking Lots	Crackfill		1	\$	15,000	\$	15,000	2022	C	
PARKS	Maint	Fuel pumps	2002	3	\$	6,000	\$	18,000	2022	C	
PARKS	Maint	Exterior service doors	2002	6	\$	3,333	\$	19,998	2022	C	
PARKS	Equipment	576 Toro Z-turn mower	2015	1	\$	20,000	\$	20,000	2022	C	
PARKS	Equipment	577 Toro Z-turn mower	2015	1	\$	20,000	\$	20,000	2022	C	
PARKS	Equipment	578 Toro Z-turn mower	2015	1	\$	20,000	\$	20,000	2022	C	
PARKS	Vehicle	512 GMC 2500 4x4 pickup	2002	1	\$	25,853	\$	25,853	2022	C	
PARKS	Vehicle	518 Dodge Ram 1500 van	2002	1	\$	29,000	\$	29,000	2022	C	
PARKS	Vehicle	506 Dodge Ram 1500 van	2002	1	\$	29,500	\$	29,500	2022	C	
PARKS	Vehicle	493 Ford Escape hybrid	2012	1	\$	33,070	\$	33,070	2022	C	
PARKS	Maint	Fencing	2002	1	\$	35,000	\$	35,000	2022	C	
PARKS	Maint	Overhead door openers	2002	5	\$	7,000	\$	35,000	2022	C	
PARKS	Canterbury Park Place	Path repair		1	\$	35,409	\$	35,409	2022	C&A	
PARKS	Maint	Overhead doors	2002	5	\$	10,000	\$	50,000	2022	C	
PARKS	Maint	Roof	2002	1	\$	80,000	\$	80,000	2022	C	
PARKS	Maint	Underground fuel tanks	2002	2	\$	40,000	\$	80,000	2022	C	
PARKS	Evergreen	Tennis court replace		1	\$	85,000	\$	85,000	2022	C	
PARKS	Olmstead	Tennis court replace		1	\$	85,000	\$	85,000	2022	C	
PARKS	Blackbear	Playground replace		1	\$	103,000	\$	103,000	2022	C&A	
PARKS	Cipri	Playground replace		1	\$	103,000	\$	103,000	2022	C&A	
PSSWC	Massage Room East	Floors Replace	2010	1	\$	5,000	\$	5,000	2022	O	
PSSWC	Massage West	Carpet Replace	2010	1	\$	5,000	\$	5,000	2022	O	
PSSWC	1st Floor Heat/AC	Comp AH-2	2002	1	\$	25,000	\$	25,000	2022	C	
PSSWC	Fitness	Fitness equipment		5	\$	5,000	\$	25,000	2022	O	
SEA	Maint	Roll up doors	2000	2	\$	8,500	\$	17,000	2022	C	
SEA	Concessions	Concession picnic tables	2000	7	\$	2,500	\$	17,500	2022	O	
TC	Dance Room	Flooring Resurface	2014	2	\$	500	\$	1,000	2022	O	
TC	Gym	Flooring Resurface	2014	2	\$	4,000	\$	8,000	2022	C	
TC	Ice	Dehumidification Unit Dessicant V	2014	2	\$	20,500	\$	41,000	2022	C	
TC	Ice	Dehumidification Unit	2014	2	\$	60,000	\$	120,000	2022	C	
TC/WRC	Fitness	Fitness equipment		2	\$	5,000	\$	10,000	2022	O	
VOG	Barn	1st floor - Comp AH-1	2002	1	\$	20,000	\$	20,000	2022	C	
VOG	Barn	2nd floor - Unit AH-1	2002	1	\$	25,000	\$	25,000	2022	C	
BPC	Maint	Cleanup Aerification	1900	1	\$	6,000	\$	6,000	2023	C	
BPC	Maint	7200 Zero Turn	2007	1	\$	18,000	\$	18,000	2023	C	
BPC	Maint	YM 336	1900	1	\$	20,000	\$	20,000	2023	C	
PARKS	Equipment	213 Toro snow blower	2013	1	\$	465	\$	465	2023	O	
PARKS	Equipment	460 Honda water pump	2013	1	\$	515	\$	515	2023	O	
PARKS	Equipment	910 Bradco trencher	2003	1	\$	3,820	\$	3,820	2023	O	
PARKS	Equipment	903 Alitec stump grinder	2003	1	\$	4,490	\$	4,490	2023	O	
PARKS	Courts	Crackfill		1	\$	8,088	\$	8,088	2023	C	
PARKS	Equipment	426 Kifco water reel	2003	1	\$	9,270	\$	9,270	2023	C	
PARKS	Equipment	706 Sulair air compressor	2003	1	\$	10,920	\$	10,920	2023	C	
PARKS	Equipment	425 Genie boom lift	2003	1	\$	13,475	\$	13,475	2023	C	
PARKS	Parking Lots	Crackfill		1	\$	15,000	\$	15,000	2023	C	
PARKS	Hunter's Ridge	Path repair		1	\$	24,272	\$	24,272	2023	C&A	
PARKS	Vehicle	523 Chevy 2500 crew cab	2003	1	\$	25,850	\$	25,850	2023	C	
PARKS	Vehicle	528 Chevy 2500 crew cab	2003	1	\$	25,850	\$	25,850	2023	C	
PARKS	Vehicle	524 Ford F350 dump w/plow	2003	1	\$	39,295	\$	39,295	2023	C	
PARKS	Vehicle	510 Frightline bus	2003	1	\$	84,202	\$	84,202	2023	C	
PARKS	Victoria	Tennis court replace		1	\$	85,000	\$	85,000	2023	C	
PARKS	Charlemagne	Playground replace		1	\$	100,000	\$	100,000	2023	C&A	
PARKS	Equipment	542 International plow/spreader	2013	1	\$	118,450	\$	118,450	2023	C	
PARKS	Sycamore	Playground replace		1	\$	150,000	\$	150,000	2023	C&A	
PARKS	Canterbury Fields	Playground replace		1	\$	175,000	\$	175,000	2023	C&A	
PARKS	Blackbear	Path repair		1	\$	72,131	\$	72,131	2023	C&A	
PSSWC	Fitness	Fitness Equipment		5	\$	5,000	\$	25,000	2023	C	
SEA	Maint	Fencing replace	2000	1	\$	49,000	\$	49,000	2023	C	
SEA	Playground	Playground replace		1	\$	135,000	\$	135,000	2023	C&A	
TC/WRC	Fitness	Fitness Equipment		2	\$	5,000	\$	10,000	2023	C	
VOG	House	Basement floor paint		1	\$	3,000	\$	3,000	2023	O	
VOG	House	Fire suppression system	2003	1	\$	5,000	\$	5,000	2023	C	
VOG	House	Security alarm system	2003	1	\$	5,000	\$	5,000	2023	C	

VOG	House	Exterior painting	2003	1	\$ 7,500	\$ 7,500	2023	C	
VOG	House	Flat roof	2003	1	\$ 7,500	\$ 7,500	2023	C	
VOG	House	Shingle roof	2003	1	\$ 15,000	\$ 15,000	2023	C	
VOG	Barn	Exterior painting	2003	1	\$ 40,000	\$ 40,000	2023	C	
VOG	Barn	Shingle roof	2003	1	\$ 70,000	\$ 70,000	2023	C	
WRC	Tennis Court	Replace tennis court		1	\$ 85,000	\$ 85,000	2023	C	
BPC	Maint	Blower	2004	1	\$ 5,000	\$ 5,000	2024	C	
BPC	Kitchen, Main	Line Cooler	2009	1	\$ 5,000	\$ 5,000	2024	C	
BPC	Maint	GroundsMaster 4000D	2009	1	\$ 60,000	\$ 60,000	2024	C	
PARKS	Equipment	834 Classic trailer	1994	1	\$ 4,490	\$ 4,490	2024	O	
PARKS	Courts	Crackfill		1	\$ 7,925	\$ 7,925	2024	C	
PARKS	Equipment	915 Bobcat auger	1994	1	\$ 9,270	\$ 9,270	2024	C	
PARKS	Parking Lots	Patch		1	\$ 15,000	\$ 15,000	2024	C	
PARKS	Cannon	Tennis court replace		1	\$ 42,000	\$ 42,000	2024	C	
PARKS	Walnut Pond	Path Repair		1	\$ 42,753	\$ 42,753	2024	C&A	
PARKS	Victoria N.	Path Repair		1	\$ 47,365	\$ 47,365	2024	C&A	
PARKS	Olmstead	Playground Replace		1	\$ 100,000	\$ 100,000	2024	C&A	
PARKS	Sundance	Playground Replace		1	\$ 100,000	\$ 100,000	2024	C&A	
PARKS	Fairview	Playground Replace		1	\$ 150,000	\$ 150,000	2024	C&A	
PARKS	Bode-Salem	Playground Replace		1	\$ 100,000	\$ 100,000	2024	C&A	
PSSWC	Fitness	Fitness Equipment		5	\$ 5,000	\$ 25,000	2024	C	
PSSWC	Maint	Elevator	2000	1	\$ 50,000	\$ 50,000	2024	C	
TC	Server Room	Comp CU-IT	2004	1	\$ 1,800	\$ 1,800	2024	O	
TC	Server Room	Unit CU-IT	2004	1	\$ 1,800	\$ 1,800	2024	O	
TC	Whirlpool	Comp CU-14	2004	1	\$ 2,800	\$ 2,800	2024	O	
TC	Whirlpool	Unit CU-14	2004	1	\$ 2,800	\$ 2,800	2024	O	
TC	Aerobics Room	Comp RTU-2	2004	1	\$ 4,500	\$ 4,500	2024	O	
TC	Aerobics Room	Unit RTU-2	2004	1	\$ 4,500	\$ 4,500	2024	O	
TC	Lower Level North	Comp RTU-13	2004	1	\$ 4,500	\$ 4,500	2024	O	
TC	Lower Level North	Unit RTU-13	2004	1	\$ 4,500	\$ 4,500	2024	O	
TC	Office Exterior	Comp RTU-6	2004	1	\$ 4,500	\$ 4,500	2024	O	
TC	Office Exterior	Unit RTU-6	2004	1	\$ 4,500	\$ 4,500	2024	O	
TC	Wolves Upper Level	Comp RTU-8	2004	1	\$ 4,500	\$ 4,500	2024	O	
TC	Wolves Upper Level	Unit RTU-8	2004	1	\$ 4,500	\$ 4,500	2024	O	
TC	Lobby Lower Level	Comp RTU-10	2004	1	\$ 5,500	\$ 5,500	2024	C	
TC	Lobby Lower Level	Unit RTU-10	2004	1	\$ 5,500	\$ 5,500	2024	C	
TC	Lockerrooms	Comp RTU-3	2004	1	\$ 5,500	\$ 5,500	2024	C	
TC	Lockerrooms	Unit RTU-3	2004	1	\$ 5,500	\$ 5,500	2024	C	
TC	Upper Level North	Comp RTU-12	2004	1	\$ 5,500	\$ 5,500	2024	C	
TC	Upper Level North	Unit RTU-12	2004	1	\$ 5,500	\$ 5,500	2024	C	
TC	Lobby Upper Level	Comp RTU-11	2004	1	\$ 20,000	\$ 20,000	2024	C	
TC	Lobby Upper Level	Unit RTU-11	2004	1	\$ 20,000	\$ 20,000	2024	C	
TC	Office Interior	Comp RTU-7	2004	1	\$ 20,000	\$ 20,000	2024	C	
TC	Office Interior	Unit RTU-7	2004	1	\$ 20,000	\$ 20,000	2024	C	
TC	Wolves Lower Level	Comp RTU-9	2004	1	\$ 20,000	\$ 20,000	2024	C	
TC	Wolves Lower Level	Unit RTU-9	2004	1	\$ 20,000	\$ 20,000	2024	C	
TC	Fitness Center	Comp RTU-1	2004	1	\$ 25,000	\$ 25,000	2024	C	
TC	Fitness Center	Unit RTU-1	2004	1	\$ 25,000	\$ 25,000	2024	C	
TC/WRC	Fitness	Fitness Equipment		2	\$ 5,000	\$ 10,000	2024	C	
VOG	Barn	Lower level elevator	2003	1	\$ 15,000	\$ 15,000	2024	C	
VOG	Barn	Elevator	2000	1	\$ 25,000	\$ 25,000	2024	C	
WRC	Facility Interior (Main L	Flooring Carpet & Tile	2013	1	\$ 10,000	\$ 10,000	2024	C	
WRC	Maint	Elevator	2000	1	\$ 50,000	\$ 50,000	2024	C	
BPC	Maint	JR Sod Cutter	1998	1	\$ 5,000	\$ 5,000	2025	C	
BPC	Maint	Brush Mower	1900	1	\$ 7,500	\$ 7,500	2025	C	
BPC	Kitchen, Upstairs	Coolers	1900	2	\$ 4,500	\$ 9,000	2025	C	
BPC	Maint	VertiDrain 7316	2008	1	\$ 20,000	\$ 20,000	2025	C	
BPC	Maint	Comp RTU-5	2005	1	\$ 20,000	\$ 20,000	2025	C	
BPC	Maint	JD 1070	1990	1	\$ 25,000	\$ 25,000	2025	C	
BPC	Maint	Greens	2008	1	\$ 30,000	\$ 30,000	2025	C	
BPC	Maint	Greens Master 3150	2008	1	\$ 30,000	\$ 30,000	2025	C	
BPC	Maint	Skid Steer 873	1995	1	\$ 30,000	\$ 30,000	2025	C	
BPC	Maint	Grinding	1998	1	\$ 35,000	\$ 35,000	2025	C	
PARKS	Equipment	464 Billy goat sod cutter	2005	1	\$ 1,685	\$ 1,685	2025	O	
PARKS	Equipment	401 Ball field trailer	1995	1	\$ 4,500	\$ 4,500	2025	O	
PARKS	Equipment	457 1ST Products seed-a-tor	2005	1	\$ 7,300	\$ 7,300	2025	C	
PARKS	Equipment	203 Water reel	1995	1	\$ 7,520	\$ 7,520	2025	C	

PARKS	Equipment	456 Quick pass top dresser	2005	1	\$	10,095	\$	10,095	2025	C	
PARKS	Vehicle	520 Dodge dakota pickup	2005	1	\$	19,650	\$	19,650	2025	C	
PARKS	Canterbury Fields	Path Repair		1	\$	33,966	\$	33,966	2025	C&A	
PARKS	Vehicle	491 Ford F150 4x4	2015	1	\$	36,050	\$	36,050	2025	C	
PARKS	Vehicle	475 Ford F250 w/plow	2015	1	\$	36,050	\$	36,050	2025	C	
PARKS	Beacon Pt Wetlands	Path repair		1	\$	79,920	\$	79,920	2025	C&A	
PARKS	Cannon	Playground Replace		1	\$	175,000	\$	175,000	2025	C&A	
PSSWC	Laundry Room	Dryer	2005	3	\$	4,000	\$	12,000	2025	C	
PSSWC	Laundry Room	Washer	2010	3	\$	4,000	\$	12,000	2025	O	
PSSWC	Cimbing Wall	Panel replacement	2000	10	\$	2,000	\$	20,000	2025	C	
PSSWC	Fitness	Fitness equipment		5	\$	5,000	\$	25,000	2025	O	
PSSWC	Family Changing Room	Tile Floors	2000	1	\$	40,000	\$	40,000	2025	C	
PSSWC	Family Changing Room	Walls Repaint	2000	4	\$	10,000	\$	40,000	2025	C	
PSSWC	Inddor track	Track replace	2000	1	\$	120,000	\$	120,000	2025	C	
SEA	Manager's Office	Doors	1995	1	\$	2,000	\$	2,000	2025	C	
SEA	Guard Lounge	Lockers	1995	1	\$	2,500	\$	2,500	2025	O	
SEA	Maint	Exit turn style	2000	1	\$	5,500	\$	5,500	2025	C	
SEA	Restroom	Sinks / Faucets	1995	6	\$	1,000	\$	6,000	2025	O	
SEA	Maint	Sump pump	2015	1	\$	8,500	\$	8,500	2025	C	
SEA	Mechanical Closet	Doors	1995	9	\$	2,000	\$	18,000	2025	O	
SEA	Ceilings	Paint	1995	7	\$	3,000	\$	21,000	2025	C	
SEA	Maint	Sled hill fencing	2005	1	\$	37,500	\$	37,500	2025	C	
SEA	Pool	Underwater pool lights	2015	8	\$	11,000	\$	88,000	2025	C	
SEA	Maint	Perimeter fencing	2000	1	\$	105,000	\$	105,000	2025	C	
TC	Room 105 Child Care	Sink	2005	1	\$	300	\$	300	2025	O	
TC	Kitchen	Plumbing / Sink	2005	1	\$	400	\$	400	2025	O	
TC	Break room	Walls	2005	1	\$	500	\$	500	2025	O	
TC	SR Center Kitchen	Sinks	2005	3	\$	233	\$	699	2025	O	
TC	Board Room	Walls	2005	1	\$	1,000	\$	1,000	2025	O	
TC	Break room	Counters & Cabinets	2005	1	\$	1,000	\$	1,000	2025	O	
TC	Room Kiln	Walls	2005	1	\$	1,000	\$	1,000	2025	O	
TC	Custodial Room	Doors	2005	1	\$	1,250	\$	1,250	2025	O	
TC	Locker Room Men's	Doors	2005	1	\$	1,250	\$	1,250	2025	O	
TC	Locker Room Womens	Doors	2005	1	\$	1,250	\$	1,250	2025	O	
TC	PS Rooms 102, 103, 104	Restroom Toilet / Sink	2005	5	\$	250	\$	1,250	2025	O	
TC	Restroom Mens	Doors	2005	1	\$	1,250	\$	1,250	2025	O	
TC	Restroom Women Gen	Doors	2005	1	\$	1,250	\$	1,250	2025	O	
TC	Room 110	Door	2005	1	\$	1,250	\$	1,250	2025	O	
TC	Room 111	Door	2005	1	\$	1,250	\$	1,250	2025	O	
TC	Gym Shelf	Fountain	2005	1	\$	1,500	\$	1,500	2025	O	
TC	Locker Room Men's	Dryers	2005	3	\$	500	\$	1,500	2025	O	
TC	Locker Room Womens	Dryers	2005	3	\$	500	\$	1,500	2025	O	
TC	Restrooms	Plumbing, Precelin, Sink, Toilets	2005	2	\$	750	\$	1,500	2025	O	
TC	Room Kiln	Flooring Tile	2005	1	\$	1,500	\$	1,500	2025	O	
TC	Gym	Goal Padding	2012	2	\$	800	\$	1,600	2025	O	
TC	Locker Room Men's	Mirrors	2005	3	\$	600	\$	1,800	2025	O	
TC	Locker Room Womens	Mirrors	2005	3	\$	600	\$	1,800	2025	O	
TC	Board Room	Carpet	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Break room	Flooring	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Gallery	Walls Paint	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Gym Storage Space	Fence Caging		1	\$	2,000	\$	2,000	2025	O	
TC	Locker Room Men's	Benches	2005	4	\$	500	\$	2,000	2025	O	
TC	Pro Shop	Walls	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Room 105 Child Care	Walls Paint	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Room 106 Child Care	Walls Paint	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Room 110	Walls Paint	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Room 111	Walls	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Room Art	Counters & Cabinets	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Room Art	Flooring Tile	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Room Art	Floors	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Room Billiards	Walls	2005	1	\$	2,000	\$	2,000	2025	O	
TC	Locker Room Men's	Shower Fixtures	2005	7	\$	300	\$	2,100	2025	O	
TC	Locker Room Womens	Shower Fixtures	2005	7	\$	300	\$	2,100	2025	O	
TC	Board Room	Doors	2005	2	\$	1,250	\$	2,500	2025	O	
TC	Room 105 Child Care	Doors	2005	2	\$	1,250	\$	2,500	2025	O	
TC	Room 106 Child Care	Doors	2005	2	\$	1,250	\$	2,500	2025	O	
TC	Room Art	Doors	2005	2	\$	1,250	\$	2,500	2025	O	

TC	Room Billiards	Doors	2005	2	\$	1,250	\$	2,500	2025	O	
TC	Running Track	Door		2	\$	1,250	\$	2,500	2025	O	
TC	Ice	Scoreboards	2005	4	\$	750	\$	3,000	2025	O	
TC	PS Rooms 102, 103, 104	Carpet	2012	1	\$	3,000	\$	3,000	2025	O	
TC	PS Rooms 102, 103, 104	Floor Tile	2005	1	\$	3,000	\$	3,000	2025	O	
TC	PS Rooms 102, 103, 104	Walls Paint	2005	2	\$	1,500	\$	3,000	2025	O	
TC	Restroom Mens	Countertops	2005	1	\$	3,000	\$	3,000	2025	O	
TC	Restroom Mens	Sinks, Faucets, Toilets, Urinals	2005	6	\$	500	\$	3,000	2025	O	
TC	Restroom Women Gen	Countertops	2005	1	\$	3,000	\$	3,000	2025	O	
TC	Room 111	flooring, Carpet	2005	1	\$	3,000	\$	3,000	2025	O	
TC	Room Game	Walls Paint	2005	1	\$	3,000	\$	3,000	2025	O	
TC	SR Center Kitchen	Flooring	2005	1	\$	3,000	\$	3,000	2025	O	
TC	Whirlpool/Sauna	Doors (into Locker Rooms)	2005	2	\$	1,500	\$	3,000	2025	O	
TC	Gallery	Door	2005	3	\$	1,250	\$	3,750	2025	O	
TC	Gym Shelf	Door	2005	3	\$	1,250	\$	3,750	2025	O	
TC	Restroom Womens	Partitions	2005	3	\$	1,333	\$	3,999	2025	O	
TC	Dance Room	Sound System	2005	1	\$	4,000	\$	4,000	2025	O	
TC	Gallery	Cabinets & Cubbies	2005	1	\$	4,000	\$	4,000	2025	O	
TC	Gallery	Flooring	2005	1	\$	4,000	\$	4,000	2025	O	
TC	Gym Shelf	Walls	2005	1	\$	4,000	\$	4,000	2025	O	
TC	PS Rooms 102, 103, 104	Restroom Floor	2005	1	\$	4,000	\$	4,000	2025	O	
TC	Room 105 Child Care	Flooring, Tile	2005	1	\$	4,000	\$	4,000	2025	O	
TC	Room 106 Child Care	Flooring, Tile	2005	1	\$	4,000	\$	4,000	2025	O	
TC	Room Billiards	Flooring	2005	1	\$	4,000	\$	4,000	2025	O	
TC	SR Center Kitchen	Walls Panels	2005	15	\$	300	\$	4,500	2025	O	
TC	Gym Shelf	Ceiling Fans	2005	4	\$	1,200	\$	4,800	2025	O	
TC	Restroom Women Gen	Sinks, Faucets, Toilets	2005	12	\$	416	\$	4,992	2025	O	
TC	Admin/Registration Area	Walls	2015	1	\$	5,000	\$	5,000	2025	C	
TC	Board Room	Closets	2005	4	\$	1,250	\$	5,000	2025	O	
TC	Gallery	Counters	2005	1	\$	5,000	\$	5,000	2025	O	
TC	Gym	Scoreboard	2000	2	\$	2,500	\$	5,000	2025	C	
TC	Locker Room Men's	Countertops	2005	1	\$	5,000	\$	5,000	2025	C	
TC	Locker Room Men's	Walls Paint	2005	1	\$	5,000	\$	5,000	2025	C	
TC	Locker Room Womens	Countertops	2005	1	\$	5,000	\$	5,000	2025	C	
TC	Locker Room Womens	Walls Paint	2005	1	\$	5,000	\$	5,000	2025	C	
TC	Pro Shop	Flooring	2005	1	\$	5,000	\$	5,000	2025	C	
TC	PS Rooms 102, 103, 104	Cabinets	2005	5	\$	1,000	\$	5,000	2025	C	
TC	PS Rooms 102, 103, 104	Counters	2005	5	\$	1,000	\$	5,000	2025	C	
TC	PS Rooms 102, 103, 104	Doors	2005	4	\$	1,250	\$	5,000	2025	O	
TC	Restroom Mens	Partitions	2005	1	\$	5,000	\$	5,000	2025	O	
TC	Restroom Mens	Partitions	2005	2	\$	2,500	\$	5,000	2025	O	
TC	Restroom Mens	Sinks, Toilets, Mirrors, Change Tbl	2005	8	\$	625	\$	5,000	2025	O	
TC	Restroom Womens	Sinks, Toilets, Mirrors, Change Tbl	2005	8	\$	625	\$	5,000	2025	O	
TC	Room 105 Child Care	Cabinets	2005	1	\$	5,000	\$	5,000	2025	C	
TC	Room 106 Child Care	Cabinets	2005	1	\$	5,000	\$	5,000	2025	C	
TC	Room 106 Child Care	Cabinets	2005	1	\$	5,000	\$	5,000	2025	C	
TC	Room 110	Flooring	2005	1	\$	5,000	\$	5,000	2025	O	
TC	Room Game	Flooring	2005	1	\$	5,000	\$	5,000	2025	C	
TC	SPA/WHIRLPOOL	HOT WATER HEATERS	2005	2	\$	2,500	\$	5,000	2025	O	
TC	Admin/Registration Area	Counters, Cabinets	2005	2	\$	3,000	\$	6,000	2025	C	
TC	Admin/Registration Area	Tile	2005	1	\$	6,000	\$	6,000	2025	C	
TC	Gym Shelf	Curtain / Divider	2005	1	\$	6,000	\$	6,000	2025	O	
TC	Gym Shelf	Wall Padding	2005	1	\$	6,000	\$	6,000	2025	O	
TC	Gym Storage Space	Shelving		2	\$	3,000	\$	6,000	2025	C	
TC	Locker Room Men's	Partitions	2005	1	\$	6,000	\$	6,000	2025	C	
TC	Locker Room Womens	Partitions	2005	1	\$	6,000	\$	6,000	2025	C	
TC	SR Center Kitchen	Counters / Cabinets	2005	10	\$	600	\$	6,000	2025	C	
TC	Dance Room	Doors	2005	5	\$	1,250	\$	6,250	2025	C	
TC	Fitness Center Room 1	Doors	2005	5	\$	1,250	\$	6,250	2025	C	
TC	Dance Room	Mirrors	2005	6	\$	1,200	\$	7,200	2025	C	
TC	Room Game	Doors	2005	6	\$	1,250	\$	7,500	2025	C	
TC	Fitness Center Room 1	Flooring Carpet	2005	1	\$	8,000	\$	8,000	2025	C	
TC	Fitness Center Room 1	Flooring Weight Room	2005	1	\$	8,000	\$	8,000	2025	C	
TC	Gym Shelf	Flooring	2005	1	\$	8,000	\$	8,000	2025	C	
TC	Hallways/Common Area	Walls Paint	2005	1	\$	8,000	\$	8,000	2025	O	
TC	Restroom Women Gen	Partitions	2005	1	\$	8,000	\$	8,000	2025	O	
TC	SR Center Main Space	Walls Paint	2005	1	\$	8,000	\$	8,000	2025	C	

TC	Whirlpool/Sauna	Sauna Heater	2012	1	\$	8,000	\$	8,000	2025	C
TC	Fitness Center Room 1	Mirrors	2005	6	\$	1,500	\$	9,000	2025	C
TC	Fitness Center Room 1	Walls Paint	2005	1	\$	10,000	\$	10,000	2025	C
TC	Gym	Bleachers	2012	2	\$	5,000	\$	10,000	2025	C
TC	Gym	Curtain	2013	1	\$	10,000	\$	10,000	2025	C
TC	Lobby Main/Reception	Counters	2005	1	\$	10,000	\$	10,000	2025	C
TC	PS Rooms 102, 103, 104	Carpet	2005	2	\$	5,000	\$	10,000	2025	C
TC	Restroom Mens	Flooring	2005	1	\$	10,000	\$	10,000	2025	C
TC	Restroom Mens	Flooring	2005	1	\$	10,000	\$	10,000	2025	C
TC	Restroom Women Gen	Floor	2005	1	\$	10,000	\$	10,000	2025	C
TC	Restroom Womens	Flooring	2005	1	\$	10,000	\$	10,000	2025	C
TC	Running Track	Walls & Railing Paint		1	\$	10,000	\$	10,000	2025	C
TC	Whirlpool/Sauna	Sauna Room Wood	2005	1	\$	10,000	\$	10,000	2025	C
TC	Whirlpool/Sauna	Tile Floor	2005	1	\$	10,000	\$	10,000	2025	C
TC	Admin	HEPD - APC Symmetra Battery Tow	2015	1	\$	11,000	\$	11,000	2025	O
TC	Gym	Basketball Standards	2000	6	\$	2,000	\$	12,000	2025	C
TC	Lobby North	Counters	2005	1	\$	12,000	\$	12,000	2025	C
TC	SR Center Main Space	Flooring	2005	1	\$	12,000	\$	12,000	2025	C
TC	Stairwells Track (2)	Paint, replace rubber steps		2	\$	6,000	\$	12,000	2025	C
TC	SR Center Main Space	Doors	2005	11	\$	1,250	\$	13,750	2025	C
TC	Admin/Registration Area	Carpet	2015	1	\$	15,000	\$	15,000	2025	C
TC	Hallways/Common Area	Railing	2005	1	\$	15,000	\$	15,000	2025	C
TC	Restroom Mens	Walls	2005	1	\$	15,000	\$	15,000	2025	C
TC	Restroom Womens	Walls	2005	1	\$	15,000	\$	15,000	2025	C
TC	Whirlpool/Sauna	Retile	2005	1	\$	15,000	\$	15,000	2025	C
TC	Maint	Fire suppression system	2005	1	\$	15,000	\$	15,000	2025	C
TC	Maint	Pond railing	2005	1	\$	15,000	\$	15,000	2025	C
TC	Maint	Secruity alarm system	2005	1	\$	15,000	\$	15,000	2025	C
TC	Gym Shelf	Mirrors	2005	16	\$	1,000	\$	16,000	2025	C
TC	Lobby North	Doors Main	2005	8	\$	2,000	\$	16,000	2025	C
TC	Dance Room	Mirrors	2005	12	\$	1,500	\$	18,000	2025	C
TC	Admin/Registration Area	Cubicles	2015	3	\$	6,333	\$	18,999	2025	C
TC	Fitness Center Room 1	Fountains	2005	5	\$	4,000	\$	20,000	2025	C
TC	Hallways/Common Area	Tile	2005	1	\$	20,000	\$	20,000	2025	C
TC	Admin/Registration Area	Doors	2005	19	\$	1,250	\$	23,750	2025	C
TC	Hallways/Common Area	Carpet	2005	1	\$	30,000	\$	30,000	2025	C
TC	Locker Room Men's	Ceramic Tile Floor	2005	1	\$	30,000	\$	30,000	2025	C
TC	Locker Room Womens	Ceramic Tile Floor	2005	1	\$	30,000	\$	30,000	2025	C
TC	Maint	Exterior wood fencing	2005	1	\$	30,000	\$	30,000	2025	C
TC	Lobby Main/Reception	Floor Tile	2005	1	\$	35,000	\$	35,000	2025	C
TC	Locker Room Men's	Lockers	2005	1	\$	35,000	\$	35,000	2025	C
TC	Locker Room Womens	Lockers	2005	1	\$	35,000	\$	35,000	2025	C
TC	Running Track	Flooring		1	\$	60,000	\$	60,000	2025	C
TC	Maint	Exterior building paint	2005	1	\$	60,000	\$	60,000	2025	C
TC	Maint	Domestic hot water heater	2005	2	\$	35,000	\$	70,000	2025	C
TC	Doors Interior	Replace		65	\$	1,200	\$	78,000	2025	C
TC	Admin	Shoretel VOIP Phone System	2015	1	\$	99,000	\$	99,000	2025	O
TC	Ice	Sports Floor	2005	1	\$	100,000	\$	100,000	2025	O
TC	Maint	Exterior metal fencing	2005	1	\$	100,000	\$	100,000	2025	C
TC	ADMIN/ICE	Hot water heaters	2005	4	\$	30,000	\$	120,000	2025	C
TC	Lobby Main/Reception	Doors	2005	12	\$	13,333	\$	159,996	2025	C
TC	Maint	Flat roof (2)	2005	2	\$	112,500	\$	225,000	2025	C
TC/WRC	Fitness	Fitness equipment		2	\$	5,000	\$	10,000	2025	O
VOG	House	Rec Area Light		5	\$	200	\$	1,000	2025	O
VOG	Barn	Kitchen Cabinets	2003	3	\$	1,000	\$	3,000	2025	O
VOG	House	Lower level flooring	2016	6	\$	500	\$	3,000	2025	O
VOG	House	Replace lighting	2003	30	\$	150	\$	4,500	2025	O
VOG	House	Upper level floors	2016	3	\$	1,500	\$	4,500	2025	O
VOG	House	Front Porch		1	\$	5,000	\$	5,000	2025	C
VOG	House	Upper level doors/windows	2003	6	\$	1,000	\$	6,000	2025	O
VOG	House	Lower level doors		7	\$	1,200	\$	8,400	2025	O
VOG	Barn	Teen Center Doors	2003	6	\$	1,500	\$	9,000	2025	C
VOG	Barn	Replace lighting	2003	50	\$	200	\$	10,000	2025	C
VOG	Barn	Upper level doors	2003	9	\$	1,200	\$	10,800	2025	C
WRC	Preschool	Counters	1981	1	\$	500	\$	500	2025	O
WRC	Tot Room	Sink	2003	1	\$	500	\$	500	2025	O
WRC	Facility All Interior	Cabinets	2003	1	\$	5,000	\$	5,000	2025	C

WRC	Racq Ct 1 Upper North	Emergency Doors	2003	2	\$	2,500	\$	5,000	2025	O	
WRC	Hallway Main Lower Le	Emergency Exit Doors	1981	2	\$	2,500	\$	5,000	2025	O	
WRC	Gym Mini	Emergency Exit Doors	2003	3	\$	2,500	\$	7,500	2025	O	
WRC	Facility Interior (Main C	Closet Doors	2003	8	\$	1,250	\$	10,000	2025	O	
WRC	Gym	Emergency Exit Doors	2003	4	\$	2,500	\$	10,000	2025	O	
WRC	Maint	Domestic hot water heater	2000	1	\$	11,000	\$	11,000	2025	C	
WRC	Maint	Exterior building paint	2000	1	\$	20,000	\$	20,000	2025	C	
WRC	Maint	Exterior metal fascia	1981	1	\$	30,000	\$	30,000	2025	C	
WRC	Facility Interior	Doors	2013	25	\$	1,250	\$	31,250	2025	O	
WRC	Maint	Roof	2005	1	\$	95,000	\$	95,000	2025	C	
BPC	Maint	Toro Pro Core 660	2006	1	\$	15,000	\$	15,000	2026	C	
BPC	Maint	Grinding	2001	1	\$	20,000	\$	20,000	2026	C	
BPC	Maint	Comp RTU-2	2006	1	\$	20,000	\$	20,000	2026	C	
BPC	Maint	Unit RTU-2	2006	1	\$	20,000	\$	20,000	2026	C	
PARKS	Equipment	321 Bluebird slit seeder	2006	1	\$	1,735	\$	1,735	2026	O	
PARKS	Equipment	924 Ryan sod cutter	2006	1	\$	3,255	\$	3,255	2026	O	
PARKS	Equipment	911 Redi-hauler trailer	1996	1	\$	5,165	\$	5,165	2026	C	
PARKS	Equipment	705 Bradco brush cutter	2006	1	\$	6,180	\$	6,180	2026	C	
PARKS	Vehicle	485 Ford explorer	2016	1	\$	36,050	\$	36,050	2026	C	
PARKS	Brittany	Playground replace		1	\$	100,000	\$	100,000	2026	C&A	
PARKS	Lincoln	Playground replace		1	\$	100,000	\$	100,000	2026	C&A	
SEA	Pool	Tube slide drop slides	2000	2	\$	15,000	\$	30,000	2026	C	
SEA	Pool	Body slide	2000	1	\$	50,000	\$	50,000	2026	C	
BPC	Maint	Ditch Witch 2300	1979	1	\$	15,000	\$	15,000	2027	C	
BPC	Maint	Toro Mult-Pro 5800 Sprayer	2012	1	\$	40,000	\$	40,000	2027	C	
PARKS	Equipment	643 Honda generator	2007	1	\$	2,060	\$	2,060	2027	O	
PARKS	Equipment	540 Big tex trailer	2007	1	\$	5,150	\$	5,150	2027	C	
PARKS	Equipment	204 Water reel	1997	1	\$	7,520	\$	7,520	2027	C	
PARKS	Vehicle	516 Dodge dakota pickup	2007	1	\$	20,600	\$	20,600	2027	C	
PARKS	Vehicle	453 Ford explorer	2007	1	\$	32,000	\$	32,000	2027	C	
PARKS	Canterbury Fields	Playground replace		1	\$	175,000	\$	175,000	2027	C&A	
TC	Senior Ctr/East Hall	Unit CU-2	2009	1	\$	25,000	\$	25,000	2027	C	
TC	North	Hot water heaters	2007	1	\$	50,000	\$	50,000	2027	C	
WRC	Server Room	Comp ACCU-1	2007	1	\$	1,800	\$	1,800	2027	O	
WRC	Dance/Aerobics	Unit RTU-2	2007	1	\$	5,500	\$	5,500	2027	C	
WRC	Fitness Center	Unit RTU-5	2007	1	\$	5,500	\$	5,500	2027	C	
WRC	Game/Teen Room	Unit RTU-4	2007	1	\$	5,500	\$	5,500	2027	C	
WRC	Meeting Room	Unit RTU-3	2007	1	\$	5,500	\$	5,500	2027	C	
WRC	Server Room	Unit ACCU-1	2007	1	\$	18,002	\$	18,002	2027	C	
WRC	Classrooms	Unit MULTI	2007	1	\$	100,000	\$	100,000	2027	C	
BPC	Maint	Unit RTU-1	2008	1	\$	4,500	\$	4,500	2028	O	
BPC	Kitchen, Upstairs	Convection Oven	1900	1	\$	6,500	\$	6,500	2028	C	
BPC	Maint	Unit RTU-4	2008	1	\$	25,000	\$	25,000	2028	C	
BPC	Maint	Reel Master 5210	2013	1	\$	50,000	\$	50,000	2028	C	
BPC	Maint	Reel Master 5210	2013	1	\$	50,000	\$	50,000	2028	C	
PARKS	Victoria	Bridge	1998	1	\$	25,000	\$	25,000	2028	C	
PARKS	Equipment	641 Morbark chipper	2008	1	\$	40,685	\$	40,685	2028	C	
PARKS	Equipment	591 New holland backhoe	2013	1	\$	92,700	\$	92,700	2028	C	
WRC	Maint	Comp RTU-1	2008	1	\$	4,500	\$	4,500	2028	O	
WRC	Maint	Comp RTU-4	2008	1	\$	25,000	\$	25,000	2028	C	
BPC	Maint	Greens Roller 1240	2014	1	\$	10,500	\$	10,500	2029	C	
BPC	Kitchen, Upstairs	Coolers	1900	3	\$	4,500	\$	13,500	2029	O	
BPC	2nd Floor Ballroom	Comp RTU-7	2009	1	\$	25,000	\$	25,000	2029	C	
BPC	2nd Floor Ballroom	Unit RTU-7	2009	1	\$	25,000	\$	25,000	2029	C	
BPC	Maint	Groundsmaster 4700D	2014	1	\$	72,000	\$	72,000	2029	C	
Maint	Vehicle	522 FORD PICK-UP 2500 W/PLOW	2009	1	\$	30,900	\$	30,900	2029	C	
Maint	Equipment	575 TORO 4100 MOWER	2014	1	\$	61,800	\$	61,800	2029	C	
TC	Ice	Oil Separators	2004	3	\$	1,666	\$	4,998	2029	O	
TC	Senior Ctr/East Hall	Comp CU-2	2009	1	\$	18,000	\$	18,000	2029	C	
TC	Classrooms/West Hall	Comp CU-1	2009	1	\$	20,000	\$	20,000	2029	C	
TC	Classrooms/West Hall	Unit CU-1	2009	1	\$	20,000	\$	20,000	2029	C	
TC	Maint	Comp RTU-6	2009	1	\$	25,000	\$	25,000	2029	C	
TC	Gym North	Comp RTU-3	2009	1	\$	40,000	\$	40,000	2029	C	
TC	Gym North	Unit RTU-3	2009	1	\$	40,000	\$	40,000	2029	C	
TC	Gym South	Comp RTU-4	2009	1	\$	40,000	\$	40,000	2029	C	
TC	Gym SOut	Unit RTU-4	2009	1	\$	40,000	\$	40,000	2029	C	
TC	Ice	Vilter 456XL Compressor	2004	3	\$	16,666	\$	49,998	2029	C	

BPC	Cart Barn Area	Over Head Door	1900	1	\$	5,000	\$	5,000	2030	C	
BPC	Pro Shop	Carpet	2010	1	\$	10,000	\$	10,000	2030	C	
BPC	2nd Floor Restrooms	Comp RTU-9	2010	1	\$	20,000	\$	20,000	2030	C	
BPC	Maint	Equipment Lift	2002	1	\$	20,000	\$	20,000	2030	C	
BPC	2nd Floor Restrooms	Unit RTU-9	2010	1	\$	20,000	\$	20,000	2030	C	
BPC	Maint	Procore 648	2010	1	\$	25,000	\$	25,000	2030	C	
BPC	Lobby	Unit RTU-2	2000	1	\$	35,000	\$	35,000	2030	C	
BPC	Maint	Roof flat	2010	1	\$	50,000	\$	50,000	2030	C	
BPC	Maint	Roof shingle	2010	1	\$	75,000	\$	75,000	2030	C	
PARKS	Equipment	544 Belshe trailer	1990	1	\$	10,000	\$	10,000	2030	C	
PARKS	Equipment	892 Smithco superstar	2010	1	\$	15,500	\$	15,500	2030	C	
PARKS	Vehicle	538 Ford F250 4x4 w/plow	2011	1	\$	25,750	\$	25,750	2030	C	
PARKS	Vehicle	593 Toro workman	2010	1	\$	25,750	\$	25,750	2030	C	
PARKS	Equipment	592 Ford tractor w/bucket	1990	1	\$	47,150	\$	47,150	2030	C	
PARKS	Vehicle	534 Ford entourage bus	2010	1	\$	80,580	\$	80,580	2030	C	
PSSWC	Lockerrooms	Comp RTU-4	2000	1	\$	5,000	\$	5,000	2030	C	
PSSWC	Whirlpool	Whirlpool water heater	2010	1	\$	5,000	\$	5,000	2030	C	
PSSWC	Maint	Fire suppression system	2000	1	\$	15,000	\$	15,000	2030	C	
PSSWC	Maint	Security alarm system	2000	1	\$	15,000	\$	15,000	2030	C	
PSSWC	Pool	Pool water heaters (3)	2010	2	\$	8,000	\$	16,000	2030	C	
PSSWC	Tennis Courts	Comp RTU-3	2000	1	\$	25,000	\$	25,000	2030	C	
PSSWC	Gym	Unit RTU-1	2000	1	\$	35,000	\$	35,000	2030	C	
SEA	Pool	Pool sand filter tanks	2000	2	\$	60,000	\$	120,000	2030	C	
BPC	Bar & Grill	Beer Coolers	2011	2	\$	4,000	\$	8,000	2031	O	
BPC	Bar & Grill	Carpet	2011	1	\$	10,000	\$	10,000	2031	C	
BPC	Entryway & Hallway	Carpet	2011	1	\$	15,000	\$	15,000	2031	C	
BPC	Fairway Room	Carpet	2011	1	\$	20,000	\$	20,000	2031	C	
BPC	2nd Floor Ballroom	Comp RTU-8	2011	1	\$	25,000	\$	25,000	2031	C	
BPC	Event Area	Turf	2011	1	\$	45,000	\$	45,000	2031	C	
PARKS	Equipment	724 Combo plane	1991	1	\$	11,230	\$	11,230	2031	C	
PARKS	Vehicle	505 Ford F350 Dump Truck	2011	1	\$	34,615	\$	34,615	2031	C	
PARKS	Maint	Fire suppression system	2002	1	\$	15,000	\$	15,000	2032	C	
PARKS	Maint	Security alarm system	2002	1	\$	15,000	\$	15,000	2032	C	
PARKS	Maint	Comp RTU-3	2012	1	\$	20,000	\$	20,000	2032	C	
PARKS	Maint	Unit RTU-3	2012	1	\$	20,000	\$	20,000	2032	C	
PARKS	Equipment	890 John Deere Hydro	2013	1	\$	20,600	\$	20,600	2033	C	
PARKS	Vehicle	504 Ford F150 4X4	2013	1	\$	25,750	\$	25,750	2033	C	
PARKS	Vehicle	503 Ford F250 W/Plow/Lift Gate	2013	1	\$	36,050	\$	36,050	2033	C	
PARKS	Equipment	587 Ford Tractor 250C 4X4	1993	1	\$	44,908	\$	44,908	2033	C	
PARKS	Equipment	836 Big Tex Trailer	2014	1	\$	3,915	\$	3,915	2034	O	
PARKS	Equipment	893 7' Unique Rake	1994	1	\$	6,175	\$	6,175	2034	C	
PARKS	Equipment	835 Imperial Trailer	2014	1	\$	6,180	\$	6,180	2034	C	
PARKS	Equipment	894 Toro Aerator	1994	1	\$	6,965	\$	6,965	2034	C	
PARKS	Equipment	470 Ford Tractor 345D	1994	1	\$	50,520	\$	50,520	2034	C	
PSSWC	Maint	Exterior Banner Lights	2014	1	\$	25,000	\$	25,000	2034	C	
TC	Maint	Electronic Programable Sign	2014	1	\$	800,000	\$	800,000	2034	C	
PARKS	Vehicle	543 Ford F250 W/Plow	2015	1	\$	30,900	\$	30,900	2035	C	
TC	Maint	Elevator	2005	2	\$	50,000	\$	100,000	2035	C	
BPC	Main Office	Desks and Work Stations	2011	5	\$	2,500	\$	12,500	2036	O	
PARKS	Equipment	722 Kifco Water Reel	2007	1	\$	10,815	\$	10,815	2037	C	
PARKS	Equipment	446 Tracker Boat	2008	1	\$	900	\$	900	2038	O	
PARKS	Equipment	447 Boat Motor	2008	1	\$	3,500	\$	3,500	2038	O	
SEA	Maint	Buidling Roof (3)	2013	3	\$	30,000	\$	90,000	2038	C	
BPC	Bar & Grill	Tables & Chairs	2010	11	\$	750	\$	8,250	2040	O	
BPC	Pro Shop	Fixtures	2010	1	\$	40,000	\$	40,000	2040	C	
PARKS	Shop	Rinsate Station	2010	1	\$	40,000	\$	40,000	2040	C	
BPC	Event Area	Gazaboo	2011	1	\$	15,000	\$	15,000	2041	C	
PARKS	Maint	Outdoor Storage Bins	2002	4	\$	12,500	\$	50,000	2042	C	
TC	Maint	Pond Walls	2005	1	\$	35,000	\$	35,000	2045	C	

2016 BUDGET GOALS, OBJECTIVES & INITIATIVES

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Objective 3: Connect and engage our community

CMP Initiative	Division Action	Measure/Timeline
Expand marketing communications with the use of social media and mobile applications	Provide useful public landscaping information through the park perspective social media and web site. Update minimum 4 times.	Update a minimum of 4 times per year.
Increase volunteer involvement in District operations	Conduct a garlic mustard removal event	By 2 nd quarter
	Conduct a teasel removal event	By 3 rd quarter
	Conduct a wild flower seed collection event	By 3 rd quarter
	Conduct an Adopt a Park program	Increase by 2 sites
	Conduct a dog park mulch spreading event	By 4 th quarter

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Objective 1: Achieve annual and long range financial plans

CMP Initiative	Division Action	Measure/Timeline
Achieve District annual budget to maintain fluid balance reserves	Administrate the Parks Division budget	Meet 100% of the timelines established by the finance division
	Develop the Parks and Risk Mgt sections of the 2015 CMP	Complete by the district's adopted schedule
Perform internal control audits	Monitor budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives.	Meet budget expectations.

District Objective 3: Utilize our resources effectively and efficiently

CMP Initiative	Division Action	Measure/Timeline
Utilize best practices to maximize operational efficiencies as a District	Replace Seascape ice maker	Complete by end of 1 st quarter
	Replace 1995 CHEVY 4X4 PICK-UP	Complete by end of 4 th quarter
	Replace 2003 JOHN DEERE SKID STEER	Complete by end of 4 th quarter
	Seascape rebuild pumps #1 & #5	Complete by end of 4 th quarter
	Replace 2003 Redi-haul trailer	Complete by end of 4 th quarter
Perform a capacity usage analysis	Purchase and plant trees, shrubs, and flowers throughout district	Complete by end of 4 th quarter

Retrofit facilities with green / energy efficient solutions with primary focus on lighting	Retro fit existing facilities with Green/Energy efficient solutions with primary focus on lighting	Complete by end of 4 th quarter
--	--	--

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Objective 1: Create and sustain quality parks, facilities, programs and services

CMP Initiative	Division Action	Measure/Timeline
Implement best practices for allowable expansion of natural areas	Enhance high visibility natural areas by adding additional wild flower seeds	Complete by end of 4 th quarter per budget allowance.
Continue to address park and recreation needs according to the district's ADA transition plan	Complete assigned ADA projects	Complete by end of 4 th quarter

District Initiative 2: Utilize best practices

CMP Initiative	Division Action	Measure/Timeline
Enhance overall quality of natural areas	Enhance natural areas by controlling invasive plants to 20% or less	Maintain/monitor on quarterly basis for compliance.
	Control burns at Black Bear, Hunters Ridge and Roherson Parks.	Annually

District Objective 3: Advance environmental and safety awareness

CMP Initiative	Division Action	Measure/Timeline
Implement best practices to maintain a minimum score of 95% in the District-wide IPRA environmental report card	Maintain Park Division's compliance with IPRA's Environmental Report Card	Complete by end of 4 th quarter

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Objective 1: Develop leadership that ensures workforce readiness

CMP Initiative	Division Action	Measure/Timeline
Develop a new hire training program that addresses District policies and procedures	Hire Supervisor of Aquatics and Facilities	Complete by end of 1 st quarter
Continue to evaluate and create procedures and training to promote a high level of internal customer service	Train and document 100% of all staff on job specific and mandatory training within the Park's division	Within one month of their employment start date

District Objective 3: Promote continuous learning and encourage innovative thinking

CMP Initiative	Division Action	Measure/Timeline
Continue emphasis on cross-training and ensure workforce readiness	Instruct & train members of the training committee on district wide trainings	Complete by end of March
Promote furthering educational opportunities of staff by encouraging participation in workshops, conferences and other educational opportunities	Conduct two Parks Division team building events	Complete by the end of the 2 nd and 4 th quarters

2016 BUDGET GOALS, OBJECTIVES & INITIATIVES

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

*Denotes new initiative to achieve district objectives and goals

District Objective 1: Offer healthy and enjoyable experiences that promote equal access

CMP Initiative	Division Action	Measure/Timeline
Develop plans to meet increased program needs 50+ population	Maximize the use of existing space for active adults / rental programs based of a ROI evaluation. Redesign space to convert more effective and efficient use.	As part of the Triphahn Architectural study that will be completed in the spring of 2016.

District Objective 2: Achieve customer satisfaction and loyalty

CMP Initiative	Division Action	Measure/Timeline
*Provide parks, facilities and opportunities that promote healthy and enjoyable experiences.	Renovate and rebuild Victoria, Canterbury Park Place and Sheffield playgrounds.	Complete projects by August 1 st 2016

District Objective 3: Connect and engage our community

CMP Initiative	Division Action	Measure/Timeline
*Solicit input and engage residents in the planning process.	Conduct public input meetings on all projects that involve a new addition or alteration to an existing facility.	Meetings October for 2016 projects.
	Incorporate if possible and/ or practical in plans for renovation and update of parks and playgrounds	Meetings fall 2016 for 2017 projects.

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Objective 1: Achieve annual and long range financial plans

CMP Initiative	Division Action	Measure/Timeline
Achieve District annual budget to maintain fund balance reserves.	Complete all overseen capital projects at or below budget amounts.	September 2016
	Monitor all projects and adjust program plans to maintain projects with budgeted amounts.	On a weekly basis

District Objective 2: Generate alternative revenue

CMP Initiative	Division Action	Measure/Timeline
Achieve District annual budget to maintain fund balance reserves.	Oversee and maintain Community marquee signs in operational order.	Ongoing
Develop strategies to attract additional sponsors and new partnerships	Continually monitor and track operational performance so as to provide constant programming ability for communication of district and community events.	Ongoing

District Objective 3: Utilize our resources effectively and efficiently

CMP Initiative	Division Action	Measure/Timeline
Achieve District annual budget to maintain fund balance reserves.	Come up with a plan to reuse playground equipment and refurbish same. Replace only items that have worn out or have no future purpose. Victoria Park Playground redevelopment.	
		Renovate playground by the end of July 2016

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Objective 1: Create and sustain quality parks, facilities, programs and services

CMP Initiative	Measure/Timeline	Measure/Timeline
*Maintain district infrastructure to utilize proven best practices that provide first class parks and facilities	Replace Victoria Playground	Completed by July 2016
	Replace Canterbury Playground	Completed by August 2016
	Replace Sheffield Playground	Completed by July 2016
	Repair and color coat Fabbrini Tennis courts	Completed by July 2016
	Repair and color coat Victoria Tennis courts	Completed by July 2016
	Repair and color coat Victoria Basketball Court	Completed by July 2016
	Repave BOPC Roadway	Completed by July 2016
	Patch and sealcoat Triphahn Center parking lots	Completed by July 2016
	Crack fill all parking lots (ongoing process)	Completed by July 2016
	Coordinate architectural study /Triphahn north wing renovation plans.	Completed by May 2016
	Coordinate architectural study	Construction 2017

District Initiative 2: Utilize best practices

CMP Initiative	Division Action	Measure/Timeline
Specify environmental sound programs and opportunities on environmental best practices.	Work with outside contractors involved with district projects to reduce garbage and require contractors to have metal waste picked up by scrapers. Offer mulch to the public for residential garden use.	Locally dispose of 85% existing mulch materials. Utilize 10% organic waste mulch to improve soils on the former site of the Summit (Essex Park) residence.

District Objective 3: Advance environmental and safety awareness

CMP Initiative	Division Action	Measure/Timeline
Specify environmental sound programs and opportunities on environmental best practices.	Develop and implement a best use practice to utilize the existing rubber tire fall surface at Victoria Park playground.	Reuse 95% of existing material

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES**District Objective 1: Develop leadership that ensures workforce readiness**

CMP Initiative	Division Action	Measure/Timeline
Promote further educational opportunities of staff by encouraging participation in workshops conferences and other educational opportunities.	Coordinate the registration of personnel to attend the 2016 IL Landscape Contractors Association Meeting and conference in Schaumburg. Requires training budget for registrations.	Involve two staff members minimum.

District Objective 2: Build organization culture based on I-2 CARE Values

CMP Initiative	Division Action	Measure/Timeline
Continually expand and update Hoffman University training curriculum to enhance workforce knowledge and readiness.	Lead one Hoffman Workshop program	One minimum in 2016

District Objective 3: Promote continuous learning and encourage innovative thinking

	Division Action	Measure/Timeline
Promote further educational opportunities of staff by encouraging participation in workshops conferences and other educational opportunities	Attend ILCA conference (Participate in a minimum of 18 CEU hrs.)	Spring 2016
	Attend either ASLA or NRPA conference	Fall 2016
	Attend 2 training programs or classes	By end of 2016

2016 BUDGET GOALS, OBJECTIVES & INITIATIVES

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Objective 1: Offer healthy and enjoyable experiences that promote equal access

CMP Initiative	Division Action	Measure/Timeline
Develop performance measurement system to evaluate value in programming structure (<i>short term</i>)	(ICE) Evaluate DROP IN ice time programs – freestyle, private hockey, public skate, and drop in hockey time. Time adjustments for alternate programming options will be considered.	Complete by the end of Q2.
Expand Marketing communications with the use of social media and mobile applications. (<i>short term</i>)	(FAC) Develop interactive contests to enhance member retention. Utilize social media to promote monthly events and contests. TC/WRC	Develop contests and begin offering in Q1, Q2, Q3 & Q4. Offer 4 contests by the end of Q4.
Develop plans to renovate Chino Park to meet community needs (<i>short/mid-term</i>)	(REC) Research the possibility of adding Community Garden Plots to Chino Park. Research the possibility of working with the village on this as a joint program.	Determine a number of plots if the ROI suggests that it is a feasible project by Q2. Make recommendation in Q3.
Improve the overall health outcomes of programs offered (<i>annually</i>)	(DIVISION) Research, improve and expand on recreation, service and programming opportunities.	Benchmark other organizations that are providing programs and services that are on the uptrend in specific areas. Each department should benchmark 2 new programs/services by Q3.
	(FAC) Increase the number of health & wellness programs to the community.	Develop 5 new programs and have 2 new successful programs running by Q4. Create new programs to replace phased out fitness programs by Q4.
Expand facility based special events that promote greater facility usage (<i>annually</i>)	(REC) Offer additional quality special events/activities with local partners and/or new partners.	Offer 3 new partnered events/activities that run with at least the minimum number of participants.
	(REC) Research & develop one new special event to incorporate into 2017 budget.	Recommend new special event to incorporate into 2017 budget by Q2.
Create recreational programs and opportunities to target underserved “demographic populations” (<i>annually</i>)	(REC) Increase the number of demographically targeted programs.	Offer 2 new programs by Q4.
	(REC/C&M) Partner with Hoffman Estates Police Department for National Night Out. Create a large community outreach program at 1 HEPD location.	Hold event in Q3.
Evaluate facility space utilization to accommodate growing programming needs.	(DIVISION) Evaluate and work with Williams Architects to create a study to determine the	Complete direction by Q4.

<i>(mid-term)</i>	direction with the north side of the Triphahn Center and Off Ice Training program.	
Develop program life cycle model for all programs to assess meeting community needs and desires <i>(short/mid-term)</i>	(DIVISION) Develop a systematic approach to identifying trends in the different industries as it relates to customer preferences.	Benchmark 3 state and national recreation agencies. Obtain at least 2 models to compare by Q2. Develop recommendations by 3Q on programs to phase out in 2016/17.
Expand specialized programming opportunities that utilize partnerships and contractual agreements <i>(mid-term)</i>	(DIVISION) Contact local colleges to establish partnerships for additional programming, i.e. Harper College, Judson University, Roosevelt, etc.	Contact colleges by Q1; develop 1 new partnership with a local college and/or university.
	(REC) Increase the number of programs offered to the community.	Develop 5 new programs and have 2 new successful programs running by Q4. Create new programs to replace all phased out programs by Q4.
	(REC) Research opportunities to offer a Fall Boy Scouts Skills Challenge Course at Fabbrini Park.	Complete by end of Q3, if applicable institute at end of 2016.

District Objective 2: Achieve customer satisfaction and loyalty

CMP Initiative	Division Action	Measure/Timeline
Expand Marketing communications with the use of social media and mobile applications <i>(short term)</i>	(FAC) Work with C&M to develop and integrate a fitness member survey, to assess member's needs for TC and WRC Fitness Centers.	Q1-Develop survey Q2&Q4-Administer survey
	(C&M) Develop an easy, quick, but quality online survey to measure customer satisfaction for special events and programming.	Create an online survey by Q2, implement in Q3.
Develop brand identification and tagline to increase community awareness of District parks, programs, facilities and services <i>(mid-term)</i>	(C&M) Measure satisfaction with the overall quality and user-friendliness of the website particularly as it relates to registration and a means for communication.	Create an ongoing online short survey by Q3, no more than 12 questions, implement in Q4.
Develop plans to meet increased program needs of 50+ population.	(REC) Partner with the Village of Hoffman estates and the Hoffman Estates Chamber of Commerce to start our "Providing a community for lifelong living" initiative. HEPD- recreation and activity, VOHE – health screening and services; HECC – resources for 50+ needs.	Complete by Q4
Expand Pickleball opportunities and evaluate need for additional courts.	(REC) Evaluate the expansion of Pickleball courts to Victoria Park during 2016 resurfacing project.	Complete by Q3 if applicable.

Educate parents regarding the child development benefits in our programs and services.	(REC) Provide training for preschool aged children on our new Handwriting Without Tears learning curriculum and DHS update trainings for State families.	Complete by Q3 – Handwriting with Tears Orientation Complete by Q2 and Q3 – DHS Orientation
Utilize best practices to maximize operational efficiencies as a District (<i>annually</i>)	(ICE) Complete ice compressor rebuild.	Complete by Q4.
	(FAC) Purchase Fitness Equipment and/or move fitness equipment from PSS&WC.	Complete by Q4.
	(FAC) Replace interior carpet and tile in rooms 2, 3, 4 and the general conference room.	Complete by Q4.
	(ICE) Replace and rebuild cooling tower and tube condenser.	Complete by Q3.
	(FAC) Replace vinyl tile in the Vogeley Barn.	Complete by Q4.

District Objective 3: Connect and engage our community

CMP Initiative	Division Action	Measure/Timeline
Expand specialized programming opportunities that utilize partnerships and contractual agreements (<i>mid-term</i>)	(ICE) Institute new USFS High School skating program.	Staff will be meeting with area high schools with regard to the program and how to become involved complete meeting by Q1. If feasible implement by Q3.
	(REC) Partner with the Village of Hoffman Estates block party coordinator to add a recreational component in their block party scheduling. (Ex. various contests, sound system with dance along options).	Q1 – Schedule a meeting with VOHE coordinator. Participate in 50% of the block parties with this new recreational component by Q3.
	(REC) Work collaboratively with other groups within our community to offer value added services	Offer one and/or add on to one special event by Q4 that incorporates the Village and Chamber.
	(REC) Program outdoor sport adventure programs at various parks. Expand LL Bean partnership with Paddleboard to include kayaking and canoe training. Add additional archery programs and research cycling programs.	Complete by end of Q2
Expand facility based special events that promote greater facility usage. (<i>annually</i>)	(FAC) Work with C&M to develop ways to utilize social media to promote community centers, (membership, rentals and personal training).	Work with C&M in Q1, create measures in Q2 and determine if results were successful in Q4.
Expand Marketing communications with the use of social media and mobile applications. (<i>short</i>	(C&M) Utilize video on web and social media to engage and educate the community on green,	Develop at least one new video each month, create 12 total by Q4.

<i>term)</i>	social equity and health and wellness. (C&M) Measure the attrition rate of mobile application users.	Determine a baseline by end of Q2; decide if this application is of value at that time.
Increase volunteer involvement in District operations (<i>annually</i>)	(DIVISION) Benchmark other volunteer program to determine appropriate measures as it relates to levels of volunteer engagement.	Determine a number of hours per year as a baseline by Q4. Increase volunteer participation as a district in hours by 2% from 2015.
Develop program life cycle model for all programs to assess meeting community needs and desires (<i>short/mid-term</i>)	(REC) Develop a formal special event total attendance template that can also track demographic information that may be important for targeted markets and/or event ideas/decisions.	Develop by end of Q2.
Develop brand identification and tagline to increase community awareness of District parks, programs, facilities and services (<i>mid-term</i>)	(C&M) Actively account for social media subscribers and increase engagement.	Increase engagement by 3%, by Q4.
Create recreational programs and opportunities to target underserved demographic populations (<i>annually</i>).	(REC) Expand iCompete into an Elementary School in D15 and potentially another D54 school.	Q2 – propose to school districts Q3 – Run program throughout school year
	(ICE) Research and Develop a Hockey Mentorship program to families of Hoffman Estates	Q1 – Develop program parameters Q2- Recruitment Q3 – Kickoff

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Objective 1: Achieve annual and long range financial plans

CMP Initiative	Division Action	Measure/Timeline
Achieve District annual budget to maintain fund balance reserves (<i>annually</i>)	(DIVISION) Maintain minimum operating standards for all program areas	Complete by Q4.
Secure additional alternative sources of revenue to support financial goals (<i>annually</i>)	(REC) Reach out to special interest groups to provide contractual services to reduce costs while providing new programming and service opportunities for residents and guests.	Partner with 2 new special interest groups to provide 2 new contractual services for programming opportunities. Complete by Q4.

District Objective 2: Generate alternative revenue

CMP Initiative	Division Action	Measure/Timeline
Secure additional alternative sources of revenue to support financial goals (<i>annually</i>)	(ICE) Evaluate offering a house league hockey program at Pine Park	Complete by end of Q1
	(DIVISION) Measure the total net surplus in the	Complete by Q4.

	02 from 2015 to 2016. (FAC) Increase facility rental revenue by across the district by a minimum of 3%, from 2015 to 2016.	Complete by Q4.
Support Friends of HE Parks to expand level of financial support provided to District and our residents for scholarships and special projects <i>(annually)</i>	(C&M) Promote the Giving Tree and other Friends of HE Parks events, programs and services to the community.	Utilize all marketing and communication channels, increase overall exposure by 3% from 2015.
Achieve District annual budget to maintain fund balance reserves <i>(annually)</i>	(DIVISION) Increase the revenue ratios and reduce the expense ratios from 2015 to 2016.	Complete for 100% of all major program areas by Q4.
Continue to evaluate and apply for grant revenues to support District's operations and capital projects <i>(annually)</i>	(C&M/REC) Increase the number of grant seeking opportunities.	Apply for 2 more grants in 2016 than in 2015, complete by Q4.

District Objective 3: Utilize our resources effectively and efficiently

CMP Initiative	Division Action	Measure/Timeline
Perform a capacity usage analysis of facilities <i>(annually)</i>	(ICE) Continue to work with the SEARS CENTRE regarding open ice options	Connect quarterly meetings to determine availability. Complete by Q4.
	(ICE) Conduct a space analysis of the ice arena area – skate rental / party room/ Coaches area/ 3 office spaces. Ensure that space is being utilized to the optimum potential.	Complete in Q1
Secure additional alternative sources of revenue to support financial goals <i>(annually)</i>	(ICE) Evaluate the possibility of moving the Pine park ice rink to TC to add additional sheet of ice in the fall/winter	Complete by end of Q2, make recommendation in Q3.
	(REC) Increase program participation by 1% overall from 2015 to 2016.	Complete by Q4.
	(FAC) Increase total membership sales at TC & WRC by 1% from 2015 to 2016.	Complete by Q4.
Reduce utility expenses in parks and facilities by converting to alternative energy sources <i>(annually)</i>	(FAC) Research cost-cutting, sustainable initiatives within the facilities that create energy efficient upgrades.	Complete by Q4, implement 1 new initiative during 2016.

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Objective 1: Create and sustain quality parks, facilities, programs and services

CMP Initiative	Division Action	Measure/Timeline
Enhance District signage to inform and educate	(C&M) Update district educational signage.	Add to, revise and reprint (where necessary)

guests. (<i>short/mid-term</i>)		educational signs. Complete by Q4.
-----------------------------------	--	------------------------------------

District Initiative 2: Utilize best practices

CMP Initiative	Division Action	Measure/Timeline
Continue to promote operation safety excellence utilizing procedures and best practices to maintain PDRMA accreditation. (<i>annually</i>)	(SFAC) Facilitate Starguard lifeguard recertification, new lifeguard training, and in-services to ensure all aquatic team members meet or exceed program requirements. Complete Starguard operational reviews of PSSWC and SFAC.	Plan aquatic trainings within Q1 and complete 4 outside audits by Starguard by Q4. Pass 90% of all audits conducted by Starguard.
Utilize best practices to maximize operational efficiencies as a District (<i>annually</i>)	(FAC) Review the changing demands of the facilities as the demographics and community continues to change.	Review schedules in Q1 & Q2 make any recommended changes in Q3, based on participation numbers and demand.
	(FAC) Work with local vendors to obtain the best pricing for our custodial supplies. Try to utilize mass purchasing amongst all facilities. TC&WRC	Q1- Set up facility supervisor and head custodial Mtg. to identify supplies needed and potential vendors. Q1 & Q2- Obtain quotes from identified vendors. Implement changes in Q3 if able and the program is cost effective.

District Objective 3: Advance environmental and safety awareness

CMP Initiative	Division Action	Measure/Timeline
Continue to promote operation safety excellence utilizing procedures and best practices to maintain PDRMA accreditation. (<i>annually</i>)	(FAC) Provide Medic AED, CPR, First Aid Course educational training opportunities to all HEPD team. Establish HEPD as an independent training center, beginning in 2016.	Confirm the establishment of HEPD as an independent training center within Q1. Offer quarterly trainings for all HEPD team members, 1/quarter. Educate 50% of all new hires.
	(FAC) Achieve PDRMA accreditation process, achieving scores which meet or exceeds expectations	Complete PDRMA review within scheduled time frame for 2016.
Develop additional programs and processes to support conservation, green initiatives (<i>annually</i>)	(ICE) Continue to look for ways to improve energy efficiency measures in the ice arena area	Complete 4 reviews by Q4.
Provide educational programs and opportunities on environmental best practices (<i>annually</i>)	(C&M) Educate residents through the Park Perspective on renewable resources, environmental stewardship and sustainability practices within our community.	Complete by Q4.

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Objective 1: Develop leadership that ensures workforce readiness

CMP Initiative	Division Action	Measure/Timeline
Continue emphasis on cross-training and ensure workforce readiness.	(FAC) Provide ongoing training to service desk team members. Continue cross training new staff between TC & WRC.	Combined Quarterly staff meetings and conduct 4 total by end of Q4.
Promote furthering educational opportunities of staff by encouraging participation in workshops, conferences and other educational opportunities (<i>annually</i>)	(REC) Create a HE-Skills program for high school volunteers and employees providing them specific training in workforce readiness. A bi-monthly training will be conducted as a part of this program.	Q1 – research topics/operations Q2 – create training calendar Q3 – implement program
	(DIVISION) Train front line service desk associates in upselling and cross selling for all district programs and services.	Complete in by end of Q1.
Continue to foster openness in communication District-wide (<i>annually</i>)	(ICE) Institute a 360 Assessment Program for hockey and ice skating staff. To be used for Quarterly staff assessments with compilation of information to be used at yearly reviews.	Have in place by Q3.

District Objective 2: Build organization culture based on I-2 CARE Values

CMP Initiative	Division Action	Measure/Timeline
Continually expand and update Hoffman University training curriculum to enhance workforce knowledge and readiness. (<i>annually</i>)	(FAC) Provide CHEER customer service training and promote attendance of all new HEPD team members within first 3 months of employment	Provide 4 CHEER training opportunities by end of Q4.
Promote healthy lifestyles through work environment best practices (<i>annually</i>)	(DIVISION) Continue to strive to enhance the internal work culture that remains honest and ethical with principles that foster strong integrity and trust.	Complete by Q4.

District Objective 3: Promote continuous learning and encourage innovative thinking

CMP Initiative	Division Action	Measure/Timeline
Promote furthering educational opportunities of staff by encouraging participation in workshops, conferences and other educational opportunities. (<i>annually</i>)	(FAC) TC facility supervisor and Community Center Manager, to attend and become more involved in IPRA Facility Management Sections.	Complete in Q1 and in Q4.
Continue to foster openness in communications District-wide. (<i>annually</i>)	(C&M) Identify one new channel for district-wide internal communications.	Complete by Q2.

Create and maintain succession plan to prepare employees for advancement and prepare organization for personnel changes (<i>annually</i>)	(Division) Provide responsible leadership opportunities to engage team members who are looking to advance their professional careers within the organization.	Complete Monthly.
---	---	-------------------

2016 BUDGET GOALS, OBJECTIVES & INITIATIVES

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Objective 1: Offer healthy and enjoyable experiences that promote equal access

CMP Initiative	Division Action	Measure/Timeline
Expand facility based special events that promote greater facility usage (<i>annually</i>)	(PSS&WC) Develop wellness and fitness opportunities, services to engage customers and build rapport.	Develop 1 new retention program in Q1.
Increase cooperative efforts with neighborhoods and community associations on health related issues (<i>annually</i>)	(PSS&WC) Strengthen partnership opportunities with organizations, such as Alexian Brothers, AthletiCo and the Chamber to provide community based fitness programs and services	Provide 2 fitness opportunities in the community in collaboration with community partnerships by Q3.

District Objective 2: Achieve customer satisfaction and loyalty

CMP Initiative	Division Action	Measure/Timeline
Expand facility based special events that promote greater facility usage (<i>annually</i>)	(PSS&WC) Provide innovative group fitness classes and special events.	Add 1 new class format and implement 2 retention events. Complete by Q4.
	(PSS&WC) Develop member retention programs that build customer retention.	Develop 2 programs by Q4. Achieve a customer attrition rating by Q4 of 0.45%. Baseline 2016 budget 0.468%
	(PSS&WC) Enhance current Member Rewards/Referral system with addition of a Charter Member Rewards program (for members with 5+ years of consistent active membership status).	Research and plan in Q1 and Q2; implement enhancement by Q3.
	(PSS&WC) Sell 1,565 memberships during 2016, achieve membership cancellations of 1,515	Net membership effect +50 complete by Q4.
Develop performance measurement system to evaluate value in programming structure (<i>short term</i>)	(PSS&WC) Create evaluation system for the group swim lesson program to assess customer satisfaction. Modify swim lessons according to feedback and needs expressed through customer satisfaction survey	Develop a 10 to 12 quick question satisfaction survey with the C&M department for the swim lesson program within Q2 to implement within Q3. Utilize an online data gathering system that creates a measured baseline. Conduct 1 onsite automated survey questionnaire visit in Q3 & Q4.
	(PSS&WC) Develop and incorporate new online member survey to assess member needs and initiate targeted responsiveness.	Initiate 1 survey in early Q2 and 1 survey in Q4.

Utilize best practices to maximize operational efficiencies as a District (<i>annually</i>)	(PSS&WC) Purchase and install service desk carpet.	Complete by Q4.
	(PSS&WC) Resurface gymnasium floor.	Complete by Q4.
	(PSS&WC) Contract with outside provider to obtain design plans for member locker room renovations.	Complete by Q4.
	(PSS&WC) Purchase Fitness Equipment.	Complete by Q4.
	(PSS&WC) Repaint activity pool surface and touch up activity pool ceiling.	Complete by end of Q3.

District Objective 3: Connect and engage our community

CMP Initiative	Division Action	Measure/Timeline
Increase volunteer involvement in District operations (<i>annually</i>)	(PSS&WC) Develop 1 new high school volunteer program.	Plan and develop in Q1 & Q2 Implement program in Q3. Engage 5 high school volunteers in the new program by Q4.
Improve overall health outcomes of programs offered (<i>annually</i>)	(PSS&WC) Develop and implement a 12 month wellness calendar based on monthly activities and events within the club and in Kids Korner to engage, educate, and enlighten members.	Plan quarterly 2 initiatives with input from front line team members beginning in Q1. Complete 8 initiatives by Q4.
Expand marketing communications with the use of social media and mobile applications (<i>short term</i>)	(PSS&WC) Establish a social media campaign program to connect with prospective and current members to enhance communication and increase “touch points” with engaging, fun, and informative initiatives.	Launch in Q1 with continued emphasis throughout Q2, Q3 & Q4. Produce and communicate at least 1 message via social media each week. Measure results monthly through Google Analytics, complete by Q4.

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Objective 1: Achieve annual and long range financial plans

CMP Initiative	Division Action	Measure/Timeline
Achieve District annual budget to maintain fund balance reserves (<i>annually</i>)	Achieve FY16 net membership goal.	Achieve net member total of 50 by end of Q4.
	(PSS&WC) Monitor budget to ensure practices continue to support the achievement of budgetary revenue and expense goals and aims.	Meet and/or exceed departmental budgeted bottom line for fund 11.
	(PSS&WC) Monitor PSS&WC operational budgets both from revenue and expense standpoint to ensure that projections are meeting and/or exceeding the budgetary aims of the district.	Meet bi-monthly throughout the year, with the GM, Supt. of Facilities and Director of Rec/Fac. to ensure that the annual budget is meeting expectations. Complete 18 meetings prior to the end of Q4.

Develop new business plan structure, including cost recover goals, program trends, markets served, and competition (<i>annually</i>)	(PSS&WC) Enhance current corporate membership program while increasing corporate membership base.	Grow the membership base by 3% in 4 existing corporate accounts beginning in Q1; sign up 1 new company by the end of Q1.
--	---	--

District Objective 2: Generate alternative revenue

CMP Initiative	Division Action	Measure/Timeline
Secure additional alternative sources of revenue to support financial goals (<i>annually</i>)	(PSS&WC) Enhance Personal Training revenue generating opportunities.	Increase PT revenues by 3.19% by Q4 from actual 2015.
	(PSS&WC) Increase annual aquatic pass fees by 5%.	Implement in Q4.
	(PSS&WC) Increase tennis private and semi-private lesson fees	Complete by the end of Q3. Increase gross revenue by 4.8% from actual 2015.
	(PSS&WC) Research the option of adding an additional charge i.e. membership fee for Kids Korner for those members who utilize the service.	Complete research by end of Q2 with a recommendation by end of Q3.
	(PSS&WC) Conduct a fee increase in October of 2016.	Complete by end of Q4.
	(PSS&WC) Research the ability to drop the tennis membership and go to a court time only charge program.	Complete research by end of Q3 and recommend a direction by start of Q4.
Develop new business plan structure, including cost recover goals, program trends, markets served, and competition (<i>annually</i>)	(PSS&WC) Research capabilities of RecTrac to accommodate a “house charge” payment for members.	If feasible implement in Q3, for services such as PT, massage, guest passes, etc.
Develop strategies to attract additional sponsors and new partnerships. (<i>short-term</i>)	(PSS&WC) Establish a contractual service for early childhood sports programs that include non-traditional active programming, i.e. fencing, etc.	Secure 1 outside contractor to provide programs and/or services within Q1 that will offer sports specific classes and non-traditional sports.

District Objective 3: Utilize our resources effectively and efficiently

CMP Initiative	Division Action	Measure/Timeline
Develop new business plan structure, including cost recover goals, program trends, markets served, and competition (<i>annually</i>)	(PSS&WC) Initiate website conversion to WordPress platform to allow for enhanced responsiveness, blog pieces, and improved design/layout.	Complete by end of Q2. Produce 1 blog piece per quarter in Q3 & Q4. Post a total of 2 blogs by Q4.
Perform internal control audits (<i>annually</i>)	(PSS&WC) Manage payroll to meet personnel budget to ensure maximum operational efficiency	Meet or exceed payroll budget by end of Q4. Monitor IMRF, ACA and PT1 team member hours per (26) payroll to maintain budgeted levels and aims.

Develop strategies to attract additional sponsors and new partnerships (<i>short term</i>)	(PSS&WC) Work collaboratively with the district Communication and Marketing department to effectively promote and market facility and services for additional sponsorship and partnership opportunities.	Obtain 2 new sponsors for the facility that support an event, amenity and/or program by Q4.
--	--	---

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Objective 1: Create and sustain quality parks, facilities, programs and services

CMP Initiative	Division Action	Measure/Timeline
Utilize best practices to maximize operational efficiencies as a District (<i>annually</i>)	(PSS&WC) Replace carpet within the service desk, adjacent office spaces and member services area	Purchase carpet, as planned within the operating capital funds, within Q2 and replace within Q3
	(PSS&WC) Complete tennis court enhancement within 2016.	Complete project by Q3
	(PSS&WC) Complete the repainting of the ceiling and resurfacing of the activity pool floor	Complete project, as planned within the district capital budget, by Q4
	(PSS&WC) Complete the steam room repairs, as planned within the district capital funds	Complete men's and women's club locker room steam room repairs by Q4.
	(PSS&WC) Meet and exceed the member and customer expectations as it relates to facility cleanliness.	Conduct daily opening and closing MOD walk through checklists, weekly manager walk through and bi-monthly walk through with contractual cleaning service. Complete by Q4.
	(PSS&WC) Log and follow up on 90% of all member comment cards as it relates to a facility concerns.	Complete by Q4.
Implement best practices to maintain a minimum score of 95% in the District-wide IPRA environmental report card (<i>annually</i>)	(PSS&WC) Evaluate fitness equipment needs, selecting and purchasing energy efficient equipment (when applicable), and purchasing new equipment to continue to upgrade aging equipment and stay current on industry trends. Planned within capital budget, 2016.	Complete by end of Q3.
	(PSS&WC) Achieve all needed facility requirements to achieve a minimum score of 95% on the District-wide environmental report card.	Complete by Q4.

District Initiative 2: Utilize best practices

CMP Initiative	Division Action	Measure/Timeline
Continue to promote operational safety excellence utilizing procedures and best practices to maintain PDRMA accreditation (<i>annually</i>)	(PSS&WC) Schedule and complete the annual climbing wall inspection by Experiential Climbing Systems or other PDRMA recommended climbing wall organization.	Schedule within Q2, complete inspection by Q3
	(PSS&WC) Facilitate Starguard lifeguard recertification, new lifeguard training, and in-services to ensure all aquatic team members meet or exceed program requirements. Complete Starguard operational reviews of PSSWC and SFAC.	Successfully complete operational reviews throughout each quarter, complete program by Q4. Pass and/or exceed 90% of all Starguard audits by Q4.

District Objective 3: Advance environmental and safety awareness

CMP Initiative	Division Action	Measure/Timeline
Continue to promote operational safety excellence utilizing procedures and best practices to maintain PDRMA accreditation (<i>annually</i>)	(PSS&WC) Provide Medic AED, CPR, First Aid Course educational training opportunities to all HEPD team. Establish HEPD as an independent training center, beginning in 2016.	Establish HEPD as an independent training center within Q1. Offer a total of 4 trainings by end of Q4.
	(PSS&WC) Achieve PDRMA accreditation process, achieving scores which meet or exceeds expectations	Complete PDRMA review within scheduled time frame for 2016. Achieve a score that exceeds PDRMA's minimum standards.

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Objective 1: Develop leadership that ensures workforce readiness

CMP Initiative	Division Action	Measure/Timeline
Promote furthering educational opportunities for staff by encouraging participation in workshops, conferences, and other educational opportunities. (<i>annually</i>)	(PSS&WC) Develop engaging educational opportunities for team development to enhance knowledge of the fitness industry and facility services to better serve members.	Conduct 4 internal PSSWC trainings quarterly, complete by Q4.
	(PSS&WC) Promote staff educational development and professional development among team by attendance of industry recognized conferences and seminars, included the IPRA, PDRMA, Club Industry and NRPA.	Create an annual plan prior to the end of Q1 that includes all FT team members and what external educational opportunities they will be attending that fits within the financials means of the budget.
	(PSS&WC) FT team members participate in	FT team members as a facility attend 10

	Hoffman U sessions and also conduct Hoffman U sessions as well.	Hoffman U sessions and conduct and/or assist in at least 2 sessions as a facility.
Incorporate incentive programs for healthy habits for employees (<i>short/mid-term</i>)	(PSS&WC) Enhance the staff through the development of an incentive program and participation within fitness services.	Implement in Q1; obtain 25% of all FT team members participating in the incentive program by the end of Q4.
Continue emphasis on cross-training and ensure workforce readiness. (<i>annually</i>)	(PSS&WC) Utilize Member Services Team to assist in training the Facility Team Members at other district sites on sales.	Assist outside consultant in upselling and cross selling training by end of Q2.

District Objective 2: Build organization culture based on I-2 CARE Values

	Division Action	Measure/Timeline
Promote healthy lifestyles through work environment best practices (<i>annually</i>)	(PSS&WC) Engage team members at PSS&WC using the CHEER customer service initiative. Forming “teams” of PT team members to carry out the CHEER culture, rewarding those that do.	Implement by Q2.
Continually expand and update Hoffman U training curriculum to enhance workforce knowledge and readiness (<i>annually</i>)	(PSS&WC) Set expectation for all PSSWC new team members to complete CHEER training within 2016	Have 75% of all new hires trained in the CHEER program prior to the first 3 months of employment.
Continue to foster openness in communication District-wide (<i>annually</i>)	(PSS&WC) FT team members attend monthly Recreation & Facility Division all team mtgs.	Complete by Q4.

District Objective 3: Promote continuous learning and encourage innovative thinking

CMP Initiative	Division Action	Measure/Timeline
Continue to evaluate and create procedures and training to promote a high level of internal customer service (<i>annually</i>)	(PSS&WC) Plan offsite gathering of PSSWC Leadership Team to assess performance of previous quarter and share ideas for upcoming quarters.	Start by Q2; complete at least 2 meetings by Q4.
Continue emphasis on cross-training and ensure workforce readiness (<i>annually</i>)	(PSS&WC) Hold quarterly departmental meetings to connect and share updates and information with team members.	Conduct 4 meetings by Q4, with 90% attendance at each meeting, per department.
Continually expand and update Hoffman University training curriculum to enhance workforce knowledge and readiness (<i>annually</i>)	(PSS&WC) Encourage PSSWC team members to attend Hoffman U training	Have all FT team members attend at least 3 non mandatory Hoffman U trainings and have at least 2 FT PSS&WC team host 1 Hoffman U.

2016 BUDGET GOALS, OBJECTIVES & INITIATIVES

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Objective 1: Offer healthy and enjoyable experiences that promote equal access

CMP Initiative	Division Action	Measure/Timeline
Expand facility based special events that promote greater facility usage (<i>annually</i>)	Increase Outing Rounds by 30%	4,149 Outing Rounds (2,879 Outing rounds in 2015)
	Provide 32 Preferred Tee Times	32 Preferred Tee Time Groups (30 Groups in 2015)
	Provide 3,400 League	Goal is 3,400 League Rounds (2,989 rounds in 2015)
	Host 8 outside wedding ceremony only events.	Goal is 8 ceremony only events. (4 in 2015)
	Introduce an Annual Golf Pass & Discount Pass to increase golf rounds.	Goal is to sell 100 passes.
	Host 5 Wedding Receptions	Goal is 5 Wedding Receptions (5 in 2015)
	Host 20 Ceremony & Reception Weddings.	Goal is 20 Ceremony & Reception Weddings (18 in 2015)
	Expand & Provide Jr. Program Classes in Spring, Summer & Fall to 150 participants.	Goal is 150 participants. (88 participants in 2015)
	Expand & Provide Group Lessons to include 50 students for all ages in Spring, Summer & Fall.	Goal is 50 students. (74 Students in 2015)

District Objective 2: Achieve customer satisfaction and loyalty

CMP Initiative	Division Action	Measure/Timeline
Expand marketing communications with the use of social media and mobile applications (<i>short term</i>)	Receive 10 Five Star Reviews on the Knott for Weddings	Goal is 10 Reviews receiving 5 Stars (8 in 2015)

District Objective 3: Connect and engage our community

CMP Initiative	Division Action	Measure/Timeline
Expand facility based special events that promote greater facility usage (<i>annually</i>)	Provide 6 Special Golf Events with 360 participants.	Goal is 6 Events with 360 participants. (5 events with 348 participants with 1 remaining event 2015.)
	Provide 2 Holiday Event Brunches with 675 guests.	Goal is 2 Events with 675 Guests. (261+ Breakfast with Santa in 2015).

	Host 8 Special Event Nights	Goal is 8 Events (6 events in 2015)
Increase volunteer involvement in district operations (<i>annually</i>)	Expand volunteers to help maintain event area and golf course.	Secure a minimum of 80 hours of volunteer work to help garden the event area and maintain the golf course.

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Objective 1: Achieve annual and long range financial plans

CMP Initiative	Division Action	Measure/Timeline
Achieve District annual budget to maintain fund balance reserves (<i>annually</i>)	Monitor Golf budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives.	Meet or exceed Golf Department Budget bottom line.
	Monitor F&B budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives.	Meet or exceed F&B Department Budget bottom line.
	Reduce Golf Maintenance expense and monitor to ensure expenses do not exceed budget and are in line with revenue projections.	Meet or exceed Golf Maintenance Department Budget bottom line.
	Provide 32,656 Rounds	32,656 rounds in the 2016 Season (26,354 thru 10/1 in 2015)
	Rebrand the Bar & Grill giving it a unique name along with creating a more price conscious menu to create greater volume with lower cost point.	Have new menu in place with a unique bar & grill name by end of 1 st qtr.
	Monitor Cook County 3% Amusement Tax	Implement tax increase pending Cook County legislation approval.
	Research and Analyze Golf Cart Lease for 2017 season.	Complete bid process by end of 3 rd Qtr.
	Research and Analyze ROI for Lease on GPS units for 2017 season.	Monitor for 2017 budget process
	Research and Analyze ROI for Billy Casper Golf Course Maintenance Contract for 2017 season.	Develop recommendation by end of 2nd Qtr.

District Objective 2: Generate alternative revenue

CMP Initiative	Division Action	Measure/Timeline
Secure additional alternative sources of revenue	Increase the marketing and updating	Increase golfnw.com rounds by 3%. (4,283

to support financial goals (<i>annually</i>)	golfnow.com to increase golf now rounds to produce additional revenue during slow periods.	Rounds Thru Sept in 2015).
	Increase F&B business in bar & grill by 3% over prior year by capturing golfer's on site with daily specials, promotions and Special Events.	Increase bar and grill sales by 3%. (\$128K Thru Sept in 2015).

District Objective 3: Utilize our resources effectively and efficiently

CMP Initiative	Division Action	Measure/Timeline
Utilize best practices to maximize operational efficiencies as a District (<i>annually</i>)	Work with Parks Department for annual burns, tree stump removal, and other maintenance projects to save from additional expenses from renting equipment.	Use parks department machines 5 different times for the season to minimize renting equipment.
	Purchase a heavy duty utility cart for golf maintenance.	Purchase 1 st Qtr.
	Purchase a Stove Top Oven for the main kitchen line.	Purchase 1 st Qtr.
	Purchase a Range Ball Dispenser with a credit card processor. The machine will reduce payroll by \$15,373.	Purchase 1 st Qtr.
Achieve District annual budget to maintain fund balance reserves (<i>annually</i>)	Manage payroll to meet or exceed personnel budget to ensure maximize operational efficiency.	Meet or exceed Payroll Budget.
	Monthly budget monitoring to maintain at or below projected budget expenses.	Not to exceed budget expenses.
Perform internal control audits (<i>annually</i>)	Monthly budget monitoring and proper costing out on menus to maintain a 32% food cost and 26% beverage cost.	32% food cost and 26% beverage cost.

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Objective 1: Create and sustain quality parks, facilities, programs and services

CMP Initiative	Division Action	Measure/Timeline
Utilize best practices to maximize operational efficiencies as a District (<i>annually</i>)	Provide a clean and well maintained clubhouse facility and equipment consistent with district standards.	Complete daily checklist and rectify and identify deficiencies and remedy as necessary. 90% Completion Rate.
	Provide a well-manicured golf course consistent with adopted 2015 maintenance goals.	Weekly inspection with golf course superintendent, identify deficiencies and remedy as necessary. 90% Completion Rate.

District Initiative 2: Utilize best practices

CMP Initiative	Division Action	Measure/Timeline
Enhance overall quality of natural areas (<i>annually</i>)	Maintain a portion of the natural areas by the use of the goats.	Complete by 3 rd Qtr.

District Objective 3: Advance environmental and safety awareness

CMP Initiative	Division Action	Measure/Timeline
Implement best practices to maintain a minimum score of 95% in the District-wide IPRA environmental report card (<i>annually</i>)	Maintain IPRA's Environmental Report Card.	By end of 4 th quarter.

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES**District Objective 1: Develop leadership that ensures workforce readiness**

CMP Initiative	Division Action	Measure/Timeline
Develop a new hire training program that addresses District policies and procedures (<i>short-term</i>)	Train all Part Time employees in all departments on service plan.	Train 100% PT Employees in all departments by March. Train All new hires after March with 15 days of hire.
Utilize best practices to maximize operational efficiencies as a District (<i>annually</i>)	Train staff in selling/upselling opportunities and services available at BPC.	Train key staff by end of 2 nd Qtr.
Incorporate incentive programs for healthy habits for employees (<i>short/mid-term</i>)	Have key staff attend HEPD AED & CPR training.	Have at least 24 key staff members maintain certification by end of 2 nd Qtr.

District Objective 2: Build organization culture based on I-2 CARE Values

CMP Initiative	Division Action	Measure/Timeline
Continue to foster openness in communication District-wide (<i>annually</i>)	Conduct weekly staff meetings during prime season with key personal to discuss operations, golf events and special events.	40 weekly meetings.

District Objective 3: Promote continuous learning and encourage innovative thinking

CMP Initiative	Division Action	Measure/Timeline
Promote furthering educational opportunities of staff by encouraging participation in workshops, conferences and other educational opportunities (<i>annually</i>)	All F&B Employees become BASSET Certified & Food Serve Safe.	100% of all F&B Employees.

2016 BUDGET GOALS, OBJECTIVES & INITIATIVES

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Objective 1: Offer healthy and enjoyable experiences that promote equal access

CMP Initiative	Division Action:	Measure/Timeline
Develop performance measurement system to evaluate value in programming structure.	Establish ROI by evaluating and recommending chargeback procedure for internal programming usage of marquee signage.	Develop and recommend by 2 nd qtr.

District Objective 3: Connect and engage our community

CMP Initiative	Division Action:	Measure/Timeline
Educate residents regarding District financial stewardship and transparency.	Provide financial/budget overview for Park Perspectives.	March 2016 for Spring issue.
	Maintain FOIA compliance and transparency aspects of the District to ensure Illinois Policy Institute Sunshine award status.	Post within 30 days of approval.

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Objective 1: Achieve annual and long range financial plans

CMP Initiative	Division Action:	Measure/Timeline
Achieve District annual budget to maintain fund balance reserves.	Achieve District annual budget to ensure maintaining fiscal year projected fund balance reserves.	Achieve by December 2016.
	Create 2017 annual balanced budget.	Achieve by November 2016.
	Conduct budget preparation Hoffman U session for all staff.	Achieve by July 2016.
Develop new business plan structure, including cost recovery goals, program trends, markets served, and competition.	Collaborate with recreation and facilities divisions to determine program ROI and subsidized programs and percentage level of support.	Achieve by July 2016.

District Objective 2: Generate alternative revenue

CMP Initiative	Division Action:	Measure/Timeline
Secure additional alternative sources of revenue to support financial goals.	Evaluate opportunities to work with an independent grant writer.	Achieve recommendation by 1 st qtr.
Support Friends of HE Parks to expand level of	Submit accumulated American Express points	Achieve semi-annually in April and

financial support provided to District and our residents for scholarship and special projects.	for donation to Friends of HE Parks.	October.
	DD to act as staff liaison for Friends of HE Parks and provide usage of sponsorship coordinator.	Attend 80% of board meetings and events.
Develop strategies to attract additional sponsors and new partnerships.	Hire a FT sponsorship coordinator.	Achieve by 2 nd qtr.
	Generate additional \$150,000 of advertising/sponsorship/marquee revenue.	Achieve; March 2016 \$25,000 June 2016 \$35,000 September 2016 \$40,000 December 2016 \$50,000
	Expand and develop community relationships by attending local community events and meetings.	Attend minimum of 12 community meetings and events.

District Objective 3: Utilize our resources effectively and efficiently

CMP Initiative	Division Action:	Measure/Timeline
Perform internal control audits.	Conduct random cash audits at all facilities. Utilize video as needed.	Conduct monthly at all service desks.
	Conduct surprise audits of program personnel and independent contractors to ensure classes are held with properly registered participants meeting minimum numbers. Utilize video as needed.	Conduct monthly taking into account seasonality of programming.
	Conduct ledger audits to ensure financial integrity.	Conduct quarterly.
	Conduct trial balance audits to reduce District receivable exposure.	Conduct monthly by providing statements to program managers.
	Conduct program revenue audits including waitlists and minimum/maximum requirements to ensure cost recovery.	Conduct twice monthly.
	Conduct facility usage and membership audits, utilizing video as necessary to ensure cost recovery.	Conduct monthly at all facilities.
Reduce utility expenses in parks and facilities by converting to alternative energy resources.	Maintain offline audit control of all utility usage to monitor abnormalities.	Prepare monthly.

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Objective 1: Create and sustain quality parks, facilities, programs and services

CMP Initiative	Division Action:	Measure/Timeline
Maintain environmental best practice certification.	Ensure administrative and finance division section compliance with IPRA Environmental Scorecard.	Achieve annually maintaining 100% compliance.
Enhance Wi-Fi services at District facilities.	Evaluate new access points and PTP at remote sites to ensure connectivity.	Monitor monthly and ensure 98% hardware up time.
Evaluate implications of a smoke-free District policy.	Collaborate with staff and other districts best practices to determine implications of a smoke free District wide practice.	Achieve recommendation by 3 rd qtr.

District Initiative 2: Utilize best practices

CMP Initiative	Division Action:	Measure/Timeline
Continue to promote operational safety excellence utilizing procedures and best practices to maintain PDRMA accreditation.	Administrative and finance division to achieve excellent score for PDRMA accreditation section.	Prepare accreditation materials by 4 th qtr. to achieve an excellent score in 2017.
	HR manager to cross train with safety coordinator to ensure work force readiness.	Cross training process to begin 4 th qtr. for accreditation in 2017.
Ensure operational compliance with legal mandates.	Attend legal symposium.	Achieve by November 2016.
	Attend legislative conference.	Achieve by May 2016.
	Monitor state and federal legal mandates and implement policies as needed.	Approve policies within 45 days of any legal mandates.
Maintain and develop operational processes required to achieve accreditation status for CAPRA and Illinois Distinguished Agency standards.	Maintain all A&F related District reaccreditation for Illinois Distinguished Agency standards to ensure 100% compliance with CAPRA standards.	Achieve by 3 rd qtr.
Maintain financial accreditation CAFR.	Prepare CAFR for previous fiscal year.	Achieve by June 2016.
Maintain operations through software updates and enhancements for desktop and network infrastructure.	Upgrade and implement VSI RecTrac V3, if recommended.	Achieve by 4 th qtr.
	TC video security- upgrade server and purchase 10 additional cameras.	Achieve by 3 rd qtr.
	Purchase and install virtual computer servers (HEPD-APPS01, HEPD-ACCT, HEPD-RECV3)	Achieve by 3 rd qtr.
	Purchase, image and deploy replacement desktop computers.	Achieve by 4 th qtr.

	Purchase and replace (10) computer monitors District wide.	Achieve by 3 rd qtr.
	Purchase and replace boardroom laptop computers.	Achieve by 4 th qtr.
	Purchase and replace copiers (WRC/Business).	Achieve by 3 rd qtr.
	Purchase and install scanners (HR/Business)	Achieve by 3 rd qtr.
	Purchase and install required PCI compliant (2016) credit card encrypted mag stripe, bar code readers, and VeriFone machines District wide to minimize vulnerability to customer and District.	Achieve by 4 th qtr.
	Achieve PCI certification by completing PCI self-assessment.	Achieve by 4 th qtr.
	Complete electronic systems operating scans with Trust Keeper to be alerted to potential vulnerabilities.	Achieve a “pass” rating quarterly.
	Update the IPRA salary system for online use for all full and part time staff.	Update annually by 2 nd qtr.
	Purchase and replace computer touchscreens (TC/WRC/PS)	Achieve by 2 nd qtr.
	Purchase and replace Freedom Run firewall.	Achieve by 2 nd qtr.
	Purchase and replace District server room AC unit.	Achieve by 2 nd qtr.
Maintain PRORAGIS database to ensure compliance with CAPRA and National Gold Medal standards.	Ensure required input for CAPRA.	Achieve by 4 th qtr.
Monitor employee hours worked to ensure legal compliance with state and federal mandates.	Implement FinTrac Scheduling for all non-exempt employees District wide.	Achieve by April 2016.
	Monitor IMRF eligible staff and educate managers/supervisors regarding the 30 hour threshold.	Achieve monthly.
	Monitor PT employees hours worked regarding the PPACA compliance.	Achieve monthly.
	Implement benefit scheduling and tracking software in conjunction with new accounting software.	Achieve by 3 rd qtr.
	Complete all IRS reporting required for PPACA.	Achieve 1095C by January 2016. Achieve 1094C by February 2016.

Utilize best practices to maximize operational efficiencies as a District.	Continue to research processes and opportunities with other Districts to ensure operating at a high level and utilizing industry best practices.	Achieve research with new accounting software by 1 st qtr. and achieve as new opportunities are presented.
Develop a redundancy plan for virtual servers to enhance District disaster recovery plan.	Update District disaster recovery policy.	Achieve by 1 st qtr.
Replace District accounting software.	Purchase, implement and train on new accounting software.	Go LIVE by November 2016.

District Objective 3: Advance environmental and safety awareness

CMP Initiative	Division Action:	Measure/Timeline
Develop additional programs and processes to support conservation and green initiatives.	Investigate opportunities within new accounting software to scan accounts payable invoices and human resource records to minimize paper storage and further District green initiatives.	Achieve by December 2016.
	Promote electronic payments for vendors willing to accept ACH payment to further green initiatives.	Achieve with 25% of vendors electing electronic payment.

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Objective 1: Develop leadership that ensures workforce readiness

CMP Initiative	Division Action:	Measure/Timeline
Continually expand and update Hoffman U training curriculum to enhance workforce knowledge and readiness.	Conduct and continually expand Hoffman U training curriculum with training in purchasing, IMRF, PDRMA, budget, IT, ROI in programming, registration and accounting software.	Achieve annually with a minimum of 8 calendar offerings.
Continue emphasis on cross-training and ensure workforce readiness.	Continue to review and enhance division succession plans.	Evaluate and revise by meeting monthly with staff.
	DD to cross train with ED to ensure work force readiness for CAPRA and Distinguished Agency accreditations.	Achieve distinguished agency accreditation by meeting monthly to prepare for 4 th qtr. accreditation process.
	Continue emphasis on cross training within division to ensure work force readiness.	Achieve continually by performing tasks and having a bi-annually touch base to ensure any changes in processing are learned.
Continue to evaluate and create procedures and	Evaluate, modify and develop District	Review all business, human resource, and

training to promote a high level of internal customer service.	procedures to ensure operating at a high level of customer service.	IT procedures and revise as deemed appropriate by September 2016.
	Evaluate and update the written review procedure.	Achieve by July 2016.
Create action plan to reduce unemployment costs.	Develop a procedure to outline alternate or modified light duty work plans.	Achieve by 2 nd qtr.
Enhance IT support to promote quality and timely delivery of internal and external services.	Ensure staff usage of support@heparks.org for optimal response time.	Achieve by ensuring 90% of all IT needs requested through portal.
	Provide continuation of IT PT support.	Achieve by 1 st qtr,
Investigate District-wide cooperative purchasing opportunities.	Establish internal cooperative purchasing procedure.	Achieve recommendation by 2 nd qtr.

District Objective 2: Build organization culture based on I-2 CARE Values

CMP Initiative	Division Action:	Measure/Timeline
Continue to foster openness in communication District-wide.	Divisionally, at minimum, one staff will sit on District Team Committee.	Achieve continually.
Promote healthy lifestyles through work environment best practices.	Promote PDRMA PATH program.	Achieve annually with 70% participation of all FT staff.

District Objective 3: Promote continuous learning and encourage innovative thinking

CMP Initiative	Division Action:	Measure/Timeline
Promote furthering educational opportunities of staff by encouraging participation in workshops, conferences and other educational opportunities.	Attend legislative conference.	Achieve by May 2016.
	DD attend Year 2 Director's school.	Achieve by November 2016.
	SB achieve CPRP.	Achieve by November 2016.
	Attend IPRA/IAPD conference.	Achieve by 1 st qtr.
	Attend NRPA Congress.	Achieve by 3 rd qtr.
	Attend PDRMA risk management institute.	Achieve by November 2016.
Develop a new hire training program that addresses District policies and procedures.	Reevaluate District orientation process.	Update procedure by May 2016.

DATE: 10/30/2015
TIME: 13:42:48
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 1

FUND: 01-GENERAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET		
-----			-----		
BEGINNING BALANCE			3,264,183		
ADMINISTRATION					
REVENUES					
INTERFUND CHARGES		2,804,193	1,285,641	2,794,527	1,738,865
TAXES		2,841,000	2,720,879	2,866,000	2,921,000
INVESTMENT INCOME		50,000	95,613	51,070	50,000
DONATIONS		0	0	0	0
ADVERTISING REVENUE		0	0	0	224,000
GRANT REIMBURSEMENT		0	0	0	0
RENTAL INCOME		60,576	45,202	170,780	88,776
MISCELLANEOUS		15,000	35,776	35,776	15,000
-----			-----	-----	-----
TOTAL REVENUES: ADMINISTRATION		5,770,769	4,183,111	5,918,153	5,037,641
ADMINISTRATION					
EXPENSES					
INTERFUND CHARGES		1,141,000	49,500	1,141,000	149,140
ADVERTISING EXPENSE		0	0	0	8,400
PROPERTY & LIABILITY INSURANCE		152,760	76,378	152,756	159,075
EMPLOYMENT INSURANCE		150,085	75,036	150,080	144,430
UNEMPLOYMENT INSURANCE		85,000	56,149	85,000	85,000
LOSS PREVENTION		5,500	5,917	6,300	6,600
AUDIT SERVICE		22,225	22,225	22,225	22,895
PAYROLL		1,232,894	932,642	1,252,195	1,380,612
EMPLOYEE BENEFITS		547,850	384,521	528,850	561,850
EDUCATION & TRAINING		14,750	10,843	13,000	15,050
CONTRACTED SERVICES		85,000	16,713	24,400	49,000
SERVICE & RENTAL AGREEMENTS		36,285	32,337	34,800	55,729
SUPPLIES		20,000	10,987	16,500	20,000
DUES & SUBSCRIPTIONS		20,985	15,842	20,500	20,225
ADMINISTRATIVE EXPENSES		33,450	23,553	28,575	34,470
UTILITIES		7,476	7,859	10,740	11,256
EQUIPMENT		7,305	1,810	3,250	4,400
TECHNOLOGY		49,050	21,081	35,000	69,850
MISCELLANEOUS		0	527	527	0
-----			-----	-----	-----
TOTAL EXPENSES: ADMINISTRATION		3,611,615	1,743,920	3,525,698	2,797,982

MAINTENANCE
REVENUES

DATE: 10/30/2015
TIME: 13:42:48
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 2

FUND: 01-GENERAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
MAINTENANCE REVENUES			
GRANT REIMBURSEMENT		14,500 5,000 5,000	0
MISC. INCOME		0 500 500	0
TOTAL REVENUES: MAINTENANCE		14,500 5,500 5,500	0
MAINTENANCE EXPENSES			
LOSS PREVENTION		20,625 14,435 18,500	20,625
PAYROLL		1,509,985 1,085,876 1,485,503	1,621,848
EMPLOYEE BENEFITS		9,400 8,339 9,400	10,000
EDUCATION & TRAINING		7,500 3,679 5,000	5,400
CONTRACTED SERVICES		12,760 11,290 12,360	12,760
SERVICE & RENTAL AGREEMENTS		0 0 0	0
SUPPLIES		18,500 8,101 15,500	18,500
DUES & SUBSCRIPTIONS		1,450 1,880 1,865	2,000
ADMINISTRATIVE EXPENSES		2,250 1,614 2,436	3,000
UTILITIES		100,484 101,467 123,820	96,228
EQUIPMENT		6,000 3,483 6,000	6,000
EQUIPMENT MAINTENANCE & REPAIR		78,500 71,225 84,500	83,500
FACILITY MAINTENANCE		83,500 86,968 100,000	31,098
PROPERTY & FIELD MAINTENANCE		164,500 91,704 125,905	128,500
FUEL & LUBRICANTS		101,200 59,535 81,000	85,200
TOTAL EXPENSES: MAINTENANCE		2,116,654 1,549,596 2,071,789	2,124,659
2014 CAPITAL PROJECTS EXPENSES			
COMPRESSOR REPLACEMENT		0 0 0	0
TOTAL EXPENSES: 2014 CAPITAL PROJECTS		0 0 0	0
2015 CAPITAL PROJECTS EXPENSES			

DATE: 10/30/2015
TIME: 13:42:48
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 3

FUND: 01-GENERAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

2015 CAPITAL PROJECTS			
EXPENSES			
	REPLACE UPS BATTERY ARRAY	11,000 0 11,000	0
	DISTRICT SOFTWARE CONVERSION	7,000 0 0	0
	DISTRICT FACILITY WI-FI	10,000 6,315 6,315	0
	COPIER REPLACEMENT	9,000 8,851 8,851	0

TOTAL EXPENSES: 2015 CAPITAL PROJECTS		37,000 15,166 26,166	0
TOTAL FUND REVENUES & BEG. BALANCE		5,785,269 4,188,611 5,923,653	8,301,824
TOTAL FUND EXPENSES		5,765,269 3,308,682 5,623,653	4,922,641
FUND SURPLUS (DEFICIT)		20,000 879,929 300,000	3,379,183

DATE: 10/30/2015
TIME: 13:42:48
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 4

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- BUDGETED 9 MO. ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

BEGINNING BALANCE			2,393,658
ADMINISTRATION			
REVENUES			
INTERFUND CHARGES		443,682 332,757 427,086	415,213
TAXES	1,010,000	971,513 1,020,000	1,020,000
INVESTMENT INCOME	0	0 11,120	9,608
GRANT REIMBURSEMENT	0	0 0	0
FACILITY RENTALS	90,520	73,314 89,425	90,522
MERCHANDISE RESALE	720	976 1,200	1,200
MISCELLANEOUS	10,000	9,287 9,287	0

TOTAL REVENUES: ADMINISTRATION	1,554,922	1,387,847 1,558,118	1,536,543
ADMINISTRATION			
EXPENSES			
INTERFUND CHARGES	912,143	684,108 912,143	930,776
RENTAL EXPENSES	800	0 0	800
PAYROLL	689,449	485,171 651,818	635,842
EMPLOYEE BENEFITS	1,000	0 1,000	1,000
EDUCATION & TRAINING	8,950	7,579 8,750	8,950
CONTRACTED SERVICES	37,346	30,948 38,580	38,216
SERVICE & RENTAL AGREEMENTS	17,030	18,138 18,138	18,078
SUPPLIES	400	20 30	400
DUES & SUBSCRIPTIONS	3,228	2,640 3,500	3,228
ADMINISTRATIVE EXPENSES	5,000	804 750	3,000
UTILITIES	549,352	393,961 522,620	552,924
EQUIPMENT	1,500	232 1,000	5,932
FACILITY MAINTENACE	16,557	606 5,000	24,197
MISCELLANEOUS	70,000	51,228 67,200	68,500

TOTAL EXPENSES: ADMINISTRATION	2,312,755	1,675,435 2,230,529	2,291,843
COMMUNICATIONS & MARKETING			
REVENUES			
CORPORATE RELATIONS	67,000	44,088 52,187	0

TOTAL REVENUES: COMMUNICATIONS & MARKETING	67,000	44,088 52,187	0
COMMUNICATIONS & MARKETING			
EXPENSES			

DATE: 10/30/2015
TIME: 13:42:48
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 5

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

COMMUNICATIONS & MARKETING			
EXPENSES			
CORPORATE RELATIONS		7,050 531 831	0
PAYROLL		186,583 142,118 188,980	192,145
PROFESSIONAL EDUCATION		3,800 2,744 2,655	3,300
CONTRACTUAL SERVICE		4,120 4,508 5,007	4,960
SUPPLIES		1,650 4,205 4,304	2,970
DUES & SUBSCRIPTIONS		6,282 7,102 7,467	8,757
POSTAGE		40,558 32,502 40,701	39,800
PRINTING & PUBLICATION		66,500 68,117 83,793	67,910
ADVERTISING		14,257 7,147 8,208	7,758
		-----	-----
TOTAL EXPENSES: COMMUNICATIONS & MARKETING		330,800 268,974 341,946	327,600
MAINTENANCE			
EXPENSES			
PAYROLL		194,153 145,278 195,029	196,396
SUPPLIES		18,594 17,800 17,800	17,594
		-----	-----
TOTAL EXPENSES: MAINTENANCE		212,747 163,078 212,829	213,990
TRIPHAHN CENTER			
REVENUES			
RENTALS		35,645 23,975 33,055	35,795
MEMBERSHIPS		229,365 167,938 223,950	228,901
GUEST SERVICES		6,989 6,035 7,438	8,305
GENERAL PROGRAMS		0 0 0	6,000
FITNESS PROGRAM REVENUE		11,060 6,474 7,932	8,400
		-----	-----
TOTAL REVENUES: TRIPHAHN CENTER		283,059 204,422 272,375	287,401
TRIPHAHN CENTER			
EXPENSES			
RENTALS		2,940 1,712 2,545	2,847
GUEST SERVICES		1,688 1,755 2,035	2,080

DATE: 10/30/2015
 TIME: 13:42:48
 ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

PAGE: 6

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

TRIPHAHN CENTER			
EXPENSES			
GENERAL PROGRAMS		0 0 0	4,200
FITNESS PROGRAM EXPENSE		5,899 4,013 5,490	6,119
PAYROLL		111,805 79,941 107,570	109,219
EMPLOYEE BENEFITS		1,695 1,824 1,824	1,755
SUPPLIES		11,480 6,291 8,400	9,000
PROMOTIONAL EXPENSES		1,856 979 1,500	1,756
FITNESS EQUIPMENT		0 0 0	0
MAINTENANCE & REPAIR		8,599 3,689 4,850	9,749
TOTAL EXPENSES: TRIPHAHN CENTER		145,962 100,204 134,214	146,725

WILLOW RECREATION CENTER			
REVENUES			
RENTALS		136,835 98,206 120,327	127,760
MEMBERSHIPS		98,126 75,269 98,416	100,904
GUEST SERVICES		3,827 4,151 5,210	6,040
COURT TIME		10,205 7,676 10,500	10,515
MERCHANDISE RESALE		309 89 150	280
LESSONS		2,375 1,047 1,200	2,350
LEAGUES & TOURNAMENTS		3,920 2,628 3,600	3,780
FITNESS PROGRAM REVENUE		23,924 19,498 27,000	26,968
TOTAL REVENUES: WILLOW RECREATION CENTER		279,521 208,564 266,403	278,597

WILLOW RECREATION CENTER			
EXPENSES			
RENTALS		21,928 10,872 14,738	17,565
MEMBERSHIPS		7,360 2,471 3,500	3,500
GUEST SERVICES		560 1,242 1,507	1,679
MERCHANDISE RESALE		254 0 250	254
LESSONS		1,360 539 840	1,395
LEAGUES & TOURNAMENTS		650 290 500	650
FITNESS PROGRAM EXPENSE		15,407 12,947 16,449	17,399
PAYROLL		92,043 52,817 66,977	68,945
EMPLOYEE BENEFITS		1,380 148 1,380	1,400

DATE: 10/30/2015
TIME: 13:42:48
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 7

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

WILLOW RECREATION CENTER			
EXPENSES			
SUPPLIES		4,186 1,660 2,800	3,351
PROMOTIONAL EXPENSES		2,186 1,026 1,700	1,516
FITNESS EQUIPMENT		3,350 725 2,200	2,200
MAINTENANCE & REPAIR		2,920 2,200 3,000	3,575
FACILITY MAINTENANCE		5,485 2,852 3,200	12,700

TOTAL EXPENSES: WILLOW RECREATION CENTER		159,069 89,789 119,041	136,129
GENERAL LEISURE SERVICES			
REVENUES			
RENTALS		5,500 2,100 2,100	5,000
GENERAL PROGRAMS		15,735 13,326 18,809	21,771
DAYCAMPS		112,886 92,578 92,567	99,958
DANCE		118,063 90,767 118,500	137,517
GYMNASTICS		81,162 69,657 91,000	91,100
ARTS & CRAFTS		5,040 3,694 4,242	5,040
MARTIAL ARTS		124,698 86,998 110,255	112,294
TEEN PROGRAMS/EVENTS		0 0 0	0
SPECIAL EVENTS		17,000 10,988 15,008	15,945

TOTAL REVENUES: GENERAL LEISURE SERVICES		480,084 370,108 452,481	488,625
GENERAL LEISURE SERVICES			
EXPENSES			
RENTALS		3,458 1,598 1,598	2,960
GENERAL PROGRAMS		5,533 4,429 7,806	12,190
DAYCAMPS		61,774 48,851 48,849	51,021
DANCE		63,708 55,354 71,809	77,579
GYMNASTICS		61,813 48,358 65,700	66,770
ARTS & CRAFTS		3,528 2,448 2,837	3,528
MARTIAL ARTS		88,293 55,184 77,305	80,064
VOGELEI PROGRAMS		4,978 4,123 5,329	5,038
SPECIAL EVENTS		44,961 30,665 39,922	43,330

TOTAL EXPENSES: GENERAL LEISURE SERVICES		338,046 251,010 321,155	342,480

SENIOR
REVENUES

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 8

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

SENIOR			
REVENUES			
MEMBERSHIPS		12,000 5,529 7,500	8,100
SENIOR PROGRAMS		80,603 70,878 81,494	84,200

TOTAL REVENUES: SENIOR		92,603 76,407 88,994	92,300
SENIOR			
EXPENSES			
SENIOR PROGRAMS		60,509 60,310 70,489	71,638

TOTAL EXPENSES: SENIOR		60,509 60,310 70,489	71,638
EARLY CHILDHOOD			
REVENUES			
GRANT REVENUE		0 10,644 10,644	0
GENERAL PROGRAMS		53,573 38,349 51,632	53,707
DAYCAMPS		237,913 247,503 247,503	250,260
PRESCHOOL		242,527 158,898 245,741	239,174
PARENT/TOT		17,873 13,626 17,000	18,373
STAR PROGRAMS		727,760 508,291 754,414	764,824
FULL DAY CARE		267,514 228,836 295,000	305,003

TOTAL REVENUES: EARLY CHILDHOOD		1,547,160 1,206,147 1,621,934	1,631,341
EARLY CHILDHOOD			
EXPENSES			
GRANT EXPENSE		0 2,500 2,500	0
GENERAL PROGRAMS		30,680 20,949 29,441	28,793
DAYCAMPS		119,432 120,521 120,521	119,026
PRESCHOOL		148,855 102,011 138,029	137,749
PARENT/TOT		9,495 7,307 9,495	9,495
STAR PROGRAMS		392,176 247,113 360,156	342,242
FULL DAY CARE		154,331 136,082 181,745	181,242

TOTAL EXPENSES: EARLY CHILDHOOD		854,969 636,483 841,887	818,547
YOUTH BASEBALL & SOFTBALL			
REVENUES			

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 9

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET		

YOUTH BASEBALL & SOFTBALL					
REVENUES					
	BOYS BASEBALL	51,480	39,454	39,454	45,160
	GIRLS SOFTBALL	5,800	4,365	4,365	4,500
	BOYS TRAVEL BASEBALL	4,320	0	4,140	4,140
		-----	-----	-----	-----
TOTAL REVENUES: YOUTH BASEBALL & SOFTBALL		61,600	43,819	47,959	53,800
YOUTH BASEBALL & SOFTBALL					
EXPENSES					
	BOYS BASEBALL	23,667	16,129	16,360	20,155
	GIRLS SOFTBALL	948	1,528	2,066	2,365
		-----	-----	-----	-----
TOTAL EXPENSES: YOUTH BASEBALL & SOFTBALL		24,615	17,657	18,426	22,520
ADULT ATHLETICS					
REVENUES					
	GENERAL PROGRAMS	3,440	1,120	1,120	3,440
	BASKETBALL LEAGUES	40,320	26,579	34,560	38,000
	SOFTBALL LEAGUES	19,660	11,022	13,240	15,620
	FOOTBALL LEAGUES	18,720	5,580	9,540	11,080
		-----	-----	-----	-----
TOTAL REVENUES: ADULT ATHLETICS		82,140	44,301	58,460	68,140
ADULT ATHLETICS					
EXPENSES					
	GENERAL PROGRAMS	2,214	0	0	2,408
	BASKETBALL LEAGUES	30,967	18,671	22,149	23,277
	SOFTBALL LEAGUES	9,080	4,101	5,620	7,074
	FOOTBALL LEAGUES	12,311	2,896	6,508	6,679
		-----	-----	-----	-----
TOTAL EXPENSES: ADULT ATHLETICS		54,572	25,668	34,277	39,438
YOUTH ATHLETICS					
REVENUES					

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 10

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
YOUTH ATHLETICS			
REVENUES			
GENERAL PROGRAMS		14,000 8,645 9,209	12,010
ATHLETIC CAMPS		20,960 19,198 21,150	21,815
YOUTH VOLLEYBALL		9,720 0 6,500	8,270
YOUTH BASKETBALL		49,500 42,056 42,056	44,250
SOCCER - IN HOUSE LEAGUES		81,050 44,398 60,830	59,800
SOCCER - TRAVEL		20,625 16,593 25,200	29,345
TOTAL REVENUES: YOUTH ATHLETICS		195,855 130,890 164,945	175,490
YOUTH ATHLETICS			
EXPENSES			
GENERAL PROGRAMS		9,842 2,883 7,903	7,923
ATHLETIC CAMPS		12,488 11,753 14,062	13,962
YOUTH VOLLEYBALL		3,973 216 2,492	3,014
YOUTH BASKETBALL		27,396 23,709 23,222	23,987
SOCCER - IN HOUSE LEAGUES		40,945 20,152 23,921	26,696
SOCCER - TRAVEL		2,260 0 0	0
TOTAL EXPENSES: YOUTH ATHLETICS		96,904 58,713 71,600	75,582
SEASCAPE AQUATIC CENTER			
REVENUES			
RENTALS & PRIVATE PARTIES		19,940 23,003 23,003	23,014
MEMBERSHIPS		81,950 67,149 67,244	78,775
DAILY FEES		116,300 127,263 127,263	117,000
MERCHANDISE RESALE		180 9 9	100
CONCESSION SALES/RENTAL		3,100 2,741 2,741	2,800
GENERAL PROGRAMS		43,345 34,003 34,003	39,870
SPECIAL EVENT		2,100 1,600 1,600	2,000
TOTAL REVENUES: SEASCAPE AQUATIC CENTER		266,915 255,768 255,863	263,559
SEASCAPE AQUATIC CENTER			
EXPENSES			
GENERAL PROGRAMS		12,089 13,784 13,781	16,122

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 11

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

SEASCAPE AQUATIC CENTER			
EXPENSES			
SPECIAL EVENT		1,040 847 847	850
PAYROLL		204,745 161,931 164,403	158,575
EMPLOYEE BENEFITS		3,080 3,153 3,153	3,080
EDUCATION & TRAINING		6,012 9,215 9,215	9,010
CONTRACTED SERVICES		4,210 4,479 4,956	5,010
SUPPLIES		18,745 23,997 23,997	21,445
DUES & SUBSCRIPTIONS		375 15 15	375
PROMOTIONAL EXPENSES		2,500 649 649	2,500
UTILITIES		92,500 79,859 85,720	90,810
EQUIPMENT		1,865 1,251 1,251	4,645
EQUIPMENT MAINTENANCE & REPAIR		2,481 9,912 10,912	8,872
FACILITY MAINTENANCE & REPAIRS		7,274 4,845 6,000	7,265

TOTAL EXPENSES: SEASCAPE AQUATIC CENTER		356,916 313,937 324,899	328,559
ICE RINK			
REVENUES			
RENTALS		706,295 434,144 695,460	696,495
DAILY ADMISSIONS		70,020 42,535 59,600	60,800
PRO SHOP		9,600 7,425 9,600	9,600
CONCESSIONS		10,715 5,683 7,700	10,500
LESSONS		370,885 317,133 388,050	366,650
CAMPS		57,500 50,088 54,000	29,400
ADULT LEAGUES		90,000 38,395 67,000	72,000
YOUTH LEAGUES		447,300 302,096 449,975	492,300
SPECIAL EVENTS		4,700 2,600 3,840	3,200

TOTAL REVENUES: ICE RINK		1,767,015 1,200,099 1,735,225	1,740,945
ICE RINK			
EXPENSES			
INTERFUND TRANSFERS		750,000 562,500 750,000	787,500
RENTALS		4,000 903 3,000	3,000
LESSONS		157,047 118,735 160,151	145,869
CAMPS		8,351 20,357 21,046	13,819

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 12

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
ICE RINK			
EXPENSES			
ADULT LEAGUES		8,397 4,033 5,167	5,167
YOUTH LEAGUES		223,154 165,820 230,466	234,220
SPECIAL EVENTS		3,000 0 0	0
PAYROLL		436,963 320,212 426,063	420,894
UNIFORMS		3,000 1,198 1,400	1,500
PROFESSIONAL EDUCATION		1,000 413 542	500
CONTRACTED SERVICES		16,000 9,724 14,000	14,000
SUPPLIES		1,750 0 800	3,360
DUES & SUBSCRIPTIONS		525 240 525	525
MILEAGE REIMBURSEMENT		600 444 600	600
ADVERTISING		3,500 937 2,000	3,000
UTILITIES		6,240 4,524 6,600	6,600
EQUIPMENT		2,010 2,922 2,922	1,590
EQUIPMENT MAINTENANCE		2,973 5,247 5,500	5,051
FACILITY MAINTENANCE		3,500 2,879 3,000	3,750
TOTAL EXPENSES: ICE RINK		1,632,010 1,221,088 1,633,782	1,650,945
2014 CAPITAL PROJECTS			
EXPENSES			
REPLACE TCIA GYM DOORS		0 0 0	0
SEASCAPE POOL PUMP REBUILDS		0 0 0	0
ICE COMPRESSOR REBUILDS		0 0 0	0
TCIA PAINT FITNES CTR CEILING		0 0 0	0
TCIA ENTRANCE GRATINGs		0 0 0	0
REPLACE TCIA SKATE SHARPENER		0 0 0	0
REPLACE WRC ONE MAN LIFT		0 0 0	0
TCIA GYM FLOOR REFINISH		0 0 0	0
TOTAL EXPENSES: 2014 CAPITAL PROJECTS		0 0 0	0
2015 CAPITAL IMPROVEMENTS			
EXPENSES			

DATE: 10/30/2015
 TIME: 13:42:49
 ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

PAGE: 13

FUND: 02-RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGETED	2015 9 MO. ACTUAL	PROJECTED	--2016-- REQUESTED BUDGET

2015 CAPITAL IMPROVEMENTS					
EXPENSES					
	REPLACE FITNESS EQUIPMENT	10,500	9,273	9,273	0
	REPLACE ICE EQUIP GATE/POST(2)	11,000	0	0	0
	REPLACE SEA PUMPS 1 & 2	14,000	26,190	26,190	0
	REPAIR WRC N/S ENTRY CEILINGS	8,000	0	0	0
	ICE BHRINE INHIB & 240 VOLT	9,000	0	0	0
	REBUILD ICE COMPRESSOR	10,500	9,407	9,407	0
TOTAL EXPENSES: 2015 CAPITAL IMPROVEMENTS		63,000	44,870	44,870	0

2016 CAPITAL IMPROVEMENTS					
EXPENSES					
	SEA REBUILD PUMP #5	0	0	0	5,750
	TC VIDEO SECURITY UPGRADES	0	0	0	5,000
	TC/WRC FITNESS EQUIPMENT RPLC	0	0	0	10,000
	ICE ARENA COMPRESSOR REBUILD	0	0	0	10,000
	VOG A/C UNIT (2) REPLACE	0	0	0	5,000
	WRC COPIER REPLACE	0	0	0	5,000
	WRC FLOORING CARPET/TILE	0	0	0	10,000
TOTAL EXPENSES: 2016 CAPITAL IMPROVEMENTS		0	0	0	50,750

TOTAL FUND REVENUES & BEG. BALANCE		6,677,874	5,172,460	6,574,944	9,010,399
TOTAL FUND EXPENSES		6,642,874	4,927,216	6,399,944	6,516,746
FUND SURPLUS (DEFICIT)		35,000	245,244	175,000	2,493,653

DATE: 10/30/2015
 TIME: 13:42:49
 ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

PAGE: 14

FUND: 07-IMRF

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
BEGINNING BALANCE			260,584
ADMINISTRATION			
REVENUES			
INTERFUND TRANSFERS		800,000 0 800,000	0
TAXES		505,000 486,369 510,000	565,000
INVESTMENT INCOME		1,816 0 1,238	841
TOTAL REVENUES: ADMINISTRATION		1,306,816 486,369 1,311,238	565,841
ADMINISTRATION			
EXPENSES			
INTERFUND CHARGES		451,816 338,859 436,238	449,841
IMRF		950,000 0 850,000	0
TOTAL EXPENSES: ADMINISTRATION		1,401,816 338,859 1,286,238	449,841
TOTAL FUND REVENUES & BEG. BALANCE		1,306,816 486,369 1,311,238	826,425
TOTAL FUND EXPENSES		1,401,816 338,859 1,286,238	449,841
FUND SURPLUS (DEFICIT)		(95,000) 147,510 25,000	376,584

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 15

FUND: 08-DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
-----			-----
BEGINNING BALANCE			3,604,607
ADMINISTRATION			
REVENUES			
INTERFUND TRANSFERS		1,400,000 1,049,994 1,300,000	1,465,000
PROPERTY TAXES		3,200,000 3,091,987 3,250,000	3,275,000
INVESTMENT INCOME		5,000 0 17,957	20,000
-----			-----
TOTAL REVENUES: ADMINISTRATION			4,760,000
SERIES 2004 DEBT CERTIFICATES			
EXPENSES			
BOND PRINCIPAL PAYMENTS		0 0 0	0
BOND INTEREST PAYMENTS		0 0 0	0
-----			-----
TOTAL EXPENSES: SERIES 2004 DEBT CERTIFICATES			0
SERIES 2005			
EXPENSES			
BOND INTEREST PAYMENTS		0 0 0	0
-----			-----
TOTAL EXPENSES: SERIES 2005			0
SERIES 2006 LIMITED BONDS			
EXPENSES			
BOND INTEREST PAYMENTS		240,000 120,000 240,000	240,000
-----			-----
TOTAL EXPENSES: SERIES 2006 LIMITED BONDS			240,000
2010 A ALTERNATE BONDS			
REVENUES			
2010 ALT BOND (BAB) REBATE		151,400 75,640 151,280	151,400
-----			-----
TOTAL REVENUES: 2010 A ALTERNATE BONDS			151,400
2010 A ALTERNATE BONDS			
EXPENSES			

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 16

FUND: 08-DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

2010 A ALTERNATE BONDS			
EXPENSES			
	BOND INTEREST PAYMENTS	466,268 233,133 466,266	466,268
TOTAL EXPENSES: 2010 A ALTERNATE BONDS		466,268 233,133 466,266	466,268

2010 B ALTERNATE BONDS			
EXPENSES			
	BOND INTEREST PAYMENTS	1,038,880 519,440 1,038,880	1,038,880
TOTAL EXPENSES: 2010 B ALTERNATE BONDS		1,038,880 519,440 1,038,880	1,038,880

2010 C ALTERNATE BONDS			
EXPENSES			
	BOND PRINCIPAL PAYMENT	0 0 0	195,000
	BOND INTEREST PAYMENTS	74,302 37,151 74,302	74,302
TOTAL EXPENSES: 2010 C ALTERNATE BONDS		74,302 37,151 74,302	269,302

2013 LIMITED BONDS			
EXPENSES			
	SERIES 2012 PRINCIPAL PAYMENTS	0 0 0	0
	SERIES 2012 INTEREST PAYMENTS	0 0 0	0
TOTAL EXPENSES: 2013 LIMITED BONDS		0 0 0	0

2013 ALTERNATE BONDS			
EXPENSES			
	2013 INTEREST PAYMENTS	809,738 404,869 809,737	809,738
TOTAL EXPENSES: 2013 ALTERNATE BONDS		809,738 404,869 809,737	809,738

2014 LIMITED BONDS			
REVENUES			

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 17

FUND: 08-DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGETED	2015 9 MO. ACTUAL	2015 PROJECTED	--2016-- REQUESTED BUDGET

2014 LIMITED BONDS					
REVENUES					
2014 LIMITED BOND PROCEEDS		0	0	0	0

TOTAL REVENUES: 2014 LIMITED BONDS		0	0	0	0
2014 LIMITED BONDS					
EXPENSES					
2014 PRINCIPAL PAYMENTS		2,775,000	0	2,740,000	0
2014 INTEREST PAYMENTS		20,000	27,400	54,800	0
BOND ISSUE COSTS		0	0	0	0

TOTAL EXPENSES: 2014 LIMITED BONDS		2,795,000	27,400	2,794,800	0
2014 ALTERNATE BONDS					
REVENUES					
2014 ALTERNATE BOND PROCEEDS		0	0	0	0

TOTAL REVENUES: 2014 ALTERNATE BONDS		0	0	0	0
2014 ALTERNATE BONDS					
EXPENSES					
2014 PRINCIPAL PAYMENTS		0	0	100,000	100,000
2014 INTEREST PAYMENTS		0	281,203	562,407	619,062
BOND ISSUE COSTS		0	0	0	0

TOTAL EXPENSES: 2014 ALTERNATE BONDS		0	281,203	662,407	719,062
2015 BOND ISSUE					
REVENUES					
2015 LIMITED BOND PROCEEDS		1,665,000	0	1,457,155	0

TOTAL REVENUES: 2015 BOND ISSUE		1,665,000	0	1,457,155	0
2015 BOND ISSUE					
EXPENSES					

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 18

FUND: 08-DEBT SERVICE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

2015 BOND ISSUE			
EXPENSES			
2015 PRINCIPAL PAYMENT		0 0 0	2,790,000
2015 INTEREST PAYMENTS		0 0 0	30,000
BOND ISSUE COSTS		37,212 0 35,000	33,150
		-----	-----
TOTAL EXPENSES: 2015 BOND ISSUE		37,212 0 35,000	2,853,150
2016 BOND ISSUE			
REVENUES			
2016 BOND ISSUE		0 0 0	1,725,000
		-----	-----
TOTAL REVENUES: 2016 BOND ISSUE		0 0 0	1,725,000
2016 BOND ISSUE			
EXPENSES			
2016 PRINCIPAL PAYMENT		0 0 0	0
2016 INTEREST PAYMENTS		0 0 0	0
		-----	-----
TOTAL EXPENSES: 2016 BOND ISSUE		0 0 0	0
TOTAL FUND REVENUES & BEG. BALANCE		6,421,400 4,217,621 6,176,392	10,241,007
TOTAL FUND EXPENSES		5,461,400 1,623,196 6,121,392	6,396,400
FUND SURPLUS (DEFICIT)		960,000 2,594,425 55,000	3,844,607

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 19

FUND: 09-SPECIAL RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
-----			-----
BEGINNING BALANCE			230,935
ADMINISTRATION			
REVENUES			
INTERFUND TRANSFER		275,000 0 275,000	100,000
TAXES		505,000 486,157 510,000	530,000
INVESTMENT INCOME		360 0 267	435
-----			-----
TOTAL REVENUES: ADMINISTRATION		780,360 486,157 785,267	630,435
ADMINISTRATION			
EXPENSES			
NWSRA ASSESSMENT		315,000 150,387 300,774	304,575
ADA		0 0 0	0
SPEC REC RENTAL ALLOCATION		85,860 64,395 85,600	85,860
-----			-----
TOTAL EXPENSES: ADMINISTRATION		400,860 214,782 386,374	390,435
2014 ADA CAPITAL PROJECTS			
EXPENSES			
ADA WRC PLAYGROUND		0 0 0	0
ADA POPLAR PARK PLAYGROUND		0 0 0	0
ADA COTTONWOOD PK PLAYGROUND		0 0 0	0
ADA OLMSTEAD SO WALK SLOPE		0 0 0	0
ADA SHOE FACTORY BIKE TRAIL		7,500 0 0	7,500
ADA LOCUST PLAYGROUND		0 0 0	0
ADA DISTRICT FITNESS EQUIP		3,000 0 0	0
-----			-----
TOTAL EXPENSES: 2014 ADA CAPITAL PROJECTS		10,500 0 0	7,500
2015 ADA CAPITAL PROJECTS			
EXPENSES			
ADA - PATCH PARKING LOTS		10,000 11,052 11,052	0
ADA - EVERGREEN PLAYGROUND		52,000 50,537 50,537	0
ADA - VALLEY PLAYGROUND		29,000 30,278 30,278	0
ADA - MAPLE PLAYGROUND		28,000 27,997 27,997	0

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 20

FUND: 09-SPECIAL RECREATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

2015 ADA CAPITAL PROJECTS			
EXPENSES			
ADA - HIGHPOINT WALKS/PATHS		250,000 257,529 257,529	0

TOTAL EXPENSES: 2015 ADA CAPITAL PROJECTS		369,000 377,393 377,393	0
2016 ADA PROJECTS			
EXPENSES			
ADA-CANTERBURY PLAYGROUND RPLC		0 0 0	72,500
ADA-SHEFFIELD PLAYGROUND RPLC		0 0 0	30,750
ADA-VICTORIA N. PLAYGROUND RPL		0 0 0	94,250
ADA-SHOE FACTORY BIKE TRAIL		0 0 0	7,500

TOTAL EXPENSES: 2016 ADA PROJECTS		0 0 0	205,000
TOTAL FUND REVENUES & BEG. BALANCE		780,360 486,157 785,267	861,370
TOTAL FUND EXPENSES		780,360 592,175 763,767	602,935
FUND SURPLUS (DEFICIT)		0 (106,018) 21,500	258,435

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 21

FUND: 10-FICA

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
-----			-----
BEGINNING BALANCE			260,473
ADMINISTRATION			
REVENUES			
INTERFUND TRANSFER		0 0 0	0
PROPERTY TAXES		550,000 534,148 560,000	565,000
INVESTMENT INCOME		4,800 0 2,020	1,255
-----			-----
TOTAL REVENUES: ADMINISTRATION		554,800 534,148 562,020	566,255
ADMINISTRATION			
EXPENSES			
INTERFUND TRANSFERS		539,800 404,856 522,020	539,255
-----			-----
TOTAL EXPENSES: ADMINISTRATION		539,800 404,856 522,020	539,255
TOTAL FUND REVENUES & BEG. BALANCE		554,800 534,148 562,020	826,728
TOTAL FUND EXPENSES		539,800 404,856 522,020	539,255
FUND SURPLUS (DEFICIT)		15,000 129,292 40,000	287,473

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 22

FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
BEGINNING BALANCE			967,490
ADMINISTRATION			
REVENUES			
INTERFUND TRANSFER		142,417 106,812 140,055	138,772
INVESTMENT INCOME		0 0 3,000	3,000
RENTAL INCOME		208,920 163,486 214,000	217,810
MERCHANDISE RESALE		7,465 3,160 5,000	4,800
MISCELLANEOUS		0 54 0	0
TOTAL REVENUES: ADMINISTRATION		358,802 273,512 362,055	364,382
ADMINISTRATION			
EXPENSES			
INTERFUND TRANSFERS		731,195 548,388 731,195	756,911
RENTAL EXPENSE		32,184 31,913 41,123	20,923
PAYROLL		667,054 496,912 667,555	673,694
EMPLOYEE BENEFITS		3,270 2,906 3,270	3,270
PROFESSIONAL EDUCATION		3,750 3,275 4,215	6,850
CONTRACTED SERVICES		8,330 6,286 8,370	8,370
EQUIPMENT RENTAL & AGREEMENTS		750 455 805	910
SUPPLIES		7,158 3,775 6,400	6,085
DUES & SUBSCRIPTIONS		25,530 19,629 24,300	23,066
ADMINISTRATIVE EXPENSES		100 32 32	100
UTILITIES		292,944 198,813 281,700	293,288
EQUIPMENT		2,100 806 2,100	2,400
MISCELLANEOUS		50,750 37,685 49,400	50,000
TOTAL EXPENSES: ADMINISTRATION		1,825,115 1,350,875 1,820,465	1,845,867
ADVERTISING & MARKETING			
EXPENSES			
CONTRACTED SERVICES		2,400 2,300 3,100	5,700
PRINTING & PUBLICATION		56,320 39,383 56,750	57,830
ADVERTISING		8,900 8,013 10,355	10,900
TOTAL EXPENSES: ADVERTISING & MARKETING		67,620 49,696 70,205	74,430
MAINTENANCE			
EXPENSES			

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 23

FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET		

MAINTENANCE					
EXPENSES					
PAYROLL		112,457	86,651	114,700	109,280
CONTRACTED SERVICES		137,707	101,588	135,450	135,450
SUPPLIES		16,000	15,481	18,000	18,000
EQUIPMENT		2,750	2,194	2,195	1,000
EQUIPMENT MAINTENANCE		5,100	3,989	5,100	5,100
FACILITY MAINTENANCE		8,000	7,047	13,382	25,000

TOTAL EXPENSES: MAINTENANCE		282,014	216,950	288,827	293,830

FITNESS					
REVENUES					
RENTAL INCOME		9,218	4,959	6,400	6,520
MEMBERSHIP FEES		1,855,000	1,434,779	1,896,500	1,950,000
GUEST SERVICES		249,532	139,210	182,021	191,127
MERCHANDISE RESALE		600	295	400	400
TENNIS LESSONS		278,000	203,638	262,933	264,300

TOTAL REVENUES: FITNESS		2,392,350	1,782,881	2,348,254	2,412,347

FITNESS					
EXPENSES					
GUEST SERVICES EXPENSE		205,566	125,642	166,096	175,003
MERCHANDISE RESALE COGS		400	237	300	300
FITNESS PROGRAM EXPENSES		117,662	92,673	122,447	124,058
TENNIS LESSONS		196,350	136,244	186,291	186,975
PAYROLL		31,228	22,797	30,279	34,971
SUPPLIES		67,884	49,537	63,884	65,994
EQUIPMENT MAINTENANCE		22,840	15,580	22,840	22,680

TOTAL EXPENSES: FITNESS		641,930	442,710	592,137	609,981

RECREATION					
REVENUES					

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 24

FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
RECREATION			
REVENUES			
	CLIMBING WALL REVENUE	7,840 7,083 9,270	8,218
	SPORTS PROGRAMS	20,560 11,464 13,600	16,250
	EARLY CHILDHOOD	18,092 4,198 6,700	15,990
TOTAL REVENUES: RECREATION		46,492 22,745 29,570	40,458
RECREATION			
EXPENSES			
	CLIMBING WALL EXPENSE	10,146 9,388 11,567	9,676
	SPORTS PROGRAM WAGES	21,536 6,569 8,449	9,367
	EARLY CHILDHOOD	11,609 3,201 4,875	11,180
TOTAL EXPENSES: RECREATION		43,291 19,158 24,891	30,223
AQUATICS			
REVENUES			
	MEMBERSHIP FEES	17,000 12,041 16,050	17,000
	SWIM PROGRAM REVENUE	185,050 134,283 170,000	174,993
TOTAL REVENUES: AQUATICS		202,050 146,324 186,050	191,993
AQUATICS			
EXPENSES			
	SWIM PROGRAM EXPENSE	76,798 67,264 88,689	96,836
	POOL SUPPLIES	11,290 9,929 12,200	12,743
	EQUIPMENT MAINTENANCE	2,136 4,015 4,015	5,670
TOTAL EXPENSES: AQUATICS		90,224 81,208 104,904	115,249
2014 CAPITAL PROJECTS			
EXPENSES			
	REPLACE PSSWC CARPET	0 0 0	0
TOTAL EXPENSES: 2014 CAPITAL PROJECTS		0 0 0	0
2015 CAPITAL IMPROVEMENTS			
EXPENSES			

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 25

FUND: 11-PSSWC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

2015 CAPITAL IMPROVEMENTS			
EXPENSES			
FITNESS EQUIPMENT		24,500 0 24,500	0

TOTAL EXPENSES: 2015 CAPITAL IMPROVEMENTS		24,500 0 24,500	0
2016 CAPITAL IMPROVEMENTS			
EXPENSES			
SERVICE DESK CARPET REPLACE		0 0 0	5,000
FITNESS EQUIPMENT REPLACE		0 0 0	25,000
GYM FLOOR RESURFACING		0 0 0	9,600

TOTAL EXPENSES: 2016 CAPITAL IMPROVEMENTS		0 0 0	39,600
TOTAL FUND REVENUES & BEG. BALANCE		2,999,694 2,225,462 2,925,929	3,976,670
TOTAL FUND EXPENSES		2,974,694 2,160,597 2,925,929	3,009,180
FUND SURPLUS (DEFICIT)		25,000 64,865 0	967,490

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 26

FUND: 12-CAPITAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET

BEGINNING BALANCE			3,277,239
ADMINISTRATION			
REVENUES			
INTERFUND TRANSFERS		853 639 713	825
INVESTMENT INCOME		0 0 10,887	14,465
BUILDER DONATIONS		0 51,276 51,276	0
MARQUEE SIGNS		90,000 25,268 60,000	0
GRANT REIMBURSEMENT		0 15,976 15,976	0
BOND PROCEEDS		1,110,000 0 1,110,000	1,000,000
-----			-----
TOTAL REVENUES: ADMINISTRATION		1,200,853 93,159 1,248,852	1,015,290
ADMINISTRATION			
EXPENSES			
INTERFUND CHARGES		123,000 92,250 123,000	114,465
MARQUEE SIGNS		42,800 2,738 12,000	0
CONTRACTED SERVICES		24,653 14,163 18,787	22,825
-----			-----
TOTAL EXPENSES: ADMINISTRATION		190,453 109,151 153,787	137,290
2014 CAPITAL PROJECTS			
EXPENSES			
MARQUEE SIGNS		45,000 42,343 42,343	0
PARK PORTAL		6,400 0 0	0
REPLACE WRC PLAYGROUND		0 0 0	0
REPLACE POPLAR PK PLAYGROUND		0 0 0	0
REPLACE COTTONWOOD PK PLAY		0 0 0	0
COURT CRACK/FILL/COAT		0 0 0	0
PARKING LOT ASPHALT REPAIRS		0 0 0	0
ADDITIONAL SECURITY CAMERAS		0 0 0	0
PARKING LOT STRIP/SEALCOAT		0 0 0	0
REPLACE LOCUST PLAYRGOUND		0 0 0	0
REPLACE FORD EXPEDITION		0 0 0	0
REPLACE CHEVY TRUCK W/PLOW		0 0 0	0
REPLACE TORO MOWER		0 0 0	0
REPLACE TRAILERS (2)		0 0 0	0
REPLACE COLOR COPIER		0 0 0	0

DATE: 10/30/2015
 TIME: 13:42:49
 ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

PAGE: 27

FUND: 12-CAPITAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGETED	2015 9 MO. ACTUAL	PROJECTED	--2016-- REQUESTED BUDGET

2014 CAPITAL PROJECTS					
EXPENSES					
REPLACE BOARDROOM MTG CHAIRS		0	0	0	0
REPLACE DISTRICT PHONE SYSTEM		100,000	94,843	105,950	0
REPLACE PSSWC LCKR RM FLOORING		0	0	0	0
REPLACE DISTRICT FITNESS EQUIP		0	0	0	0
PSSWC EXTERIOR SIGN		0	18	0	0
REPLACE WRC LOWER LEV CARPET		0	0	0	0
REPLACE TCIA CARPETING		0	0	0	0
PURCHASE SUMMIT		0	1,712	1,712	0
EISENHOWER GRANT PROJECT		0	0	0	0
BPC HOLE 10 WALL/PATHS		45,000	48,215	48,215	0

TOTAL EXPENSES: 2014 CAPITAL PROJECTS		196,400	187,131	198,220	0
2015 CAPITAL IMPROVEMENTS					
EXPENSES					
VIRTUALIZED SERVER HOST APPS01		12,500	0	7,500	0
BPC REPLACE TORO MOWER (2)		60,000	61,479	61,479	0
PATCH PARKING LOTS		175,000	165,525	174,925	0
PATCH COURTS		62,500	61,242	61,242	0
REPLACE EVERGREEN PLAYGROUND		125,000	80,601	80,800	0
REPLACE VALLEY PLAYGROUND		72,000	69,220	68,420	0
REPLACE MAPLE PLAYGROUND		87,000	54,832	56,902	0
WRC-REPLACE CONCRETE APRON/WLK		50,000	47,854	47,855	0
REPLACE HIGHPOINT WALKS/PATHS		160,000	138,863	138,863	0
TC-REPLACE CONCRETE APRON/WALK		55,000	45,963	48,753	0
REPLACE #454 07 FORD EXPLORER		35,000	34,903	34,903	0
REPLACE #453 07 FORD EXPLORER		35,000	32,229	32,229	0
REPLACE TORO Z TURN MOWER (3)		44,000	34,932	34,932	0
REPLACE 89 CHEVY CREW CAB		31,000	28,042	28,042	0
REPLACE CARPET - TC ADMIN		40,000	35,136	40,000	0
REPLACE HVAC		135,000	85,234	135,000	0
ICE REFRIG/BHRINE PUMP		75,000	0	0	0
PSSWC LOCKER ROOMS		50,000	0	35,000	0
PSSWC POOL PUMP CONTROL		17,500	0	17,500	0
ICE GRATE/BOARD RENOVATION		17,500	0	0	0

DATE: 10/30/2015
 TIME: 13:42:49
 ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

PAGE: 28

FUND: 12-CAPITAL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGETED	2015 9 MO. ACTUAL	2016 PROJECTED	2016 REQUESTED BUDGET

2015 CAPITAL IMPROVEMENTS					
EXPENSES					
BRADWELL PROPERTY		0	70,000	70,000	0

TOTAL EXPENSES: 2015 CAPITAL IMPROVEMENTS		1,339,000	1,046,055	1,174,345	0
2016 CAPITAL IMPROVEMENTS					
EXPENSES					
PARKS 4X4 PICKUP REPLACE		0	0	0	32,000
PARKS SKID STEER REPLACE		0	0	0	60,000
TENNIS COURT CRACKFILL/COLOR		0	0	0	20,000
FACILITY CONCRETE WALK REPLACE		0	0	0	25,000
PARKING LOT PATCH/CRACKFILL		0	0	0	73,000
PARKS GIS MAPPING FACILITY INV		0	0	0	85,500
PSSWC POOL FILTER TANK REPLACE		0	0	0	125,000
PSSWC POOL RTU10 REPLACE		0	0	0	300,000
PSSWC POOL RTU9 REPLACE		0	0	0	300,000
ICE SHELL & TUBE CONDENSOR RPL		0	0	0	350,000
ADMIN ACCOUNTING SOFTWARE RPLC		0	0	0	140,000
VOG BARN FLOORING REPLACE		0	0	0	12,000
VOG HOUSE FURNACE (2) REPLACE		0	0	0	8,000
CANTERBURY PLAYGROUND RPLC		0	0	0	77,500
SHEFFIELD PLAYGROUND REPLACE		0	0	0	74,250
VICTORIA N. PLAYGROUND RPLC		0	0	0	95,750
BERGMAN PROPERTY		0	0	0	300,000

TOTAL EXPENSES: 2016 CAPITAL IMPROVEMENTS		0	0	0	2,078,000
TOTAL FUND REVENUES & BEG. BALANCE		1,200,853	93,159	1,248,852	4,292,529
TOTAL FUND EXPENSES		1,725,853	1,342,337	1,526,352	2,215,290
FUND SURPLUS (DEFICIT)		(525,000)	(1,249,178)	(277,500)	2,077,239

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 29

FUND: 13-WORKING CASH

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
BEGINNING BALANCE			0
ADMINISTRATION			
REVENUES			
INVESTMENT INCOME		2,694 912 925	0
TOTAL REVENUES: ADMINISTRATION		2,694 912 925	0
ADMINISTRATION			
EXPENSES			
INTERFUND TRANSFER		1,090,000 0 1,079,523	0
TOTAL EXPENSES: ADMINISTRATION		1,090,000 0 1,079,523	0
TOTAL FUND REVENUES & BEG. BALANCE		2,694 912 925	0
TOTAL FUND EXPENSES		1,090,000 0 1,079,523	0
FUND SURPLUS (DEFICIT)		(1,087,306) 912 (1,078,598)	0

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 30

FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED ACTUAL PROJECTED	--2016-- REQUESTED BUDGET
-----			-----
BEGINNING BALANCE			92,134
ADMINISTRATION			
REVENUES			
INTERFUND CHARGES		111,785 83,844 97,191	97,783
INVESTMENT INCOME		0 1,170 1,500	1,500
ADVERTISING INCOME		2,865 56 56	9,450
RENTAL INCOME		20,180 6,885 20,180	20,180
VENDING CONCESSIONS		5,625 2,302 2,750	3,750
MISCELLANEOUS		10,000 5,077 6,850	7,500
-----			-----
TOTAL REVENUES: ADMINISTRATION		150,455 99,334 128,527	140,163
ADMINISTRATION			
EXPENSES			
INTERFUND CHARGES		238,976 179,226 138,976	232,940
PAYROLL		245,603 210,605 276,815	287,243
EMPLOYEE BENEFITS		1,000 896 896	840
EDUCATION & TRAINING		1,500 1,284 1,270	850
CONTRACTED SERVICES		18,560 14,104 18,561	18,560
SERVICE & RENTAL AGREEMENTS		767 217 250	450
SUPPLIES		8,995 5,476 7,176	8,800
DUES & SUBSCRIPTIONS		10,605 9,739 10,150	10,855
ADMINISTRATIVE EXPENSES		0 100 100	0
UTILITIES		127,184 93,887 119,005	121,120
EQUIPMENT		8,250 5,958 5,737	1,500
FACILITY MAINTENANCE & REPAIR		12,000 6,175 7,500	17,000
MISCELLANEOUS		34,000 27,474 33,000	34,000
-----			-----
TOTAL EXPENSES: ADMINISTRATION		707,440 555,141 619,436	734,158
MAINTENANCE			
EXPENSES			
MAINTENANCE MANAGEMENT		434,110 336,155 418,092	438,612
EMPLOYEE BENEFITS		1,000 1,611 1,612	1,000
TRAINING & EDUCATION		2,750 1,616 1,866	1,000
CONTRACTED SERVICES		2,000 3,184 5,850	850
RENTAL & SERVICE AGREEMENTS		1,200 0 1,200	1,200

DATE: 10/30/2015
 TIME: 13:42:49
 ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

PAGE: 31

FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGETED	2015 9 MO. ACTUAL	PROJECTED	--2016-- REQUESTED BUDGET

MAINTENANCE					
EXPENSES					
SUPPLIES		2,500	4,067	4,068	3,500
DUES & SUBSCRIPTIONS		1,600	820	1,340	1,250
ADMINISTRATIVE EXPENSES		250	250	250	300
UTILITIES		38,900	27,286	35,025	35,600
EQUIPMENT MAINTENANCE & REPAIR		20,500	25,395	26,913	25,500
FACILITY MAINTENANCE & REPAIR		1,000	950	1,497	0
COURSE MAINTENANCE		91,500	92,253	94,235	80,250
FUEL & LUBRICANTS		20,000	9,118	18,368	17,000
		-----			-----
TOTAL EXPENSES: MAINTENANCE		617,310	502,705	610,316	606,062
FOOD & BEVERAGE					
REVENUES					
RENTALS		58,750	45,781	47,106	51,500
MERCHANDISE RESALE		2,925	0	0	2,925
FOOD SALES		543,300	374,042	431,665	484,000
BEVERAGE SALES		402,300	305,346	342,108	350,000
GRATUITIES/SERVICE CHARGES		123,130	83,955	106,000	118,000
MISCELLANEOUS		0	68	0	0
		-----			-----
TOTAL REVENUES: FOOD & BEVERAGE		1,130,405	809,192	926,879	1,006,425
FOOD & BEVERAGE					
EXPENSES					
RENTALS		3,500	2,395	3,100	4,500
MERCHANDISE RESALE		1,900	0	0	1,700
FOOD COST OF GOODS SOLD		173,856	123,284	138,133	154,880
BEVERAGE COST OF GOODS SOLD		112,644	73,172	95,790	91,000
PAYROLL		501,295	309,489	393,592	391,495
EMPLOYEE BENEFITS		3,750	2,586	2,587	2,750
CONTRACTED SERVICES		14,314	8,575	13,814	15,554
SERVICE & RENTAL AGREEMENTS		32,000	21,951	23,500	28,500
SUPPLIES		25,800	10,658	14,039	20,000
ADMINISTRATIVE EXPENSES		1,500	1,450	1,450	1,700
PROMOTIONAL EXPENSES		19,200	20,610	20,611	18,700

DATE: 10/30/2015
 TIME: 13:42:49
 ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
 DETAILED BUDGET REPORT

PAGE: 32

FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015			2016
		BUDGETED	9 MO. ACTUAL	PROJECTED	REQUESTED BUDGET

FOOD & BEVERAGE					
EXPENSES					
EQUIPMENT		2,500	3,228	3,229	0
EQUIPMENT MAINTENANCE & REPAIR		5,500	4,084	4,250	5,000

TOTAL EXPENSES: FOOD & BEVERAGE		897,759	581,482	714,095	735,779
GOLF OPERATIONS					
REVENUES					
RENTALS		436,650	344,612	373,327	411,375
RESIDENT ID CARD		1,400	970	955	17,544
GUEST SERVICES		9,000	7,190	7,190	8,880
GREEN FEES - RESIDENT		68,116	50,081	53,299	58,678
GREEN FEES - NON RESIDENT		477,800	417,772	453,619	470,134
MERCHANDISE RESALE		95,475	74,349	82,423	84,175
GENERAL PROGRAMS		32,014	24,315	24,748	33,906
TOURNAMENTS & OUTINGS		179,022	116,845	136,408	165,042
DRIVING RANGE FEES		141,070	117,330	123,735	131,815
MISCELLANEOUS		1,200	1,368	1,193	1,300

TOTAL REVENUES: GOLF OPERATIONS		1,441,747	1,154,832	1,256,897	1,382,849
GOLF OPERATIONS					
EXPENSES					
RENTALS		8,000	2,358	5,377	6,750
LIGHTING SYSTEM PASS		6,000	7,252	7,500	6,000
MERCHANDISE RESALE		68,376	61,495	67,188	66,127
GENERAL PROGRAMS		11,750	8,306	8,422	9,500
TOURNAMENTS & OUTINGS		14,370	10,947	18,223	19,534
PAYROLL		175,323	135,502	159,184	161,012
EMPLOYEE BENEFITS		4,320	2,876	2,876	2,960
EDUCATION & TRAINING		3,600	1,028	1,028	1,000
CONTRACTED SERVICES		1,500	0	850	1,250
SUPPLIES		13,925	10,307	10,614	2,900
ADMINISTRATIVE EXPENSES		2,800	2,472	2,473	2,450
PROMOTIONAL EXPENSES		10,532	10,839	11,000	4,500
EQUIPMENT PURCHASES		5,550	4,550	4,550	3,640

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 33

FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGETED	2015 9 MO. ACTUAL	2015 PROJECTED	--2016-- REQUESTED BUDGET

GOLF OPERATIONS					
EXPENSES					
	EQUIPMENT MAINTENANCE & REPAIR	536	678	678	550

TOTAL EXPENSES: GOLF OPERATIONS		326,582	258,610	299,963	288,173
2013 CAPITAL PROJECT LEASES					
EXPENSES					
	BPC GPS LEASE	53,664	53,664	53,664	53,664
	BPC CART LEASE	77,352	64,458	77,352	77,352

TOTAL EXPENSES: 2013 CAPITAL PROJECT LEASES		131,016	118,122	131,016	131,016
2014 CAPITAL PROJECTS					
EXPENSES					
	LANDSCAPE WALL #14 TEE	0	0	0	0
	REPLACE JACOBSEN ROLLERS	0	0	0	0
	BPC TOPDRESSER	0	0	0	0

TOTAL EXPENSES: 2014 CAPITAL PROJECTS		0	0	0	0
2015 PCCC CAPITAL IMPROVEMENTS					
EXPENSES					
	BPC COPIER	6,500	5,477	5,477	0
	BPC ICE MACHINES	11,000	0	7,000	0
	BPC MAIN ENTRY BANQUET DOORS	25,000	0	0	0

TOTAL EXPENSES: 2015 PCCC CAPITAL IMPROVEMENTS		42,500	5,477	12,477	0
2016 CAPITAL IMPROVEMENTS					
EXPENSES					

DATE: 10/30/2015
TIME: 13:42:49
ID: BP430000.CHP

HOFFMAN ESTATES PARK DISTRICT
DETAILED BUDGET REPORT

PAGE: 34

FUND: 14-BPC

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	----- 2015 ----- 9 MO. BUDGETED	ACTUAL	PROJECTED	--2016-- REQUESTED BUDGET

2016 CAPITAL IMPROVEMENTS					
EXPENSES					
	WORKMAN CARTS (2)	0	0	0	6,500
	BROILER STOVE TOP	0	0	0	20,000
	BALL DISPENSING MACHINE	0	0	0	7,750
		-----			-----
TOTAL EXPENSES: 2016 CAPITAL IMPROVEMENTS		0	0	0	34,250
TOTAL FUND REVENUES & BEG. BALANCE		2,722,607	2,063,358	2,312,303	2,621,571
TOTAL FUND EXPENSES		2,722,607	2,021,537	2,387,303	2,529,438
FUND SURPLUS (DEFICIT)		0	41,821	(75,000)	92,133