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**MINUTES
BOARD MEETING NO. 1011
November 22, 2016**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on November 22, 2016 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner R. Evans, Kaplan, Kilbridge, McGinn, Mohan, Bickham

Absent: Commissioner Kinnane

Also Present: Executive Director Bostrom, Rec/Facilities Director Kies, Parks and Risk Director Giacalone

Audience: Mr. K. Evans

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner Kaplan made a motion, seconded by Commissioner R. Evans to approve the agenda as presented. The motion carried by voice vote.

4. Awards:

A. Best of Hoffman:

President Bickham presented Jerry Loch with the BOH for his volunteer work with the Recreation Department and in particular, helping with the Soccer program this year.

5. Minutes:

- A. Regular Board 10/25/16:
- B. Executive Session 10/25/16:

Commissioner Mohan made a motion, seconded by Commissioner Kilbridge to approve the minutes of the October 25, 2016 Regular and Executive Session meetings as presented. The motion carried by voice vote.

6. Comments from the Audience:

None

7. Consent Agenda:

Commissioner McGinn made a motion, seconded by Commissioner R. Evans to approve the consent agenda as presented.

- A. Victoria South Playground Renovation / M16-121
- B. Triphahn Center North End Renovation Bids / M16-126
- C. 2017 Budget / M16-129
- D. Golf Cart/GPS Bids / M16-136
- E. Bergman Pointe Annexation Ordinance O16-008 / M16-131
- F. 2016 Auditor Acceptance / M16-134
- G. A&F Detail Report: \$495,047.06
- H. Financial Statements
- I. Acceptance of B&G Minutes 10/4/2016
- J. Acceptance of Rec Minutes 10/18/2016
- K. Acceptance of A&F Minutes 10/18/2016

On a Roll Call Vote: Carried: 6-0-1
Ayes: 6 R. Evans, Kaplan, Kilbridge, McGinn, Mohan, Bickham
Nays: 0
Absent: 1 Kinnane

8. President's Report:

President Bickham commended the district on their Distinguished Agency Certification. He also commended staff on the new Guide and Comm Rep Dressler for all her work assisting the park district with grants.

9. Adoption of Executive Director's Report:

Commissioner Kilbridge made a motion, seconded by Commissioner McGinn to adopt the Executive Director's Report as presented. The motion carried by voice vote.

10. **Old Business:**

None

11. **New Business:**

A. Board/Committee Meeting Policy/M16-130:

Executive Director Bostrom reviewed the memo noting that the use of Comm Reps and Committees was unique to park districts in Illinois.

Commissioner R. Evans asked if it had to be consecutive Tuesdays of the 3rd and 4th and Executive Director Bostrom noted that it could be the 2nd and 4th, however, he would recommend that the board remain on the 4th Tuesday and that the A&F also move to that Tuesday because the 2nd would be too early to prepare the financial statements.

Commissioner Kaplan noted his preference of the 3rd and 4th. Commissioner McGinn noted that meeting twice a month was probably more beneficial to the Commissioners and staff who were presently attending 4 times a month.

Commissioner R. Evans noted that the time commitment had impacted his decision to participate at the board level. Commissioner Kaplan asked about the meetings that were either very short or very long and the participants for the following meeting. Executive Director Bostrom said they could stipulate that the second meeting would be immediately following but not begin earlier than 7:30 p.m.

Commissioner Kaplan asked if the change would be permanent and Executive Director Bostrom explained that they could always be changed at a future meeting.

Mr. K. Evans asked if the 3rd and 4th Tuesdays worked with holidays and Executive Director Bostrom noted that they would not be impacted any more than the present schedule. Mr. K. Evans asked if there would be a problem with the agenda times and Executive Director Bostrom noted that there should not. Executive Director Bostrom also noted that they would check with the Comm Reps since they were changing their committee times.

Commissioner McGinn asked about communicating this to the public and Executive Director Bostrom explained that it would be posted on the public agendas and on the district's web site.

Mr. K. Evans asked that the issue be brought to the committees. Commissioner R. Evans suggested bringing it to the December committees and having conversation with the Comm Reps from the B&G Committee as that meeting had been cancelled in December.

President Bickham agreed with Mr. K. Evans that it was important to get feedback from the Comm Reps and suggested communication directly with the Comm Reps via email to see that the proposed revised schedule was agreeable with them or not.

Commissioner Mohan and Commissioner Kilbridge also agreed with getting feedback from the Comm Reps.

Executive Director Bostrom said he would restructure the memo to address it to the Comm Reps in the form of a brief 2 question survey.

It was the Board's consensus to get feedback from the Comm Reps about moving the committee/board meeting schedule to two Tuesdays a month.

12. Commissioner Comments:

Commissioner R. Evans commended staff on the new catalogue and wished everyone a Happy Thanksgiving.

Commissioner Kilbridge echoed those remarks.

Commissioner Mohan suggested changing Commissioner Comments to Commissioner Comments and Questions. He asked the question with regard to the release of the Executive Session minutes and it was noted that the Commissioners all choose option 1.

Commissioner McGinn said he was looking forward to the new Superintendent of Recreation starting as well as beginning the north side demolition. He also noted that he would be attending Breakfast with Santa.

13. Adjournment:

Commissioner Mohan made a motion, seconded by Commissioner Kaplan to adjourn the meeting at 7:45 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski

Recording Secretary