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**MINUTES  
REGULAR BOARD MEETING NO. 1018  
June 27, 2017**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on June 27, 2017 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Bickham, K. Evans, Kilbridge, Kinnane, McGinn, Kaplan

Absent: Commissioner R. Evans

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, P&D Director Buczkowski

Audience: Tracy Dalton & Family PT Employee of the 2<sup>nd</sup> Quarter, Facility Supervisor Fong, GM of Ice Doschadis, Heather Kubinski & Family BOH, Brian LeFever of Sikich, Superintendent of Finance Cotshott, Comm Reps Katis, Utas and Chhatwani

**2. Pledge of Allegiance:**

Everyone present stood for the Pledge of Allegiance.

**3. Approval of Agenda:**

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to approve the agenda as presented. The motion carried by voice vote.

**4. Awards:**

A. BOH:

President Kaplan presented Heather Kubinski with the Best of Hoffman. Mrs. Kubinski secured a \$20,000 grant for the Triphahn Center Ice Arena through a prize awarded by Jewel Foods.

B. PT Employee of the Year:

President Kaplan presented Tracy Dalton with the PT Employee of the Year. Mrs. Dalton is a great asset at the front desk as well as coaching for the park district.

5. **Recess for A&F Committee Meeting:**

Commissioner Bickham made a motion, seconded by Commissioner Kinnane to recess the Board Meeting for the A&F Committee Meeting at 7:10 p.m. The motion carried by voice vote.

6. **Reconvene following A&F Committee Meeting:**

Commissioner Bickham made a motion, seconded by Commissioner McGinn to reconvene the Regular Board Meeting No. 1018 at 8:20 p.m. The motion carried by voice vote.

7. **Minutes:**

Commissioner Bickham made a motion, seconded by Commissioner K. Evans to approve the minutes of the following meetings as presented. The motion carried by voice vote.

- A. Regular Board Minutes 5/23/17
- B. Annual Board Minutes 5/16/17
- C. Special Board Minutes 5/02/17

8. **Comments From the Audience:**

None

9. **Consent Agenda:**

Commissioner K. Evans requested that item A) Eisenhower Park Track/M17-074 be pulled from the consent agenda for discussion. The board's consensus was to agree. Commissioner K. Evans noted that he wanted to talk about the options at a regular meeting versus just the conversation at the park tour.

He noted that of the three proposals he was comfortable with spending the \$10,000 on repairs providing they were quality repairs. Executive Director Bostrom explained that the second option for \$58,000 was an inferior product to what was on the track now and that the \$106,000 was a total replacement. He also explained that option three would use the same product as the present track and the contractor had great references.

Commissioner K. Evans asked about sponsors (Nike) and Executive Director Bostrom explained that the district did not have supporting documentation to substantiate the numbers of participants to support a grant request.

President Kaplan asked if the product would be poured and Executive Director Bostrom confirmed that it would be like hot asphalt.

Commissioner K. Evans asked if the district would use the contractor to repair future damage and staff will check but saw no reason not to use this contractor for future repairs.

Commissioner Kinnane made a motion, seconded by Commissioner Bickham to approve Option 3 of M17-074 to patch the 19 identified areas for the quoted price of \$9,300 to Midwest Track Builders.

On a Roll Call: Carried 6-0-1  
Ayes: 6 Bickham, K. Evans, Kilbridge, Kinnane, McGinn, Kaplan  
Nays: 0  
Absent: 1 R. Evans

Commissioner Kinnane made a motion, seconded by Commissioner Kilbridge to approve the Consent Agenda as amended.

On a Roll Call: Carried 6-0-1  
Ayes: 6 Bickham, K. Evans, Kilbridge, Kinnane, McGinn, Kaplan  
Nays: 0  
Absent: 1 R. Evans

- A. CAFR Audit by Sikich / M17-073
- B. Prevailing Wage Ordinance O17-004 / M17-069
- C. Beverage Sales Tax Increase / M17-075
- D. Open and Paid Invoice Register \$642,985.31
- E. Revenue and Expenditure Report
- F. Acceptance of A&F Minutes 5/16/2017

**10. President's Report:**

President Kaplan encouraged everyone to participate in future Walks with the Mayor, noted that it had been a great Golf Event for the foundation, that he had enjoyed the park tour and suggested it be done more than once a year. Staff will check. President Kaplan also noted that the Ribbon Cutting ceremony for the north side grand re-opening was great and thanked Dean for his assist on the interview with the Mayor. He noted that he had attended the Little League All Star Games and been able to throw out the first pitch.

Executive Director Bostrom asked to review the email for the Installation of Playground and Turf Restoration. He explained that the email requested the

approval to spend an additional \$5,000 in addition to the \$11,665.50 of the contingency fund to complete the restoration at Evergreen. He explained that the increase costs were due to excessively wet weather and the safety issue posed for path users until the landscaping portion of the project was completed. He reminded the board that those capital projects were approximately \$10,000 under budget at this time.

Director Buczkowski explained that they had to add more turf and seed blankets and the additional material and labor for the restoration would increase the projected costs.

The board concurred and as it was within the Executive Director's spending authority, there was no vote required.

**11. Adoption of Executive Director's Report:**

Commissioner K. Evans thanked staff for promoting the July 2<sup>nd</sup> Bike Ride noting that it would be at 8 am.

President Kaplan asked about item 16 of the Parks Report suggesting that the splash pads be tested prior to June. Executive Director Bostrom noted that they ordinarily were, however, with the change in Directors for the Parks Department, this item had been missed.

Commissioner Kilbridge noted that Director Huguen was doing a good job.

Commissioner Kilbridge made a motion, seconded by Commissioner Kinnane to adopt the Executive Director's Report as presented. The motion carried by voice vote.

**12. Old Business:**

None

**13. New Business:**

A. Review of Closed Session Minutes/R17-001 M17-070:

Executive Director Bostrom noted that the item was reviewed every six months.

Commissioner McGinn made a motion, seconded by Commissioner Kilbridge to approve Resolution R17-001 "Review of Closed Session Minutes" as presented. Motion carried by voice vote.

**14. Commissioner Comments:**

Commissioner Kinnane said that his family celebrated birthdays at Seascap and wanted to thank staff, Program Manager Steinhoff, Heather and Joe, on doing a great job. He also thanked Deputy Director Talsma and staff on the audit.

Commissioner Bickham said the park tour was good and he learned something about Field Park. He also noted that the Grand Re-Opening went well; enjoyed the Walk with the Mayor and had the opportunity to attend BPC for the Social and to golf.

Commissioner McGinn said the park tour was great and commended staff on their job with the Audit. He also noted that he was glad to see the support for the walks Superintendent Manisco was running and suggested supporting those events.

Commissioner K. Evans commended staff on their great job with CAFR and complimented the Admin Staff on the filling of the staff positions with great people and commended Director Hugen on the work he has been doing.

Commissioner Kilbridge noted that the park tour was great and said she would like to see more Comm Reps attend. She also commented on how nice the Ribbon Cutting ceremony had been at Triphahn Center.

President Kaplan thanked Directors Buczkowski, Kies and Talsma for their hard work in their respective areas.

**15. Adjournment:**

Commissioner McGinn made a motion, seconded by Commissioner Bickham to adjourn the meeting at 8:50 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom  
Secretary

Peg Kusmierski  
Recording Secretary