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MINUTES
BUILDING AND GROUNDS COMMITTEE MEETING
March 7, 2017

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building & Grounds Committee was held on March 7, 2017 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kilbridge, Comm Rep Dekirmenjian (7:01), Friedman, S. Triphahn, Chairman McGinn

Absent: Comm Rep Bettencourt, R. Neel

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, P&D Director Buczkowski, Golf Director Bechtold

Audience: Commissioners Kinnane, R. Evans, Kaplan; Mr. K. Evans; President Bickham

2. Approval of Agenda:

Commissioner Kilbridge made a motion, seconded by Comm Rep S. Triphahn to approve the agenda as presented. The motion carried by voice vote.

3. Recognition of Comm Reps (BOH for February):

Chairman McGinn recognized Comm Rep Dekirmenjian (8 years of service) and Comm Rep Friedman (6 years of service) for their commitment to the park district.

4. Minutes:

Commissioner Kilbridge made a motion, seconded by Comm Rep Dekirmenjian to approve the minutes of the February 7, 2017 meeting as presented. The motion carried by voice vote.

5. Comments from the Audience:

Commissioner Kaplan asked about the bathrooms at BPC and it was noted that while the course was open, due to the possibility of freezing weather, the bathrooms were not. Executive Director Bostrom explained that none of the district's outdoor bathrooms would be open until the threat of frost was past.

6. Old Business:

None

7. New Business:

A. Asphalt Patching and Pathway Renovation Work/ M17-026:

Director Buczkowski reviewed the item noting that he had worked with Evans and Sons Asphalt in the past at Elk Grove Village. He did, however, check recent references.

Comm Rep S. Triphahn asked if they did much park district work and Director Buczkowski noted that they did – park districts and other government agencies.

Chairman McGinn asked if they had submitted bids in the past and Director Buczkowski noted that they had made some bids.

President Bickham asked about the \$7,500 and Director Buczkowski noted that it was an allowance in addition to the contingency fund and in keeping with general practices today.

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Friedman to recommend the B&G Committee recommend the board approve a contract with Evans and Sons Asphalt for paving work at the Hassell Road Maintenance facility and pathway renovation work at Evergreen, Victoria and Westbury Parks in the amount \$125,022 based on actual quantities installed and based on bid unit pricing. In addition the B&G Committee recommended the board approve a contingency of 7% (\$8,752) be made available for extras deemed necessary by staff. The motion carried by voice vote.

B. Playground Install at Victoria, Colony and SFAC /M17-027:

Director Buczkowski reviewed the item noting that this was a new contractor name; previously associated with Fuertes Construction who did the playground install for the district in 2012, 2013, 2014, and 2015.

Comm Rep Dekirmenjian asked about awarding to the lowest contractor per playground or project and Director Buczkowski noted that it was more cost effective to award all projects so that the contractor moved from project to project versus several contractors coming from Plainfield, Chicago or Joliet and incurring those set up charges on each project.

Chairman McGinn asked about booking the projects early to get a better price and Director Buczkowski noted that was also a factor.

Comm Rep Friedman made a motion, seconded by Comm Rep Dekirmenjian to recommend the B&G Committee recommend the board approve a contract with Innovation Landscapes for the installation of playground equipment at Victoria, Colony and Seascapes Parks and concrete work at Evergreen Park and Hassell Road Maintenance and restoration work at Westbury and Evergreen Parks for the low bid price of \$166,650.42. In addition, the B&G Committee recommended the board approve a contingency of 7% (\$11,665.50) be made available for extras deemed necessary by staff to complete each of the projects. The motion carried by voice vote.

C. Greens Mower Purchase/M17-029:

Director Bechtold reviewed the item noting that the hybrid equipment would be more efficient.

Chairman McGinn asked about the life of the new mowers and it was noted to be 15 years.

Commissioner Kaplan asked why they chose that equipment and Director Bechtold explained that they had attachments they wanted allowing for that double cut effect with a single mow and less hydraulics to be repaired.

President Bickham asked about the surplus equipment and it was noted that it had already been approved through a number of district Surplus Ordinances.

Commissioner R. Evans asked how old the equipment was they were trading in and Director Bechtold noted that it was from 2000.

Commissioner Kilbridge made a motion, seconded by Comm Rep Friedman to recommend awarding a contract in the amount of \$70,458.75 for the purchase of two Greensmaster 3320 TriFlex Hybrid mowers from Reinders of Franklin Park for the NIPA purchase price (less trade-in). The motion carried by voice vote.

D. Parks Board Report/M17-028:

Executive Director Bostrom reviewed the report.

Comm Rep S. Triphahn made a motion, seconded by Comm Rep Dekirmenjian to send the Park Report M17-028 to the board as presented. The motion carried by voice vote.

E. P&D Report/M17-030:

Director Buczkowski reviewed the report.

Comm Rep Friedman made a motion, seconded by Comm Rep Dekirmenjian to send the P&D Report M17-030 to the board as presented. The motion carried by voice vote.

8. Committee Member Comments:

Chairman McGinn noted that the legislative breakfast had been very interesting. He also explained that he had stopped to see the Girls Hockey Tournament and reminded everyone of the Fish Fry at BPC.

9. Adjournment:

Comm Rep S. Triphahn made a motion, seconded by Comm Rep Dekirmenjian to adjourn the meeting at 7:30 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski
Recording Secretary