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**MINUTES  
RECREATION COMMITTEE MEETING  
February 14, 2017**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on February 14, 2017 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kinnane, Comm Reps Henderson (7:05) and Snyder, President Bickham, Chairman R. Evans

Absent: Comm Rep Dressler, S. Neel, Wittkamp

Also Present: Executive Director Bostrom, Rec/Facilities Director Kies, P&D Golf Director Bechtold

Audience: Facilities Manager Albig, Superintendent Manisco, Palmer, Basile, Commissioners McGovern, McGinn, Kaplan, Mr. K. Evans

**2. Approval of Agenda:**

Commissioner Kinnane made a motion, seconded by Comm Rep Snyder to approve the agenda as presented. The motion carried by voice vote.

**3. Minutes:**

President Bickham made a motion, seconded by Comm Rep Snyder to approve the minutes of the December 13, 2016 meeting as presented. The motion carried by voice vote.

**4. Comments From the Audience:**

None

Comm Rep Henderson arrived at 7:05 p.m.

**5. Old Business:**

None

**6. New Business:**

A. Barrington Library/M17-015:

Director Kies reviewed the item noting that the district has had an agreement with Barrington Library since 2005 to drop books at WRC. He explained they were interested in moving the drop box and pick up to inside WRC. He explained that Palatine Library already had room inside on the lower level.

President Bickham asked about current rent and Facilities Manager Albig noted that they did not collect rent at this time for the outdoor space.

Comm Rep Snyder asked about signage and Facilities Manager Albig explained that the library had their logo on the lockers and that they probably would put something on the outside drop box explaining that pick up had been moved to inside.

Commissioner Kinnane asked about advertising to a new market and Director Kies explained it was already being put into place.

Comm Rep Henderson asked about residency and it was noted that some of Hoffman residents were part of the Barrington Library district.

Chairman R. Evans asked about the not to exceed measurements and Facilities Manager Albig explained that they did not want the lockers too close to the racquetball court doors. She explained that they would be taking out one of the outdoor concrete slabs and replacing it with sod and leaving the second one with the book return still on it.

Comm Rep Snyder made a motion, seconded by Comm Rep Henderson to recommend the board approve the intergovernmental agreement with the Barrington Public Library District to install the pick-up lockers and return bin as outlined in M17-015. The motion carried by voice vote.

Commissioner Kaplan asked that staff make sure the library phone number was available.

B. Conference Education Summaries/M17-018:

Executive Director Bostrom reviewed the item.

Superintendent of Facilities Basile reviewed the Grants and Leadership sessions she attended noting that the speaker for the Leadership session would make an excellent HU presenter.

Superintendent of Recreation Palmer reviewed the Next Level Data session she attended noting that it talked about creating programs from the data collected on residents and participants versus creating programs and trying to market them to residents and participants.

Superintendent of C&M Manisco noted that she had attend the same session and found the use of the camera and WiFi to collect data very informative.

Executive Director Bostrom noted he had attended the session and found it amazing the amount of information collected through Netflix and other websites.

Commissioner Kinnane noted that it was now being suggested that you not keep open aps on your phone as they continually collect data on the user.

Superintendent of Recreation Palmer reviewed the Transgender session she also attended noting that it would be important to have staff remain open to the many different situations that would present themselves.

Superintendent of C&M Manisco also noted that she had attended Survey Research and Trends on Web development.

No vote required.

C. Balanced Scorecard 4Q2016/ M17-008:

Executive Director Bostrom reviewed the item explaining that this was the year end wrap up. He reminded the committee that the PSSWC pools had been closed for a time bringing registration down. He also talked about the 50+ numbers increasing; looking at streamlining registration and that the accident report numbers were up not because there were more accidents but because they were doing a better job of reporting all incidents.

Commissioner McGinn asked if the district did many grants and Executive Director Bostrom explained that they could probably do more but that they did not have staff to write grants or someone to contract that out to.

Commissioner Kinnane made a motion, seconded by Comm Rep Snyder to recommend the board approve the Balanced Scorecard for the 4Q 2016. The motion carried by voice vote.

D. Recreation, Facilities, & Golf Report and 4Q 2016 goals/M17-019:

Director Kies reviewed the report thanking Director Bechtold for working with staff to get the entire Daddy/Daughter wait list accommodated. He noted that they had 227 participants and that the Mother/Son event was at 202. He also explained that the district had a new walking program and that Superintendent Palmer was the district's representative for the Northwest 4<sup>th</sup> Fest.

Commissioner Kaplan asked about the TVs at TC and Director Kies noted that he had approved the PO that day.

President Bickham noted that he liked the social media comments.

Director Bechtold reviewed his report noting that they were opening the course next Friday, one month early and would be completing the sand bunkers. He also noted that they had lost Vermeer and would begin looking for his replacement in mid to late March. He explained that they would begin the Fish Fry next week and that the Carts and GPS were in.

Comm Rep Henderson asked if the course had a simulator and Director Bechtold noted they did not as they did not have the space

Commissioner Kinnane made a motion, seconded by Com Rep Snyder to send the Recreation, Facilities & Golf Report & 4Q 2016 Goals to the board as presented. The motion carried by voice vote.

**7. Committee Member Comments:**

Commissioner Kinnane noted that he had a great time at the Daddy/Daughter Dance.

Chairman R. Evans reminded everyone of the GNO and Fish Fry.

**8. Adjournment:**

Commissioner Kinnane made a motion, seconded by Comm Rep Henderson to adjourn the meeting at 8:04 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom  
Secretary

Peg Kusmierski  
Recording Secretary