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**MINUTES  
RECREATION COMMITTEE  
October 17, 2017**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on October 17, 2017 at 7:40 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner R. Evans, Comm Rep Dressler, Henderson, Neel, Snyder, Wittkamp, Chairman Kinnane

Absent: None

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, Golf Director Bechtold

Audience: Commissioner K. Evans, Kilbridge, McGinn, President Kaplan

**2. Approval of Agenda:**

Commissioner R. Evans made a motion, seconded by Comm Rep Neel to approve the agenda as presented. The motion carried by voice vote.

**3. Approval of the Minutes:**

Comm Rep Snyder made a motion, seconded by Comm Rep Henderson to approve the minutes of the September 12, 2017 meeting as presented. The motion carried by voice vote.

**4. Comments from the Audience:**

None

**5. Old Business:**

None

**6. New Business:**

A. Chino Park Community Gardens/M17-112:

Executive Director Bostrom reviewed the memo noting that Community Garden plots were identified as an unfunded capital within the 2014 CMP; however, they were a huge trend at this time. He explained that the district included \$5,000 in the 2017 budget for this item and had applied for a \$5,000 grant from the Association of National Realtors with the help of Comm Rep Dressler. He also explained that he had conversation with Village Manager Norris regarding extending the district's lease on Chino for an additional 20 years to 2037 if the garden plots were approved.

Executive Director Bostrom reviewed the public input from the Open House noting that 3 residents had shown up and expressed concerns regarding the visual aesthetics. He also explained that the first year would be the trial year and the board would decide following the 2018 season whether to continue or expand. He reviewed the 4 ADA plots (planters) that could be a Boy Scout Eagle project. He also noted that the major expenses would be the pathway and water supply.

Executive Director Bostrom reviewed the map noting that the gardens would be within walking distance from the multi-family housing. Director Kies explained that they would begin registration February 28, would open the plots on April 2 and they would be available from dawn to dusk. He noted that it would be a first come first serve for residents only the first week and that the program would be run consistent with the Village Garden Plot program.

Executive Director Bostrom explained that there would be no power equipment or sprinklers allowed. Commissioner K. Evans asked about the fencing and Executive Director Bostrom noted that staff could determine rules for fencing. Two-foot height was discussed.

Commissioner R. Evans asked when the district would know about the grant and Comm Rep Dressler said it might be within 30 days. Commissioner R. Evans asked about future budgets and Executive Director Bostrom explained that the primary cost would be the initial set up of the walkway and water source; after that it was a matter of preparing the soil. Commissioner R. Evans asked if the district would be addressing the asphalt path if there were no gardens and it was noted that the path was to make the area ADA accessible.

Comm Rep Wittkamp asked if fencing had to be removed each year and it was noted that it would need to come down each fall.

Comm Rep Neel asked about a perimeter fence and Executive Director Bostrom noted that there would not be any perimeter fence and wood chips would provide walking space between ground plots; the asphalt path would be to the ADA planters.

Comm Rep Dressler volunteered her husband's plumbing services for the labor to establish the water supply.

Comm Rep Wittkamp asked if security of the gardens would be a problem and it was noted that it was not anticipated.

Comm Rep Snyder asked if there was a list of items that could be grown and it was noted that there was.

Chairman Kinnane asked about the number of plots per household and it was noted that if there were unused plots, households could request additional plots.

Comm Rep Neel noted that the ADA planters were much smaller in space and asked if there was a different pricing and Executive Director Bostrom noted that staff could look into that. He also explained that staff was working with the Village on the water connection and charge for the water.

President Kaplan noted that a two-foot fence would not keep many animals out. Executive Director Bostrom noted that staff would check with the Village on their policy.

Comm Rep Henderson asked about monitoring individual water usage and Executive Director Bostrom noted that the district would not be doing that; but would watch for cases of over use.

Chairman Kinnane asked about the herbicides and Executive Director Bostrom noted that that was addressed in the rules.

Comm Rep Neel made a motion, seconded by Comm Rep Dressler to recommend the board approve the proposed community gardens as depicted on the conceptual plan as well as the proposed operating guidelines. If the NAR grant is not secured, the committee recommends an additional \$5,000 be included in the 2018 budget to fully fund the overall anticipated expenses for the first phase of the project. The park board approval of the proposed garden plots would be contingent upon the Village's approval of the proposed community garden plots. The committee also recommended that the lease for Chino Park with the Village be extended for an additional 20 years. The motion carried by voice vote.

B. Rec, Fac & Golf Report and 3Q2017 Goals/M17-110:

Director Kies reviewed the report commending Director Buczkowski on the outstanding job he did overseeing the PSSWC Shower project.

He also commended Ice Operations as the U14 Girls Hockey was number one in the country. He also noted that the Doggie Carnival had 120+ dogs and their Snap Chat for the event had 900+ hits.

Commissioner R. Evans asked where Recreation was going with the dog programming and Director Kies explained that they were keeping an eye on Bo's Run to make sure they could accommodate all participants but felt Freedom Run had plenty of room to grow.

Commissioner McGinn asked about the losses for the 50+ Membership and Director Kies reminded everyone of the many changes made to the space, policy and the new 50+ Program Manager. He also noted that the district was beginning to see a return of past participants.

Comm Rep Neel asked about activities for 50+ over the winter and Director Kies said they were bringing enhancements to the program that would include events in the winter months.

Director Bechtold reviewed the Report reminding the committee of the Turkey Shoot on November 4 and the Winter Fest and Breakfast with Santa in December.

He also explained that BPC had partnered with GroupGolf.com and sold 4-somes at \$25 of which BPC received 75%. He explained that they sold 1,486 passes for golf that could only be redeemed this fall and next spring and BPC would see \$27,862. He also explained that BPC had been open over the weekend when Hilldale and Schaumburg had been closed because of the rain.

Commissioner R. Evans asked about the GroupGolf.com and it was noted that they were selling a usable certificate for future dates versus actually booking a tee time at the time of sale.

Comm Rep Neel made a motion, seconded by Comm Rep Wittkamp to send the Rec, Fac., Golf Report M17-110 and the 3Q2017 Goals to the Board as presented. The motion carried by voice vote.

**7. Committee Member Comments:**

Comm Rep Dressler said she was excited to have her Mother's tree planted next Friday.

Comm Rep Neel said her Cub Scout troop had participated in the wild flower seed collection and they did it annually.

Comm Rep Henderson commended the staff on the work for the Community Gardens.

Commissioner R. Evans congratulated Comm Rep Friedman on the Best of the Best for Volunteers. He reminded everyone of the Turkey Shoot.

Comm Rep Wittkamp said the 50+ side was looking good.

Chairman Kinnane congratulated the U14 Girls Hockey and the Ice Area on the PDRMA review. He also gave a shout out to Mrs. Pollak and the STAR program that his children attend for being such an asset to the program.

**8. Adjournment:**

Commissioner R. Evans made a motion, seconded by Com Rep Snyder to adjourn the meeting at 8:23 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom  
Secretary

Peg Kusmierski  
Recording Secretary