FORM OF PROPOSAL

Proposal of _______________________________________________, hereinafter called the "BIDDER", (a) / (an) ____________________________, (Corporation, Partnership, Individual) doing business as _________________________________, to Hoffman Estates Park District, hereinafter called the "OWNER."

* * *

The Bidder, in response to your advertisement for bids for Supply of Playground Equipment for Armstrong & MacArthur Schools having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred for the supply and delivery of equipment to the park district's maintenance facility.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract Document:

Document: Numbers: __________, __________, __________, __________.
Item #1a
MacArthur School Composite Playground Structure  Total delivered cost $__________

Item #1b
MacArthur School Stand-up Spring See Saw  Total delivered cost $__________

Item #1c
MacArthur School Rock Boulder Climber  Total delivered cost $__________

Item #1d
MacArthur School Single post 3 bay 6 belt swing sets  $__________ each X 2  
Total delivered cost $__________

Item #2a
Armstrong School Composite Playground Structure  Total delivered cost $__________

Item #2b
Armstrong School Stand-up Spring See Saw  Total delivered cost $__________

Item #2c
Armstrong School Rock Boulder Climber  Total delivered cost $__________

Total items #1a, b, c & d MacArthur School Park Playground  $__________

Total items #2a, b, c Armstrong School Park Playground  $__________

Total delivered cost of Items #1a,b,c&d MacArthur and #2a,b,c Armstrong Playgrounds if awarded to one supplier and delivered at the same time.  $______________

HOFFMAN ESTATES PARK DISTRICT  FIRM NAME ________________________________
BY: ________________________________  ADDRESS ________________________________
    (Sign and Date) ________________________________
BY: ________________________________  PHONE ________________________________
    (Sign and Date) ________________________________
    EMAIL: ________________________________
    BY: ________________________________  (Sign and Date)
In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and it is agreed that this bid may not be withdrawn during the period of days in the Contract Documents.

The Bidder hereby certifies:

A. That this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.

B. That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid.

C. That he has not solicited or induced any person, firm, or corporation to refrain from bidding.

D. That he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the "Owner."

E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-17-04 adopted by the Hoffman Estates Park District.


G. That all materials, methods and workmanship shall conform to the drawings, specifications, manufacturer's standards and specifications, and all applicable Codes and Standards.

H. The bidder understands that the Hoffman Estates Park District looks favorably on minority businesses as sub-contractors for supplies, equipment, labor services and construction.
CERTIFICATION

I, ____________________ (Officer), having been first duly sworn on Oath, do depose and state that I presently reside at ________________ (Address), and that I am the duly authorized principal, officer or agent of ________________ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, Officers and Employees that neither I nor ________________ (Name of Contractor) are barred from bidding on the Contract for which this bid is submitted, and as a result of violation of either Section 33E-3 (Bid-rigging”) or Section 33E-4 (“Bid-rotating”) of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28, 1961, as amended.

________________________
On behalf of Contractor

Subscribed and sworn to before me

This ________ day of ________, 20___

______________________________
- Notary Public -

My Commission Expires:

______________________________
CERTIFICATION

I, ______________________________ state that I presently reside at ______________________________ (Address), and that I am the duly authorized principal, officer or agent of ______________________________ Company and do hereby certify that if awarded a contract for supply of playground equipment can produce said product such that it meets or exceed the minimum specification for the manufacturing of playground equipment as outlined and made part of this bid package. Furthermore I certify that ______________________________ Company will meet or exceed all warranty requirement listed as part of this bid package.

BY: __________________________

______________________________

TITLE __________________________

Subscribed and sworn to before me

This ________ day of ________, 20___

______________________________

- Notary Public -

My Commission Expires:

______________________________
## References

Hoffman Estates IL  60169

**References for:**

1. **Company Name:** ________________________________
   
   **Address:** ________________________________
   
   **City-state:** ________________________________
   
   **Phone Number:** ________________________________
   
   **Contact Person:** ________________________________

2. **Company Name:** ________________________________
   
   **Address:** ________________________________
   
   **City/State:** ________________________________
   
   **Phone Number:** ________________________________
   
   **Contact Person:** ________________________________

3. **Company Name:** ________________________________
   
   **Address:** ________________________________
   
   **City/State:** ________________________________
   
   **Phone Number:** ________________________________
   
   **Contact Person:** ________________________________

4. **Company Name:** ________________________________
   
   **Address:** ________________________________
   
   **City/State:** ________________________________
   
   **Phone Number:** ________________________________
   
   **Contact Person:** ________________________________
SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm’s practices.

Instructions

Provide a clear description of your firm’s sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied. __________________________________________

_______________________________________________________________

_______________________________________________________________

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management. ______________________________________

_______________________________________________________________

_______________________________________________________________

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping. ____________________________________________________________

_______________________________________________________________

_______________________________________________________________
Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. ____________________________

________________________________________________________________

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. ________________________________

________________________________________________________________

________________________________________________________________.