

HOFFMAN ESTATE PARK DISTRICT
Hoffman Estates, Illinois

FORM OF PROPOSAL

Proposal of _____

hereinafter called the "BIDDER", (a) / (an) _____,
(Corporation, Partnership, Individual)

doing business as _____.

To Hoffman Estates Park District, hereinafter called the "OWNER."

* * *

The Bidder, in response to your advertisement for bids for **Tax Exempt 2017 Golf Cart Lease and Maintenance Agreement** and delivery, having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract

Document: Numbers: _____, _____, _____, _____.

Bidder hereby agrees to provide order and delivery confirmation within three (3) business days of the Contract Award from the Owner and to deliver all equipment no later than **February 1, 2017**.

Bidders agree to provide all equipment described in the Specifications for the sum of:

_____ (in writing)
(Dollars)

ITEMS –(See bid specifications for further details)

Fleet of eighty-four (84), golf carts, two (2) golf carts w/lights, three (3) maintenance vehicles and two (2) Beverage/Refreshment Carts.

Option # 1: 4 Year Lease with 1 & 2 Year Extension Options on 2016 Model - Fleet

Provide eighty-four (84) new (2016) electric-powered 48 Volt System or equivalent golf carts with standard equipment plus all terrain or similar drive system, sweater baskets, beverage console, scuff guards, split windshield, message holder, regular rooftop, sand & seed bottles mounted (2 per cart), battery fill system, rain club protector, USB port, charging units and choice of standard color on cart and seats. Bridges logo decal applied in front. GPS Lease available option price and ability to mount.

Electric Powered Ranger Carts

Provide two (2) new (2016) electric-powered 48 Volt System or equivalent golf carts with standard equipment plus all terrain or similar drive system, headlights, sweater baskets, beverage console, scuff guards, split windshield, message holder, regular rooftop, sand & seed bottles mounted (2 per cart), battery fill system, rain club protector, USB Port, charging units and choice of standard color on cart and seats. Bridges logo decal applied in front. GPS Lease available option price and ability to mount.

Gas-Powered Service Vehicles

Provide three (3) new (2016) gas-powered utility /maintenance vehicles with standard equipment plus, open long cargo box, headlights, trailer hitch and choice of standard color. No GPS needed on utility carts.

Provide two (2) new (2016) gas-powered beverage / refreshment vehicles with rear mount cooler for refreshments and snacks, sunbrella top with aluminum frame, USB Port, windshield and choice of standard color. GPS Lease available option price and ability to mount.

4 Year Lease \$ _____ Per Year \$ _____ Total 4 Year Lease
Optional 2021 Extension (Plus 1 Year) \$ _____
Optional 2022 Extension (Plus 1 Year) \$ _____
Purchase Price: _____

GPS: Provider: _____
4 Year Lease \$ _____ Per Year \$ _____ Total 4 Year Lease
Optional 2021 Extension (Plus 1 Year) \$ _____
Optional 2022 Extension (Plus 1 Year) \$ _____

Option # 2: 4 Year Lease with 1 & 2 Year Extension Options on 2017 Model - Fleet

Provide eighty-four (84) new (2017) electric-powered 48 Volt System or equivalent golf carts with standard equipment plus all terrain or similar drive system, sweater baskets, beverage console, scuff guards, split windshield, message holder, regular rooftop, sand & seed bottles mounted (2 per cart), battery fill system, rain club protector, USB port, charging units and choice of standard color on cart and seats. Bridges logo decal applied in front. GPS Lease available option price and ability to mount.

Electric Powered Ranger Carts

Provide two (2) new (2017) electric-powered 48 Volt System or equivalent golf carts with standard equipment plus all terrain or similar drive system, headlights, sweater baskets, beverage console, scuff guards, split windshield, message holder, regular rooftop, sand & seed bottles mounted (2 per cart), battery fill system, rain club protector, USB Port, charging units and choice of standard color on cart and seats. Bridges logo decal applied in front.

GPS Lease available option price and ability to mount.

Gas-Powered Service Vehicles

Provide three (3) new (2017) gas-powered utility /maintenance vehicles with standard equipment plus, open long cargo box, headlights, trailer hitch and choice of standard color. No GPS needed on utility carts.

Provide two (2) new (2017) gas-powered beverage / refreshment vehicles with rear mount cooler for refreshments and snacks, sunbrella top with aluminum frame, USB Port, windshield and choice of standard color. GPS Lease available option price and ability to mount.

4 Year Lease \$ _____ Per Year \$ _____ Total 4 Year Lease
Optional 2021 Extension (Plus 1 Year) \$ _____
Optional 2022 Extension (Plus 1 Year) \$ _____
Purchase Price: _____

GPS: Provider: _____
4 Year Lease \$ _____ Per Year \$ _____ Total 4 Year Lease
Optional 2021 Extension (Plus 1 Year) \$ _____
Optional 2022 Extension (Plus 1 Year) \$ _____

Option # 3: 1 Year Lease or 2 Year Lease on Used Fleet not older than 2013 – Batteries must be warranted for length of lease.

Provide eighty-four (84) Used 2013 or Newer electric-powered 48 Volt System or equivalent golf carts with standard equipment plus all terrain or similar drive system, sweater baskets, beverage console, scuff guards, split windshield, message holder, regular rooftop, sand & seed bottles mounted (2 per cart), battery fill system, rain club protector, charging units and choice of standard color on cart and seats. Bridges logo decal applied in front.

GPS Lease available option price and ability to mount.

Electric Powered Ranger Carts

Provide two (2) Used 2013 or Newer electric-powered 48 Volt System or equivalent golf carts with standard equipment plus all terrain or similar drive system, headlights, sweater baskets, beverage console, scuff guards, split windshield, message holder, regular rooftop, sand & seed bottles mounted (2 per cart), battery fill system, rain club protector, charging units and choice of standard color on cart and seats. Bridges logo decal applied in front.

GPS Lease available option price and ability to mount

Gas-Powered Service Vehicles

Provide three (3) new (2017) gas-powered utility /maintenance vehicles with standard equipment plus, open long cargo box, headlights, trailer hitch and choice of standard color. No GPS needed on utility carts

Provide two (2) new (2017) gas-powered beverage / refreshment vehicles with rear mount cooler for refreshments and snacks, sunbrella top with aluminum frame, windshield and choice of standard color.

GPS Lease available option price and ability to mount

1 Year Lease \$ _____ Per Year \$ _____ Total 1 Year Lease
2 Year Lease \$ _____ Per Year \$ _____ Total 2 Year Lease
Purchase Price: _____

GPS: Provider: _____
1 Year Lease \$ _____ Per Year \$ _____ Total 1 Year Lease
2 Year Lease \$ _____ Per Year \$ _____ Total 2 Year Lease

Option #4: 4 Year Lease with 1 & 2 Year Extension Options on 2017 Model - Fleet

Provide eighty-four (84) new (2017) electric-Fuel injection System or equivalent golf carts with standard equipment plus all terrain or similar drive system, sweater baskets, beverage console, scuff guards, split windshield, message holder, regular rooftop, sand & seed bottles mounted (2 per cart), battery fill system, rain club protector, USB port, charging units and choice of standard color on cart and seats. Bridges logo decal applied in front.

GPS Lease available option price and ability to mount.

Electric Powered Ranger Carts

Provide two (2) new (2017) electric-Fuel injection System or equivalent golf carts with standard equipment plus all terrain or similar drive system, headlights, sweater baskets, beverage console, scuff guards, split windshield, message holder, regular rooftop, sand & seed bottles mounted (2 per cart), battery fill system, rain club protector, USB Port, charging units and choice of standard color on cart and seats. Bridges logo decal applied in front.

GPS Lease available option price and ability to mount.

Gas-Powered Service Vehicles

Provide three (3) new (2017) gas-powered utility /maintenance vehicles with standard equipment plus, open long cargo box, headlights, trailer hitch and choice of standard color. No GPS needed on utility carts.

Provide two (2) new (2017) gas-powered beverage / refreshment vehicles with rear mount cooler for refreshments and snacks, sunbrella top with aluminum frame, USB Port, windshield and choice of standard color. GPS Lease available option price and ability to mount.

4 Year Lease \$ _____ Per Year \$ _____ Total 4 Year Lease
Optional 2021 Extension (Plus 1 Year) \$ _____
Optional 2022 Extension (Plus 1 Year) \$ _____
Purchase Price: _____

GPS: Provider: _____
4 Year Lease \$ _____ Per Year \$ _____ Total 4 Year Lease
Optional 2021 Extension (Plus 1 Year) \$ _____
Optional 2022 Extension (Plus 1 Year) \$ _____

Incentives Offered by your company:

Incentives Offered by VGM:

Incentives Offered by GPS 3rd Party Companies:

Accompanying this is a _____
(Bid Bond, Certified Check, Bank Draft)

In the amount of _____
(Dollars)

(\$ _____) being ten percent (5%) of the Base Contract Bid, the same being subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and it is agreed that this bid may not be withdrawn during the period of days in the Contract Documents.

The Bidder hereby certifies:

- A. That this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.
- B. That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid.
- C. That he has not solicited or induced any person, firm, or corporation to refrain from bidding.
- D. That he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the "Owner."
- E. That he will comply with all provisions of the Prevailing Wage Ordinance # **O-16-03** by the Hoffman Estates Park District.
- F. That he is in compliance with the Criminal Code Act of 1961, Article 33E-11, Public Contracts, and Public Act 85-1295.
- G. That all materials, methods and workmanship shall conform to the drawings, specifications, manufacturer's standards and specifications, and all applicable Codes and Standards.

HOFFMAN ESTATES PARK DISTRICT

FIRM NAME _____

BY: _____
(Sign and Date)

ADDRESS _____

BY: _____
(Sign and Date)

PHONE _____

BY: _____
(Sign and Date)

FORM 1 - BID

I, _____ (Officer), having been first duly sworn on oath, do depose and state that I presently reside at _____ (Address), and that I am the duly authorized principal, officer or agent of _____ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, officers and employees that neither I nor _____ (Name of Contractor) are barred from bidding on the contract for which this bid is submitted, as a result of violation of either Section 33E-3 ("Bid-rigging") or Section 33E-4 ("Bid-rotating") of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28, 1961, as amended.

On behalf of Contractor

Subscribed and sworn to before me
this _____ day of _____, 20__

- Notary Public -

My Commission Expires: _____

REFERENCES

Hoffman Estates IL 60169

References for:

1. Company Name: _____

Address: _____

City-state: _____

Phone Number: _____

Contact Person: _____

2. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

3. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

4. Company Name: _____

Address: _____

City/State: _____

Phone Number: _____

Contact Person: _____

SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm's practices.

Instructions

Provide a clear description of your firm's sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied. _____

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management. _____

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping. _____

Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. _____

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. _____

_____.