

**Supply and installation of Fitness Equipment
Prairie Stone Sports and Wellness Center**

BID DATE: April 4, 2017

BID TIME: 9am CST

PREPARED BY:

HOFFMAN ESTATES PARK DISTRICT
1685 W. Higgins Road
Hoffman Estates IL 60169-2998
Telephone: (847) 885-7500
Facsimile: (847) 885-7523

HOFFMAN ESTATES PARK DISTRICT

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March 24, 2017

Dear Bidder:

The bid materials for **Supply and installation of Fitness Equipment at Prairie Stone Sports and Wellness Center** includes: Invitation to bid, Specification Package.

Prior to submitting, please copy your proposal and retain one copy for your records.

I look forward to reviewing your bid proposal and working together with you on these projects. Should you have any questions or comments please contact me at 847-285-5401

Sincerely,

Chad Lindstrom
Fitness Supervisor

INVITATION TO BID

Sealed bids for **Supply and installation of Fitness Equipment at Prairie Stone Sports and Wellness Center** will be received by the Hoffman Estates Park District at our office; 1685 West Higgins Road, Hoffman Estates, Illinois 60169 until **exactly 9:00 A.M. April 4th, 2017** and then publicly opened and read. Bids submitted after the closing time will be returned unopened.

The Hoffman Estates Park District Board of Commissioners will make final award.

Proposals shall be submitted on the attached bid forms and returned in sealed envelope titled: "Supply and Installation of Fitness Equipment, Prairie Stone Sports and Wellness Center", to the Hoffman Estates Park District Triphahn Center, 1685 W. Higgins, Hoffman Estates IL. No bidder may withdraw his proposal after the hour set for the opening thereof, or before award of the Contract, unless said award is delayed for a period exceeding thirty (30) calendar days.

The Hoffman Estates Park District requires all bidders to comply with all provisions of the Park District Prevailing Wage Ordinance **O-16-03**. This ordinance specifies that no less than the general prevailing rate of wages as found by the Park District or Department of Labor or determined by a court on review shall be paid each draft type of worker or mechanic needed to execute the contract or perform the work.

The Hoffman Estates Park District reserves the right to award these contracts as individual units or groups in the best interest of the park district. The Hoffman Estates Park District may reject any or all of the bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim, or cause of action by an unsuccessful Bidder against the Hoffman Estates Park District.

Bid results and the award of the bid will be published on the Hoffman Estates Park District website www.heparks.org under General Information/Bid Information.

Sincerely,

Chad Lindstrom
Fitness Supervisor

HOFFMAN ESTATES PARK DISTRICT

INSTRUCTIONS TO BIDDERS

1. Identification of Project

The official name and location of the project shall henceforth be known as:

Supply and installation of Fitness Equipment at Prairie Stone Sports and Wellness Center

The official name and address of the project owner shall henceforth be known as:

HOFFMAN ESTATES PARK DISTRICT
1685 West Higgins Road
Hoffman Estates, IL 60169-2998

Bid Opening: **April 4, 2017**

Committee Approval: **April 11, 2017**

Board Approval: **April 18, 2017**

Contract Awarded: **April 19, 2017**

Commencement of Work: Commencement of paperwork shall begin immediately upon notification of award. The bidder understands that all equipment purchased under this bid shall be delivered to Prairie Stone Sports and Wellness Center no later than twelve weeks after issuance of the Purchase Order.

2. Explanation to Bidders

Any explanation desired by a bidder regarding the meaning or interpretation of the invitation for bids, drawings, specifications, etc., must be requested in writing and with sufficient time allowed for a reply to reach bidders before the submission of their bids.

Any interpretation made will be in the form of an amendment of the invitation for bids, drawings, specifications, etc., and will be furnished to all prospective bidders. Its receipt by the bidder must be acknowledged in the space provided on the Bid Form or by letter or telegram received before the time set for opening of bids. Oral explanations or instructions given before the award of the contract will not be binding.

3. Preparation and Submission of Bids

Before submitting proposal, each bidder shall carefully examine all documents pertaining to the Work and visit the sites to verify conditions under which Work will be performed.

Submission of bid will be considered presumptive evidence that the Bidder has visited the site and is conversant with local facilities and difficulties, the requirements of the documents and of pertinent State or Local Codes, State of Labor and Material Markets, and has made due allowance in his bid for all contingencies. Include in bid all costs of labor, material, equipment, allowance, fees, permits, guarantees, applicable taxes (sales tax does not apply), insurance and contingencies, with overhead and profit necessary to produce a completed project, or to complete those portions of the Work necessary to produce a completed project, or to complete those portions of the Work covered by the specifications on which proposal is made, including all trades, without further cost to the Owner. Obtain all permits and arrange for all inspections. Pay all fees and costs incurred.

No compensation will be allowed by reason of any difficulties which the Bidder could have discovered reasonably, prior to bidding.

All proposals must be made upon the Proposal Form furnished by the Owner attached hereto and should give the amounts bid for work, in numbers, and must be signed and acknowledged by the contractor. In order to insure consideration, the Proposal should be enclosed in an envelope marked "Bid Proposal for Hoffman Estates Park District – **Supply and installation of Fitness Equipment at Prairie Stone Sports and Wellness Center** to be received until **exactly 9:00 A.M. April 4, 2017** showing the return address of the sender and addressed to: Hoffman Estates Park District, 1685 W. Higgins Road, Hoffman Estates, Illinois 60195. Bids must be sealed, marked and addressed as directed above. Failure to do so may result in a premature opening of, or a failure to open, such bid.

The proposal submitted must not contain erasures, inter-lineations, or other corrections unless each correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the person or persons signing the bid.

Modifications of bids already submitted will be considered if received at the office designated in the invitation for bids by the time set for opening of bids. Telegraphic modifications will be considered, but should not reveal the amount of the original or revised bid. Unless called for, alternate bids will not be considered.

4. Prices

The prices are to include the furnishing of all materials, equipment, tools, insurance, bonds, warranties, and all other facilities, and the performance of all labor and services necessary for the proper completion of the Work except as may be otherwise expressly provided in the Contract Documents.

5. Time Schedule

The timely execution of any project is extremely important. As this work's timeliness will have a direct effect with other trade components and ultimately on the project's completion. An important factor in evaluating the bids and awarding the contract is this work's timeliness which will have a direct effect on subsequent trade or Contracts and the ultimate completion of the Project. The successful bidder will have to acknowledge that his price and proposed work will be completed according to the proposed schedule provided as part of this bid process.

6. Late Bids and Modifications or Withdrawals

Bids and modifications or withdrawals thereof received at the office designated in the invitation for bids after the exact time set for opening of bids will not be considered.

7. Withdrawal of Bids

Bids may be withdrawn by written or telegraphic request received from bidders prior to the time set for opening of bids.

8. Public Opening of Bids

Bids will be publicly opened at the time set for opening in the invitation for bids. Their content will be made public for the information of bidders and others interested, who may be present either in person or by representative.

9. Award of Contract

A. Award of Contract will be made to the lowest qualified bidder, as determined by the Board of Commissioners of the Hoffman Estates Park District, whose bid conforms to the invitation for bid. The Hoffman Estates Park District reserves the right to award these contracts as individual units or groups in the best interest of the park district.

B. The Board of Park Commissioners may reject any or all of the bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim, or cause of action by any unsuccessful bidder against the Hoffman Estates Park District.

10. Authorization to Proceed

The accepted bidder shall be issued a Purchase Order from the Owner as authorization to proceed.

11. Postponement of Date for Opening Proposals

The Owner reserves the right to postpone the date of presentation and opening of proposals and will give telegraphic notice of any such postponement to each interested party.

SPECIFICATIONS

SUPPLEMENTARY CONDITIONS

SECTION I – GENERAL

1. Application

The General Conditions and Supplementary General Conditions shall be used in conjunction with and are a part of any and all Sections of the Specifications and all Contracts and Subcontracts that may be made for the completion of the work in all its parts as identified and described in the Contract Documents.

2. Definitions

Owner: The Hoffman Estates Park District, Board of Commissioners, Staff and its appointed Owner's Representative.

Contractor (Vendor): A firm, corporation or individual with whom the Owner makes a direct Contract for the supply and installation of all or any portion of the equipment.

The words "approve", "equal to", "as directed", etc., are interpreted and will be taken to mean "to the satisfaction of the Owner." Samples shall be submitted and approvals shall be requested in ample time to avoid any delays should resubmission of an item be necessary.

3. Contract Documents

The Contract Documents shall consist of Invitation and Instructions to Bidders; the proposal, the Owner's Purchase Order, the Supplementary Conditions and the Specifications, as applied.

4. Bonds *Not Applicable*

With proposal, and attached thereto, each Bidder shall furnish Bid Security payable to the Owner in the amount of 5% of bid.

5. Payment

Final Payment will be made only after the delivery and acceptance of the equipment in conformance with the plans and specification and upon proper invoicing along with all waivers, sworn statements, guarantee statements, and other documents set forth in the Contract Documents. Final payment will be made approximately thirty (30) days after invoicing.

6. Preparation of Bids

Before submitting proposal, each bidder shall examine carefully all documents pertaining to the work and visit the sites to verify conditions under which work will be performed.

Submission of bid will be considered presumptive evidence that the Bidder has visited the site and is conversant with local facilities and difficulties, the requirements of the documents and of pertinent State, County or Local Codes, State of Labor and Material Markets, and has made due allowance in his bid for all contingencies.

Include in bid all costs of labor, material, equipment, allowance, fees, permits, guarantees, applicable taxes (**sales tax does not apply**), insurance and contingencies, with overhead and profit necessary to complete those portions of the work covered by the specifications on which proposal is made, including all trades, without further cost to the Owner. Obtain all permits and arrange for all inspections. Pay all fees, permits and costs incurred.

No compensation will be allowed by reason of any difficulties, which the Bidder could have discovered prior to bidding.

7. Materials

Materials shall conform to the drawings, specifications, manufacturer's specifications for all products incorporated into the work, and all applicable standards and guidelines.

Some specific equipment and materials have been specified for use on this project to establish minimum performance requirements or desired features. All materials are subject to the approval by the Owner both before and after incorporation in the project.

8. Law Compliance

All project construction work shall comply with all State and Municipal Laws and Regulation, and with all Local Ordinances and Rules pertaining to this work. Such Laws, Regulations, Ordinances and Rules shall be considered a part of these specifications.

9. Expediting

Place orders for materials and equipment immediately upon receipt of Contract or Notice to Proceed and follow up vigorously to insure adequate and timely supply to the work. Perform all tracings and expediting actions and arrange to get workmen in the job at the proper time to avoid delays.

10. Guarantee

All Guarantees and warranties shall be as outlined in the technical specifications. Any shortages of materials shall be the responsibility of the bidder and resolved so as not to cause delays in installation or completion of the project.

11. Insurance

- a. General: All such insurance shall be purchased only from companies licensed and duly authorized by the Department of Insurance of the State of Illinois to do business in Illinois and to write the types of insurance policies as herein specified. Insurance companies must have a minimum policy holder's rating of A+ and a financial rating of AAAAA as stated in the latest edition of Best's Insurance Guide.

The insurance coverages must be maintained by the Contractor and the Subcontractor until all work is completed by the Contractor and accepted by the Owner. If the policy is written on claims made basis, then the Contractor shall purchase such additional insurance as may be necessary to provide specified coverage to the District for a period of not less than five (5) years from the completion of the work.

- b. Automobile Liability: Contractor shall obtain at his expense and keep in force at all times during the performance of the work, Comprehensive Automobile Liability Insurance providing for bodily injury, personal injury and property damage, limits of an amount not less than \$500,000 per occurrence and \$1,000,000 per annual aggregate.
- c. General Liability Insurance: Contractor shall obtain at his expense and keep in force at all times during the performance of the work, Comprehensive General Liability Insurance providing for bodily injury, personal injury and property damage, limits of not less than \$1,000,000 per occurrence and \$1,000,000 annual aggregate.

12. Labor Law

The Contractor and each and every Subcontractor performing work at the site of the project to which this Contract relates shall comply with applicable and provisions of all pertinent Federal, State, and Local Labor Laws.

13. Time Schedule/Major Repairs

Work under the Contract shall commence within five (5) calendar days after given "Written Notice to Proceed" by Owners (or date specified) and shall continue with due diligence until due completion.

The Contractor shall agree to a time schedule setting up order of procedure and time allowed for each branch of work. Contractor shall make every effort to adhere to these schedules, but reasonable modifications will be permitted from time to time to compensate for delays due to strikes or conditions beyond Contractor's control, exclusive of weather.

14. Assignment

The Contractor or any Subcontractor shall not assign the Contract or any monies due to become due to him hereunder, to any Person, Firm, or Corporation without previous written consent of the Owner.

15. Extras

No extra work shall be allowed or paid for unless a Change Order is made and accepted by the Owner in writing.

16. Liens

No payment shall become due until the Contractor, if required, shall deliver to Owner a complete release of all liens arising out of this Contract, or receipts in full in lieu thereof and, if required in either case, an affidavit that so far as he has knowledge or information, the releases and receipts include all the labor and material for which a lien could be filed. If any lien remains unsatisfied after all payments are made, the Contractor shall refund to the Owner all monies that the latter may be compelled to pay in discharging such a lien, including all costs and a reasonable attorney's fee.

17. Default

In case of default by the Contractor, the Owner may procure the articles or services from other sources and hold the Contractor responsible for any excess cost occasioned thereby.

18. Cancellation of Contract

If the Contractor or any of his Sub-contractors shall, in the judgment of the Hoffman Estates Park District, be unable to carry on the work satisfactorily, or if the Contractor or any of his Sub-contractors shall violate any of the provisions of this contract, or in case of bankruptcy of the Contractor, or failure of the Contractor to pay for supplies or workmen, or a work-stoppage, or a failure by the Contractor to provide sufficient workmen or sufficient material for the job, the Owner may serve written notice upon the Contractor and his Surety of his intention to terminate the Contract, and, if within seven (7) days after the service of such notice, the Contractor or the Sub-contractor or the Surety have not proceeded to carry on the work in accordance with this Contract and to the satisfaction of the Owner, this Contract shall cease and terminate and the Owner shall have the right to take over the work and prosecute the same to completion by Contract for the account and at the expense of the Contractor and the Surety; and the Contractor and Surety shall be liable to the Owner for any excess costs occasioned by the Owner thereby, and in such event the Owner may take possession of and utilize in completing the work such materials, appliances, and plants as may be on the site of the work and necessary therefore; provided, however, that in the event the Owner determines that the failure of the Contractor, Sub-contractor or Surety to carry on the work in accordance with this Contract has resulted in an emergency which will require that the Owner take over the work immediately, to avoid loss or waste of a substantial part of the work already performed, the Owner may immediately take over the work and prosecute the same at the expense of the Contractor and Surety to the extent necessary to avoid damage, and may prosecute the same at the expense of the Contractor and Surety to the extent necessary to avoid damage, and may prosecute the same to completion at the expense of the Contractor and the Surety unless within seven (7) days after the services of the above described notice, the Contractor, Sub-contractor or Surety has proceeded to carry on the work in accordance with this Contract and to the satisfaction of the Hoffman Estates Park District.

19. Lien Waivers (if applicable)

Neither by partial nor final payment will the Owner be deemed to have waived any remedy for defective work or negligence on the part of the Contractor or any other portion of the Contract which, by its nature, survives after time of payment.

Supporting partial Waivers of Lien for each Subcontractor, supplier and prime contractor must accompany each request for progress payment.

Waivers must spell out exact description of work performed for which Waiver is issued and state whether dollar amount is full amount received or amount of work less retainage, held by prime contractor.

For final payment it is necessary to submit final waivers in the full amount of the Contracts for all Subcontractors, suppliers and prime contractors.

Waivers must be accompanied by a sworn statement listing Subcontractors and suppliers, the amount of their Contracts and the amount requested.

SPECIFICATIONS

BID SPECIFICATIONS FOR Fitness Equipment

Bid #1

Elliptical Manufacturer & Model: Precor EFX 883 Fixed Handrail with Adj Crossramp or Approved Equivalent

Required Features:

- Commercial Grade Heavy Use Necessity
- Maximum User Weight: 350lbs
- Power: Self Powered
- Total Workouts: 22
- Resistance Levels: 20
- CrossRamp® Range: 13-40°
- Entertainment: 15" Personal Viewing System (PVS)
- Accessories: Accessories holder
- Resistance System: Durable 6-phase generator system with no contacting parts to reduce friction and wear provides 20 levels to tailor workouts with consistent resistance. The 20 resistance levels range from 18 watts (level 1 at 40 SPM) to 720 watts (level 20 at 200 SPM).
- Bearings: Double polyurethane wheels with over-sized axle and sealed bearings with improved seals glide on precision extruded aluminum tracks to distribute user's weight for efficiency providing an incredibly smooth feel.
- Transport Wheels: Integrated

Quantity: Three (3)

Warranty:

Frame – 7 years

Parts (Mechanical & Electronic) – 2 years

Wear Items – 1 year

Labor – 1 year

BID SPECIFICATIONS FOR Fitness Equipment

Bid #1 (continued)

Elliptical Manufacturer & Model: Precor EFX 885 Dual Action with Adj Crossramp or Approved Equivalent

Required Features:

- Commercial Grade Heavy Use Necessity
- Maximum User Weight: 350lbs
- Power: Self Powered
- Total Workouts: 22
- Resistance Levels: 20
- CrossRamp® Range: 13-40°
- Entertainment: 15" Personal Viewing System (PVS)
- Accessories: Accessories holder
- Resistance System: Durable 6-phase generator system with no contacting parts to reduce friction and wear provides 20 levels to tailor workouts with consistent resistance. The 20 resistance levels range from 18 watts (level 1 at 40 SPM) to 720 watts (level 20 at 200 SPM).
- Bearings: Double polyurethane wheels with over-sized axle and sealed bearings with improved seals glide on precision extruded aluminum tracks to distribute user's weight for efficiency providing an incredibly smooth feel.
- Transport Wheels: Integrated

Quantity: Three (3)

Warranty:

Frame – 7 years

Parts (Mechanical & Electronic) – 2 years

Wear Items – 1 year

Labor – 1 year

BID SPECIFICATIONS FOR Fitness Equipment

Bid #2

Elliptical Manufacturer & Model: Life Fitness 95XE Cross Trainer Discover SE3 Domestic- Silver or Approved Equivalent

Required Features:

- Commercial Grade Heavy Use Necessity
- Power: Powered
- Maximum User Weight: 400 lbs.
- 20" (50.8 cm) Stride Length
- Integrated Reading Rack
- Integrated Smartphone Accessory Tray
- Oversized Non-Slip Pedals
- On-the-fly Programming
- Resistance Levels 26
- At-Your-Fingertips Resistance Controls: Located Stationary bullhorns
- Removable Cup Holder
- Front Wheels for Easy Mobility
- Polar® Telemetry (optional chest strap required)
- Lifepulse™ Digital Heart Rate Monitoring with DSP (Digital Signal Processing)
- Display Features: **Discover SE3 Tablet Console**

Quantity: Three (3)

Warranty Information

2-year limited warranty on all mechanical and electrical components

1-year labor

**BID SPECIFICATIONS FOR
Fitness Equipment**

Bid #3

Upright Bikes Manufacturer & Model: Stair Master Gauntlet 8 Series or Approved Equivalent

Required Features:

- Commercial Grade Heavy Use Necessity
- Power: Powered
- Maximum User Weight 350 lbs (181 kg)
- Total Workouts: 10
- Polar® Telemetry (optional chest strap required)
- Polar® compatible wireless; contact sensors
- Step Action: Independent pedal geometry with four-bar linkage
- Step Rate: 26 to 174 steps/minute
- Step Range: 1" to 14" (2.5cm to 36cm)
- Display Features: **LCD**

Quantity: Two (2)

Warranty Information

2-year limited warranty on all mechanical and electrical components

1-year labor

BID SPECIFICATIONS FOR Fitness Equipment

Bid #4

Elliptical Manufacturer & Model: Octane ZR8000 Zero Runner with Smart Console or Approved Equivalent

Required Features:

- Commercial Grade Heavy Use Necessity
- Power: Self Powered
- Max user weight 400 lbs (181 Kg)
- Stride lengths 58"
- User defined running motion adjustable stride
- Pedal spacing 1.4"
- Low step-up height 5.2"
- Soft grip pedals
- Fingertip controls on moving handlebars
- Transport wheels
- Digital contact heart rate sensors on moving handlebars
- Wireless heart rate ready
- Bluetooth® 4.0 for mobile device connectivity
- Resistance levels 30
- Number of programs 8

Quantity: Two (2)

Warranty Information

Frame Lifetime

Parts 5 Years

Labor 1 Year

BID SPECIFICATIONS FOR Fitness Equipment

Bid #4 (continued)

Elliptical Manufacturer & Model: Octane Lateral X with Smart Console or Approved Equivalent

Required Features:

- Commercial Grade Heavy Use Necessity
- Max user weight 400 lbs (181 Kg)
- Adjustable lateral elliptical motion
- Converging Path™ handlebars
- MultiGrip handlebars
- Fingertip controls on moving handlebars
- Moving handlebar lock-out option
- 1-time adjustable handlebar position
- Stationary handlebars
- Soft grip pedals
- Low step-up height
- Water bottle holder
- Reading rack
- Transport wheels
- Lateral width adjustments 10
- Resistance levels 30
- Digital contact heart rate on moving handlebars
- Wireless heart rate ready
- Self-powered
- Workout programs 13

Quantity: Two (2)

Warranty Information

Frame Lifetime

Parts 5 years

Labor 1 year

BID SPECIFICATIONS FOR Fitness Equipment

Bid #4 (continued)

Elliptical Manufacturer & Model: Octane XR6000 Recumbent Elliptical with Smart Console or Approved Equivalent

Required Features:

- Commercial Grade Heavy Use Necessity
- Max user weight 400 lbs (181 Kg)
- Power: Self powered
- MultiGrip handlebars
- Fingertip controls on handlebars
- Moving handlebar lock-out option
- Stationary handlebars
- Soft grip pedals
- Low step-up height
- Water bottle holder
- Reading rack
- Transport wheels
- Lateral width adjustments 10
- Resistance levels 30
- Digital contact heart rate on moving handlebars
- Wireless heart rate ready
- Self-powered
- Workout programs 18

Quantity: Two (2)

Warranty Information

Parts 3 years

Labor 1 year

**BID SPECIFICATIONS FOR
Fitness Equipment**

Bid #5

Elliptical Manufacturer & Model: Precor Spinner Ride Belt Drive or Approved Equivalent

Required Features:

- Commercial Grade Heavy Use Necessity
- Max User Weight: 350lbs.
- User Height Range: 4'6"- 6'4"
- Crank Width 162mm
- Drive System: Poly-V Belt 4
- Frame: Steel
- Handlebar Adjustment: Up/Down
- Seat Adjustments: Up/Down &Fore/Aft
- Pedals: Dual Sided SPD Compatible

Quantity: Twenty Six (26)

Warranty Information:

7 year Frame
2 Year Parts
1 Year Labor

**BID SPECIFICATIONS FOR
Fitness Equipment**

Bid #6

Elliptical Manufacturer & Model: Free Motion i11.9 Incline Trainer with iFit Live or Approved Equivalent

Required Features:

- Commercial Grade Heavy Use Necessity
- Max user weight 400 lbs
- Power: Powered
- 10" Full-Color Touch Screen with Browser Powered by Android™ >
- iFit Live™ Technology Built-In
- Rear Driven 5.0 HP AC Commercial Pro Motor
- Compatible Music Port for iPod®
- 0 – 12 MPH 1-Step™ Speed Control
- 3 – 30% 1-Step™ Incline and Decline
- Workouts: 34
- Dual-Grip Heart Rate Monitor via contact sensors or Polar® compatible wireless

Quantity: Four (4)

Warranty Information:

Frame Lifetime

3 Year Parts

1 Year Labor

**BID SPECIFICATIONS FOR
Fitness Equipment**

Bid #7

Elliptical Manufacturer & Model: Cybex Arc Trainer 770AT with E3 Display or Approved Equivalent

Required Features:

- Commercial Grade Heavy Use Necessity
- Power: Powered
- Accommodates users up to 400 lbs. (272 kg)
- Low step-through design for easy on and off
- Smooth and natural movement that's easy on the joints
- Large color LCD display with 13 workout programs
- Contact and wireless heart-rate handles
- Stride length 24'
- Incline Levels: 20
- Workouts: 10

Quantity: Two (2)

Warranty Information:
10 year Frame
3 Year Parts
1 Year Labor

END OF SECTION