



1685 West Higgins Road, Hoffman Estates, Illinois 60169
heparks.org t (847) 885-7500 f (847) 885-7523



The mission of the Hoffman Estates Park District is to offer healthy and enjoyable experiences to our residents and guests by providing first class parks, facilities, programs and services in an environmentally and fiscally responsible manner.

**AGENDA
BUILDINGS & GROUNDS COMMITTEE MEETING
TUESDAY, APRIL 4, 2017
7:00 P.M.**

1. ROLL CALL
2. APPROVAL OF AGENDA
3. RECOGNITION OF REMAINING B&G REPS (BEST OF HOFFMAN, FEB.)
4. APPROVAL OF COMMITTEE MINUTES
 - March 7, 2017
5. COMMENTS FROM THE AUDIENCE
6. OLD BUSINESS
7. NEW BUSINESS
 - A. Playground Installation Victoria, Colony and SFAC / M17-041
 - B. Seascape Parking Request / M17-042
 - C. Parks Board Report and 1Q Goals / M17-040
 - D. Planning & Development Report and 1Q Goals / M17-039
8. COMMITTEE MEMBER COMMENTS
9. TOUR OF NORTH SIDE OF TRIPHAHN CENTER
10. ADJOURNMENT

All meetings are held in the boardroom of the Scott R. Triphahn Community Center & Ice Arena at 1685 W. Higgins Road in Hoffman Estates, unless otherwise specified. If an accommodation or modification is required to attend this public meeting please call 847-885-8500 with at least 48 hours' notice.



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MINUTES
BUILDING AND GROUNDS COMMITTEE MEETING
March 7, 2017

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building & Grounds Committee was held on March 7, 2017 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kilbridge, Comm Rep Dekirmenjian (7:01), Friedman, S. Triphahn, Chairman McGinn

Absent: Comm Rep Bettencourt, R. Neel

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, P&D Director Buczkowski, Golf Director Bechtold

Audience: Commissioners Kinnane, R. Evans, Kaplan; Mr. K. Evans; President Bickham

2. Approval of Agenda:

Commissioner Kilbridge made a motion, seconded by Comm Rep S. Triphahn to approve the agenda as presented. The motion carried by voice vote.

3. Recognition of Comm Reps (BOH for February):

Chairman McGinn recognized Comm Rep Dekirmenjian (8 years of service) and Comm Rep Friedman (6 years of service) for their commitment to the park district.

4. Minutes:

Commissioner Kilbridge made a motion, seconded by Comm Rep Dekirmenjian to approve the minutes of the February 7, 2017 meeting as presented. The motion carried by voice vote.

5. Comments from the Audience:

Commissioner Kaplan asked about the bathrooms at BPC and it was noted that while the course was open, due to the possibility of freezing weather, the bathrooms were not. Executive Director Bostrom explained that none of the district's outdoor bathrooms would be open until the threat of frost was past.

6. Old Business:

None

7. New Business:

A. Asphalt Patching and Pathway Renovation Work/ M17-026:

Director Buczkowski reviewed the item noting that he had worked with Evans and Sons Asphalt in the past at Elk Grove Village. He did, however, check recent references.

Comm Rep S. Triphahn asked if they did much park district work and Director Buczkowski noted that they did – park districts and other government agencies.

Chairman McGinn asked if they had submitted bids in the past and Director Buczkowski noted that they had made some bids.

President Bickham asked about the \$7,500 and Director Buczkowski noted that it was an allowance in addition to the contingency fund and in keeping with general practices today.

Comm Rep Dekirmenjian made a motion, seconded by Comm Rep Friedman to recommend the B&G Committee recommend the board approve a contract with Evans and Sons Asphalt for paving work at the Hassell Road Maintenance facility and pathway renovation work at Evergreen, Victoria and Westbury Parks in the amount \$125,022 based on actual quantities installed and based on bid unit pricing. In addition the B&G Committee recommended the board approve a contingency of 7% (\$8,752) be made available for extras deemed necessary by staff. The motion carried by voice vote.

B. Playground Install at Victoria, Colony and SFAC /M17-027:

Director Buczkowski reviewed the item noting that this was a new contractor name; previously associated with Fuertes Construction who did the playground install for the district in 2012, 2013, 2014, and 2015.

Comm Rep Dekirmenjian asked about awarding to the lowest contractor per playground or project and Director Buczkowski noted that it was more cost effective to award all projects so that the contractor moved from project to project versus several contractors coming from Plainfield, Chicago or Joliet and incurring those set up charges on each project.

Chairman McGinn asked about booking the projects early to get a better price and Director Buczkowski noted that was also a factor.

Comm Rep Friedman made a motion, seconded by Comm Rep Dekirmenjian to recommend the B&G Committee recommend the board approve a contract with Innovation Landscapes for the installation of playground equipment at Victoria, Colony and Seascapes Parks and concrete work at Evergreen Park and Hassell Road Maintenance and restoration work at Westbury and Evergreen Parks for the low bid price of \$166,650.42. In addition, the B&G Committee recommended the board approve a contingency of 7% (\$11,665.50) be made available for extras deemed necessary by staff to complete each of the projects. The motion carried by voice vote.

C. Greens Mower Purchase/M17-029:

Director Bechtold reviewed the item noting that the hybrid equipment would be more efficient.

Chairman McGinn asked about the life of the new mowers and it was noted to be 15 years.

Commissioner Kaplan asked why they chose that equipment and Director Bechtold explained that they had attachments they wanted allowing for that double cut effect with a single mow and less hydraulics to be repaired.

President Bickham asked about the surplus equipment and it was noted that it had already been approved through a number of district Surplus Ordinances.

Commissioner R. Evans asked how old the equipment was they were trading in and Director Bechtold noted that it was from 2000.

Commissioner Kilbridge made a motion, seconded by Comm Rep Friedman to recommend awarding a contract in the amount of \$70,458.75 for the purchase of two Greensmaster 3320 TriFlex Hybrid mowers from Reinders of Franklin Park for the NIPA purchase price (less trade-in). The motion carried by voice vote.

D. Parks Board Report/M17-028:

Executive Director Bostrom reviewed the report.

Comm Rep S. Triphahn made a motion, seconded by Comm Rep Dekirmenjian to send the Park Report M17-028 to the board as presented. The motion carried by voice vote.

E. P&D Report/M17-030:

Director Buczkowski reviewed the report.

Comm Rep Friedman made a motion, seconded by Comm Rep Dekirmenjian to send the P&D Report M17-030 to the board as presented. The motion carried by voice vote.

8. Committee Member Comments:

Chairman McGinn noted that the legislative breakfast had been very interesting. He also explained that he had stopped to see the Girls Hockey Tournament and reminded everyone of the Fish Fry at BPC.

9. Adjournment:

Comm Rep S. Triphahn made a motion, seconded by Comm Rep Dekirmenjian to adjourn the meeting at 7:30 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski
Recording Secretary

MEMORANDUM NO. M17-041

TO: Building and Grounds Committee
FROM: Dean Bostrom, Executive Director
Craig Talsma, Deputy Director
Gary Buczkowski, Director of Planning and Development
Eric Leninger, Superintendent of HR & Risk Management
RE: Bid Award to Innovation Landscape, Inc.
DATE: March 30, 2017

Background:

At the March 28, 2017 Board Meeting, representatives from the Federation for Fair Contracting (FFC) questioned the wisdom of awarding a contract to Innovation Landscape, Inc. as outlined in Memorandum No. M17-027 (attached). As a result of the questions raised, the Board tabled the vote on awarding this contract.

Implications:

After speaking with FFC's supervisor Michael A. Lingl and Compliance Monitor Jodi Frailey, HEPD staff requested FFC provide documentation to substantiate claims made during the meeting. Specifically, HEPD requested documentation regarding infractions or complaints from the Attorney General's Office, OSHA, or any legal proceeding pertaining to Innovation Landscape, Inc.

On March 30, 2017, Jodi Frailey sent an e-mail with 4 PDF attachments to staff. The e-mail and PDFs are attached to this memo in their entirety. To summarize, the information in the e-mail and attachments presents the following:

- Rafael G. Hurtado was the president of Fuertes Systems Landscaping, Inc.;
- During January 2015, Fuertes Systems Landscaping, Inc. received notice of a first violation from the Illinois Department of Labor. The violation alleges Fuertes Systems Landscaping, Inc. failed to properly provide IDOL with the starting and ending time for workers;
- During March 2016, a civil lawsuit for breach of contract was filed in Cook County naming Fuertes Systems Landscaping, Inc. and Rafael Hurtado (individually) as defendants. The court docket reveals Mr. Hurtado filed an appearance but a default judgement was entered against Fuertes Systems Landscaping, Inc. The judge moved the case to the bankruptcy calendar in September 2016, likely because Fuertes Systems Landscaping, Inc. went bankrupt;
- During September 2016, Fuertes Systems Landscaping, Inc. was involuntarily dissolved by the Illinois Secretary of State and as a result is no longer authorized to do business in the state of Illinois; and,
- In November 2016, a Federal tax lien was filed against Fuertes Systems Landscaping, Inc.

The aforementioned evidence pertains to Fuertes Systems Landscaping, Inc., and Rafael G. Hurtado, individually. Fuertes Systems Landscaping is a former business entity no longer in existence. Rafael G. Hurtado is the former president of Fuertes. While Hurtado is currently an employee of Innovation Landscape, Inc., it does not appear he has any ownership stake in the company. FFC was unable to provide any documentation responsive to HEPD's request for prior or present infractions/complaints against Innovation Landscape, Inc.

Staff stands by the original recommendation as presented in M17-027 for the following reasons:

- Innovation Landscape, Inc. is a legitimate company registered with the secretary of state and licensed to do business in Illinois; and they are not on any non-bid list from the state of Illinois or the Attorney General.
- There are no known former or pending violations alleged or proven against Innovation Landscape, Inc.;
- Innovation Landscape, Inc. has not been barred from completing work for government agencies;
- Upon award of contract, Innovation Landscape, Inc. will secure a 100% P&P Bond and deliver to HEPD. Staff contacted the bonding company to substantiate that the Bid Bond was legitimate and received an indication that if Innovation Landscape were to receive the contract, they would be bondable as it relates to the 100% P&P bond;
- Staff confirmed that their insurance as required by this project is of adequate amounts and currently in-place.
- Innovation Landscape, Inc. and its employees have completed projects of similar scope, and repeat calls to professional references provided by Innovation Landscape, Inc. have yielded positive results and recommendations, including St. Charles Park District, Park Ridge Park District, and Butterfield Park District.

Finally, HEPD's legal counsel confirmed that, absent any allegations made directly against Innovation Landscape, Inc., HEPD is not precluded from awarding the contract as originally outlined in M17-027.

Recommendation:

Staff recommends that the B&G Committee reaffirm their prior recommendation to the Board to approve a contract with Innovation Landscapes for the installation of playground equipment at Victoria, Colony and Seascape Parks, concrete work at Evergreen Park and Hassell Road Maintenance, and restoration work at Westbury and Evergreen Parks for the low bid price of \$1,666,650.42.

In addition, staff recommends the B&G Committee recommend the board approve a contingency of 7% (\$11,665.50) be made available for extras deemed necessary by staff to complete each of the projects.

Craig Talsma

To: Dean Bostrom
Subject: RE: HEPD - Playground Installation Victoria, Colony, and Seascape Park Bid - Fuertes Systems

From: "Jodi Frailey" <JFrailey@iiffc.org>
To: "Gary Buczkowski" <gbuczkowski@heparks.org>, "Dean Bostrom" <dbostrom@heparks.org>
Subject: HEPD - Playground Installation Victoria, Colony, and Seascape Park Bid - Fuertes Systems

Good afternoon.

Attached are the documents the Board requested I send to Mr. Bostrom as well as per the request of Mr. Buczkowski when we spoke yesterday.

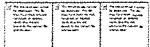
- The Illinois Secretary of State Corporation File Detail Report showing Fuertes Systems Landscaping, Inc. (President Rafael Hurtado) was dissolved involuntarily 9/9/16
- Federal Tax Lien on Fuertes Systems Landscaping, filed 11/28/16 for \$191,774.00
- Case Information Summary of a lawsuit NUTOYS Leisure Products filed against Fuertes Systems Landscaping on 3/18/16 for \$94,000.00
- Illinois Department of Labor Notice of First Violation dated 1/15/15 for violating the Prevailing Wage Act on multiple projects in The Village of Hanover Park and The Tinley Park Park District

Additionally, there is an outstanding Lawsuit record filed with the Cook County Circuit Court, filed on 8/26/16, Case Number: 16M3 5262, Plaintiff: Lechner & Sons, Defendant: Fuertes Systems Landscaping for non-payment of \$21,984.00. I was not able to save a pdf version of the record to email it to you.

I monitor and audit park projects regularly. I can appreciate the amount of time, care, and effort that must go into the planning of each project to ensure you get the best quality work for safe new playgrounds for your community, while striving to stay in budget. I respectfully ask that you consider the information I've provided as you make your final decision. Thanks again for giving me the opportunity to share our concerns with you.

Regards,

Jodi R. Frailey
Construction Analyst
Indiana, Illinois, and Iowa Foundation
for Fair Contracting
6170 Joliet Road, Suite 200
Countryside, IL 60525
ph: 708-548-4905
fax: 815-254-3525
email: jfrailey@iiffc.org
web: iiffc.org



When making a copy of this document, please refer to the original document for accuracy.



ILLINOIS DEPARTMENT OF LABOR

January 15, 2015

Fuerte Systems Landscaping, Inc. a.k.a. Fuerte Systems, Inc.
ATTN: Rafael G. Hurtado, President
20555 SE Frontage Road
Joliet IL 60431

RE: **NOTICE OF FIRST VIOLATION**
Certified Mail Receipt No.: 7014-
Public Body: VILLAGE OF HANOVER PARK & TINLEY PARK DISTRICT
Project: MULTIPLE
IDOL Case No.(s): 2012-PW-WJ 04-0660 & 2012-PW-WJ 04-0698


Dear Rafael G. Hurtado,

This letter is formal notice of the determination by the Illinois Department of Labor (IDOL) FUERTE SYSTEMS LANDSCAPING, INC. a.k.a FUERTE SYSTEMS, INC., (hereinafter referred to as "You" or "Your") violated the Illinois Prevailing Wage Act (820 ILCS 130/1 *et seq.*) ("PWA"). This letter constitutes a NOTICE OF FIRST VIOLATION and is issued by IDOL pursuant to Section 11a of the PWA, and the Prevailing Wage Hearing Procedures, 56 Ill. Adm. Code 100 for the following reasons:

You violated Section 5 of the PWA by failing to maintain accurate records, and provide records as required under the Act. Specifically, you failed to provide IDOL with: the worker's starting and ending times of work each day.

If the Department determines that You commit a second violation of the PWA within five (5) years of the date of this Notice of First Violation, You will be subject to a summary debarment for a period of four (4) years, during which time You shall not be awarded any contracts for public works. This letter is to advise You and put You on notice that if You are debarred, the debarment includes all directors, officers, agents, representatives or other controlling persons who acted through or on Your behalf as set forth in 56 Ill. Adm. Code 100.26(a). An administrative hearing is not available upon the issuance of a First Notice of Violation, but if the Department issues a Notice of Second Violation, You have the right to request a hearing to contest the violations underlying the Notices of First and Second Violation as well as the issuance of the Notices of Violations, pursuant to Section 11a of the PWA and the Prevailing Wage Hearing Procedures.

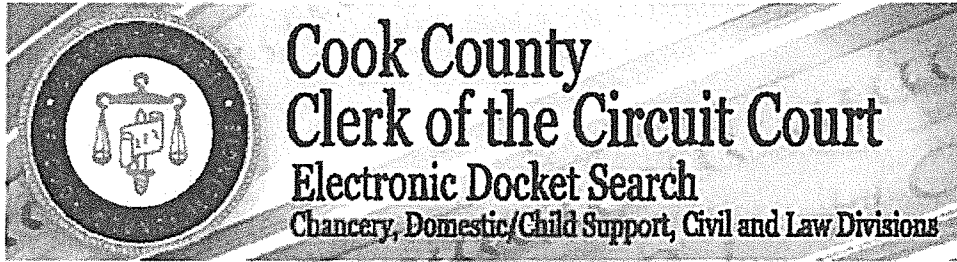
Sincerely,


Joseph Costigan
Director

Michael A. Diland Building
160 North LaSalle, Suite C-1300
Chicago, Illinois 60601-3150
(312) 793-2800

900 South Spring Street
Springfield, Illinois 62701
(217) 782-6206

Regional Office Building
2309 West Main Street, Suite 115
Marion, Illinois 62959
(618) 993-7090



Case Information Summary for Case Number
 2016-L-002868

Filing Date: 03/18/2016
 Division: Law Division
 Ad Damnum: \$94000.00

Case Type: CONTRACT
 District: First Municipal
 Calendar: U

Party Information

Plaintiff(s)
 NUTOYS LEISURE
 PRODUCTS,

Attorney(s)
 LYMAN NIELSEN LLC
 900 OAKMONT LN#308
 WESTMONT IL, 60559
 (630) 575-0020

Defendant(s)
 HURTADO RAFAEL G.

**Defendant Date of
 Service**

Attorney(s)
 CRANE HEYMAN
 SIMON WELCH
 135 S LASALLE #3705
 CHICAGO IL, 60603
 (312) 641-6777

FUERTES SYSTEMS
 LANDSCAPI

Case Activity

Activity Date: 03/18/2016 Participant: NUTOYS LEISURE PRODUCTS,
 CONTRACT COMPLAINT FILED

Court Fee: 359.00
 Ad Damnum Amount: 94000.00

Attorney: LYMAN NIELSEN LLC

Activity Date: 03/18/2016 Participant: NUTOYS LEISURE PRODUCTS,
 EXHIBITS FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 03/18/2016

Participant: NUTOYS LEISURE PRODUCTS,
EXHIBITS FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 03/18/2016

Participant: FUERTES SYSTEMS LANDSCAPI
SUMMONS ISSUED AND RETURNABLE

Activity Date: 03/18/2016

Participant: HURTADO RAFAEL G.
SUMMONS ISSUED AND RETURNABLE

Activity Date: 03/18/2016

Participant: NUTOYS LEISURE PRODUCTS,
CASE ELECTRONICALLY FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 03/18/2016

Participant: NUTOYS LEISURE PRODUCTS,
CASE SET ON STATUS CALL

Date: 05/05/2016

Judge: MCGRATH BRIGID
MARY

Court Time: 0930

Microfilm: LD000000000

Activity Date: 03/18/2016

Participant: NUTOYS LEISURE PRODUCTS,
CASE SET ON INDIVIDUAL CALENDAR

Activity Date: 04/04/2016

Participant: NUTOYS LEISURE PR
ELECTRONIC NOTICE SENT

Judge: MCGRATH BRIGID
MARY

Attorney: LYMAN NIELSEN LLC

Microfilm: LD000000000

Activity Date: 04/05/2016

Participant: NUTOYS LEISURE PRODUCTS,
AFFIDAVIT OF SERVICE FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 04/05/2016 Participant: NUTOYS LEISURE PRODUCTS,
NOTICE OF FILING FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 04/13/2016 Participant: NUTOYS LEISURE PRODUCTS,
ALIAS SUMMONS ISSUED

Court Fee: 6.00

Attorney: LYMAN NIELSEN LLC

Activity Date: 05/05/2016 Participant: NUTOYS LEISURE PRO
AFFIDAVIT FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 05/05/2016 Participant: NUTOYS LEISURE PRO
MOTION FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 05/05/2016 Participant: NUTOYS LEISURE PRODUCTS,
APPOINT SPECIAL DEPUTY - ALLOWED -

Judge: MCGRATH BRIGID
MARY

Activity Date: 05/05/2016 Participant: NUTOYS LEISURE PRODUCTS,
CASE SET ON STATUS CALL - CONTINUED -

Date: 07/11/2016
Court Time: 0945

Judge: MCGRATH BRIGID
MARY

Activity Date: 06/13/2016 Participant: NUTOYS LEISURE PRODUCTS,
ENOTICE UNDELIVERABLE

Activity Date: 06/15/2016 Participant: NUTOYS LEISURE PRODUCTS,
ALIAS SUMMONS ISSUED

Court Fee: 6.00

Attorney: LYMAN NIELSEN LLC

Activity Date: 06/27/2016 Participant: NUTOYS LEISURE PRODUCTS,

NOTICE OF FILING FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 06/27/2016

Participant: NUTOYS LEISURE PRODUCTS,
PROOF OF SERVICE FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 07/01/2016

Participant: NUTOYS LEISURE PRODUCTS,
NOTICE FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 07/01/2016

Participant: NUTOYS LEISURE PRODUCTS,
MOTION FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 07/11/2016

Participant: NUTOYS LEISURE PR
ELECTRONIC NOTICE SENT

Attorney: LYMAN NIELSEN LLC

Microfilm: LD000000000

Activity Date: 07/11/2016

Participant: FUERTES SYSTEMS LANDSCAPI
DEFAULT - ALLOWED -

Date: 07/11/2016

Judge: MCGRATH BRIGID
MARY

Activity Date: 07/11/2016

Participant: NUTOYS LEISURE PRODUCTS,
EXECUTE OR PERFORM - ALLOWED -

Judge: MCGRATH BRIGID
MARY

Activity Date: 07/11/2016

Participant: NUTOYS LEISURE PRODUCTS,
PROVE UP SET FOR - CONTINUED -

Date: 08/01/2016
Court Time: 0945

Judge: MCGRATH BRIGID
MARY

Activity Date: 07/25/2016 Participant: NUTOYS LEISURE PRODUCTS,
AFFIDAVIT FILED
Attorney: LYMAN NIELSEN LLC

Activity Date: 07/25/2016 Participant: NUTOYS LEISURE PRODUCTS,
EXHIBITS FILED
Attorney: LYMAN NIELSEN LLC

Activity Date: 07/25/2016 Participant: NUTOYS LEISURE PRODUCTS,
EXHIBITS FILED
Attorney: LYMAN NIELSEN LLC

Activity Date: 07/25/2016 Participant: NUTOYS LEISURE PRODUCTS,
EXHIBITS FILED
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EXHIBITS FILED
Attorney: LYMAN NIELSEN LLC

Activity Date: 07/25/2016 Participant: NUTOYS LEISURE PRODUCTS,
EXHIBITS FILED
Attorney: LYMAN NIELSEN LLC

Activity Date: 07/25/2016 Participant: NUTOYS LEISURE PRODUCTS,
NOTICE FILED
Attorney: LYMAN NIELSEN LLC

Activity Date: 07/25/2016 Participant: NUTOYS LEISURE PRODUCTS,
NOTICE OF FILING FILED
Attorney: LYMAN NIELSEN LLC

Activity Date: 07/25/2016 Participant: NUTOYS LEISURE PRODUCTS,
MOTION FILED

Attorney: LYMAN NIELSEN LLC

Activity Date: 08/01/2016

Participant: HURTADO RAFAEL G.

APPEARANCE FILED - FEE PAID -

Court Fee: 228.00

Attorney: CRANE HEYMAN
SIMON WELCH

Activity Date: 08/01/2016

Participant: HURTADO RAFAEL

FILE APPEARANCE OR JURY DEMAND, ANSWER OR PLEAD -
ALLOWED -

Date: 08/29/2016

Judge: MCGRATH BRIGID
MARY

Activity Date: 08/01/2016

Participant: NUTOYS LEISURE PR

EXECUTE OR PERFORM - ALLOWED -

Judge: MCGRATH BRIGID
MARY

Activity Date: 08/01/2016

Participant: NUTOYS LEISURE PR

DEFAULT - CONTINUED -

Date: 09/07/2016
Court Time: 0945

Judge: MCGRATH BRIGID
MARY

Activity Date: 08/01/2016

Participant: FUERTES SYSTEMS

JUDGMENT BY PROVE-UP SPECIFIC LITIGANT

Ad Damnum Amount: 98884.00

Judge: MCGRATH BRIGID
MARY

Activity Date: 08/01/2016

Participant: NUTOYS LEISURE PR

ORDER FINAL AND APPEALABLE

Judge: MCGRATH BRIGID
MARY

Activity Date: 09/07/2016

Participant: NUTOYS LEISURE

PLACE ON BANKRUPTCY CALENDAR - ALLOWED -

Judge:

MCGRATH BRIGID
MARY

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If data does not appear in a specific field, we likely do not have the responsive data in our master database.

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Lien Filing Record

Filing Information

Filing Number: 000841072
Filing Type: TAX LIEN - FEDERAL
Filing Office: SECRETARY OF STATE
350 W HOWLETT BLD
SPRINGFIELD, IL 62706
Filing County: STATE LEVEL FILINGS
Filing Date: 11/28/2016

Creditor Information

Creditor: IRS

Lien Information

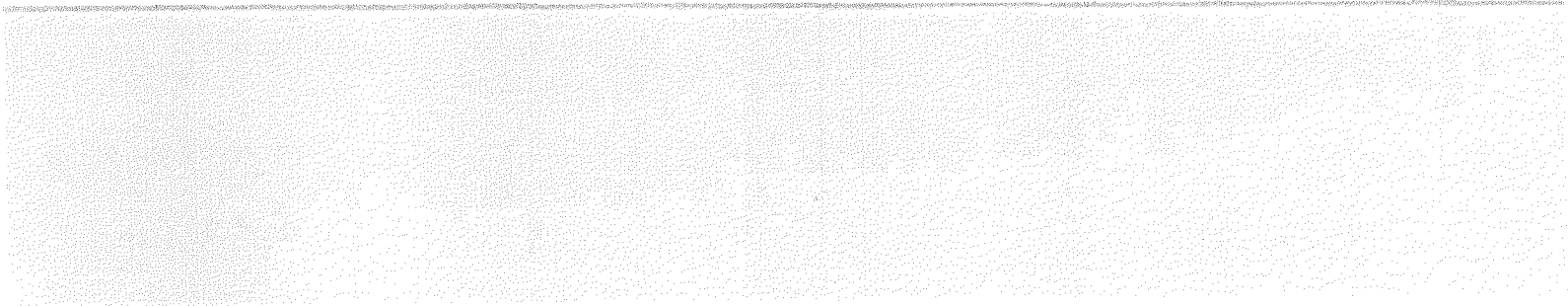
Lien Amount: \$191,774.00
Status: OPEN
Status Date: 11/28/2016

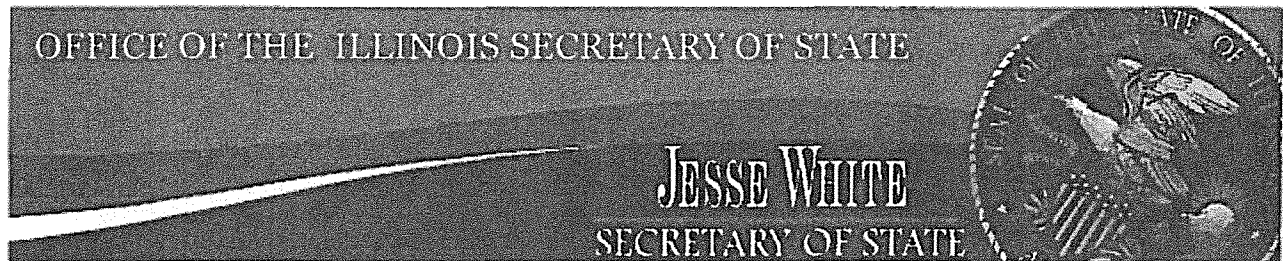
Debtor Information

Debtor: FUERTES SYSTEMS
LANDSCAPING INC A
CORPORATION
1481 PLAINFIELD RD
OSWEGO, IL 60543-9200

Document Details

Total Amount Awarded: \$191,774.00





CORPORATION FILE DETAIL REPORT

File Number	62160845		
Entity Name	FUERTES SYSTEMS LANDSCAPING, INC		
Status	DISSOLVED		
Entity Type	CORPORATION	Type of Corp	DOMESTIC BCA
Incorporation Date (Domestic)	04/12/2002	State	ILLINOIS
Agent Name	ROBERT S REDA	Agent Change Date	10/04/2012
Agent Street Address	736 N WESTERN AVE STE 353	President Name & Address	RAFAEL G HURTADO 21157 S MEADOWVIEW LN, SHOREWOOD, IL 60404
Agent City	LAKE FOREST	Secretary Name & Address	INVOLUNTARY DISSOLUTION 09 09 16
Agent Zip	60045	Duration Date	PERPETUAL
Annual Report Filing Date	00/00/0000	For Year	2016
Assumed Name	INACTIVE - FUERTE SYSTEMS, INC		

[Return to the Search Screen](#)

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MEMORANDUM NO. M17-027

TO: Building and Grounds Committee
FROM: Dean Bostrom, Executive Director
Gary Buczkowski, Director of Planning and Development
RE: Playground Installation Victoria, Colony and Seascape Family Aquatic
Parks
DATE: February 24, 2017

Background:

The park board has previously awarded supply of equipment for playground improvements at Victoria, Colony and Seascape Family Aquatic Parks. With those purchase orders being issued, staff prepared bid documents for the installation of that equipment and associated work; specifically demolition of existing playgrounds, removal of fall surface, installation of new equipment, drainage and fall surface systems and new concrete where necessary. In addition to the playground work at these two sites, some concrete replacement work at the Hassell Road Maintenance Facility and Evergreen Park and some landscape restoration work at Evergreen and Westbury Parks was included in this package with the intent of getting better unit pricing based for volume.

Implications:

Five bids were received for these projects and read aloud. Attached is a summary of the bids received. The low bid from Innovation Landscapes was reviewed by staff for accuracy and completeness. Innovation Landscapes as a company began doing public work a little over a year ago when they took on the principals and staff of Fuerte Systems Landscapes which closed its doors in the fall of 2015. Staff checked Innovation's references which included work with Butterfield and St. Charles Park Districts; both of which had good things to say about the past performance of Innovation. In addition, Innovation Landscapes management committed to having former Fuerte employees work these new HEPD projects. These former Fuerte employees met or exceeded our expectations on past projects.

Recommendation:

Staff recommends the B&G Committee recommend the board approve a contract with Innovation Landscapes for the installation of playground equipment at Victoria, Colony and Seascape Parks and concrete work at Evergreen Park and Hassell Road Maintenance and restoration work at Westbury and Evergreen Parks for the low bid price of \$166,650.42.

In addition, staff recommends the B&G Committee recommend the board approve a contingency of 7%(\$11,665.50) be made available for extras deemed necessary by staff to complete each of the projects. Assuming the entire contingency would be needed and the low bid amount, these projects combined are now tracking \$1,684+/- under budget.

Install PG Victoria, Colony Seascape; Concrete Victoria, Colony, Maint, Evergreen;
Landscape Victoria, Colony, Evergreen, Westbury - February 22, 2017

	Innovation Landscape, Inc. PO Box 505 Plainfield, IL 60544 815-557-0473 nataly@innovationlandscapeinc.com	George's Landscaping 1410 Mills Rd, Joliet, IL 60433 815-774-0350 george@georgeslandscaping.com	Hacienda Landscaping, Inc. 2005 Cumberland Dr, Plainfield, IL 60586 hacienda5779@yahoo.com	R. A. Mancini, Inc 481 Scotland Rd, Unit 101, Lakemoor, IL 60051 815-344-0600 andy@ramancini.com	Elanar Construction, 6620 W. Belmont Ave, Chicago, IL 60634 773762877011 ross@elanar.com
BOND	X	X	X	x	x
VICTORIA					
Site Security	\$2,800.00	\$2,450.00	\$2,100.00	included in Demo	\$1,925.00
Demo	\$10,361.00	\$10,216.00	\$11,152.00	\$19,289.50	\$12,070.00
Dry Block	\$6,720.00	\$5,110.00	\$8,400.00	included in Install	\$6,440.00
Concrete	\$1,430.00	\$2,409.00	\$1,540.00	included in Install	\$2,310.00
PG&Bollard Install	\$16,089.44	\$19,055.00	\$15,800.00	\$20,600.00	\$19,520.00
Drain	\$6,700.00	\$4,513.00	\$8,610.00	\$15,532.00	\$4,998.00
Wood Fall Surface	\$13,837.50	\$14,800.00	\$11,250.00	\$15,025.00	\$13,795.00
Landscape	\$3,540.00	\$4,140.00	\$7,020.00	\$4,790.00	\$7,565.00
TOTAL VICTORIA	\$61,477.94	\$62,693.00	\$65,872.00	\$75,236.50	\$68,623.00
COLONY					
Security & Demo	\$5,370.00	\$5,050.25	\$4,559.00	\$9,041.00	\$5,470.00
Concrete	\$525.00	\$971.25	\$315.00	\$455.00	\$1,050.00
PG Install	\$6,738.80	\$7,796.00	\$6,000.00	\$4,200.00	\$6,800.00
Drain	\$660.00	\$715.00	\$560.00	\$2,550.00	\$750.00
Wood Fall Surface	\$7,847.50	\$7,900.00	\$6,150.00	\$8,150.00	\$7,900.00
Sand Replacement	\$340.00	\$260.00	\$360.00	\$398.00	\$500.00
Landscape Restore	\$5,600.00	\$8,022.50	\$12,900.00	\$10,375.00	\$11,720.00
TOTAL COLONY	\$27,081.30	\$30,715.00	\$30,844.00	\$35,169.00	\$34,190.00
Seascape (FAC)					
Security	Included in Demo	\$7,350.00	\$2,350.00	\$5,000.00	included in demo
Demo	\$12,970.00	\$5,789.00	\$4,450.00	\$14,950.00	\$10,800.00
Concrete	\$4,770.00	\$8,612.50	\$4,770.00	\$5,035.00	\$6,095.00

Install PG Victoria, Colony Seascape; Concrete Victoria, Colony, Maint, Evergreen;
 Landscape Victoria, Colony, Evergreen, Westbury - February 22, 2017

PG Install	\$10,715.38	\$8,950.00	\$7,000.00	\$5,500.00	\$8,450.00
Drain	\$5,520.00	\$4,247.50	\$4,040.00	\$7,655.00	\$5,240.00
Sand play	\$1,765.80	\$1,100.00	\$1,240.00	\$2,110.00	\$2,240.00
Rubber Surface	\$8,750.00	\$11,637.00	\$15,750.00	\$16,187.50	\$9,100.00
TOTAL SEASCAPE	\$44,491.18	\$47,686.00	\$39,600.00	\$51,437.50	\$41,925.00
MAINTENANCE					
Concrete	\$3,500.00	\$4,850.00	\$1,400.00	\$1,800.00	\$1,850.00
TOTAL MAINTENANCE	\$3,500.00	\$4,850.00	\$1,400.00	\$1,800.00	\$1,850.00
EVERGREEN					
Concrete	\$9,600.00	\$10,360.00	\$11,200.00	\$7,800.00	\$8,400.00
Landscape	\$10,800.00	\$13,560.00	\$20,400.00	\$14,500.00	\$15,780.00
TOTAL EVERGREEN	\$20,400.00	\$23,920.00	\$31,600.00	\$22,300.00	\$24,180.00
WESTBURY PATH					
Landscape	\$2,200.00	\$2,480.00	\$3,300.00	\$2,500.00	\$3,520.00
TOTAL WESTBURY	\$2,200.00	\$2,480.00	\$3,300.00	\$2,500.00	\$3,520.00
TOTAL BID + \$7,500 ALLOWANCE	\$166,650.42	\$179,845.00	\$180,116.00	\$195,943.00	\$181,788.00

MEMORANDUM NO. M17-042

TO: Building and Grounds Committee
FROM: Dean R. Bostrom, Executive Director
Craig Talsma, Deputy Director/Director of Admin & Facilities
RE: Resident request to park at Seascap
DATE: March 31, 2017

Background

The district received a request from Mr. Bino Puthusseril, a resident who lives on Brookside Lane in Hoffman Estates (located near Seascap), asking permission to park his Bobcat trailer truck (semi-truck without the trailer) during the off-season at Seascap so he would have a shorter commute when retrieving his truck for work usage. Currently the district does not allow overnight parking at our facilities or parks. A copy of Mr. Puthusseril's formal request to the board via an email to the Executive Director is attached.

Implications

Staff checked with the Village of Hoffman Estates in case the district was interested in granting this request or if the district had interest in allowing use of our parking lots during off times. We were informed that if we were to allow parking at a location such as Seascap, which is in a residential area, it would be deemed as commercial use and be against Village Ordinances. In order to grant such a request, the district would have to obtain a special use variance from the village and follow all necessary requirements to obtain such variance.

The district does not feel it is in our best interest to change the current usage of our parking lots or facilities. Since this was a formal request to the board, we are seeking board approval of our recommendation to deny his request.

Recommendation

The B&G Committee recommends that the full board deny the request of Mr. Puthusseril to park his Bobcat trailer truck in the Seascap parking lot during the off-season.

Craig Talsma

To: Dean Bostrom
Subject: RE: Parking

Good Morning Mr Bostrom,

Sorry for the delay in response. Please consider the below message my written request for parking consideration at Seascap.

Hoffman Estates Park Board - Attn: Dean Bostrom

My neighborhood is across from Seascap pool. My wife and I are over the road truck drivers. We're home only Sunday afternoon and Monday then go right back on the road Tuesday. I was wondering if I could park my truck at Seascap during the off season. It's just a bobtail.....there's no trailer. The reason I ask is because I park at my company terminal which is in Markham, IL.....quite a drive from home. I deliver and pick up each week in Elk Grove which is only a few minutes from home. Being able to park by home would drastically increase the small amount of time my wife and I have at home. Again this would only be during the off season so as to cause no inconvenience. We would take responsibility for the vehicle if anything happened to it and I since our livelihood depends on having a clean record....I can assure you I would utilize the utmost safety while on the property. My entire family; parents, brother, sister, their families and my cousins all live in Hoffman Estates. I personally have lived across from Seascap since before it was built. In its entire existence I have always seen it completely vacant and underutilized in the off season. As a longtime resident and taxpayer I would be very grateful to be granted permission to park my bobtail truck in the Seascap lot during the off season. As I'm sure you can imagine, being a truck driver means sacrificing a lot of things that the average person takes for granted. It would mean a lot to have more quality time with my family by being able to park closer to our home.

Thank you for your consideration in this matter on April 4th 2017,

Bino Puthusseril
1970 Brookside Ln
Hoffman Estates, IL 60169
847.809.1918

MEMORANDUM NO. M17-040

TO: Buildings & Grounds Committee
FROM: Dean R. Bostrom, Executive Director
John Giacalone, Director Parks & Risk Management
RE: Parks Board Report
DATE: March 31, 2017

1. Controlled burns; the three contractual sites are complete (Hunter's Ridge, Rohrssen, and Black Bear) and staff has completed 18 sites with 6 more remaining.
2. Staff has been over seeding the high profile natural areas with a custom blend of forbs and grasses.
3. Staff rebuilt about 25 worn out Seascape deck chairs.
4. Seascape fire suppression system is just about complete; it still needs to be connected to the facilities fire panel.
5. Coming up in April we will be working on prepping Seascape for opening, soccer goal repairs, turning on the Thor Guard system, opening the outdoor tennis and pickle ball courts, installing the lake fountains, getting the ballfields into practice condition, starting the 2017 mowing cycle.
6. Vehicle 500 replaced front brake pads, brake rotors, left front brake caliper and exhaust gasket flange.
7. Truck 520 replaced oxygen sensor.
8. Truck 511 replaced u joint on drive shaft.
9. Bus 534 replaced oil cooler.
10. Truck 516 installed new tires.
11. Safety lane inspection completed on dump trucks and trailers.
12. Completed maintenance and repair on all tractor implements, lift, chipper air compressor and small equipment.
13. Staff replaced the ignitor on RTU-11 at T.C.
14. We replaced the ejector pump in the Zamboni room at T.C.
15. We replaced the flame sensor on the spa boiler at T.C.
16. Staff repaired the wind screen on the parking lot fence at T.C.
17. We replaced the chlorine pump at PSSWC.
18. Staff replaced a flame roll out switch on RTU-3 (tennis court) at PSSWC.
19. Replaced a condenser motor in the walk in cooler at BPCC.
20. The flame sensor was replaced on RTU-1 at Vogelei.
21. Broken tile in front entrance of the gymnastics was replaced at Vogelei.
22. A new ping pong table was built for the teen center at Vogelei.
23. The card reader was repaired at the entrance to Bo's Run at WRC.
24. A new thermostat was installed in the mechanics shop at the parks department.
25. The lake aerator was repaired at Chestnut.
26. A new play panel was installed at Black Bear Playground.
27. The broken chain ladder was replaced at Community Park Playground.
28. Two worn out hanging pods were replaced at Huntington Park Playground.
29. Tennis pickleball nets are going up in the parks.
30. All the no ice use signs and flags are coming down as well as the no skating signs.

**HOFFMAN ESTATES PARK DISTRICT
2017 GOALS & OBJECTIVES
PARKS DIVISION**

Key: C = Complete / SC = Substantially Complete / IP = In Progress / NB= Not Begun / NA = Not Accomplished

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Objective 3: Connect and engage our community

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Expand marketing communications with the use of social media and mobile applications	Provide useful public landscaping information through the park perspective social media and web site. Update a minimum of 4 times per year.	IP	Information has been sent to the C & M department
Increase volunteer involvement in District operations	Conduct a tree seedling planting event in April at Essux Park	IP	We were able to secure 100 free oak saplings for this event
	A volunteer park clean up is scheduled for May location to be determined	NB	
	A volunteer Queen Anns Lace removal is scheduled for July, location to be determined	NB	
	A volunteer Teasel removal is scheduled for August, location to be determined	NB	
	A volunteer Seed Collection is scheduled for September, at Charlemange Park	NB	
	Adopt a Park program. Increase by 2 sites.	IP	Activilly advertising
	Increase the parks tree memorial program By 5	IP	Activilly advertising
	Increase the park bench memorial program By 2	IP	Activilly advertising

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Objective 1: Achieve annual and long range financial plans

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Achieve District annual budget to maintain fluid balance reserves	Administratate the Parks Division budget. Meet 100% of the timelines established by the finance division	NB	

Perform internal control audits	Monitor budget to ensure expenses do not exceed budget and are in line with revenue projections and revenues are meeting financial goals and objectives. Meet budget expectations.	IP	All line items are within budget
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District Objective 3: Utilize our resources effectively and efficiently

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Utilize best practices to maximize operational efficiencies as a District	PSSWC replace RTU-4	IP	Secureing competitive pricing
	PSSWC replace RTU-5	IP	Secureing competitive pricing
	PSSWC replace RTU-8	IP	Secureing competitive pricing
	Seascape rebuild pump # 4	IP	Secureing competitive pricing
	Replace riding field striper	C	Striper has arrived
	Replace toro Z-turn mower #563	SC	Mower is ordered
	Replace pick up #509	SC	Truck is ordered
	Replace extended cab pick up #450	SC	Truck is ordered
	Replace pick up #912	SC	Truck is ordered
	Resurface Eisenhower running track surface	IP	Evelulation track sections for resurfacing
	Replace parks fuel pumps	IP	Developing specifications
	Fabbrini park install lake aerator	NB	
	WRC replace RTU-1	IP	Evaluating need
	WRC multi unit replace compressor	IP	Evaluating need
	WRC replace RTU-6	IP	Evaluating need
Chino park Lay out garden plots	IP	Working with Gary on the ADA component	
Perform a capacity usage analysis	Purchase and plant trees, shrubs, and flowers throughout district. Complete by end of 4 th quarter.	NB	Developing a needs / verity list

DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Objective 1: Create and sustain quality parks, facilities, programs and services

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Implement best practices for allowable expansion of natural areas	Enhance high visibility natural areas by adding additional wild flower seeds. Complete by end of 4 th quarter per budget allowance.	SC	Over seeding is 80% complete

Continue to address park and recreation needs according to the district's ADA transition plan	Complete assigned ADA projects. Complete by end of 4 th quarter.	NB	No projects have been assigned
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District Initiative 2: Utilize best practices

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Enhance overall quality of natural areas	Enhance natural areas by controlling invasive plants to 20% or less. Maintain/monitor on quarterly basis for compliance.	NB	Plants are just breaking dormancy
	Control burns at Black Bear, Hunters Ridge and Roherson Parks. Annually.	C	Contract burns are complete

District Objective 3: Advance environmental and safety awareness

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Implement best practices to maintain a minimum score of 95% in the District-wide IPRA environmental report card	Maintain Park Division's compliance with IPRA's Environmental Report Card. Complete by end of 4 th quarter.	IP	Reviewing criteria
Maintain PDRMA accreditation	Achieve a division score of 95% or better	IP	Collection data

DISTRICT GOAL 4: PROMOTE QUALITY LEADERSHIP AND SERVICES

District Objective 1: Develop leadership that ensures workforce readiness

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Continue to evaluate and create procedures and training to promote a high level of internal customer service	Train and document 100% of all staff on job specific and mandatory training within the Park's division. Within one month of their employment start date.	SC	Full time staff has been trained

District Objective 3: Promote continuous learning and encourage innovative thinking

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Promote furthering educational opportunities of staff by encouraging participation in workshops, conferences and other educational opportunities	Conduct two Parks Division team building events. Complete by end of 2 nd and 4 th quarters.	IP	One scheduled in April

MEMORANDUM NO. M17-039

TO: Building and Grounds Committee
FROM: Dean R. Bostrom, Executive Director
Gary Buczkowski, Director of Planning & Development
RE: Planning & Development Board Report
DATE: March 28, 2017

1. **Playground Improvements:**

Staff has met with the contractor and laid out all proposed projects which will begin the first week of April, weather permitting. First on the list is the demolition of equipment at Victoria South and removal of the concrete on the Victoria Path and Seascaple pool deck. Playground equipment is scheduled to arrive on the 14th and will be installed once demolition at the playground sites is completed.

2. **PSSWC shower wet areas renovation:**

Staff is working with DLA Architects to complete the plans and specs for the work in the wet areas of PSSWC. Bid will be released April 6 and opened April 20, 2017. Low bid recommendations will be presented to the B&G Committee meeting on May 2, 2017. This committee meeting will be followed by a Special Board meeting to approve the B&G recommendation. The project is currently scheduled to begin the second week of July with all work to be completed by September 29th.

To ensure that this project is done in the quickest possible manner, the district will be assessing liquidated damages of \$2,500 per day for each day the project is not substantially completed starting September 30th (no maximum). In reciprocation, if the contractor finishes prior to September 16th, they will be awarded an incentive of \$2,500 for each day prior to that date that they have achieved substantial completion (for a maximum 10 days).

3. **TC Northside Renovation:**

Work on the project is now estimated at 75% completion with a target date of May 1st for turn over to the Recreation staff for installation of FFE items. The project is currently tracking at budget level. Additionally, there will be a tour of the north side as the last agenda item of the B&G meeting.

**HOFFMAN ESTATES PARK DISTRICT
2017 GOALS & OBJECTIVES
PLANNING & DEVELOPMENT**

Key: C = Complete / SC = Substantially Complete / IP = In Progress / NB= Not Begun / NA = Not Accomplished

DISTRICT GOAL 1: PROVIDE HEALTHY AND ENJOYABLE EXPERIENCES FOR ALL PEOPLE

District Objective 1: Offer healthy and enjoyable experiences that promote equal access

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Develop plans to meet increased program needs 50+ population	Oversee the construction and or redevelopment of the north end of the Triphahn Center into a Senior Center. All construction work to be completed by the 3 rd Quarter 2017.	IP	Construction on the project is at a 75% completion level with an anticipated completion date for hard cost items being May 1st.

District Objective 2: Achieve customer satisfaction and loyalty

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Provide parks, facilities and opportunities that promote healthy and enjoyable experiences.	Oversee the construction and or redevelopment of the Triphahn Center Gym Shelf into an Off-Ice Training facility. All construction work to be completed by the 2 nd Quarter 2017.	IP	Construction on the project is at a 75% completion level with anticipated completion date for hard cost items being May 1st.
Develop Community Gardens at Chino Park.	Work with Parks & Rec Divisions to provide design support to create test community garden plots at Chino Park.	NB	

District Objective 3: Connect and engage our community

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Solicit input and engage residents in the planning process.	Conduct public input meetings on all projects that involve a new addition or alteration to an existing facility. Meetings October for 2017 projects.	NB	
	Incorporate if possible any practical plans for renovation and update of parks and playgrounds. Meetings fall 2017 for 2018 projects.	NB	

DISTRICT GOAL 2: DELIVER FINANCIAL STEWARDSHIP

District Objective 1: Achieve annual and long range financial plans

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Achieve District annual budget to maintain fund balance reserves.	Complete all overseen capital projects at or below budget amounts. September 2017.	IP	Awarded projects are currently tracking at 5%-7% below budgeted levels.
	Monitor all projects and adjust program plans to maintain projects with budgeted amounts on a monthly basis.	IP	Staff is working with the Architects and recreation staff to keep cost overruns to a minimum on the PSSWC wet areas project. Proposed work duration was established based on the least impact on customers and the lowest financial risk to the park district.

District Objective 2: Generate alternative revenue

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Develop strategies to attract additional sponsors and new partnerships.	Continually look for private funding opportunities to fund local capital projects.	IP	Staff is currently working with Village staff to secure outside funding for trail improvements within the community.
Achieve District annual budget to maintain fund balance reserves.	Continually look for state and federal opportunities to fund local capital projects.	IP	Maintenance personnel are currently attempting to get funding support for the electrical upgrade associated with the North end Triphahn Project.

District Objective 3: Utilize our resources effectively and efficiently

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Achieve District annual budget to maintain fund balance reserves.	Reuse and or refurbish existing building materials associate with the renovation and reconstruction of the North End of Triphahn center.	IP	Some of the existing doors were reused on the Triphahn North project. The existing see-saw spring rockers at Colony and Victoria Park are going to be reused. New plastic seats were ordered to replace the faded ones and a coat of paint will make the steel look like new.

District Objective 4: Utilize our resources effectively and efficiently

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Achieve District annual budget to maintain fund balance reserves.	Coordinate the data input and utilization of the GIS asset management system. Make the GIS asset management system operational for budget formulation fall of 2017.	IP	GIS database was completed and turned over to the Maintenance GIS staff member in March. Annual inspections on asset integrity will begin this spring and continue through the summer. The proposed asset

			replacement predictor is working as planned and will be available as a budgeting tool for the 2018 capital review process.
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DISTRICT GOAL 3: ACHIEVE OPERATIONAL EXCELLENCE AND ENVIRONMENTAL AWARENESS

District Objective 1: Create and sustain quality parks, facilities, programs and services

Division Objectives	Measures/Action	Status	Achievement Level/Comments
*Maintain district infrastructure to utilize proven best practices that provide first class parks and facilities.	Replace Victoria South Playground. Complete by July 2017.	IP	Plans and bids complete, equipment ordered and installation contractor on board. Construction to begin in early April (weather permitting).
	Replace Colony aged 2-5 yr old Playground. Complete by August 2017.	IP	Plans and bids complete, equipment ordered and installation contractor on board. Construction to begin in early April (weather permitting).
	Replace Seascape Sand playground equipment. Complete by July 2017.	IP	Plans and bids complete, equipment ordered and installation contractor on board. Construction to begin in early April (weather permitting).
	Repair and color coat Fabbrini Tennis courts. Complete by July 2017.	IP	Contractor has been secured for this project which will be done during the month of August.
	Repair major cracks on tennis courts (All locations). Complete by July 2017.	IP	Contractor has been secured for this project which will be done during the month of August.
	Rebuild Evergreen pathway system Completed by Fall 2017	IP	Contractor has been secured for this project which will be done during the month of August.
	Repave Hassell Road Maintenance facility east exit drive. Complete by July 2017.	IP	Contractor has been secured for this project which will be done during the month of August.
	Patch and sealcoat Willow and BPC parking lots. Complete by July 2017.	IP	Contractor has been secured for this project which will be done during the month of August.
	Crack fill all parking lots (ongoing process). Complete by July 2017.	IP	Contractor has been secured for this project which will be done during the month of August.
	Coordinate roof study /Triphahn, PSSWC, Willow, Hassell Maintenance Building	IP	Contractor has been secured for this project which will be done during the month of August.

	Complete by May 2017.		August.
	Coordinate architectural plans to refurbish and/ or renovate the club locker room wet areas of the Prairie Stone Sports and Wellness Center. Completed by the end of the 3 rd quarter. Construction scheduled for Summer of 2018.	IP	Drawings, specifications and bid packages completed. Bid opening scheduled for April 20th with Board award May 2nd. Construction to begin on or about June 1st with completion by Labor day 2017.

District Initiative 2: Utilize best practices

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Specify environmentally sound programs and opportunities on environmental best practices.	Work w/outside contractors involved with district projects to reduce garbage & require contractors to have metal waste picked up by scrapers. Offer mulch to the public for residential garden use. Locally dispose of 30% existing mulch materials.	C	Recycled materials were separated during demolition of Triphahn Center. Old playground metal was salvaged for scrap reuse. Old mulch from playground surfaces offered to community for garden use.

District Objective 3: Advance environmental and safety awareness

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Specify environmental sound programs and opportunities on environmental best practices.	Require playground manufactures to provide documentation of environmentally sustainable manufacturing practices associated with the production of their equipment.	C	Low bid supplier needed to meet this requirement for award of 2017 contract work.

District Objective 2: Build organization culture based on I-2 CARE Values

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Continually expand and update Hoffman University training curriculum to enhance workforce knowledge and readiness.	Lead one Hoffman Workshop program. One minimum in 2017.	C	Planning staff conducted a training session On GIS asset management. About 20 staff members attended this training.

District Objective 3: Promote continuous learning and encourage innovative thinking

Division Objectives	Measures/Action	Status	Achievement Level/Comments
Promote further educational opportunities of staff by encouraging participation in workshops conferences and other educational opportunities.	Attend ILCA conference (Participate in a minimum of 6 CEU hrs.) Spring 2017.	C	Staff attended 6 hours of education sessions during the 2017 ILCA conference.
	Attend IPRA, ASLA or NRPA conference.	C	Staff attended 7 hours of education sessions during the 2017 IPRA conference.
	Attend 2 training programs or classes. By end of 2017.	IP	Planning staff enrolled in CPSI 3 day training.