HOFFMAN ESTATES PARK DISTRICT  
Hoffman Estates, Illinois

FORM OF PROPOSAL

Proposal of _______________________________, hereinafter called the "BIDDER", (a) / (an) ________________________________, (Corporation, Partnership, individual) doing business as _________________________________, to Hoffman Estates Park District, hereinafter called the "OWNER."

***

The Bidder, in response to your advertisement for bids for Supply of Flooring for Willow Recreation Center & Vogelei Barn having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials hereby proposes to furnish all materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract Document:  Numbers: __________, __________, __________, __________.

ITEMS

Include Product Specifications, if product differs from product sited within bid packet

<table>
<thead>
<tr>
<th>Product</th>
<th>Unit Price if applicable</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>WILLOW RECREATION CENTER</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carpet Tile</td>
<td>$____________________</td>
<td>$____________</td>
</tr>
<tr>
<td>234.66 square footage</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Carpet Tile – Solid Color</td>
<td>$____________________</td>
<td>$____________</td>
</tr>
<tr>
<td>(37.33 Square Yards)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Adhesive for Carpet Tile if applicable</td>
<td>$____________________</td>
<td>$____________</td>
</tr>
<tr>
<td>Vinyl Tile/Willow Recreation Center</td>
<td>$____________________</td>
<td>$____________</td>
</tr>
<tr>
<td>1105 Square Ft.</td>
<td></td>
<td></td>
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</tbody>
</table>
Vinyl Base Johnsonite 4” Cove Base 568 Lineal Ft. $_______________ $_______________

Snap-In Vinyl Transition 60 Lineal Ft. $_______________ $_______________

Adhesive for Vinyl Tile if applicable $_______________ $_______________

VOGELEI CENTER

Vinyl Tile 3,522 Square Ft. $_______________ $_______________

Vinyl Base Johnsonite 4” Cove 220 Lineal Ft $_______________ $_______________

Johnsonite Radial Stair Treads 63 Lineal ft $_______________ $_______________

Johnsonite Stair Risers 63 Lineal ft $_______________ $_______________

Johnsonite 24” x 24” Radial Design Rubber Tiles 64 square feet $_______________ $_______________

Adhesive for Vinyl Tile if applicable $_______________ $_______________

Additional Costs: Freight $_______________

Additional Costs (include details) $_______________ Details:

TOTAL PRICE DELIVERED $_______________

HOFFMAN ESTATES PARK DISTRICT FIRM NAME ____________________________

BY: ____________________________ ADDRESS ____________________________
   (Sign and Date) ____________________________

BY: ____________________________ PHONE ____________________________
   (Sign and Date) ____________________________

BY: ____________________________ EMAIL: ____________________________
   (Sign and Date) ____________________________

S/BIDS/2017/WRC & Vogelei Flooring 1.23.18 – Page 2
Accompanying this is a N/A (Bid Bond, Certified Check, Bank Draft)

In the amount of ________________________________________________________

            (Dollars)

($__________________) being five percent (5%) of the Base Contract Bid, the same being subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and it is agreed that this bid may not be withdrawn during the period of days in the Contract Documents.

The Bidder hereby certifies:

A. That this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.

B. That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid.

C. That he has not solicited or induced any person, firm, or corporation to refrain from bidding.

D. That he has not sought by collusion or otherwise to obtain for himself any advantage over any other bidder or over the "Owner."

E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-17-04 adopted by the Hoffman Estates Park District.


G. That all materials, methods and workmanship shall conform to the drawings, specifications, manufacturer’s standards and specifications, and all applicable Codes and Standards.

H. The bidder understands that the Hoffman Estates Park District looks favorably on minority businesses as sub-contractors for supplies, equipment, labor services and construction.
CERTIFICATION

I, ____________________ (Officer), having been first duly sworn on Oath, do depose and state that I presently reside at ________________ (Address), and that I am the duly authorized principal, officer or agent of _______________ (Name of Contractor) and do hereby certify to Hoffman Estates Park District, its Commissioners, Officers and Employees that neither I nor ________________ (Name of Contractor) are barred from bidding on the Contract for which this bid is submitted, and as a result of violation of either Section 33E-3 (Bid-rigging”) or Section 33E-4 (“Bid-rotating”) of Article 33E of the Criminal Code of 1961 of the State of Illinois approved July 28, 1961, as amended.

_________________________
On behalf of Contractor

Subscribed and sworn to before me

this ________ day of ________, 20___

______________________________
- Notary Public -

My Commission Expires:

______________________________
REFERENCES

Hoffman Estates IL 60169

References for:
1. Company Name: _________________________________
   Address: _______________________________________
   City-state: ______________________________________
   Phone Number: _________________________________
   Contact Person: ________________________________

2. Company Name: _________________________________
   Address: _______________________________________
   City-State: ______________________________________
   Phone Number: _________________________________
   Contact Person: ________________________________

3. Company Name: _________________________________
   Address: _______________________________________
   City-State: ______________________________________
   Phone Number: _________________________________
   Contact Person: ________________________________

4. Company Name: _________________________________
   Address: _______________________________________
   City-State: ______________________________________
   Phone Number: _________________________________
   Contact Person: ________________________________

SUSTAINABILITY STATEMENT

Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm’s practices.

Instructions

Provide a clear description of your firm’s sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied. _______________________________________________________________

_____________________________________________________________

_____________________________________________________________

_____________________________________________________________

_____________________________________________________________

Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management. _______________________________________

_____________________________________________________________

_____________________________________________________________

Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping. ________________________________

_____________________________________________________________

_____________________________________________________________
Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. __________________________________________

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. __________________________________________