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**MINUTES
BOARD MEETING NO. 1012
December 20, 2016**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Board of Commissioners was held on December 20, 2016 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner R. Evans, Kaplan, Kilbridge, Kinnane, McGinn, Mohan, Bickham

Absent: None

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, Parks and Risk Director Giacalone, Golf Director Bechtold

Audience: Program Manager Cuff; from the 50+ club: Glen & Lydia Hoffmeyer, Hap & Jan Wittkamp, Russ Duke, Joe McCue, Program Manager Dodson and family, PS Coordinator Swan, Mr. K. Evans, Comm Rep Katis

2. Pledge of Allegiance:

Everyone present stood for the Pledge of Allegiance.

3. Approval of Agenda:

Commissioner Mohan made a motion, seconded by Commissioner Kilbridge to approve the agenda as presented. The motion carried by voice vote.

4. Awards:

A. BOH – 50+ Volunteers:

President Bickham presented the 50+ Volunteers with the BOH for their tremendous help in packing up the 50+ area for the TC Renovation project.

B. FT Employee of 4Q2016:

President Bickham presented Program Manager Dodson with the FT Employee 4Q 2016 Award for her hard work and extra effort on her programming and special events.

C. PT Employee of 4Q2016:

President Bickham presented PS Coordinator Swan with the PT Employee 4Q 2016 Award for her special efforts with PS and stepping up during Program Manager Stoner's absence.

5. Recess:

Commissioner Mohan made a motion, seconded by Commissioner Kaplan to recess the Regular Board meeting. Motion carried by voice vote.

During the recess, President Bickham awarded Executive Director Bostrom with his 20 year pin and reviewed his many awards and achievements during his employment as well as the establishment of the Friends of HE Parks Foundation.

6. Reconvene Following A&F Committee Meeting:

Commissioner Mohan made a motion, seconded by Commissioner McGinn to reconvene the Regular Board Meeting No. 2012 following the adjournment of the A&F Committee meeting. The motion carried by voice vote.

7. Approval of Minutes:

A. Regular Board 11/22/16, Special Board 11/15/16, Committee of the Whole 11/8/16:

Commissioner Kinnane made a motion, seconded by Commissioner Kaplan to approve the minutes of the November 22 Regular Board, November 15 Special Board and November 8 Committee of the Whole minutes as presented. The motion carried by voice vote.

8. Comments from the Audience:

None

9. Consent Agenda:

Commissioner R. Evans made a motion, seconded by Commissioner Kilbridge to approve the Consent Agenda as presented.

On a Roll Call: Carried 7-0-0
Ayes: 7 R. Evans, Kaplan, Kilbridge, Kinnane, McGinn, Mohan, Bickham
Nays: 0
Absent: 0

- A. BPC Sand Purchase / M16-140
- B. Padding and Netting Proposal Off-Ice Training area / M16-142
- C. Tax Levy Ordinance in Final Form O16-009 / M16-150
- D. B&A Ordinance in Final Form O16-011 / M16-149
- E. DLA Contract for PSSWC Locker room project / M16-144
- F. Travel Expense Account Policy, Resolution R16-004 / M16-139
- G. Balanced Scorecard / M16-088
- H. Open and Paid Invoice Register \$516,621.46
- I. Revenue and Expenditure Report
- J. Acceptance of B&G Minutes 11/1/2016
- K. Acceptance of A&F Minutes 11/15/2016

10. President's Report:

President Bickham congratulated staff on Winterfest and Breakfast with Santa. He also congratulated the district on receiving PDRMA's highest score on the loss control process and the Level A with \$1,500 cash award. He congratulated the district and accounting staff on the CAFR award and Deputy Director Talsma on his re-election. He also congratulated Executive Director Bostrom on his 20 years.

11. Adoption of Executive Director's Report:

Commissioner Kaplan made a motion, seconded by Commissioner R. Evans to adopt the Executive Director's Report as presented. The motion carried by voice vote.

12. Old Business:

None

13. New Business:

A. Policy on Board/Committee Meeting Schedule/M16-145:

Executive Director Bostrom reviewed the memo noting that the Comm Reps consensus supported option A/to begin the twice a month meeting schedule in June after the nomination of new Comm Reps to the committee meetings.

Commissioner Mohan made a motion, seconded by Commissioner Kilbridge to recommend the board approve the policies as modified in M16-145 and to approve the 2017 Board/Committee meeting schedule Proposal A to meet 2 times a month effective June 2017. The motion carried by voice vote.

B. 2017 Calendar of Board/Committee Meetings / M16-146:

Executive Director Bostrom reviewed the item. Commissioner Kaplan asked what would happen if the B&G meeting finished early and Executive Director Bostrom explained that if they find that the B&G is not running 45+ minutes that the scheduled start date could be revised.

Mr. K. Evans asked if the Comm Reps were in agreement with the starting times and Executive Director Bostrom noted that they were.

Commissioner Kaplan made a motion, seconded by Commissioner R. Evans to approve the new calendar with the meeting changes effective June 2017 as outlined in M16-146. The motion carried by voice vote.

C. Review/Release of Executive Session Minutes/M16-147:

Executive Director Bostrom reviewed the item.

Commissioner Mohan made a motion, seconded by Commissioner Kilbridge to approve R16-003 releasing Board Meeting No. 996 Executive Session notes as outline in M16-147. The motion carried by voice vote.

14. Commissioner Comments:

Commissioner Kaplan wished everyone an enjoyable holiday.

Commissioner R. Evans agreed and thanked Executive Director Bostrom for his past 20 years.

Commissioner Kilbridge noted that she enjoyed Winterfest and heard many good comments about Breakfast with Santa and she congratulated Director Bostrom on his 20 years.

Commissioner Mohan wished everyone a happy holiday noting that he was glad to be at the meeting. He thanked Executive Director Bostrom and staff for all their hard work.

Commissioner McGinn also congratulated Executive Director Bostrom and noted that he enjoyed Winterfest.

Commissioner Kinnane congratulated Executive Director Bostrom and wished everyone a happy new year.

15. Executive Session:

Commissioner Mohan made a motion, seconded by Commissioner Kilbridge to move to Executive Session at 8:40 pm for the purpose of:

- A. Minutes, pursuant to Section 2(c) (21) of the Open Meetings Act.
- B. Appointment, employment, compensation, discipline, performance or dismissal of an employee, pursuant to Section 2 (c) (11) of the Open Meetings Act.

On a Roll Call: Carried 7-0-0
Ayes: 7 Evans, Kaplan, Kilbridge, Kinnane, McGinn, Mohan,
Bickham
Nays: 0
Absent: 0

Commissioner R. Evans made a motion, seconded by Commissioner Mohan to reconvene to regular session at 10:45 pm. The motion carried by voice vote.

16. Discussion and Vote from Executive Session:

Commissioner Mohan made a motion, seconded by Commissioner Kilbridge to renew the Executive Director's Employment Agreement for an additional year to the existing 18 months remaining to the term of the agreement. Additionally, to increase the Executive Director's salary by 3.5% and provide a bonus in the amount of \$5,000.

17. Adjournment:

Commissioner Mohan made a motion, seconded by Commissioner R. Evans to adjourn the meeting at 10:45 p.m. The motion carried by voice vote.

Respectfully submitted,
Dean R. Bostrom
Secretary
Peg Kusmierski
Recording Secretary