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**MINUTES  
RECREATION COMMITTEE MEETING  
May 10, 2016**

**1. Roll Call:**

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on May 10, 2016 at 7:00 at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner R. Evans, Comm Rep Henderson, Neel, Wittkamp, Chairman Kinnane

Absent: Comm Rep Dressler, Koltz

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, Golf Director Bechtold

Audience: Commissioners Kilbridge, McGinn, Kaplan, President Bickham, Mr. K. Evans

**2. Approval of Agenda:**

Commissioner R. Evans made a motion, seconded by Comm Rep Wittkamp to approve the agenda as presented. The motion carried by voice vote.

**3. Minutes:**

Comm Rep Henderson made a motion, seconded by Comm Rep Neel to approve the April 12, 2016 minutes of the meeting as presented. The motion carried by voice vote.

**4. Comments From the Audience:**

None

**5. Old Business:**

None

**6. New Business:**

A. Billy Casper Contract/M16-065:

Director Bechtold reviewed the item noting that they were looking to take the operation in-house and see a savings of approximately \$31,000.

Commissioner Kinnane asked if that would make the process more time consuming and Director Bechtold noted that they already met weekly with the Grounds Superintendent and would continue to do so. He also explained that they were hoping to keep the same personnel.

Commissioner McGinn questioned if the management fee was reduced to \$55,000 did that mean that the district would lose services and it was noted that they would not; it was Billy Casper trying to aggressively keep the account.

Executive Director Bostrom noted that the district always had the option of choosing the level of maintenance.

President Bickham noted that the last renewal the management fee had been higher and questioned if that was due to workman's comp and Director Bechtold noted that it was as well as the need for the additional support after the major course renovation.

Deputy Director Talsma explained that the district had done the course maintenance in-house in the past and all their seasonal staff had collected unemployment. He explained that the present Billy Casper staff seemed to have other work to go to thus reducing the workman's comp claims.

Commissioner R. Evans asked if Billy Casper would pull Ground Superintendent Hugen in the next 6 months and Director Bechtold noted that he did not believe so as they did have a good working relationship.

Executive Director Bostrom reminded the committee that Billy Casper would also be looking for a good reference from the district.

Director Bechtold noted that it has been a very good contract for the district for the past years but the course's needs were evolving and it was time to take the work back in-house.

Comm Rep Wittkamp made a motion, seconded by Commissioner R. Evans to recommend the board approve the intent to not renew the Billy Casper

Golf maintenance contract for 2017 and take complete control of the maintenance at BPC starting January 1, 2017. The motion carried by voice vote.

B. PSSWC Aquatic Center Renovation Transition Plan/M16-067:

Director Kies reviewed the memo noting that they may distribute the information to the membership sooner than June 1<sup>st</sup>. He explained that they were looking to address all the member questions and provide services at other facilities.

Comm Rep Neel asked if the pool ceilings had been painted and it was noted that the lap pool had been painted 3 years earlier. However, the dehumidification units had not worked properly and the scope of work had been beyond the contractor's ability requiring a repaint in that area sooner than anticipated.

Executive Director Bostrom noted that they had not had the ceiling hydro blasted instead of scraped last time either.

Comm Rep Neel asked if the dehumidification and filter systems would help with the sauna feeling in the pool area and it was noted that it would.

Commissioner R. Evans noted that some members would be more vocal than others and asked if staff would address that group directly and Director Kies noted that it would be a good idea.

Commissioner McGinn noted that they had already received an email from a PSSWC member and Director Kies explained that was part of why they were looking at notifying the membership now to prevent rumors.

Mr. K. Evans suggested a video about the renovation on the website and it was noted to be an excellent idea.

Commissioner Kilbridge asked about lap swim and Director Kies explained that they would have lanes marked for lap swim at SFAC and were exploring the option of using the HE High School pool also.

Comm Rep Henderson asked about the weather issue and Executive Director Bostrom noted that when dealing with the outdoor pool, sometimes the pool closed because of inclement weather.

Director Kies also explained that it was at the slowest time of the year for PSSWC. Mr. K. Evans asked about the exercise classes at PSSWC pools and Director Kies noted that they had designated space and time at SFAC.

It was also noted that SFAC had a hot line in the event of inclement weather and that information would be shared with PSSWC members.

No vote required.

C. Balanced Scorecard/M16-059A:

Executive Director Bostrom reviewed the item noting that it was a snap shot on a quarterly basis for the committees and board.

Comm Rep Neel made a motion, seconded by Commissioner R. Evans to recommend the Board approve the Balanced Scorecard for the first quarter 2016. The motion carried by voice vote.

D. Recreation, Facilities & Golf Report/M16-066:

Director Kies reviewed the item noting the opening of SFAC on May 28, the Fishing Derby on June 4, the Park Clean up on June 11. He also noted that the new logo was well received and that he was working with BPC on a cross selling program.

Comm Rep Neel asked about the dog flu and it was noted that it was not as prevalent an issue today.

Commissioner McGinn asked if they were seeing an increase in SFAC passes and did they think it was due to the marquees and Director Kies noted that he believed that and the warm weather were helpful.

Director Bechtold reviewed his report noting that they had difficult weather for the course recently. He also explained the new PGA Junior Golf League noting they were looking for a team of 6. He reminded everyone of the 9 and Stein on Sunday and noted that they were looking at best practices regarding event cancellations.

Comm Rep Henderson asked if they asked why those weddings were cancelled and Director Bechtold noted that they usually did not ask that. She asked if the Junior League was gender specific and it was noted that it was not; just 9 to 13 year olds.

Commissioner Kinnane asked about the card reader and it was noted that it was up and running.

President Bickham asked about using programs in the open event spaces and Director Bechtold noted that first they would look for a golf outing/banquet to fill that space.

Director Bechtold also noted that they were keeping a close eye on the different pass sales.

Commissioner Kaplan noted that the last time he was in for dinner during a week they seemed to be very busy for 1 person and Director Bechtold noted that it was hard to guesstimate the number of people coming for dinner but that the management staff tried to make themselves available on those occasions when it became very busy.

Comm Rep Henderson made a motion, seconded by Comm Rep Neel to send the Recreation, Facilities & Golf Report/M16-066 to the board as presented. The motion carried by voice vote.

**7. Committee Member Comments:**

Commissioner R. Evans reminded the committee that he was looking for gardeners.

Comm Reps Henderson and Neel commented on the good job staff had done.

Commissioner Kinnane reminded everyone of the 9 and Stein hoping that all the commissioners would be able to attend the event.

**8. Adjournment:**

Comm Rep Wittkamp made a motion, seconded by Commissioner Evans to adjourn the meeting at 8:00 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom  
Secretary

Peg Kusmierski  
Recording Secretary