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**MINUTES
RECREATION COMMITTEE
December 13, 2016**

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Recreation Committee was held on December 13, 2106 at 7:00 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kinnane, Comm Reps Dressler, Henderson, S. Neel, Snyder, Chairman R. Evans

Absent: Comm Rep Wittkamp

Also Present: Executive Director Bostrom, Rec/Facilities Director Kies, P&D Director Buczkowski, Golf Director Bechtold

Audience: Commissioners McGinn, Kilbridge, Kaplan; Supt Rec Palmer, Mr. Keith Evans

2. Approval of Agenda:

Commissioner Kinnane made a motion, seconded by Comm Rep S. Neel to approve the agenda as presented. The motion carried by voice vote.

3. Minutes:

Comm Rep Dressler made a motion, seconded by Comm Rep S. Neel to approve the minutes of the October 18, 2016 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. BPC Sand Purchase/M16-140:

Director Bechtold reviewed the item noting that all the sand had been removed and drain tiles repaired.

Commissioner Kinnane asked why there was such a difference in price and Director Bechtold noted that it could be a matter of where the sand was coming from and shipping costs incurred. He asked if there would be a single delivery and Director Bechtold noted that there would be multiple deliveries.

Comm Rep Snyder asked if BPC would purchase additional rakes with the money from being under budget and Director Bechtold noted that they were already budgeted.

Commissioner Kaplan asked about the qualifications/specs and Director Bechtold noted that they used the USGA recommendation for bunker sand specs.

Mr. K. Evans asked about the source and Director Bechtold noted it was from Illinois but he could check on the specific location.

Comm Rep Henderson asked how long the sand would last and Director Bechtold noted that they expected 6-7 years.

Chairman R. Evans asked about the settling factor and Director Bechtold noted that it would be well packed to address settling and no need to add additional sand. Chairman R. Evans asked about recycling and Director Bechtold explained that it was being held off to the side and staff was looking at options.

Comm Rep Snyder made motion, seconded by Comm Rep S. Neel to recommend the Recreation Committee recommend the Board approve purchasing the sand for the bunker renovation from Waupaca Sand with a pre-purchase amount of \$37,662.50 with delivery in the spring of 2017. The motion carried by voice vote.

B. Padding and Netting proposal Off-Ice Training/M16-142:

Director Buczkowski reviewed the item explaining that they were not using a conventional hockey space and needed to provide unusual padding protection that would be long lasting. He explained they were using driving

range padding. He also explained that this was a Joint Purchase Alliance purchase.

Comm Rep Dressler asked about the warranty and Director Buczkowski explained that there was a 1 year manufacturer warranty against defects and staff expected the netting to last 5-6 years. Com Rep Dressler asked if there were gaps if the company would reassess and Director Buczkowski explained that there would be not gaps. Executive Director Bostrom noted that the terms of the contract were such that no puck would leave the area; therefore if there were any gaps they would be addressed according to the contract.

Commissioner Kinnane asked if the space was for in-house or the Wolves and Executive Director Bostrom explained that it was not designed for the Wolves or a part of their contract.

Comm Rep Snyder asked if the company had experience in this area and Director Buczkowski explained that they had done rinks but not off-ice.

Chairman R. Evans asked about PDRMA's involvement and Mr. K. Evans asked about the bounce back affect. Director Buczkowski explained that the players would be fully padded and that the padding/netting should absorb most of the shock; that it would not be like hitting a puck into a hard surface that would ricochet back at the player.

Commissioner Kaplan asked about the \$42,500 and it was noted that the budget was for \$33,000 so that the amount was about \$9,500 over budget.

Commissioner Kinnane made a motion, seconded by Comm Rep Henderson to recommend the Recreation Committee recommend the board award the contract to Haldeman-Homme, Inc. in the amount of \$42,195.00. The motion carried by voice vote.

C. Balanced Scorecard/M16-138:

Executive Director Bostrom reviewed the memo noting that he had already discussed the numbers discrepancy with Director Kies. He shared with the committee that PSSWC Aquatics had been down for 2 months losing a session and about 300 participants and that TC Ice camps had been down due to construction on the ice. Director Kies noted that based on last year's numbers, they were actually up by 350 participants and he explained that staff had made an effort to combine sessions to increase the ratio of participants in each class. He explained that they had increased by 1 participant per class. He also reminded the committee that the year round programs were not included until the final quarter.

Comm Rep S. Neel made a motion, seconded by Comm Rep Dressler to recommend the Balanced Scorecard for the 3Q to the Board. The motion carried by voice vote.

D. Recreation, Facilities & Golf Report/M16-143:

Director Kies introduced the new Superintendent of Recreation, Colleen Palmer who thanked the board and staff for such a warm welcome to the district.

Director Kies reviewed the report noting that the Foundation would receive a portion of all Windy City Bulls tickets sold in conjunction with the free tickets for the kids in park district sports and volunteers and offering new programs in conjunction with Harper College. Comm Rep S. Neel asked where the programs were being advertised and Director Kies said he believed on-line and would check and that they would be listed in the next brochure.

President Bickham asked about the new vendor at PSSWC and Director Kies noted that they were much more geared toward the fitness participants.

Director Bechtold reviewed the Golf Report explaining that the Turkey Shoot had 106 participants. He also explained that BPC had been awarded Best Venue again in the Knot Magazine now 7 years in a row; noting that Stonegate had only been awarded once and Schaumburg twice.

Commissioner Kinnane asked if the new sand was down and Director Bechtold noted that it was not in yet.

Comm Rep Dressler asked about the numbers for weddings in 2017 and Director Bechtold noted that the trend seemed to be to plan weddings in 4-5 months versus the full year. He explained that last year they had 4 weddings canceled.

Chairman R. Evans asked if there were new participants at the Turkey Shoot and Director Bechtold noted that there had been a few.

President Bickham asked about the Hole-In-One hole and Director Bechtold noted that the Hole-in-one had brought in about \$5,000 since it was operational.

Commissioner Kaplan asked about Cross Country skiing at BPC and Director Bechtold noted that it was discouraged so as not to damage the course. Executive Director Bostrom explained that there was cross country skiing in the many forest preserve areas in Hoffman Estates.

Commissioner Kinnane made a motion, seconded by Comm Rep S. Neel to send the Rec, Fac, Golf Report M16-143 to the board. The motion carried by voice vote.

7. Committee Member Comments:

Commissioner Kinnane wanted to recognize Francesco from PSSWC noting that he watched him offering a tour of the facility to a Spanish speaking family and again later helping 2 elderly ladies with car trouble.

Comm Rep S. Neel said she missed Winterfest but heard it was a lot of fun and well attended.

Comm Rep Dressler said she attended Winterfest and it was done very well. She asked about the No Smoking article in the packet and about how the public was being informed. Executive Director Bostrom explained that it was being posted in the parks, advertised on the website and would be an educational process.

Chairman R. Evans noted that the Breakfast with Santa and Winterfest were beginning to look like a single event and felt that was a good thing. He said that the Mayor and Trustees had attended and complimented the district on a job well done.

8. Adjournment:

Commissioner Kinnane made a motion, seconded by Comm Rep Snyder to adjourn the meeting at 7:58 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski
Recording Secretary