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MINUTES
BUILDING AND GROUNDS COMMITTEE MEETING
October 4, 2016

1. Roll Call:

A regular meeting of the Hoffman Estates Park District Building and Grounds Committee was held on October 4, 2016 at 7:00 P.M. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kilbridge, Comm Rep Friedman, R. Neel,
Chairman McGinn

Absent: Comm Rep Bettencourt, Dekirmenjian, S. Triphahn

Also Present: P&D Director Buczkowski, Parks and Risk Director Giacalone

Audience: President Bickham, Commissioner R. Evans, Commissioner Kaplan, Mr. K. Evans

2. Approval of Agenda:

Commissioner Kilbridge made a motion, seconded by Comm Rep Friedman to approve the agenda as presented. The motion carried by voice vote.

3. Minutes:

Commissioner Kilbridge made a motion, seconded by Comm Rep Friedman to approve the minutes of the September 6, 2016 meeting as presented. The motion carried by voice vote.

4. Comments from the Audience:

None

5. Old Business:

None

6. New Business:

A. Exhaust Hood in TC gym/M16-114:

Director Buczkowski reviewed the item. Chairman McGinn asked when the 2 air conditioning units were put in. Director Giacalone noted that they went in about 12 years ago; that the building had been built without air conditioning in the gym.

Commissioner Kilbridge asked if the work would be done in house and Directors Giacalone noted that it would.

Mr. K. Evans asked where the hood was located and Director Buczkowski noted that it was in the center of the gym enclosed with a screen so that you could see daylight but not actually to the out of doors. Mr. K. Evans asked if it was fixed and Director Giacalone noted that it would be done.

President Bickham asked if they could measure the benefit of closing the louvres and Director Buczkowski explained that they could probably not track any benefit to the electric bills from the closing of the louvres.

Comm Rep R. Neel made a motion, second by Comm Rep Friedman to recommend the board approve that the louvres be closed and sealed to prevent the outside air from entering the space when the system is off. The motion carried by voice vote.

B. Parks Board Report and 3Q goals/M16-115:

Director Giacalone reviewed the report. Chairman McGinn asked about the pumps at Seascapes and Director Giacalone explained that they always rebuilt pumps as part of an on-going maintenance program.

President Bickham asked about the new park signs. Director Giacalone explained that they had put in 50% of the signs but did not have a listing of parks that those signs had gone into.

Mr. R. Evans asked about the invasive plant control and Director Giacalone explained that it was a combination of cutting, pulling and chemical weed control depending on the invasive plant and/or the location.

Comm Rep Kilbridge made a motion, seconded by Comm Rep R. Neel to send the Park Report and 3Q goals to the board as outlined in M16-115. The motion carried by voice vote.

C. Planning & Development Report and 3Q goals/M16-113:

Director Buczkowski reviewed the report. There were no questions.

7. Committee Member Comments:

Comm Rep Friedman noted that the Majewski Family that maintained the gardens at Huntington Park did a terrific job with the flower beds. President Bickham noted that he had spoken with Mrs. Majewski at the Volunteer Appreciation Night and that she really enjoyed the work.

Chairman McGinn reminded everyone that there would not be any meeting next week but that the meetings the following week would start at 6:30 p.m.

8. Adjournment:

Commissioner Kilbridge made a motion, seconded by Comm Rep R. Neel to adjourn the meeting at 7:16 p.m. The motion carried by voice vote.

Respectfully submitted,

Gary Buczkowski, Director of Planning & Development

John Giacalone, Director of Parks and Risk Management

Peg Kusmierski
Recording Secretary