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MINUTES RECREATION COMMITTEE October 18, 2016

1. **Roll Call:**

A regular meeting of the Hoffman Estates Park Recreation Committee was held on October 18, 2016 at 6:30 p.m. at the Triphahn Center in Hoffman Estates, IL.

Present: Commissioner Kinnane, Comm Rep Dressler, Comm Rep S. Neel (6:35), Comm Rep Snyder (6:50), Comm Rep Wittkamp, Chairman R. Evans

Absent: Comm Rep Henderson

Also Present: Executive Director Bostrom, Deputy Director/A&F Director Talsma, Rec/Facilities Director Kies, Golf Director Bechtold

Audience: Commissioners McGinn, Kilbridge, Comm Rep Freidman, Winner, Utas, Mr. K. Evans

2. **Approval of Agenda:**

Comm Rep Dressler made a motion, seconded by Comm Rep Wittkamp to approve the agenda as presented. The motion carried by voice vote.

3. **Minutes:**

Comm Rep Wittkamp made a motion, seconded by Commissioner Kinnane to approve the minutes of the September 13, 2016 meeting as presented. The motion carried by voice vote.

4. **Comments From the Audience:**

None

5. **Old Business:**

None

6. New Business:

A. Golf Cart and GPS Bids/M16-124:

Director Bechtold reviewed the bid noting that the initial intent was for a 4+ year lease but they had asked about the purchase of this equipment. Upon review of the bid information, it was determined that purchase of the equipment would be the best option for the park district so staff's recommendation was to reject all bids and rebid the contract as a purchase item.

Comm Rep Wittkamp asked about the repair of the carts and Director Bechtold explained that they would come with a maintenance agreement and that after that, it was minimal to maintain.

Commissioner Evans asked about the option for the GPS and Director Bechtold explained that most carts had factory installed GPS and that the cart manufacturers had agreements with GPS manufacturers. Commissioner Evans asked if there would be an expense involved in going from electric carts to gas. Director Bechtold explained that they would have a portable gas device and would meet all of PDRMA's requirement.

Comm Rep Wittkamp asked if it was propane gas and it was noted to be unleaded.

Mr. K. Evans asked if staff would have the same control with the GPS system on the new carts and Director Bechtold explained that they all worked about the same for monitoring and control.

Comm Rep Dressler asked if that software would be part of the bid and Director Bechtold noted it would be and for the 10 year span.

Comm Rep Wittkamp asked if the gas carts would be as quiet and Director Bechtold noted that they would and that they were looking to specify a decibel level in the purchase specs.

Commissioner McGinn asked about the estimated savings and Deputy Director Talsma noted that it would be many thousands of dollars.

Mr. K. Evans asked what condition the carts would be in 10 years and Director Bechtold explained that the better designs were expected to last that long. He cited Hilldale's carts at 15 years and other course's carts at 20 years. He also explained that they were looking at an 8 year turnover giving the district a 2 year cushion. He also explained that the first 4 years of maintenance would be covered.

Commissioner McGinn asked about the number of carts and Director Bechtold noted that there were 84 passenger, 3 utility, 2 beverage, 1 range and 2 ranger carts for a total of 92.

Comm Rep Dressler made a motion, seconded by Commissioner Kinnane to recommend the board reject the BPC golf cart bids and have staff rebid the carts and GPS with the purchase option. The motion carried by voice vote.

B. BPC Fertilizer and Pesticide Bids/M16-125:

Director Bechtold reviewed the memo. Comm Rep Dressler asked if Site One had a minimum for purchase and it was noted that they did not.

Commissioner Kinnane asked about the life of the chemicals and if the discount was valid for additional purchase. Director Bechtold noted that they did have a shelf life and each one was different. He also explained that they would not get the discount if they had to re-order additional chemicals.

Chairman R. Evans asked where the numbers were for the third bidder and Director Bechtold explained that they had not qualified for any of the pricing so they had not been added to the chart.

Comm Rep Dressler asked to amend the motion to correct the statement to read "To recommend the board award the bid ~~for~~ to Chicagoland Turf for their lowest bid products for the total of \$60,033.14 and Site One Landscapes for their lowest bid products for the total of \$4,355.48." The motion carried by voice vote.

C. Recreation, Facilities & Golf Report and 3Q Goals/M16-122:

Director Kies reviewed the report noting that the Pumpkin Fest was well attended. He also talked about how staff was cross promoting events with BPC and that the agreement with the Windy City Bulls had been secured giving the district advertising during the games, 10 season tickets, comp tickets for volunteers and the Bull's logo for the HEPD basketball uniforms.

Director Kies noted that the National Conference promoted validating the important of parks and rec in the community through social media and that Superintendent Manisco was working on that. He pointed out the additional reports in the Rec Report verifying that information.

Director Bechtold reviewed his report.

Comm Rep S. Neel made a motion, seconded by Comm Rep Dressler to send the Rec Report and 3Q goals to the board as presented. The motion carried by voice vote.

7. Committee Member Comments:

Commissioner Kinnane said his family had a great time at the Pumpkin Fest and that he wanted to acknowledge the maintenance staff throughout the district for their hard work.

Comm Rep Dressler noted that she was looking to share some information on National Association of Realtors Placemaking Grants in hopes that the district could benefit from that grant.

Comm Rep S. Neel noted that her family also had fun at the Pumpkin Fest.

Chairman R. Evans noted that the Pro Am had a great crowd. He also congratulated the district on their Distinguished Agency review noting that staff had done a great job.

8. Adjournment:

Commissioner Kinnane made a motion, seconded by Com Rep Snyder to adjourn the meeting at 7:00 p.m. The motion carried by voice vote.

Respectfully submitted,

Dean R. Bostrom
Secretary

Peg Kusmierski
Recording Secretary