

HOFFMAN ESTATES PARK DISTRICT  
Hoffman Estates, Illinois

FORM OF PROPOSAL

Proposal of \_\_\_\_\_, hereinafter called the  
"BIDDER", (a) / (an) \_\_\_\_\_,  
(Corporation, Partnership,  
individual) doing business as \_\_\_\_\_, to Hoffman Estates  
Park District, hereinafter called the "OWNER."

\* \* \*

The Bidder, in response to your advertisement for bids for **Installation of playground equipment at Sheffield and Canterbury Park Place Parks & concrete replacement work at Prairie Stone Sports and Wellness Center, Triphahn Center and Bridges of Poplar Creek Country Club.** having examined the Specifications and other Documents and being familiar with all of the conditions surrounding the proposed work (purchase/sale) including availability of materials and labor, hereby proposes to furnish all labor, materials and supplies and to construct the project in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses incurred in performing the work required under the Contract Documents of which this proposal is a part.

Bidder acknowledges receipt of the following Addenda, which are a part of the Contract

Document: Numbers: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_.

## SCOPE OF WORK & BIDDERS PROPOSAL

### **Installation of Playground and Concrete work**

The specifications and drawings are to govern the extent of the Work required or reasonably incidental to this Bid package. The following list of Work items is to be included and considered complementary to the drawings and specifications:

Furnish all labor, tools, materials, and equipment required and necessary to complete the following:

1. Inventory Pre-engineered playground structure provided by the owner at the job site including parts inventory and condition. Any irregularities shall be immediately communicated to the owner upon acceptance of the material by the contractor prior to commencement of work. Should deficiencies be identified after acceptance of material by the contractor the owner will make assist in trying to resolve the issue, however should the issue not be resolved by owner's effort the contractor will be held responsible for resolving the issue at his own cost.
2. The playground area shall be graded to a depth minus one foot below finish grade. Any deviation from the manufactures design shall be communicated in writing to the owner.
3. The Contractor shall install the playground in accordance with the manufactures directions and or installation procedures.
4. The Contractor shall take all means to protect the playground against damage during construction from either his own crews or third parties.
5. The Contractor is responsible for any and all incidental material (i.e. nails, rivets, caulk, etc.) necessary to complete the project. The Contractor is encouraged to contact the manufacture to determine what items are and are not included as part of the pre-engineered Shelter package being provided. The Contractors bid price shall take into account all items necessary but not included.
6. Prior to final acceptance the contractor shall clean the structure and repair any blemishes caused by his work or damage caused by a third party.
7. The contractor is responsible for the protection of all park amenities (not limited to and including all concrete, site furnishings, vegetation other than turf, parking lot and drive asphalt, signage etc.) and shall be responsible for the repair should damage occur. Contractor will make every attempt to minimize damage to turf areas and provide grading to correct such damage caused by his work. The park district is responsible for all finish grading associated with seed be preparation and all final seeding and turf re-establishment.
8. Prior to final acceptance the owner shall schedule an inspection by the manufactures representative to identify any and all installation deficiencies. Such deficiencies shall be corrected by the contractor in timely manner. Should a deficiency be identified by the manufacture which is not the fault of the contractor the contractor shall be reimbursed for correction of said deficiency as an extra to the contract.
9. Equipment and manpower shall be provided in suitable size and number to satisfy and complete the work according to site material conditions, schedule and weather.
10. Provide adequate staff to review the Contract Documents and request, in writing, any additional information required well in advance of the actual fabrication or installation. Coordinate and communicate installation information with all other trades where there is interface, connection or contact with a product or work being installed and/or supplied by others.
11. If this Contractor is determined to impede the progress of the project schedule, the work delaying such progress will be passed over in a normal course of business and this Contractor shall be responsible for installing the work under other means and paying for additional costs, remedial work or damages resulting from such action.
12. Provide markers indicating limits of work and clear identification of items and areas requiring protection. Provide barricades, warning signs, and warning lights at conditions where there is a danger of injury to persons, or materials falling into excavations, pits, or depressions in the surrounding grade. This contractor is solely responsible for determining the potential for injury to persons and damage to

property. Where such potential is present, take appropriate protective measures. Protect persons from injury and protect existing and new improvements from damage caused directly or indirectly by construction operations.

13. The Trade Contractor shall be liable and responsible for payment of all OSHA fines and/or other penalties against their work for failure to comply with all such requirements. Trade Contractor shall also reimburse the Owner for all OSHA and other fines and/or penalties charged to the Owner due to Trade Contractor's negligence.
14. Clean up shall be on a daily basis. This shall include sweeping and other housekeeping methods necessary to maintain the building, and removal of debris from streets, roads, and landscaped areas. All unused materials, packaging, debris, food-related items shall be placed in rubbish containers and daily removed from the site.
15. Submit the following information within five (5) days after bidding, when requested: a) average size crew anticipated; b) approximate number of man-days anticipated for each major function of work; c) delivery dates of major equipment or fixtures; and, e) references and financial qualifications. All shop drawings shall be submitted within twenty-one (21) days of the Contract date.
16. No extras shall be accepted on this project unless initiated by the Owner. Discrepancies, exclusions, clarifications regarding each contractor's scope of work shall be addressed by contractor, in writing, and to the architect during the bidding process.

**Bid Price shall be based on the following item pricing: final contract amount shall be determined based upon unit quantities approved and installed. Unit pricing provided below shall prevail for all ads and deducts unless otherwise noted on this bid form.**

# SHEFFIELD PLAYGROUND

## Site Security

S S-S -1

Contractor to supply maintain and remove security fencing consisting of 5ft x 6ft temporary chain link panels bolted together or continuous chain link fencing pounded steel posts with lockable access gate to provide a continuous barrier around the entire work area. Also included: sand bags to keep panels upright an in place if panels are provided. And removal once work is completed

Approximately 360 lin.ft

**TOTAL Cost of S S-S-1** \$ \_\_\_\_\_

## Demolition

S D-1

Contractor to remove all existing playground equipment, footings, all concrete curbs to be removed and conc. flatwork (115 sq. ft.) identified as to be removed on plans and dispose of properly from the site.

Cost of S D-1 \$ \_\_\_\_\_

S D-2

Contractor to remove all existing loose fill woodchip fall surface and fabric to a depth of 12” below existing concrete curb elevation and transport and stockpile same at various locations within the Hoffman Estates Park District according to specifications. ( 230 cu yds.)

Cost of S D-2 \$ \_\_\_\_\_

S D-3

Contractor to remove all existing under drain piping and dispose properly from the site according to specifications.

Cost of S D-3 \$ \_\_\_\_\_

**Total Cost of Demolition SD-1, SD-2 & SD-3** \$ \_\_\_\_\_

## Concrete Work

S-C-1

Contractor to excavate, remove spoils from site (spoils may be dumped at owners dump site located off Golf Road west of Rohrssen Rd. Hoffman Estates ), provide, place/compact stone base in areas designated for new flat work, form, provide and set 6x6 #10 reinforcement wire, supply and place 5” thick minimum concrete walks and ramps with expansion and control joints according per plans and specifications

Cost of S -C-1 380 sq ft. x \$ \_\_\_\_\_ per sq. ft = \$ \_\_\_\_\_

**Total Cost of SHEFFIELD Concrete S C-1** \$ \_\_\_\_\_

## Installation of Playground Equipment

S -I-1

Contractor to install one playground for children age 2-5 years old and one playground for children 5-12 years old , one triple bay single post swing with all swing units, install two spring rockers, remove and reinstall spring see saw(with new seat tops provided by owner, install outdoor Adult fitness equipment according to manufacture and industry standards and plans provided.

*Installation contractor will be responsible for the transport of all playground equipment to the job site from the owner’s maintenance yard located at 2352 Hassel Road in Hoffman Estates. For information about the playground equipment being installed (Playcraft) as part of this item call Zennon Company 847-548-1143 Spring riders (Burke) call Illinois Play 630-514-540 and Fitness Equipment Fitix call*

Play Illinois 630-514-5405. The material cost of the delivered playground equipment to the park district was Playcraft \$37,719 & Burke \$1,650. The material cost of the delivered exercise equipment to the park district was \$4,703

**Total Cost of SHEFFIELD Playground Installation S-I-1** \$ \_\_\_\_\_

**Installation of Drainage Pipe**

S-DR-1

Contractor to located existing underground outfall structure and extend this conduit using the following materials to provide drainage to proposed playground area

525 lin. Ft. 6” flat drainage pipe with fabric sock Cost per lin. ft.\$ \_\_\_\_\_ Total cost\$ \_\_\_\_\_

*Note: A source for 6”flat pipe is Erotex Inc. 866-437-6839*

70 lin. Ft. 4” round drainage pipe with fabric sock Cost per lin. ft.\$ \_\_\_\_\_ Total cost\$ \_\_\_\_\_

12 Y connectors 12 total X \$ \_\_\_\_\_ per connector = Total cost \$ \_\_\_\_\_

12 Round to flat connectors. 12 total X \$ \_\_\_\_\_ per connector = Total cost \$ \_\_\_\_\_

1- 4” to 4” Round coupling 1 total X \$ \_\_\_\_\_ per connector = Total cost \$ \_\_\_\_\_

**Total Cost of SHEFFIELD Installation of Drainage Pipe S DR-1** \$ \_\_\_\_\_

**Wood Fiber Loose Fill Fall Surface and Filter Fabric**

S-W-1 & S-W-2

Contractor to supply and place non-woven 32oz filter fabric on sub-grade area of playground. Supply place and compact no less than 12” of wood fiber fall surface to playground area. Contractor will have to provide fall surface testing documentation from an independent agency prior to placement of material.

Cost of S-W-1 785 sq yds. of fabric (cover area) at \$ \_\_\_\_\_ per sq yard \$ \_\_\_\_\_

Cost of S-W-2 380 cu yds. at \$ \_\_\_\_\_ per cu yard total price \$ \_\_\_\_\_

**Total Cost of SHEFFIELD Wood Fiber Loose Fill S-W-1 & S -W-2** \$ \_\_\_\_\_

**TOTAL BID PRICE SHEFFIELD PARK PLAYGROUND  
SITE SECURITY, DEMOLITION, CONCRETE, PG INSTALL, DRAINAGE,  
WOOD FALL SURFACE (ALL YELLOW SHEFFIELD)**

\$ \_\_\_\_\_

# CANTERBURY PARK PLACE PLAYGROUND

## Site Security

CPP S-S -1

Contractor to supply maintain and remove security fencing consisting of 5ft x 6ft temporary chain link panels bolted together to provide a continuous barrier around the entire work area. Also included: sand bags to keep panels upright an in place. Approximately 470 lin.ft

**Cost of CPPS-S-1 \$ \_\_\_\_\_**

## Demolition

CPP D-1

Contractor to remove all existing playground equipment, footings, all concrete walks to be removed(113 sq. ft.). Excavate for new concrete ramp identified on plans and dispose of properly from the site.

Cost of CPP D-1 \$ \_\_\_\_\_

CPP D-2

Contractor to remove all existing loose fill woodchip fall surface and fabric to a depth of 12” below existing concrete curb elevation and transport and stockpile same at various locations within the Hoffman Estates Park District according to specifications. ( 340 cu yds.)

Cost of CPP D-2 \$ \_\_\_\_\_

CPP D-3

Contractor to remove all existing under drain piping and dispose properly from the site according to specifications.

Cost of CPP D-3 \$ \_\_\_\_\_

**Total Cost of CANTERBURY PARK PLACE Demolition CPP-D-1, CPP-D-2, CPP-3 COST OF**

**\$ \_\_\_\_\_**

## Concrete Work

CANTERBURY PARK PLACE-CPP C-1

Contractor to excavate, provide, place/compact stone base in areas designated for new flat work, form, provide and set 6x6 #10 reinforcement wire ,supply and place 5” thick minimum concrete ramp according per plans and specifications.

**Cost of CPP-C-1 305 sq ft. x \$ \_\_\_\_\_ per sq. ft = \$ \_\_\_\_\_**

## Installation of Playground Equipment

CPP -I-1

Contractor to install one playground for children age 2-5 years old and one playground for children 5-12 years old, one double bay swing and one single bay swing, two spring rockers, and relocate one spring see saw with new seat tops (seat tops to be provided by owner). according to manufacture and industry standards and plans provided.

*Installation contractor will be responsible for the transport of all playground equipment to the job site from the owners maintenance yard located at 2352 Hassel Road in Hoffman Estates. For information about the playground equipment (Playcraft ) as part of this item call Zennon company.847-548-1143. Spring riders (Burke) call Illinois Play 630-514-540. The material cost of the delivered playground equipment to the park district was Playcraft \$45,238 & Burke \$1,650.*

**Cost of CPP-I-1 \$ \_\_\_\_\_**

**Installation of Drainage Pipe**

CPP-DR-1

Contractor to located existing underground outfall structure and extend this conduit using the following materials to provide drainage to proposed playground area

715 lin. Ft. 6” flat drainage pipe with fabric sock Cost per lin. ft.\$\_\_\_\_\_ Total cost\$ \_\_\_\_\_  
*Note: A source for 6”flat pipe is Erotex Inc. 866-437-6839*

100 lin. Ft. 4” round drainage pipe with fabric sock Cost per lin. ft.\$\_\_\_\_\_ Total cost\$\_\_\_\_\_

11 Y connectors and 3 TEE connectors 14 total X \$\_\_\_\_ per connector = Total cost \$\_\_\_\_\_

14 round to flat connectors. 14 total X \$\_\_\_\_per connector = Total cost \$\_\_\_\_\_

4- 4” to 4” Round coupling 4 total X \$\_\_\_\_per connector = Total cost \$\_\_\_\_\_

**CPP-DR-1 total items cost \$\_\_\_\_\_**

**Wood Fiber Loose Fill Fall Surface and Filter Fabric**

CPP-W-1 & CPP-W-2

Contractor to supply and place non-woven 32oz filter fabric on sub-grade area of playground. Supply place and compact no less than 12” of wood fiber fall surface to playground area. Contractor will have to provide fall surface testing documentation from an independent agency prior to placement of material.

Cost of M-CPP-1 1 985 sq yds. of fabric (cover area) at \$\_\_\_\_\_ per sq yard = \$\_\_\_\_\_

Cost of CPP-W-2 550 cu yds. at \$ \_\_\_\_\_per cu yard = total price \$\_\_\_\_\_

**Total Cost of CANTERBURY Wood Fiber Loose Fill CCP-W-1 & CCP-W-2**

**\$\_\_\_\_\_**

**Rubber Fall Surface Installation**

CCP-RFS-1

Supply and install Softile rubber fall surface playground fall surface including the sub grade stone and concrete subsurface pads as per plans and specifications. Tiles shall be glued down to concrete at each post location along the transition from horizontal to subgrade elevation and around the perimeter of the fall surface system and between each tile in both directions. Key tiles shall be set and glued to manufactures specifications

**Total Cost of CCP-FS-1 290 sq ft x \$\_\_\_\_\_ per sq ft = Total cost \$\_\_\_\_\_**

**TOTAL BID PRICE CANTERBURY PARK PLACE PLAYGROUND  
SITE SECURITY, DEMOLITION, CONCRETE, PG INSTALL, DRAINAGE,  
WOOD FALL SURFACE & RUBBER FALL SURFACE(ALL YELLOW CANTERBURY )**

**\$\_\_\_\_\_**

## DUMP SITE GRADING

Contractor to supply skid loader with operator and grade park district dump site Essex Park (level out piles of debris) Access to area is off Golf road ¼ mile west of Rohrssen Road in Hoffman Estates.

Assume 8 hrs of machine time @ \$\_\_\_\_\_per hour = **Total cost \$\_\_\_\_\_**

## TRIPHAHN CENTER CONCRETE WORK

### T-C-1

Contractor to saw cut and remove existing 5" CONCRETE SIDEWALK in northeast parking lot of Triphahn Center as per plans and specifications. Supply/place and finish 5" concrete flat work .

50 sq. ft X \$\_\_\_\_\_per sq. ft. = \$\_\_\_\_\_

### T-C-2

Contractor to saw cut and remove existing asphalt around inlets in south Triphahn Center. Adjust inlet structures as necessary to reduce drop but still maintain positive drainage. Remove stone base to allow for 8" minimum of concrete replacement. Supply and install six (6) # 5 rebars each way (total 12 each location). Place concrete against remaining asphalt and stone base and finish to provide positive drainage. All in accordance with plans and specification Triphahn Center Paving 2016.

Total cost T-C-2 - Three locations 300 sq ft. X \$\_\_\_\_\_per sq. ft. = \$\_\_\_\_\_

**TOTAL BID PRICE FOR CONCRETE WORK TRIPHAHN CENTER PARKING  
T-C-1 & T-C-2**      **\$\_\_\_\_\_**

## PRAIRIE STONE SPORTS & WELLNESS CTR. CONCRETE WORK

### PSSWC-C-1

Contractor to saw cut and remove 30 Lin Feet existing B-6-12 curb in the west drive/lot of the Prairie Stone Sports and Wellness Center as per plans and specifications. Install 30 lin. ft. of B-6-12 Concrete Curb.

30 lin. ft X \$\_\_\_\_\_per lin. ft. = \$\_\_\_\_\_

### PSSWC-C-2

Contractor to saw cut and remove existing 5" CONCRETE SIDEWALKS on east side of building Prairie Stone Sports and Wellness Center entrance as per plans and specifications. Supply/place and finish 5" concrete flat work .

510 sq. ft X \$\_\_\_\_\_per sq. ft. = \$\_\_\_\_\_

**TOTAL BID PRICE FOR CONCRETE WORK PRAIRIE STONE SPORTS AND  
WELLNESS CENTER PARKING**  
**PSSC-C-1 & PSSWC-C-2**      **\$\_\_\_\_\_**



# BRIDGES OF POPLAR CREEK C.C. CONCRETE WORK

## BPCC-1

Contractor to saw cut and remove existing 25 lin. ft. of B-6-12 curb and depression within entry drive to Clubhouse Parking lot per plans and specifications. Install 25 lin. ft. of B-6-12 Concrete Curb. Backfill & Final grading and seeding by others).

Total cost BPCC-1 20 lin. ft X \$ \_\_\_\_\_ per lin. ft. = \$ \_\_\_\_\_

## BPCC-2

Contractor to saw cut and remove existing concrete flat work on two walkways adjacent to Clubhouse as per plans and specifications . Supply/place and finish 106 sq. feet of concrete to removed areas.

Total cost BPCC-2 110 sq. ft. X \$ \_\_\_\_\_ per sq. ft. = \$ \_\_\_\_\_

**TOTAL BID PRICE FOR CONCRETE WORK BRIDGES OF POPLAR CREEK CLUBHOUSE BPCC-1, BPCC-2 \$ \_\_\_\_\_**

**GRAND TOTAL BID PRICE SHEFFIELD & CANTERBURY PARK PLAYGROUNDS, DUMP SITE GRADING, CONCRETE WORK AT PRAIRIE STONE & TRIPHAHN & BRIDGES OF POPLAR CREEK COUNTRY CLUB (All blue highlighted totals) \$ \_\_\_\_\_**

### ALTERNATE ADD

Trucking costs to truck and properly dispose woodchip fall surface materials per mile outside of Hoffman Estates Park District Boundary. Dump fees to be paid for by Hoffman Estates Park District

\$ \_\_\_\_\_/cost per mile

### ALTERNATE ADD

Hauling cost for a six wheel dump truck to haul and dispose of unsuitable soils and or debris outside of Hoffman Estates Park District boundary .

Cost per truck load \$ \_\_\_\_\_

### ALTERNATE ADD

Cost to transport track skid loader, grade existing and new soil piles at district dumpsite located at 31 Summit Drive. Assume less than 7 hours of grading time for this item.

Cost to provide equipment and manpower to grade dump site \$ \_\_\_\_\_

**VOLUNTARY ALTERNATES**

The contractor is encouraged to provide Voluntary Alternates. All Voluntary Alternates **must** be a modification to the Base Bid and shall **not** be included in the Base Bid.

Description of Alternate Proposed (state any change in time required):

Add/Deduct \$ \_\_\_\_\_

**UNIT PRICES**

The following unit prices include overhead and profit, all labor, materials, necessary tools, expendable equipment, all applicable taxes and fees, and utility and transportation services necessary to complete that unit of work and remain valid for the duration of the Contract.

Hourly wage for laborer \$ \_\_\_\_\_

Hourly wage for Supervisor \$ \_\_\_\_\_

.  
Hourly rate 6-wheeler with driver \$ \_\_\_\_\_

Hourly rate skid steel loader with operator \$ \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Accompanying this is a \_\_\_\_\_  
(Bid Bond, Certified Check, Bank Draft)

In the amount of \_\_\_\_\_  
(Dollars)

(\$ \_\_\_\_\_) being five percent (5%) of the Base Contract Bid, the same being subject to forfeiture in the event of default by the undersigned.

In submitting this bid, it is understood that the right is reserved by the Owner to reject any and all bids and it is agreed that this bid may not be withdrawn during the period of days in the Contract Documents.

The Bidder hereby certifies:

- A. That this bid is genuine and is not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation.
- B. That he has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid.
- C. That he has not solicited or induced any person, firm, or corporation to refrain from bidding.
- D. That he has not sought by collusion or otherwise to obtain for him any advantage over any other bidder or over the "Owner."
- E. That he will comply with all provisions of the Prevailing Wage Ordinance #O-15-06 adopted by the Hoffman Estates Park District.
- F. That he is in compliance with the Criminal Code Act of 1961, Article 33E-11, Public Contracts, and Public Act 85-1295.
- G. That all materials, methods and workmanship shall conform to the drawings, specifications, manufacturer's standards and specifications, and all applicable Codes and Standards.
- H. The bidder understands that the Hoffman Estates Park District looks favorably on minority businesses as sub-contractors for supplies, equipment, labor services and construction.

HOFFMAN ESTATES PARK DISTRICT

FIRM NAME \_\_\_\_\_

BY: \_\_\_\_\_  
(Sign and Date)

ADDRESS \_\_\_\_\_

BY: \_\_\_\_\_  
(Sign and Date)

PHONE \_\_\_\_\_

EMAIL: \_\_\_\_\_

BY: \_\_\_\_\_

**CERTIFICATION**

I, \_\_\_\_\_ (Officer), having been first duly sworn on Oath, do  
depose and state that I presently reside at \_\_\_\_\_ (Address), and  
that I am the duly authorized principal, officer or agent of \_\_\_\_\_  
(Name of Contractor) and do hereby certify to Hoffman Estates Park District, its  
Commissioners, Officers and Employees that neither I nor \_\_\_\_\_  
(Name of Contractor) are barred from bidding on the Contract for which this bid is  
submitted, and as a result of violation of either Section 33E-3 (Bid-rigging") or  
Section 33E-4 ("Bid-rotating") of Article 33E of the Criminal Code of 1961 of the  
State of Illinois approved July 28,1961, as amended.

\_\_\_\_\_  
On behalf of Contractor

Subscribed and sworn to before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
- Notary Public -

My Commission Expires:

\_\_\_\_\_

## SUBCONTRACTORS

The following list includes all Subcontractors who will perform work representing five percent (5%) or more of the total base bid. The Bidder represents that the Subcontractors are qualified to perform the work required.

<b>Category</b>	<b>Subcontractor Name</b>	<b>Address</b>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____

REFERENCES

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Hoffman Estates IL 60169

**References for:**

1. Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City-state: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

2. Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

3. Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

4. Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Contact Person: \_\_\_\_\_

## STATEMENT OF EXPERIENCE

The Bidder shall list all recent projects for which he provided services of a similar nature to the subject project.

Project/Location	Contract Amount	Reference/Phone #
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____
13.	_____	_____
14.	_____	_____
15.	_____	_____

HOFFMAN ESTATES PARK DISTRICT  
Hoffman Estates, Illinois

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Please list all of the equipment you will be using on this specific job.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
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12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_



# SUSTAINABILITY STATEMENT

## Introduction

The Hoffman Estates Park District is committed to green and sustainable practices and good environmental stewardship. Consequently, we are asking bidders to provide a Statement of Sustainability to ensure our bidders are also incorporating sustainability into their firm's practices.

## Instructions

Provide a clear description of your firm's sustainable practices, policies or procedures to the below sections or attach a copy of your practice. These practices may include but are not limited to:

Waste Minimization within the office or facilities through recycling programs, double-sided copying, electronic internal communications, recycled content in materials, reusable cups, limited printing, electronic document management, green purchasing policies, green cleaning supplies or reduced packaging in materials procured or supplied. \_\_\_\_\_

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Energy Efficiency within office, facilities or firm through lighting retrofits, photo sensor switches for lighting, use of day lighting, Energy Star rated appliance or equipment, alternative fuel or efficient fleet, anti-idling policy, or indoor temperature management. \_\_\_\_\_

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Water Efficiency in office, facilities or firm through faucet or fixture retrofits, switch individual bottled water to office water coolers or drinking fountains, drought tolerant landscaping. \_\_\_\_\_

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Staff are encouraged to be sustainable and supported by your firm through public transit benefits, bicycle accommodations, telecommuting options, support to attend green seminars, US Green Building Council LEED accredited or the creation of an internal green team. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Education of your staff about green practices, your business peers of your green accomplishments, your community of your sustainability, or any environmental awards your firm has achieved. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

|

**FAIR EMPLOYMENT PRACTICES AFFIDAVIT OF COMPLIANCE**

I, \_\_\_\_\_ (name of person making the affidavit), being duly sworn, deposes and says that he is the \_\_\_\_\_ (title) of \_\_\_\_\_, and that he has authority to make the following affidavit; that he has knowledge of the Hoffman Estates Park District ordinance relating to Fair Employment Practices, Equal Employment Opportunity, Prevailing Wages, Sexual Harassment Requirements, and knows and understands the contents thereof; that he certifies that \_\_\_\_\_ (name of company) is an equal opportunity employer as defined by the Federal, State and Local regulations.

**HOLD HARMLESS AGREEMENT**

\_\_\_\_\_ (company name) agrees to indemnify, hold harmless and defend the Hoffman Estates Park District, its consultants for this Project, agents, servants and employees, \_\_\_\_\_ (Construction Company), and its sub consultants, and each of them against and hold them harmless from any and all liability, loss, cost, damages and claims, cause of action, demands, rights, costs of loss of service expenses, compensation, and expense (including reasonable attorneys' fees and court costs) which the undersigned now has or which may hereafter accrue, directly or indirectly, for or on account of any and all known and unknown, foreseen and unforeseen, resulting from, arising out of, or incurred by reason of claims, actions, or suits based upon or alleging bodily injury, including death, or property damages arising out of, or resulting from the Contractor's operations under this Contract, whether such operations be by himself or by any subcontractor or by anyone directly or indirectly employed by either of them.

Signed this: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Subscribed and sworn before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public